

**SUMMER VILLAGE OF WHITE SANDS COUNCIL MEETING
AGENDA
OCTOBER 18, 2014
12:00 NOON
TOWN OF STETTLER BOARD ROOM**

1. Call to Order
2. Additions to Agenda
3. Minutes
 - a. Adoption of the Minutes of the Regular Summer Village of White Sands Council Meeting held on September 19, 2014 2-6
4. Financial
 - a. Bank Reconciliation as of September 30, 2014 7
 - b. Statement of Revenue & Expenses as of September 30, 2014 8
 - c. Accounts Payable as of October 2014 9-__
5. Administration/Current Concerns
 - a.
 - b.
 - c.
 - d.
 - e. Council/Staff Reports
6. Correspondence
 - a.
 - b.
7. Bylaws
 - a.
8. Additions
9. In-Camera Session
10. Next Meeting Date
11. Adjournment

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE SUMMER VILLAGE OF WHITE SANDS COUNCIL
HELD ON SEPTEMBER 19, 2014
TOWN OF STETTLER BOARD ROOM**

Present: Mayor Lorne Thurston
Councillor Barry Guenette (Teleconference)
Councillor Colin Adair
GIS Tech/CAO Graham Scott
Office Administrator Laurie Tait

Absent: None

1. **Call to Order:** Mayor Thurston called the Council Meeting to order at 8:10 a.m.

Council agreed to vary the order of agenda items.

6. **Administration/Current Concerns**

- b) **Drainage at Pheasant Terrace**

Council determined that the project is necessary and that the original developer should be contacted.

Motion 14:09:01 Moved by Councillor Adair that the Summer Village of White Sands proceed with Tagish Engineering Ltd. Cost Estimate, Schedule A – Grading, utilizing funding from the FGTF and SIP grants.

MOTION CARRIED
Unanimous

- f) **Budget Items: IDP, Lawn Tractor**

Mayor Thurston advised that costs to be included in the 2015 Budget for the IDP review and consultation will be approximately \$750 and a new lawn tractor will be approximately \$16,000 for the 2015 Budget.

- g) **Handicap Parking at Boat Launch**

Motion 14:09:02 Moved by Councillor Guenette that the Summer Village of White Sands decline the request to have a reserved handicap parking space at the boat launch.

MOTION CARRIED
Unanimous

- h) **Fire Pit at Beach Access**

Motion 14:09:03 Moved by Councillor Guenette that the Summer Village of White Sands decline the request to have fire pits installed at the beach access.

MOTION CARRIED
Unanimous

- h) **Hall Society**

Mayor Thurston advised the Hall Society would like to install a Visitor Map Sign at the entrance.

h) Insurance Appraiser

A recommendation was provided from the insurance appraiser that the furnace room not be used for storage. Discussion ensued with regards to the Hall Society may need another storage shed.

GIS Tech G. Scott entered the meeting at 8:25 a.m.

(e) Carriage Road for CJ2 Fire Access

Mayor Thurston advised that brushing for this access will begin next week. The access will be placed on the Municipal Reserve and may need a retaining wall along the private properties.

2. Agenda Additions/Approval

Motion 14:09:04 Moved by Councillor Adair to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on June 16, 2014

Motion 14:09:05 Moved by Councillor Guenette that the Minutes of the Regular Council Meeting held on June 16, 2014 be approved as presented.

MOTION CARRIED
Unanimous

(b) Minutes of the Organizational Meeting held on August 23, 2014

Motion 14:09:06 Moved by Councillor Adair that the Minutes of the Organizational Meeting held on August 23, 2014 be approved as presented.

MOTION CARRIED
Unanimous

4. Financial

(a) Bank Reconciliation as of August 31, 2014

Motion 14:09:07 Moved by Councillor Guenette that the Summer Village of White Sands Council approve that Financial Item 4(a) be accepted for information.

