

SUMMER VILLAGE OF WHITE SANDS COUNCIL MEETING  
AGENDA  
NOVEMBER 2<sup>nd</sup>, 2018  
9:00 AM  
TOWN OF STETTLER MEETING ROOM

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1. Call to Order
2. Additions to Agenda
3. Minutes
  - a. Adoption of the Minutes of the Regular Summer Village of White Sands Council Meeting held on September 21<sup>st</sup>, 2018 2-7
4. Financial
  - a. Bank Reconciliation as of September 30<sup>th</sup>, 2018 8
  - b. Statement of Revenue & Expenses as of September 30<sup>th</sup>, 2018 9
  - c. Accounts Payable as of September 21<sup>st</sup>, 2018 & October 11<sup>th</sup>, 2018 10-13
5. Administration/Current Concerns
  - a. Parkland Regional Library Board Budget 14-34
  - b. Feedback on Hall Wi-Fi to be distributed
  - c. Truck Purchase verbal
  - d. Paying of Water Debenture verbal
  - e. Hall Event Signage verbal
  - f. Council/Staff Reports
6. Correspondence
  - a. none
7. Bylaws
  - a. none
8. Additions
9. Next Meeting Date
10. Adjournment

MINUTES OF THE REGULAR COUNCIL MEETING  
OF THE SUMMER VILLAGE OF WHITE SANDS COUNCIL  
HELD ON SEPTEMBER 21, 2018  
TOWN OF STETTLER BOARD ROOM

Present: Mayor Lorne Thurston  
Councillor Bill Sanchuck  
Councillor Carl Cornelssen  
Chief Administrative Officer Graham Scott  
Development Officer Leann Graham  
Office Administrator Laurie Tait  
Developer Craig Maynard

Absent: None

1. Call to Order: Mayor Thurston called the Council Meeting to order at 1:00 p.m.

2. Agenda Additions/Approval

Motion 18:09:01 Moved by Councillor Cornelssen to approve the agenda as presented with the following additions:

- 5(a) Community Standards – Weed Control Infractions
- 5(b) Public Utility Bylaw 168-18
- 6(k) Irma's Way
- 6(l) Security Deposit
- 6(m) Capital MSI Projects

MOTION CARRIED  
Unanimous

Mayor Thurston with the mutual consent of Council varied the order of the agenda as follows:

6. Administration/Current Concerns

(i) Update on Maynard Subdivision, Phase II

Developer Craig Maynard provided an update on the status of Phase II Development Agreement. He is asking for clarification on whether the Development Fee could be amortized into the lots or if any other options would be considered for payment of the development contribution. He also was checking on the possibility of allowing a 5-year trailer permit process for these lots.

Development Officer L. Graham noted that the Phase II Development Agreement was signed and has been forwarded to Alberta Land Titles for registration. She explained that any changes would now require reopening and amending the signed Phase II Development Agreement and reissuing the Land Title Caveats. Trailer permit changes would require an amendment to the Land Use Bylaw.

Developer Craig Maynard left the meeting at 1:55 p.m.

(k) Council/Staff Reports – Development Officer

Development Officer L. Graham advised that an update to the permit schedule from IJD for will include RTM information.

Wide load regulations, permitting and damage control were discussed and tabled for future discussion.

Development Officer L. Graham advised that a stop work order has been issued on #26 Irma's Way construction pending the application for a Development Permit. Conditions will include an engineering study to ensure footings are sufficient to carry the load and an engineering plan for the construction of the second story.

(e) Municipal Reserve 11 Front Street Encroachment Letter and Agreement

Development Officer L. Graham reviewed the August 15, 2018 letter received from Bishop & McKenzie LLP requesting to remove Paragraph 2 – Terms of Agreement from the Encroachment Agreement and replace it with:

"If the Encroachment is removed or destroyed, then this Agreement shall terminate and the parties shall release each other from all covenants contained herein. Any replacement building or structure shall be constructed entirely within the boundaries of Landowner, unless further agreement is reached between the Village and the Landowner."

Discussion of the proposed wording ensued. Development Officer L. Graham will respond that the proposed clause can be added to the Encroachment Agreement without removing the original wording.

(f) Update on Carriage Road

Mayor L. Thurston advised that the land owner is agreeable to considering selling a portion of his lot to provide room to build the road. A letter of offer will be forwarded based on properties' assessed value and the square meters required.

(g) Update on Pheasant Terrace Drainage access

Handout of survey was circulated. An access agreement will be prepared for the adjacent land owner.

(h) Update on Lake Shore Access from Boat Launch

An emergency path approximately 20' wide along the lake shore will continue to be cleared from the boat launch area to just North of Lakeside Court.

(j) Regional SDAB update

Parkland Community Planning Services request for decision to participate in the Regional Intermunicipal Subdivision and Development Appeal Board Agreement ensued. Discussion included the pros and cons of joining the group. Service Package A (Shared Board) is proposed at \$410 per year. This item was tabled.

(l) Security Deposit Release

Development Officer L. Graham advised that all inspections for 26 Irma's Way have been clear to date with no deficiencies and recommends that the security deposit be released.

Development Officer L. Graham left the meeting at 3:05 p.m.

3. Adoption of Minutes

- (a) Minutes of the Regular Council Meeting held on August 10, 2018

Motion 18:09:02 Moved by Councillor Sanchuck that the Minutes of the Regular Council Meeting held on August 10, 2018 be approved as presented.

MOTION CARRIED  
Unanimous

- (a) Minutes of the Organizational Meeting held on August 10, 2018

Motion 18:09:03 Moved by Councillor Cornelssen that the Minutes of the Organizational Meeting held on August 10, 2018 be approved as presented.

MOTION CARRIED  
Unanimous

- (c) Business Arising from the August 10, 2018 Meetings

None

4. Financial

- (a) Bank Reconciliation as of July 31 and August 31, 2018

Motion 18:09:04 Moved by Councillor Sanchuck that the Summer Village of White Sands Council approve that Financial Item 4(a) be accepted for information.

MOTION CARRIED  
Unanimous

- (b) Statement of Revenue & Expenses as of August 31, 2018

Motion 18:09:05 Moved by Councillor Cornelssen that the Summer Village of White Sands Council approve that Financial Item 4(b) be accepted for information.

MOTION CARRIED  
Unanimous

- (c) Accounts Payable as of August 10, August 27, September 10 and September 11, 2018

Motion 18:09:06 Moved by Councillor Sanchuck that the Accounts Payable for the periods: August 10 - \$16,244.98 August 27 - \$16,062.72, September 10 - \$14,370.43 & September 11 - \$1,616.13 in the total amount of \$48,294.26 having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

5. Bylaws

- (a) Bylaw 147-15 Community Standards

Tabled to next meeting.

(b) Bylaw 168-18 Survey

CAO G. Scott distributed and reviewed proposed Bylaw 168-18 for the purpose of creating a Public Utility Lot to provide for the construction and maintenance of an access road and drainage swale to assist with surface drainage and flood risk mitigation action.

Motion 18:09:07 Moved by Councillor Sanchuck that the Summer Village of White Sands Council give first reading to Bylaw 168-18 as presented.

MOTION CARRIED  
Unanimous

Motion 18:09:08 Moved by Councillor Cornelssen that the Summer Village of White Sands Council give second reading to Bylaw 168-18 as presented.

MOTION CARRIED  
Unanimous

Motion 18:09:09 Moved by Councillor Sanchuck that the Summer Village of White Sands Council give permission for third and final reading to Bylaw 168-18 as presented.

MOTION CARRIED  
Unanimous

Motion 18:09:10 Moved by Councillor Cornelssen that the Summer Village of White Sands Council give third and final reading to Bylaw 168-18 as presented.

MOTION CARRIED  
Unanimous

6. Administration/Current Concerns

(a) Maintenance Contractor Description of Duties

CAO G. Scott reviewed the Maintenance Contractor responsibilities listing. Council directed administration to investigate contractor versus employee information.

(b) Hall Rental Policy

Tabled to next meeting.

(c) Municipal Property Consultants Contract

Motion 18:09:11 Moved by Councillor Sanchuck that the Summer Village of White Sands Council accept the Municipal Property Consultants (2009) Ltd. Professional Services Agreement for assessment services for the 5-year period 2019 to 2023.

MOTION CARRIED  
Unanimous

(d) Parking in the Village

CAO G. Scott reviewed the "No Parking" map showing the areas that were indicated by Emergency Services that had access availability issues. The signs will be installed before ground freeze up.

(k) Council/Staff Reports

- Truck Fill ownership will be with SMRWSC
- Banners or signs with barricades needed for private functions
- Hall parking lot needs to be widened
- WIFI internet service at the Hall is causing loitering and disruption of private events. Discussion of possible different location was held.

Motion 18:09:12

Moved by Councillor Sanchuck that the Summer Village of White Sands Council discontinue the WIFI internet service at the Hall at the end of the contract.

MOTION CARRIED  
Unanimous

- Electronic sign at the truck fill would have to be placed on posts.
- Sign in procedure at the Fall BBQ was used to obtain more resident emails.
- Mooring and Docking Legislation is being reviewed. This could be implemented for the village and a plate that attaches to the dock or lift would help with enforcement.
- Contractor vehicles have been observed speeding through the village.
- Gate access locks have been changed.
- County Hold Harmless Agreement – Snowplowing will be used to create one for village residents.
- Speed bumps and signage has arrived.
- 1/3 of the Council Honorarium will no longer be nontaxable effective January 1, 2019.
- Fire hazards map is needed to help decide which areas to work at.
- Fenced storage compound would provide cold storage for the mower/boat/truck. Privacy slats on the fence and sliding barn doors on a lean to type shed were proposed.

(m) Council/Staff Reports

A prepared Summary of Grant Funding was discussed. Funding allocations from the 2011/2012 period must be spent before any further funding MSI Grant estimated project applications for past year's funding:

- Tennis Court update
- Land purchase \$10,000
- Land purchase \$10,000
- SMRWSC Debenture payout \$75,000
- Truck replacement \$20,000
- Hall parking lot
- Mower replacement
- Snowblower
- Storage compound/shed

7. Correspondence (a) None

8. Additions Discussed throughout the meeting.

9. In-Camera Session (a) None

10. Next Meeting Date Call of the Chair

11. Adjournment

Motion 18:09:13

Moved by Councillor Cornelissen that this Regular Meeting of the Summer Village of White Sands Council be adjourned.

MOTION CARRIED  
Unanimous at 5:08 p.m.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

**SUMMER VILLAGE OF WHITE SANDS  
BANK RECONCILIATION  
As of September 30, 2018**

Net Balance at End of Previous Month	\$ 1,353,727.14
ADD: General Receipts	14,923.95
Interest Earned	2,387.82
Investments Matured	<u>0.00</u>
<b>SUBTOTAL</b>	<b>1,371,038.91</b>
LESS: General Disbursements	119,114.62
Investments	0.00
Returned Cheques	0.00
Bank Charges	<u>18.16</u>
<b>SUBTOTAL</b>	<b><u>119,132.78</u></b>
<b>NET BALANCE AT END OF CURRENT MONTH</b>	<b><u><u>\$ 1,251,906.13</u></u></b>

Balance at End of Month - Bank	1,256,497.59
ADD: Outstanding Deposits	0.00
LESS: Outstanding Cheques	<u>4,591.46</u>
<b>NET BALANCE AT END OF CURRENT MONTH</b>	<b><u><u>\$ 1,251,906.13</u></u></b>

INVESTMENTS:	0.00
	<u>0.00</u>
<b>SUBTOTAL</b>	<b><u>0.00</u></b>
<b>TOTAL CASH ON HAND AND ON DEPOSIT</b>	<b>\$ 1,251,906.13</b>

THIS STATEMENT SUBMITTED TO SUMMER VILLAGE OF WHITE SANDS THIS  
1st DAY OF OCTOBER 2018

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

GENERAL RECEIPTS SUMMARY		
Tax	AR	14,578
RV Permits		0
PI&Dev Permits		346
GST Rebate		0
Rentals		0
Hall Society Contr.		0
Other		<u>0</u>
	Total	14,924

**SUMMER VILLAGE OF WHITE SANDS  
STATEMENT OF REVENUE AND EXPENDITURES  
AS OF SEPTEMBER 30, 2018**

	YTD Actual	Variance	Annual Budget
<b>Revenue</b>			
General Administration	12,634.00	9,035.00	21,669.00
Protective Services	824.00	126.00	950.00
Roads, Streets, Transportation	1,000.00	11,750.00	12,750.00
Planning & Development	13,056.17	2,643.83	15,700.00
Recreation & Parks	-	-	-
Taxes/Penalties	606,029.63	(2,841.63)	603,188.00
Other Revenue	<u>13,916.17</u>	<u>(7,916.17)</u>	<u>6,000.00</u>
<b>Total Revenue</b>	<b>\$ 647,459.97</b>	<b>\$ 12,797.03</b>	<b>\$ 660,257.00</b>
<b>Expenses</b>			
Council & Legislative	7,690.35	6,309.65	14,000.00
General Administration	45,573.59	31,426.41	77,000.00
Fire Fighting & Preventive	238.83	37,761.17	38,000.00
Disaster Services	500.00	-	500.00
Ambulance	-	-	-
Bylaw Enforcement	871.00	2,129.00	3,000.00
Roads, Streets, Transportation	46,924.87	24,575.13	71,500.00
Water Department	5,778.78	3,679.22	9,458.00
Garbage Collection & Disposal	10,438.37	7,189.63	17,628.00
Planning & Development	17,553.75	13,246.25	30,800.00
Parks & Recreation	32,578.08	9,971.92	42,550.00
Culture	3,853.83	4,746.17	8,600.00
Requisitions	256,437.48	70,892.52	327,330.00
Contingency	<u>-</u>	<u>19,300.00</u>	<u>19,300.00</u>
<b>Total Expenses</b>	<b>\$ 428,438.93</b>	<b>\$ 231,227.07</b>	<b>\$ 659,666.00</b>
<b>Surplus/Deficit</b>	<b>\$ 219,021.04</b>	<b>\$ (218,430.04)</b>	<b>\$ 591.00</b>

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	5610
Cheque Date	First	Last		5624

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Access Gas Services	5610	2018-09-24	\$55.03
-----			
Invoice Description		Invoice Number	Invoice Amount
Trans/Multi - Aug Gas Bill		201808-3683	\$55.03
-----			
Berger, Allen	5611	2018-09-24	\$4,553.56
-----			
Invoice Description		Invoice Number	Invoice Amount
Sept 2018 contract		686174	\$4,303.56
Trans - Aug fuel & phone		2018.09.05	\$250.00
-----			
Canada Culvert	5612	2018-09-24	\$1,349.30
-----			
Invoice Description		Invoice Number	Invoice Amount
Trans - culvert materials		93-56745	\$1,349.30
-----			
County of Stettler Housing Aut	5613	2018-09-24	\$10,936.00
-----			
Invoice Description		Invoice Number	Invoice Amount
4th Qtr requisition		2018.09.25	\$10,936.00
-----			
Ember Graphics Ltd.	5614	2018-09-24	\$62.51
-----			
Invoice Description		Invoice Number	Invoice Amount
Trans - no parking sign		14152	\$62.51
-----			
Enmax	5615	2018-09-24	\$372.95
-----			
Invoice Description		Invoice Number	Invoice Amount
Trans/Multi - Aug power bill		18-2794236	\$372.95
-----			
Five Star Ventures Ltd.	5616	2018-09-24	\$210.00
-----			
Invoice Description		Invoice Number	Invoice Amount
Landfill - Bin dump 2018.08.03		8211	\$31.50
Landfill - Bin dump 2018.08.30		8255	\$31.50
Landfill - Bin dump 2018.08.08		8272	\$31.50
Landfill - Bin dump 2018.08.13		8278	\$31.50
Landfill - Bin dump 2018.08.20		8287	\$31.50
Landfill - Bin rental Aug 18		8498	\$52.50
-----			
Government of Alberta	5617	2018-09-24	\$15.22
-----			
Invoice Description		Invoice Number	Invoice Amount
DIP requisition		2018.03.29	\$15.22
-----			
Gra-Core Consulting & Investme	5618	2018-09-24	\$2,142.00
-----			
Invoice Description		Invoice Number	Invoice Amount

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Pl&Dev - Aug 18 contract		2018-013	\$2,142.00
Parkland Regional Library	5619	2018-09-24	\$255.78
-----			
Invoice Description		Invoice Number	Invoice Amount
Library - 4th Qtr requisition		180256	\$255.78
Rairdan, Gary & Leigh	5620	2018-09-24	\$1,000.00
-----			
Invoice Description		Invoice Number	Invoice Amount
Admin - Access Agreement		2018.09.01	\$1,000.00
Shirley McClellan Regional Wat	5621	2018-09-24	\$20.05
-----			
Invoice Description		Invoice Number	Invoice Amount
Multi - Bulk Water Acc#149		SMRWSC-000800	\$20.05
Shores Jardine	5622	2018-09-24	\$43.20
-----			
Invoice Description		Invoice Number	Invoice Amount
Admin - Aug 18 legal svcs		33996	\$43.20
Town of Stettler	5623	2018-09-24	\$6,190.93
-----			
Invoice Description		Invoice Number	Invoice Amount
Parks& Rec - SalRev PP#18		2018.08.30	\$2,068.34
Parks&Rec - SalRev PP#19		2018.09.17	\$1,872.59
Fire response - 26 Front St		IVC028777	\$2,250.00
Woody's Auto Stettler	5624	2018-09-24	\$79.79
-----			
Invoice Description		Invoice Number	Invoice Amount
Tran/Multi - Fire Ext Maint		621872	\$71.93
Trans - Adhesive		621535	\$7.86
Total Cheques			\$27,286.32
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	5625
Cheque Date	First	Last		5637

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
E.K. Landscape	5625	2018-10-11	\$3,525.37
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Drainage - Install culverts		507	\$1,593.37
Drainage - topsoil, seeding		508	\$1,932.00
-----			
Ember Graphics Ltd.	5626	2018-10-11	\$62.51
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Trans - no parking sign		14204	\$62.51
-----			
Five Star Ventures Ltd.	5627	2018-10-11	\$115.50
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Landfill - bin dump 18.09.04		8528	\$31.50
Landfill - bin dump 18.09.30		8544	\$31.50
Landfill - bin rental Sept 18		8769	\$52.50
-----			
Future Ag Inc.	5628	2018-10-11	\$410.50
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Common Svc-trimmer attachment		IS52181	\$410.50
-----			
Heartland Marine & Motorsports	5629	2018-10-11	\$605.06
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Parks & Rec - boat repairs		2166	\$605.06
-----			
Hunter Wallace Surveys Ltd	5630	2018-10-11	\$504.00
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Pl & Dev - stake property		525	\$504.00
-----			
Hydrodig Caanda Inc	5631	2018-10-11	\$1,023.75
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Drainage - hydrovac		SI00167543	\$1,023.75
-----			
IJD Inspections Ltd.	5632	2018-10-11	\$1,205.29
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Pl&Dev - Aug building permits		WS2018-08	\$1,205.29
-----			
Rural Municipalities of Albert	5633	2018-10-11	\$11,039.58
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Common Svc - Signage		1121-50008789	\$11,039.58

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Stettler Home Hardware	5634	2018-10-11	\$37.75
-----			
Invoice Description		Invoice Number	Invoice Amount
Parks & Rec - padlock & keys		113999	\$37.75
-----			
Tait, Lisa	5635	2018-10-11	\$90.00
-----			
Invoice Description		Invoice Number	Invoice Amount
Pl&Dev - rv permit admin		2018.09.28	\$90.00
-----			
Town of Stettler	5636	2018-10-11	\$40,372.46
-----			
Invoice Description		Invoice Number	Invoice Amount
Misc Expenses 1 Sept 2018		IVC028785	\$2,677.78
Misc Expenses 2 Sept 18		IVC028813	\$1,225.92
2018 Village Fire Services		IVC028812	\$35,185.92
Parks & Rec - SalRev PP#20		2018.09.28	\$1,282.84
-----			
United Farmers of Alberta	5637	2018-10-11	\$67.18
-----			
Invoice Description		Invoice Number	Invoice Amount
Trans - Culvert Coupler		304285491	\$67.18
-----			
			-----
	Total Cheques		\$59,058.95
			=====

## Parkland Regional Library 2019 Proposed Budget Synopsis

PRL budgets are prepared with conservative estimates. Revenue is estimated at its minimum level and expenditures are estimated at their maximum level. For 2019, the increase to the municipal per capita requisition is thirteen cents.

PRL's budget projections for 2019 use the information supplied by the Public Library Services Branch, Alberta Municipal Affairs. For 2019, we project the provincial operating grant to regional systems will remain at \$4.70 per capita and \$5.55 per capita for the rural library service grant. We also assume that grant levels will be based on 2016 population statistics. Provincial grants amount to approximately 45.5% of PRL's total income.

Points within the budget to note include:

- The First Nations Grant is assumed to continue. Also using 2016 population figures, the grant is calculated at \$10.25 per capita (line 1.2).
- It is assumed the rural library service grant will also be issued at \$5.55 per capita using 2016 population figures (line 1.4).
- Materials Allotment is being calculated at \$1.13 per capita (line 2.2).
- eContent platform subscription fees have been increased due to an upgrade we obtained for one of our licensed resources (Novelist), and the new TAL core, eContent subscription (line 2.5).
- In compliance with expectations from the Government of Alberta, a First Nations Provincial Grant expense line has been created as a separate pool of funds to spend on First Nations activities (line 2.6). This grant is calculated at \$5.55 per capita and corresponds to line 1.2 under "Income" from which line 2.6 derives its funding.
- The eContent line (line 2.17) has been reduced significantly since Parkland has drastically cut funds supporting the government sponsored streaming media resource hoopla. This provincially sponsored resource will be discontinued in 2019.
- Large Print, Reference, and Audio books collection allotments have been reduced slightly to reflect decreased demand (lines 2.16, 2.18, 2.20).
- Line 3.4 the Building – Repairs/Maintenance line, has been reduced substantially simply because staff have reassigned the cost of carpet cleaning, window cleaning, and other custodial type activities to line 3.9, the Janitorial/Outdoor maintenance expense line.
- Salaries will go up a step for most staff plus a consumer price index adjustment in compliance with Parkland's Compensation Policy (line 3.13).
- Of the 2019 budget expense lines, 17 lines remained the same compared to 2018, 10 went up, 11 went down, and 1 was new.

**Proposed 2019 Budget  
PARKLAND REGIONAL LIBRARY**

Present  
Budget

		2018	2019
<b>Income</b>			
1.1	Provincial Grants	990,831	990,831
1.2	First Nations Grant	109,624	109,624
1.3	Membership Fees	1,711,794	1,801,371
1.4	Alberta Rural Library Services Grant	428,738	428,738
1.5	Interest Income	27,000	27,000
<b>TOTAL Income</b>		<b>3,267,987</b>	<b>3,357,564</b>
<b>Support Materials &amp; Services Directly to Libraries</b>			
2.1	Alberta Rural Library Services Grant	428,738	428,738
2.2	Allotment Funds issued to Libraries	239,125	247,637
2.3	Cataloguing Tools	4,000	3,800
2.4	Computer Maint. Agree. Software licenses	164,081	168,049
2.5	eContent Platform fees, Subscriptions	18,250	44,400
2.6	FN Provincial Grant expenses		59,357
2.7	Freight	7,500	6,500
2.8	Internet Connection Fees	10,800	10,800
2.9	Member Library Computers Allotment	63,245	65,504
2.10	Outlets - Contribution to Operating	800	800
2.11	Periodicals	1,975	1,100
2.12	Postage Reimbursement	7,000	7,000
2.13	Supply purchased Cataloguing/Mylar	25,000	25,000
2.14	Vehicle expense	37,000	43,000
2.15	Workshop/Training expense	15,000	15,000
<b>PRL Circulating Collections</b>			
2.16	Audio Book	5,000	3,800
2.17	eContent	80,600	45,000
2.18	Large Print	13,000	10,000
2.19	Programming Box	750	1,000
2.20	Reference	6,000	4,500
<b>TOTAL Support Materials &amp; Services Directly to Libraries</b>		<b>1,127,864</b>	<b>1,190,985</b>
<b>Cost of Services</b>			
3.1	Audit	16,200	16,200
3.2	Bank expenses	1,500	1,500
3.3	Bank Investment Fees	4,500	4,500
3.4	Building-Repairs/Maintenance	28,000	17,000
3.5	Communications/Marketing/Advocacy	5,000	5,000
3.6	Continuing Education	20,000	20,000
3.7	Dues/Fees/Memberships	11,500	11,500
3.8	Insurance	13,750	13,750
3.9	Janitorial/Outdoor maintenance expense	29,500	34,500
3.10	Photocopy/Printing	9,000	7,000
3.11	Postage	5,000	5,500
3.12	Promotion/Trade Shows/Publicity	6,500	6,500
3.13	Salaries	1,537,027	1,566,669
3.14	Salaries - Employee Benefits	338,146	346,960
3.15	Supplies/Stationery/Building	30,000	30,000
3.16	Telephone	12,500	11,000
3.17	Travel	15,000	12,000
3.18	Trustee expense	22,000	22,000
3.19	Utilities	35,000	35,000
<b>TOTAL Cost of Services</b>		<b>2,140,123</b>	<b>2,166,579</b>
<b>TOTAL Expenses (library materials &amp; cost of service)</b>		<b>3,267,987</b>	<b>3,357,564</b>
<b>Surplus/Deficit</b>		<b>0</b>	<b>0</b>
<b>AMOUNT PER CAPITA REQUISITION</b>		<b>8.12</b>	<b>8.25</b>
			<b>1.6%</b>



# Proposed BUDGET 2019

## Full Notes

## Notes for the Parkland Regional Library Budget 2019

**Parkland's budget is developed according to Board policy and the constraints imposed by the Parkland Regional Library Agreement. According to clause eight of the agreement – Library System Budget:**

- 8.1 The PRL Board shall prior to November 1 of each year submit a budget to the Parties to this Agreement and an estimate of the money required during the ensuing fiscal year to operate the library system. [Reg. s.25 (1)(f)]*
- 8.2 The budget and estimate of money required referred to in clause 8.1 above, shall be effective upon receipt by the PRL Board of written notification of approval from two-thirds of the Parties to this Agreement which must represent at least two-thirds of the member population; and thereupon, each Party to this Agreement shall pay to the PRL Board an amount which is the product of the per capita requisition set out in Schedule "B" and the population of the Parties to the agreement. Payments shall be made on or before the dates set out therein.*
- 8.3 The population of a municipality that is a Party to this Agreement shall be deemed to be the most recent population figure for the municipality as published by Alberta Municipal Affairs.*
- 8.4 Municipalities which join the library system after January 1, 1998 shall pay a signing fee as determined by the PRL Board.*
- 8.5 The PRL Board shall apply to the Government of Alberta for all library grants for which it is eligible, in accordance with the Department of Community Development Grants Regulation 57/98.*
- 8.6 Notwithstanding Clause 17.1.c., any increase in the requisition requires written notification of approval from two-thirds of the parties to this agreement which must represent at least two-thirds of the member population.*

Generally speaking, PRL budgets are prepared with conservative estimates. Revenue is estimated at its minimum level and expenditures are estimated at their maximum level. For 2019, the increase to the municipal per capita requisition is thirteen cents or 1.6%.

PRL's budget projections for 2019 use the information supplied by the Public Library Services Branch, Alberta Municipal Affairs. For 2019, we project the provincial operating grant to regional systems will remain at \$4.70 per capita and \$5.55 per capita for the rural library service grant. We also assume that grant levels will be based on 2016 population statistics.

Points within the budget to note include:

- The provincial operating grant for systems is estimated using 2016 population figures and calculated at the current rate of \$4.70 per capita (line 1.1).
- The First Nations Grant is assumed to continue. Also using 2016 population figures, the grant is calculated at \$10.25 per capita (line 1.2).
- It is assumed the rural library service grant will also be issued at \$5.55 per capita using 2016 population figures (line 1.4).
- Materials Allotment is being calculated at \$1.13 per capita (line 2.2).
- eContent platform subscription fees have been increased due to an upgrade we obtained for one of our licensed resources (Novelist), and the new TAL core database subscriptions and now includes Audio Cine moved from periodicals.
- In compliance with expectations from the Government of Alberta, a First Nations Provincial Grant expense line has been created as a separate pool of funds to spend on First Nations activities (line 2.6). This grant is calculated at \$5.55 per capita and corresponds to line 1.2 under "Income" from which line 2.6 derives its funding.
- The eContent line (line 2.17) has been reduced significantly since Parkland has drastically cut funds supporting the government sponsored streaming media resource hoopla.
- Large Print, Reference, and Audio books collection allotments have been reduced slightly to reflect decreased demand (lines 2.16, 2.18, 2.20).
- Line 3.4 the Building – Repairs/Maintenance line, has been reduced substantially simply because staff have reassigned the cost of carpet cleaning, window cleaning, and other custodial type activities to line 3.9, the Janitorial/Outdoor maintenance expense line.
- Salaries will go up a step for most staff plus a consumer price index increase in compliance with Parkland's Compensation Policy (line 3.13).
- The Benefits line (line 3.14) has also increased proportionately to the salaries line (line 3.13) since benefits are calculated in relation to wages.
- Provincial grants amount to approximately 45.5% of PRL's total income.
- Of the 2019 budget expense lines, 17 lines remained the same compared to 2018, 10 went up, 11 went down, and 1 was new.

At the end of the budget documents you will find the Budget Supplement. The largest planned purchase is for computer hardware from the Technology Reserve estimated to be valued at \$126,800. The only other anticipated reserve fund transfers for 2019 involve the amortization of PRL's capital assets. By approving the budget, the board is approving these transfers to and from Parkland's reserve fund accounts.

## Brief Notes – September 2019

### INCOME

- 1.1 The Operating grant is an estimate, based on announcement from the Public Library Services Branch (PLSB) calculated at \$4.70 per capita.
- 1.2 The First Nations grant for reserve residents is calculated at \$10.25 per capita
- 1.3 Estimated requisition to municipalities to balance budget
- 1.4 Estimate, based on announcement from PLSB and calculated at \$5.55 per capita
- 1.5 Held to reflect the anticipated returns on investments

### LIBRARY MATERIALS

- 2.1 Estimate, based on announcement from PLSB - see 1.4 above
  - 2.2 Reflects allotment rate of \$1.13 per capita
  - 2.3 Based on actual costs and reduced slightly from the 2018 amount
  - 2.4 Line increased slightly to allow for the purchase of non-capital hardware and misc. IT items such as adapters, cables, and supplies. For software, subscriptions, maintenance agreements, ongoing website development, the Microsoft Office suite of software for PRL and member library computers, PRL's management of wireless networks
  - 2.5 Line to pay for platform fees/subscriptions for eContent - increased due to an upgrade for one of our licensed resources (Novelist), the new TAL core eResources subscriptions and includes Audio Cine fees moved from periodicals
  - 2.6 This line created due to PLSB expectations for direct First Nations services, the amount for 2019 is \$5.55 per capita to spearhead outreach activities and services to First Nations reserve residents
  - 2.7 Reduced slightly based on actual costs
  - 2.8 Held at 2018 amount
  - 2.9 Based on current population at \$0.30 per capita
  - 2.10 Held at \$800
  - 2.11 Decreased to \$1,100 - fees for the subscription to Audio Cine for public performance rights have been moved to line 2.5
  - 2.12 Held at 2018 amount
  - 2.13 Held at 2018 amount - used for purchasing library material processing items such as mylar book covers, cataloguing records, and multimedia cases
  - 2.14 Increased to \$43,000 due to the purchase of a third cargo van and a second consulting vehicle - anticipated maintenance costs for five vehicles and fuel, using a 5 year review of actual costs
  - 2.15 Held at 2018 level of \$15,000 used for projects for training library managers and staff, and library conference expenses
- PRL Circulating Collections
- 2.16 Reduced slightly in 2019

- 2.17 Line reflects materials allotment for the purchase of eContent, reduced in 2019 due to the need to limit the cost of the hoopla streaming media service
- 2.18 Reduced in 2019 due to the trend of reduced use of the large print collection
- 2.19 Increased slightly to \$1,000
- 2.20 Reduced slightly in 2019 to accommodate other budget priorities

## COST OF SERVICES

- 3.1 The fee for 2019 is an estimate which also includes the annual legal letter required from PRL's lawyer for the auditor
- 3.2 Held at \$1,500 - to cover the cost of cheques and electronic banking services
- 3.3 Held at \$4,500
- 3.4 Reduced to \$17,000 - janitorial items such as window and carpet cleaning for the building have been moved to line 3.9 - based on five-year averages
- 3.5 Held at 2018 amount of \$5,000 - used to provide tools for marketing, advocacy and other initiatives for PRL and member library staff and boards
- 3.6 Held at \$20,000
- 3.7 Held at \$11,500 - to cover PRL's cost to belong to membership organizations (e.g. Library Association of Alberta (LAA), Alberta Library Trustee Association (ALTA), The Alberta Library (TAL), etc.)
- 3.8 Held at \$13,750 based on a 5 year review of actual costs
- 3.9 Increased to \$34,500 for additions from line 3.4 for janitorial building maintenance items - includes snow removal, yard maintenance, janitorial services and janitorial maintenance (carpet and window cleaning)
- 3.10 Reduced to \$7,000 based on usage over last three years
- 3.11 Increased slightly to \$5,500 - based on five year averages
- 3.12 Held at \$6,500
- 3.13 Increased to reflect predicted staff salary costs based on current staff levels and in compliance with the new compensation policy
- 3.14 Increased to reflect predicted staff benefits costs based on current staff levels
- 3.15 Held at \$30,000 used for - based on a five-year review
- 3.16 Reduced to \$11,000 - based on actual costs
- 3.17 Reduced to \$12,000 - based on a five-year review
- 3.18 Held at 2018 level of \$22,000 - to support trustee activities
- 3.19 Based on five-year averages - held at \$35,000

## Complete Notes to the 2019 Budget

### Proposed 2019 Budget PARKLAND REGIONAL LIBRARY

		Present Budget	
		2018	2019
<b>Income</b>			
1.1	Provincial Grants	990,831	990,831
1.2	First Nations Grant	109,624	109,624
1.3	Membership Fees	1,711,794	1,801,371
1.4	Alberta Rural Library Services Grant	428,738	428,738
1.5	Interest Income	27,000	27,000
<b>TOTAL Income</b>		<b>3,267,987</b>	<b>3,357,564</b>

#### Income – line details

*1.1 Provincial Grants:* for budgeting purposes, the provincial operating grant rate for regional systems is based on information from the Public Library Services Branch (PLSB) - for regional systems it will be calculated using 2016 population statistics at \$4.70 per capita - this rate is subject to change annually.

*1.2 First Nations Grant:* the First Nations (FN) grant from the PLSB is expected to be ongoing. It is calculated at \$10.25 per capita based on First Nations reserve residents found within Parkland’s regional borders. The grant is to provide system level services to FN reserve residents. The grant is composed of two grants. The \$4.70 system operating grant and the \$5.55 per capita rural library services grant. The \$4.70 is used to fund operations of the regional system. The \$5.55 per capita is to fund various First Nations initiatives. See line 2.6.

*1.3 Membership Fees:* \$8.25 per capita – requisition to municipalities to balance the budget. This is an increase of 1.6% or thirteen cents per capita.

*1.4 Alberta Rural Library  
Services Grant:*

grant received from Alberta Municipal Affairs for service to rural residents, based on the membership in PRL of municipalities and municipal districts, which do not appoint a library board – the grant is passed entirely to libraries, as directed by these municipalities. Based on information from the PLSB, the grant will be calculated using 2016 population statistics at \$5.55 per capita – see line 2.1 under Support Materials & Services Directly to Libraries.

*1.5 Interest Income:*

estimate based on the returns from the RBC Dominion investment program, the Servus Credit Union short-term investments, and current bank account – the budgeted amount is reflective of the anticipated return on investments.

		2018	2019
<b>Support Materials &amp; Services Directly to Libraries</b>			
2.1	Alberta Rural Library Services Grant	428,738	428,738
2.2	Allotment Funds issued to Libraries	239,125	247,637
2.3	Cataloguing Tools	4,000	3,800
2.4	Computer Maint.Agree. Software licenses	164,081	168,049
2.5	eContent Platform fees, Subscriptions	18,250	44,400
2.6	FN Provincial Grant expenses		59,357
2.7	Freight	7,500	6,500
2.8	Internet Connection Fees	10,800	10,800
2.9	Member Library Computers Allotment	63,245	65,504
2.10	Outlets - Contribution to Operating	800	800
2.11	Periodicals	1,975	1,100
2.12	Postage Reimbursement	7,000	7,000
2.13	Supply purchased Cataloguing/Mylar	25,000	25,000
2.14	Vehicle expense	37,000	43,000
2.15	Workshop/Training expense	15,000	15,000
<b>PRL Circulating Collections</b>			
2.16	Audio Book	5,000	3,800
2.17	eContent	80,600	45,000
2.18	Large Print	13,000	10,000
2.19	Programming Box	750	1,000
2.20	Reference	6,000	4,500
<b>TOTAL Support Materials &amp; Services Directly to Libraries</b>		<b>1,127,864</b>	<b>1,190,985</b>

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### Support Materials & Services Directly to Libraries - line details

*2.1 Alberta Rural Library Services Grant:*

provincial grant received by PRL for municipalities and municipal districts that do not have library boards but are members of the system – per membership agreement, the grant is passed back to the libraries as determined by the municipalities – see line 1.4 under income.

*2.2 Allotment Funds Issued to Libraries:*

reflects allotment rate of \$1.13 per capita – held at 2017 level.

*2.3 Cataloguing tools:* based on actual costs – reduced slightly – includes a number of electronic resources such as Library of Congress classification web, Web Dewey, and BookWhere; among other resources, all of which are used to prepare books and other materials for libraries.

*2.4 Computer Maint. Agree. Software Licenses:* for software maintenance agreements and subscriptions – line covers, but not limited to, the Microsoft suite of software for member library computers, website software, PRL’s management of wireless networks, PRL’s computers, and licensed services for the Horizon integrated library system increased to reflect the US dollar exchange, increased quantity of licensing, and now includes small non-capital IT items as needed such as monitors and bar code scanners.

*2.5 eContent Platform fees and Subscription fees:* to pay for platform fees for 3M ebooks, and Novelist, Novelist Select subscriptions, now includes Audio Cine fees moved from periodicals, and the TAL core of eResource subscriptions (includes 4 public library focused databases: Ancestry Library Edition, Consumer Reports, Solaro (homework help), and TumbleBook Library – Premium) or other eContent as needed – increased but see 2.17 as it has decreased).

*2.6 FN Provincial Grant Expense:* line created due to expectations from the Public Library Services Branch that direct services to indigenous communities be provided and accounted for, the amount estimated is \$5.55 per capita to spearhead outreach activities and services.

*2.7 Freight:* vendor freight costs for allotment, in-house collections and shipment of computers for repairs and/or replacement parts – reduced slightly from 2018 level.

*2.8 Internet Connection Fees:* for internet service provision to member libraries and HQ – held at 2018 level.

- 2.9 Member Library Computers:* income collected for transfer to the Technology Reserve for the purchase of computers and peripherals for member libraries in the year the funds are collected. Calculated at thirty cents per capita.
- 2.10 Outlet - Contribution to Operating:* amounts set by board policy, up to \$200 annually, if a local library outlet's sponsoring society provides matching funds – held at \$800.
- 2.11 Periodicals:* decreased due to moving Audio Cine the public performance rights licensing fee to line 2.5; includes professional development publications and library journals.
- 2.12 Postage Reimbursement:* held at 2018 level, based the last 2-year estimates – reimbursement for items interlibrary loaned or mailed directly to patrons by member libraries.
- 2.13 Supplies purchased Cataloguing/Mylar:* held at 2018 level, line for purchasing library materials processing such as precut "mylar" book covers, cataloguing records, and multimedia cases.
- 2.14 Vehicle Expense:* includes fuel and accounts for fluctuation in fuel prices, repairs and tire replacements for three cargo vans and two vehicles for staff use – line increased due to the recent purchases of a third cargo van and a second staff consulting vehicle.
- 2.15 Workshop/Training:* includes costs for all workshops and training activities hosted or planned by PRL staff for member libraries regardless of whether they are held at PRL or other locations – held at \$15,000.

## **PRL Circulating Collections**

- 2.16. Audiobook Materials:* reduced – used to support the physical audio collection.
- 2.17 eContent:* reduced due to drastically diminishing funding for the hoopla streaming media service – includes allotment for

3M eBooks, Zinio Magazines, One Click digital eAudiobooks, and potentially other eContent.

*2.18. Large Print Books:* reduced in 2018 due to the trend of reduced use of the large print collection.

*2.19 Programming Boxes:* increased slightly to \$1,000 - to refresh and build new programming kits for programming in member libraries.

*2.20 Reference Materials:* reduced due to other budget priorities – to purchase limited amounts of reference material for use by PRL staff and member libraries. eResources for reference and professional development purposes can also be purchased using this budget line.

		2018	2019
<b>Cost of Services</b>			
3.1	Audit	16,200	16,200
3.2	Bank expenses	1,500	1,500
3.3	Bank Investment Fees	4,500	4,500
3.4	Building-Repairs/Maintenance	28,000	17,000
3.5	Communications/Marketing/Advocacy	5,000	5,000
3.6	Continuing Education	20,000	20,000
3.7	Dues/Fees/Memberships	11,500	11,500
3.8	Insurance	13,750	13,750
3.9	Janitorial/Outdoor maintenance expense	29,500	34,500
3.10	Photocopy/Printing	9,000	7,000
3.11	Postage	5,000	5,500
3.12	Promotion/Trade Shows/Publicity	6,500	6,500
3.13	Salaries	1,537,027	1,566,669
3.14	Salaries - Employee Benefits	338,146	346,960
3.15	Supplies/Stationery/Building	30,000	30,000
3.16	Telephone	12,500	11,000
3.17	Travel	15,000	12,000
3.18	Trustee expense	22,000	22,000
3.19	Utilities	35,000	35,000
<b>TOTAL Cost of Services</b>		<b>2,140,123</b>	<b>2,166,579</b>

### Cost of Services – line details

- 3.1 Audit:* 2018 is based on an estimate – now includes costs for an annual letter from PRL’s lawyer required for the audit process.
- 3.2 Bank Expenses:* held at 2018 level - to cover the cost of cheques and other banking services including enhanced electronic services.
- 3.3 Bank Investment Fees:* fee for management of the RBC Dominion investment program – based on actual charges – held at 2018 level.
- 3.4 Building-Repair/Maintenance:* based on repairs expected in aging building – reduced to \$17,000 as janitorial items for the building have been moved to line 3.9 – costs are based on five-year averages.

- 3.5 Communications/ Marketing/Advocacy:* this line is used by Parkland staff to provide tools for marketing, advocacy and other initiatives for PRL and member library staff and boards, held at 2018 level.
- 3.6 Continuing Education:* funds PRL staff to attend the Alberta Library Conference, plus other conferences, workshops, seminars, technology courses, and other continuing education activities – held at \$20,000.
- 3.7 Dues/Fees/Memberships:* for Parkland’s membership in professional organizations; may include, but not necessarily be limited to: Library Association of Alberta (LAA), Alberta Library Trustee Association (ALTA), Alberta Association of Library Technicians (AALT), Public Library Associations (PLA), Rural Municipalities of Alberta (RMA), American Library Association (ALA), Alberta Public Library Administrators’ Council (APLAC); and The Alberta Library (TAL).
- 3.8 Insurance:* includes the buildings, HQ’s contents, PRL’s outlet libraries contents, vehicle, general liability, bond and crime – held at the 2018 level, using an average of actual costs.
- 3.9 Janitorial Expense:* increased to \$34,500 to include additional activities previously allocated to line 3.4 for janitorial building maintenance such as carpet and window cleaning – also includes snow removal, yard maintenance, and small repairs.
- 3.10 Photocopy/Printing:* reduced – reflects actual costs reviewed over last three years and estimated usage – now includes printing costs if outside source is used for publications.
- 3.11 Postage:* slight increased - based on actual costs.
- 3.12 Promotion/Trade Shows/ Publicity:* held at 2018 level, includes, but not limited to, printing systems’ brochures and hospitality expenses for the Alberta Library Conference (ALC), Alberta Urban Municipalities Association (AUMA) and Rural Municipalities of Alberta (RMA) conventions, plus gifts/donations, flowers for libraries’ anniversaries, and promotional items.

- 3.13 Salaries:* estimated at the maximum level and increased to support the new compensation policy and salary grid. The budget reflects the possibility of all eligible staff members moving up a step on the grid plus receiving a cost of living adjustment in 2019.
- 3.14 Salaries-Employee Benefits:* increased on the basis of all eligible staff members being provided full benefits including LAPP and Blue Cross.
- 3.15 Supplies/Stationery/ Building:* held at 2018 level - based on a six-year review - includes, but not limited to, book-related supplies as well as barcodes, barcode label protectors, new plastic patron membership cards supplied to public libraries, building supplies, and stationery supplies.
- 3.16 Telephone:* includes line charges, toll free number, mobile telephones, and long distance costs – reduced slightly to \$11,000.
- 3.17 Travel:* includes consulting travel to public libraries, administrative travel, annual IT visits, and staff travel to workshops and conferences (includes reimbursement at \$0.505 per km to staff when they are unable to use the PRL staff vehicles) – based on actual and estimates, reduced to \$12,000.
- 3.18 Trustee Expense:* held to 2018 level - includes costs for a 10 member executive committee meeting 8 or 9 times a year, and 4 trustees attending the Alberta Library Conference; also includes \$100 half day/\$200 full day honorarium and mileage for committee meetings (includes meetings the board chair attends such as, Systems Directors and Board Chair meetings hosted by the Public Library Services Branch).
- 3.19 Utilities:* based on five-year averages – held at \$35,000.

**Proposed 2019 Budget  
PARKLAND REGIONAL LIBRARY**

	Present Budget 2018	Proposed Budget 2019
TOTAL Income	3,267,987	3,357,564
TOTAL Support Materials & Services Directly to Libraries	1,127,864	1,190,985
TOTAL Cost of Services	2,140,123	2,166,579
TOTAL Expenses (library materials & cost of service)	3,267,987	3,357,564
Surplus/Deficit	0	0
<b>AMOUNT PER CAPITA REQUISITION</b>	<b>8.12</b>	<b>8.25</b> <b>1.6%</b>

## **Budget Supplement**

### **Explanation points to the 2019 Budget dealing with Capital Assets, Amortization and Reserves.**

Staff make all applicable computer and vehicle purchases directly from reserves.

For IT purchases, PRL has a very detailed Technology Replacement Schedule as it relates to maintaining our current IT infrastructure and the purchase of computers for member libraries. Based on PRL's Technology Replacement Schedule, items being identified as needing to be replaced or newly acquired will have their costs estimated with the funds required for purchase included in the notes section of the Budget Supplement document. This amount will be shown as coming from the Technology Reserve. The expense for amortization will be allocated and the residual value set aside in the Amortization Reserve.

There are no planned vehicle purchases in 2019.

**In passing the budget, Board members are approving the movement of funds between reserves and operating as defined on the following pages and based on policy. Capital assets are now purchased from reserves.**

Parkland Regional Library  
 Budget Supplement - Movement of Funds

Explanation points to the 2019 Budget dealing with Capital Assets, Amortization and Reserves

In passing the budget you agree to the movement of funds between reserves and operating as defined below and Capital assets will now be purchased from reserves.

<b>1 MOVEMENT OF FUNDS FROM RESERVES TO OPERATING INCOME</b>	<b>2019</b>	
<b>Amortization Reserve</b>		
Anticipated funds required to cover current portion of amortization expense from Jan 1, 2009 forward <i>(actual amount will be affected by asset disposals during the year)</i>	\$48,603	<b>A</b>
<b>Vehicle Reserve</b>		
Anticipated funds required to purchase new vehicles <i>(actual amount will be based on exact purchase price in the year)</i>	\$0	<b>B</b>
<b>Technology Reserve</b>		
Anticipated funds required for Technology purchases <i>(May included Member libraries computers, wireless equipment, SuperNet CED units, PRL assets) (Estimated capital PRL assets - 2019, \$35,100)</i>	\$126,800	<b>B</b>
	<b>\$175,403</b>	
<b>2 INCOME FROM THE SALE OF CAPITAL ASSETS</b>		
Vehicle selling price <i>(actual amounts will be based on exact selling price in the year)</i>	\$0	<b>C</b>
	<b>\$0</b>	
<b>3 MOVEMENT OF FUNDS FROM OPERATING EXPENSE TO RESERVES</b>		
<b>Amortization Reserve</b>		
Residual Amortization anticipated - PRL assets <i>(actual amounts will be based on exact purchase amounts in the year)</i>	\$23,510	<b>B</b>
<b>Vehicle Reserve</b>		
Proceeds from the sale of vehicles <i>(actual amounts will be based on exact selling price in the year)</i>	\$0	<b>C</b>

**Technology Reserve**

Budgeted for member library computers \$65,504

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**\$89,014**

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**4 CAPITAL ASSET EXPENSE ALLOCATION**

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Current year Amortization estimated - PRL Assets \$11,590 **B**

*(actual amounts will be based on exact purchase amounts in the year)*

Amortization expense anticipated from years (Jan 2009 forward) \$48,603 **A**

*(actual amount will be affected by asset disposals during the year)*

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**\$60,193**

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**5 Unrestricted Operating Fund - as needed to balance at year end**

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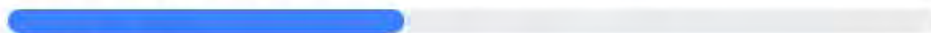
Current Amortization expense anticipated - from years previous to Dec 31, 2008 \$17,525

*(actual amounts will be based on exact disposals amounts in the year)*

**Who have we heard from?**

- Buntings
- Greenes
- Gordon Kristensen
- Derick Nixon
- Jensens
- McFarlanes
- Linkerts
- McNichols
- Peltos
- Cheryl McBride
- Amber Venturo
- Judy Peelar
- Geraldine Horne

Should we continue to have available Wi-Fi at the Hall?



41% Yes



59% No

This poll has ended.

59 Votes

199


People reached

16

Engagements

Boost Unavailable

2 Comments






 Like


 Comment


 Share



Most relevant ▾

 Write a comment...    

 **Summer Village of White Sands** Some of the points we have heard for having it: handy when functions/meetings need internet at the hall. Helps many who need to do the odd internet communication etc., but who don't usually use the internet.  
Like Reply 2w

 **Summer Village of White Sands** Some points we have heard for getting rid of it: When the Hall is booked for functions, events are being interrupted by those gathering for Wi-Fi. It is paid for through village taxes, and those who pay for their own Wi-Fi take issue with that (especially when non-residents are using up the bandwidth).  
Like Reply 2w

Yes, we DO need the Wifi service. If non-residents are using it, it is a simple matter to change the password every Spring, and ask residents not to share the password with others. As far as moving the location, it should be possible to put up a sign saying "Please do not use Wifi if private function in progress"

I'm a part-time resident of White Sands with my primary residence in Calgary. I'm grateful for the internet hotspot. We don't have Internet at our cabin as it isn't feasible for the amount of time we are there. We don't use the Internet every visit but have found it very convenient for when we did need to. I though the addition of the wifi hotspot was great gesture of community. I'd be very disappointed to see it go. I'm not apposed to a new location.

We are in a seasonal cottage with only an emergency phone so find the hot spot at the hall very useful to keep in touch with family and friends. I usually drop by twice a day to check on my email and send any messages plus my husband sometimes does a detailed weather check. Many years ago we were told that the small area to the south(?) of the hall location was going to be a ball diamond (one family ball game found it to be too small in the 1970s). There is space for at least 6 to 10 cars if the hot spot was located there. Just a suggestion and we will survive if the hot spot is discontinued.

Regarding the hotspot, I absolutely loved having this available for the last couple of summers. I guess maybe I sat at the picnic table outside a couple of times when groups were preparing for a private event, but I never walked in on a function, and I really doubt anyone would need to do that as you could walk up or sit in your vehicle outside and access the WIFI. As far as those from another area using the service, does is really matter if a few people that arent ratepayers access this service? And I find it hard to figure out how someone would be able to keep tabs on that sort of thing anyway, unless the maintenance people were somehow monitoring it. It has been a fabulous service for those of us that own places abut are not there all the time, or even every weekend. We found our phone plan was not very effective at all times at our cabin, but we sure appreciated heading to the hall to catch up on our emails, etc. when we needed to. How much of a burden is the cost of this service? Please reconsider having this available for all of us that truly appreciated having it.

I had to remind myself to breathe after reading this section of the recent newsletter. We are long time part-time residents of the Summer Village of White Sands. To do banking and to respond to legal matters that needed our attention IN A SECURE SETTING has been a challenge for us. We were ecstatic when Internet service became available in our village. When I hear that unfortunately some functions were interrupted by people wanting to access the internet, the followings thoughts occurred to me: 1. I don't believe for one minute, this was intentional. 2. The internet service can be accessed as far away as the bottle depot. Solutions: A sign on the door indicating PRIVATE FUNCTION, NO ENTRY. Inform the village the size of the internet service area. A question – why would we consider another location? There is ample parking here. It is central to the village. There is a playground for the children if the parent are on-line. Residents are multi-tasking: bringing bottles/cans to the depot, garbage to the dump and now a shed for “take it or leave it.” There is lighting for security reasons. Next question – how do residents outside of the village even know that we have internet service? And an even bigger question – how are they getting the password? So I am asking you to give serious thought to the removal and/or relocation of this service. As a side note, I have found myself meeting new residents of the village that otherwise I don't have the opportunity to come in contact with – a village internet café, so to speak. Another side note, and then I'm done (lol) This summer has been rampant with rumour and innuendo. I believe the arrival of Paradise Shores to be the reason behind this. I attended meetings and wrote letters in support to opposition to this development. I continuously find myself astonished at some of the information that is circulating in this village that is totally incorrect, and false. It is opinions only, not in any way backed by facts. Even more astounding is that people are believing what they read on Facebook. I am mentioning this because I am hopeful you are not being influenced by these opinions. Thank you for taking the time to read this. We have owned our property here in the Summer Village of White Sands for 35 years. Even though our residency is part-time, it is a very important contribution to our over-all well being. It is our sanctuary for a minimum of 4 months every year.

We really, really appreciate having internet when we are at the lake! I would really miss it. I don't care where it is located....it could be on 2nd street....it could be on my roof!

We feel the WiFi at the hall should be eliminated. We have wifi at our property so therefore we don't use the village wifi. It doesn't make sense that our tax dollars are paying for a service we don't use. We have also heard that Paradise Shores people have been using it, which is actually infuriating considering the strained relationship between the village and Paradise Shores. We want to do everything possible to discourage the Paradise Shores residents from entering and using our village amenities. If residents of our village need access to Wifi then perhaps a user fee for the service or just plain old GET YOUR OWN WIFI

both opposed to free internet at the hall. The service should not be provided.

We do not think it is necessary for the village to provide internet. People who need it can make their own arrangements. We strongly disagree with bulldozing firelanes. The plan will only make it easier for potential housebreakers to access properties, away from prying eyes. Please re-think this plan.

As far as I am concerned the internet hot spot should be discontinued totally, as it is just a convenience that is not necessary at all.

I do NOT think it is the responsibility of the Village to provide Internet. Anyone who lives here, provides their own private access to their guests. Rate payers who have not installed internet at their own properties have the option to do so on their own or otherwise make the choice not to have internet for themselves or their guests. Moving the hot spot from the Hall to another location will not deter the problem of outsiders finding out the

I feel that taxpayers should not have to pay for internet service for others. If somebody wants internet here in White Sands they can have it at their cabin, they can go to Stettler to use the internet. The library has it, Brenda's Cozy Cafe, Tim Hortons, McDonalds and Walmart.

Having given this careful consideration, we would like to go on record that we are totally against this plan. Considering the pros and cons, we believe providing access to this space would increase the likelihood of vandalism and theft, unwanted activities that are already on the rise in the village, as opposed to the likelihood of fire in this space negatively impacting the cabins. Opening an access lane, even with a plan to control access, would facilitate opportunity to access cabins from a point of invisibility...the first thing the police advise against when looking to prevent vandalism and theft.

From conversations with others, we are confident we are not the only property owners against this proposal.