MOTION CARRIED
Unanimous

(b) Statement of Revenue & Expenses as of August 31, 2014

Motion 14:09:08 Moved by Councillor Adair that the Summer Village of White Sands Council approve that Financial Item 4(b) be accepted for information.

MOTION CARRIED
Unanimous

(c) Accounts Payable as of September 16, 2014

Motion 14:09:09 Moved by Councillor Guenette that the Accounts Payable for the periods: June 23 - \$15,451.70, July 11 - \$23,083.81, August 14 - \$17,531.42 & September 16 - \$54,136.35 in the amount of \$110,203.28 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

5. Bylaws (a) CAO Bylaw (146-14)

GIS Tech G. Scott explained that Bylaw 146-14 is to establish the position of Chief Administrative Officer (CAO) and provide for the appointment of the Chief Administrative Officer as a Designated Officer.

Motion 14:09:10 Moved by Councillor Adair that the Summer Village of White Sands Council give first reading to Bylaw 146-14 as presented.

MOTION CARRIED
Unanimous

Motion 14:09:11 Moved by Councillor Guenette that the Summer Village of White Sands Council give second reading to Bylaw 146-14 as presented.

MOTION CARRIED
Unanimous

Motion 14:09:12 Moved by Councillor Adair that the Summer Village of White Sands Council give permission for third and final reading to Bylaw 146-14 as presented.

MOTION CARRIED
Unanimous

Motion 14:09:13 Moved by Councillor Guenette that the Summer Village of White Sands Council give third and final reading to Bylaw 146-14 as presented.

MOTION CARRIED
Unanimous

(b) Land Use Bylaw

The Public Hearing will be held October 18, 2014.

Motion 14:09:14 Moved by Councillor Guenette that the Summer Village of White Sands Council give first reading to Land Use Bylaw 145-14 as presented with the following amendments:

- Article 2.2 Development Not Requiring a Development Permit - Item (10) and Item (11) to be removed.
- Schedule C (2) Discretionary Uses (5) b. - change wording: ...recreation vehicles may be **stored** continuously...
- Schedule C (2) Discretionary Uses (5) d. - change wording: ...recreation vehicles **can** be parked **and** used for...

MOTION CARRIED
Unanimous

6. Administration/Current Concerns

(a) Appointment of CAO

Motion 14:09:15 Moved by Councillor Adair that the Summer Village of White Sands appoint Graham Scott to the position of Chief Administrative Officer (CAO).

MOTION CARRIED
Unanimous

(b) Drainage at Pheasant Terrace

Discussed earlier in the meeting

(c) Gas Tax Fund Agreement

CAO G. Scott informed Council that the federal Gas Tax Fund Agreement allocation for 2014 will be \$9,945

Motion 14:09:16 Moved by Councillor Guenette that the Summer Village of White Sands enter into the Gas Tax Fund Memorandum of Agreement with the Alberta Government.

MOTION CARRIED
Unanimous

(d) Parkland Regional Library 2015 Budget

Tabled until next meeting.

f) Budget Items: IDP, Lawn Tractor

Discussed earlier in the meeting

g) Handicap Parking at Boat Launch

Discussed earlier in the meeting

h) Council/Staff Reports

Discussed earlier in the meeting

7. Correspondence

(a) Letter from Fraser Denton re: Gazebo Hill

(b) Alberta Community Partnership

(c) Safety Codes Act Consultation

(d) Alberta Transportation Fee Remittance

Motion 14:09:17 Moved by Councillor Adair that correspondence items 7 (a) to (d) be accepted for information.

MOTION CARRIED
Unanimous

8. Additions (a) None

9. In-Camera Session (a) None

10. Next Meeting Date October 18, 2014.

11. Adjournment

Motion 14:09:18

Moved by Councillor Adair that this Regular Meeting of the Summer Village of White Sands Council be adjourned.

MOTION CARRIED
Unanimous at 9:15 a.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER