

**SUMMER VILLAGE OF WHITE SANDS COUNCIL MEETING
AGENDA
JUNE 17, 2011
2:30 P.M.
TOWN OF STETTLER BOARD ROOM**

1. Call to Order
2. Additions to Agenda
3. Minutes
 - a. Adoption of the Minutes of the Regular Summer Village of White Sands Council Meeting held on November 12, 2010 2-8
4. Financial
 - a. Bank Reconciliations as of October 31, November 30, December 31, 2010 9-16
January 31, February 28, March 31, April 30 & May 31, 2011
 - b. Statement of Revenue & Expenses as of May 31, 2011 17
 - c. Accounts Payable as of May 30, 2011 18-34
 - d. 2010 Financial Statements and Auditor Reports **Handout**
5. Administration/Current Concerns
 - a. Memo re: 2011 Operating Budget & Tax Rate Bylaw **Handout**
 - b. Fire Cost Agreement 35-37
 - c. Administration Agreement – Town of Stettler 38
 - d. Annual General Meeting – July 2, 2011 (June 26, 2010 AGM) 39
 - e. Subdivision Application 2010-01 40-43
 - f. Subdivision Application 2011-11 44-48
 - g. Memo re: Banking Services Proposals 49
 - h. Update re: SMRWSC
 - i. Council & Staff Reports **Verbal**
6. Correspondence
 - a. Strategic Plan South Shore Buffalo Lake 50-52
 - b. Red Deer River Watershed Alliance 53
 - c. Government of Alberta – Alberta Weed Control Act 54-55
 - d. Agro – Warranty Expiration 56
7. Bylaws
 - a. Tax Rate Bylaw (Dealt with under 5a)
8. Additions
9. In-Camera Session
10. Next Meeting Date
11. Adjournment

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE SUMMER VILLAGE OF WHITE SANDS COUNCIL
HELD ON NOVEMBER 12, 2010
ROYAL CANADIAN LEGION
IN RED DEER, ALBERTA**

Present: Mayor Colin Adair
Councillor Lorne Thurston
Councillor Barry Guenette
Chief Administrative Officer Greg Switenky

Absent: Contract Development Officer Dave Dittrick
Maintenance Contractor Allen Berger
Recording Secretary Laurie Tait

1. **Call to Order:** Mayor C. Adair called the Council Meeting to order at 10:10 a.m.

2. **Agenda Additions/Approval**

Motion 10:11:01 Moved by Councillor Guenette to approve the agenda as presented with the following addition:

5(g) Council Remuneration

MOTION CARRIED
Unanimous

3. **Adoption of Minutes**

(a) Minutes of the Regular Council Meeting held on July 19, 2010

Motion 10:11:02 Moved by Councillor Thurston that the Minutes of the Regular Council Meeting held on July 19, 2010 be approved as presented.

MOTION CARRIED
Unanimous

(b) Minutes of the Organizational Meeting held on August 13, 2010

Motion 10:11:03 Moved by Councillor Guenette that the Minutes of the Organizational Meeting held on August 13, 2010 be approved as presented.

MOTION CARRIED
Unanimous

(c) Minutes of the Special Meeting (Joint Public Hearing – BLIDP) held on August 14, 2010

Motion 10:11:04 Moved by Councillor Thurston that the Minutes of the Special Meeting (Joint Public Hearing – BLIDP) held on August 14, 2010 be approved as presented.

MOTION CARRIED
Unanimous

4. **Financial** (a) Bank Reconciliation as of September 30, 2010

Motion 10:11:05 Moved by Councillor Guenette that the Summer Village of White Sands Council approve that Financial Item 4(a) be accepted for information.

MOTION CARRIED
Unanimous

(b) Statement of Revenue & Expenses as of September 30, 2010

Motion 10:11:06

Moved by Councillor Thurston that the Summer Village of White Sands Council approve that Financial Item 4(b) be accepted for information.

MOTION CARRIED
Unanimous

(c) Accounts Payable as of October 26, 2010

Motion 10:11:07

Moved by Councillor Guenette that the Accounts Payable for the period ending October 26, 2010 in the amount of \$56,911.17 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

(d) Policy IV re: Tangible Capital Assets

CAO G. Switenky explained that as part of the financial exercise required comply with the new Tangible Capital Asset (TCA) reporting for 2009, a relatively standardized/generic TCA Policy is necessary to authorize numerous internal reporting parameters and limits.

Motion 10:11:08

Moved by Councillor Thurston that the Summer Village of White Sands Council approve the Tangible Capital Asset Policy IV as presented.

MOTION CARRIED
Unanimous

(e) Financial Statements for the Year ending December 31, 2009

CAO, G. Switenky presented and reviewed the financial results included in the Summer Village's 2009 Consolidated Financial Statements and 2009 Municipal Financial Information Return. In addition the following documents were presented for review; the Auditors' Reports (2), (there is no a Management Letter), a Statement of Independence by the Auditor and a Statement Communicating Issues Identified by the Auditor.

CAO G. Switenky explained that the Summer Village received approval from the Minister of Municipal Affairs to submit the 2009 Financial Information by November 30th (which is later than usual). The reason for this lateness is that all municipalities in Alberta were mandated to comply with new Tangible Capital Asset reporting requirements. The conversion from the former Equity based reporting mechanism to the new mechanism was very labor intensive and time consuming.

It was noted that the preparation and audit of annual consolidated financial statements is primarily for authentication and verification purposes. Although the exercise is necessary and valuable, the annual budget process is far more detailed for Council information and decision making purposes.

Motion 10:11:09

Moved by Councillor Thurston that the Summer Village of White Sands Council accept the 2009 Consolidated Financial Statements and 2009 Municipal Financial Information Return for the Year Ended December 31, 2009 as presented, including correspondence from the Auditor as follows:

1. A statement communicating the independence of the Auditor dated November 5th, 2010.
2. A Management Letter – There was no Management Letter.
3. A Statement of audit aspects believed to be of interest to Council dated November 5th, 2010.
4. The Auditors' Report on the 2009 Consolidated Financial Statements dated October 18th, 2010.
5. The Auditors' Report on the 2009 Municipal Financial Information Return dated October 18th, 2010.
6. Canada Revenue Agency - T2 Corporate Income Tax Return.
7. Alberta Finance – Alberta Corporate Income Tax Return.

MOTION CARRIED
Unanimous

5. **Administration/Current Concerns**

(a) Memo re: 2011 Interim Operating Budget

CAO, G. Switenky advised that Section 242 of the *Municipal Government Act (MGA)* requires Council to adopt an Interim Operating Budget for each calendar year. Section 242 further states that Council may adopt an Interim Operating Budget for part of a calendar year. Since the Summer Village's 2011 Operating Budget will not be adopted until May/June 2011, an Interim Operating Budget is required to provide legal expenditure authority per Section 248 of the *MGA*.

Such approval will provide interim expenditure authority prior to the Operating Budget and Tax Bylaw being adopted in the spring. It has been usual Administrative practice (at this time of year) to simply approve the same level of interim expenditures as was set in the previous year's Tax budget.

Motion 10:11:10

Moved by Councillor Guenette that the Summer Village of White Sands Council adopt, per Section 242(2) and 248 of the *Municipal Government Act*, an Interim Operating Budget with expenditures totaling \$426,040 for that part of 2011 prior to the Operating Budget being adopted by Council.

MOTION CARRIED
Unanimous

(b) Discussion re: Solid Waste Transfer Station – Capital Budget

Councillor Thurston provided Council with an update respecting the proposed modifications being planned for the Transfer Station site in White Sands. He explained that the existing site is too small and is not always safe (for kids) when the truck is backing out.

The plans include that the existing site will remain where it is, however will be rotated and expanded (to accommodate two more seasonal dumpsters).

This will make it a safer procedure for the truck to back out of the compound, and in addition the Summer Village's maintenance contractor will now be required to provide safety control assistance when the truck is exiting the compound.

Also as part of the site rotation a new elevated "Catwalk" will be constructed to assist users in dumping (dropping) garbage into the bins.

Staff from the Solid Waste Management Authority (SWMA) support the new site plans and the SWMA Board will be touring all facilities in December.

It was noted that the costs are estimated at \$20,000 to \$25,000 and will be entirely assumed by White Sands.

Motion 10:11:11

Moved by Councillor Guenette that the Summer Village of White Sands Council approve undertaking modifications to the Waste Transfer Site estimated to cost \$25,000 and that this expenditure be included in the 2011 Capital Budget.

MOTION CARRIED
Unanimous

(c) Discussion re: Boat Launch Installation Update

Councillor Thurston provided Council with an update respecting the status of the removal of the old single concrete boat launch and installation of the new double sided concrete boat launch.

Councillor Thurston explained that two more sets of 5 concrete pads will need to be purchased from Bashaw Concrete in order to complete the installation on the shore section of both launches. Also some large rip rap (boulders) still needs to be purchased and placed in the water to help protect the area from heavy wave action.

This update was provided for information purposes.

(d) Stettler District Ambulance Amending Agreement

CAO, G. Switenky advised that the Stettler District Ambulance Amending Agreement is for execution by the County of Stettler, Town of Stettler, Villages of Big Valley, Botha, Donalds & Gadsby and the Summer Villages of White Sands & Rochon Sands.

CAO, G. Switenky explained that a few minor amendments were made to the original agreement as follows:

1. Appointed representatives' fees have increased from \$50/half day & \$75/full day to \$200.00 plus applicable mileage for each representative.
2. Minor definition changes from Executive Director & Secretary-Treasurer to read Administrator and CAO.

Discussion ensued respecting the general fairness of the Association's voting rights at the Board (specifically Clause 3.1(c) Appointed Representatives) as it relates to only one vote being given to all the Villages combined.

It was noted that this is not new and has always been the case.

Motion 10:11:12

Moved by Councillor Guenette that the Summer Village of White Sands Council execute the Stettler District Ambulance Amending Agreement as presented.

MOTION CARRIED
Unanimous

(e) Administration Agreement – Town of Stettler

Chief Administrative Officer G. Switenky stated that the Town of Stettler has been providing administrative and accounting services for the Summer Village of White Sands since 1999. The current three year agreement expires on December 31, 2010.

The Town is proposing a significant fee increase of \$10,370 or 54% over 2010 stating that they can no longer perform the high level of service/coverage at such a discounted rate.

CAO G. Switenky explained that the Town taxpayers should not be subsidizing services to the taxpayers at White Sands. Although the quantification of hourly service levels and rates is somewhat subjective, it cannot be denied that White Sands Council and taxpayers have premium access to all Town staff and internal administrative services all working days of the year.

Discussion ensued respecting alternatives, and higher comparative administrative service costs budgeted by the Summer Village of Rochon Sands were reviewed.

It was mutually agreed that Mayor C. Adair will contact the Town's CAO R. Stoutenberg to discuss this matter further.

(f) Council & Staff Reports

Mayor Adair – no report

Councillor Guenette – no report

Councillor Thurston advised Council on a number of local on-going concerns and seasonal matters.

It was mutually agreed Administration research whether local building construction regulations with the Land Use Bylaw can be amended to include provisions for the older/small lot part of the Village to require that noisy units like air conditioners and other venting units be located either at the front or the rear of a new cabin, and not on the sides.

6. Correspondence

- (a) Lacombe County re: Buffalo Lake Intermunicipal Development Plan
- (b) New Alberta Weed Control Act Will Impact Municipalities
- (c) Alberta Animal & Municipal Enforcement Services

- (d) Alberta Municipal Affairs re: Alberta Emergency Alert

Motion 10:11:13

Moved by Councillor Thurston that the Summer Village of White Sands Council accept correspondence items 6(a) to 6(d) for information purposes.

MOTION CARRIED
Unanimous

7. **Bylaws**

- (a) Bylaw 130-10 re: Intermunicipal Development Plan

CAO G. Switenky advised that Bylaw 130-10 is a bylaw to enact the Summer Village of White Sands, County of Stettler No. 6, Lacombe County, County of Camrose No. 22, and the Summer Village of Rochon Sands Inter-municipal Development Plan.

CAO G. Switenky advised that Bylaw 130-10 has been advertised for two week and is here today (November 12, 2010) for second and third reading.

Also noted was that a joint Public Hearing was held on August 14, 2010 at 10:00 am at the Erskine School and that all Members of Council were present at this public meeting and are therefore eligible to vote on further readings of the Bylaw.

Motion: 10:11:14

Moved by Councillor Guenette that the Summer Village of White Sands Council give second reading to Bylaw 130-10.

MOTION CARRIED
Unanimous

Motion: 10:11:15

Moved by Councillor Thurston that the Summer Village of White Sands Council give third and final reading to Bylaw 130-10.

MOTION CARRIED
Unanimous

8. **Additions**

- (a) Council Remuneration

Discussion ensued respecting the number of external board committee and agency meetings to which Members of Council could be appointed too. The annual Council remuneration is \$1,200 and may not fairly compensate for this valued attendance.

Motion: 10:11:16

Moved by Councillor Guenette that the Summer Village of White Sands Council approves that in addition to the approved annual remuneration for Members of Council that Members of Council be remunerated \$50 for attending each meeting of any external Board, Committee, Agency and/or other organization to which they have been appointed by Council.

MOTION CARRIED
Unanimous

It was noted that Members of Council will need to keep track of the allowable external meetings they attend and claim this on regular expense claim forms.

It was also mutually agreed that Members of Council be paid their annual remuneration in the Months of June/July rather than at the end of the year (which has been the past practice). It was acknowledged that this new practice will commence in 2011.

9. **In-Camera Session**

(a) None

10. **Next Meeting Date** Call of the Chair.

11. **Adjournment**

Motion 10:11:17

Moved by Councillor Guenette that this Regular Meeting of the Summer Village of White Sands Council be adjourned.

MOTION CARRIED
Unanimous at 12:35 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**SUMMER VILLAGE OF WHITE SANDS
BANK RECONCILIATION
AS OF OCTOBER 31, 2010**

Net Balance at End of Previous Month	\$	648,720.13
ADD: General Receipts		2,277.03
Interest Earned		693.51
Investments Matured		<u>0.00</u>
SUBTOTAL		651,690.67
LESS: General Disbursements		14,596.44
Investments		0.00
Returned Cheques		0.00
Bank Charges		<u>15.00</u>
SUBTOTAL		<u>14,611.44</u>
NET BALANCE AT END OF CURRENT MONTH	\$	637,079.23
Balance at End of Month - Bank		639,944.78
ADD: Outstanding Deposits		0.00
LESS: Outstanding Cheques		<u>2,865.55</u>
NET BALANCE AT END OF CURRENT MONTH	\$	637,079.23
INVESTMENTS:		
		<u>0.00</u>
SUBTOTAL		<u>0.00</u>
TOTAL CASH ON HAND AND ON DEPOSIT	\$	637,079.23

THIS STATEMENT SUBMITTED TO SUMMER VILLAGE OF WHITE SANDS THIS
9th DAY OF NOVEMBER 2010

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**SUMMER VILLAGE OF WHITE SANDS
BANK RECONCILIATION
AS OF NOVEMBER 30, 2010**

Net Balance at End of Previous Month	\$	637,079.23
ADD: General Receipts		3,514.28
Interest Earned		688.08
Investments Matured		<u>0.00</u>
SUBTOTAL		641,281.59
LESS: General Disbursements		11,310.65
Investments		0.00
Returned Cheques		0.00
Bank Charges		<u>15.00</u>
SUBTOTAL		<u>11,325.65</u>
NET BALANCE AT END OF CURRENT MONTH	\$	629,955.94
Balance at End of Month - Bank		634,683.46
ADD: Outstanding Deposits		0.00
LESS: Outstanding Cheques		<u>4,727.52</u>
NET BALANCE AT END OF CURRENT MONTH	\$	629,955.94
 INVESTMENTS:		
		<u>0.00</u>
SUBTOTAL		<u>0.00</u>
TOTAL CASH ON HAND AND ON DEPOSIT	\$	629,955.94

THIS STATEMENT SUBMITTED TO SUMMER VILLAGE OF WHITE SANDS THIS
3RD DAY OF DECEMBER 2010

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**SUMMER VILLAGE OF WHITE SANDS
BANK RECONCILIATION
AS OF DECEMBER 31, 2010**

Net Balance at End of Previous Month	\$	629,955.94
ADD: General Receipts		8,843.33
Interest Earned		655.50
Investments Matured		<u>0.00</u>
SUBTOTAL		639,454.77
LESS: General Disbursements		74,257.76
Investments		0.00
Returned Cheques		0.00
Bank Charges		<u>15.00</u>
SUBTOTAL		<u>74,272.76</u>
NET BALANCE AT END OF CURRENT MONTH	\$	565,182.01
Balance at End of Month - Bank		583,252.16
ADD: Outstanding Deposits		0.00
LESS: Outstanding Cheques		<u>18,070.15</u>
NET BALANCE AT END OF CURRENT MONTH	\$	565,182.01
 INVESTMENTS:		
		<u>0.00</u>
SUBTOTAL		<u>0.00</u>
TOTAL CASH ON HAND AND ON DEPOSIT	\$	565,182.01

THIS STATEMENT SUBMITTED TO SUMMER VILLAGE OF WHITE SANDS THIS
6TH DAY OF JANUARY 2011

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**SUMMER VILLAGE OF WHITE SANDS
BANK RECONCILIATION
AS OF JANUARY 31, 2011**

Net Balance at End of Previous Month	\$	565,182.01
ADD: General Receipts		17,116.20
Interest Earned		668.58
Investments Matured		<u>0.00</u>
SUBTOTAL		582,966.79
LESS: General Disbursements		10,185.77
Investments		
Returned Cheques		0.00
Bank Charges		<u>40.00</u>
SUBTOTAL		<u>10,225.77</u>
NET BALANCE AT END OF CURRENT MONTH	\$	572,741.02
Balance at End of Month - Bank		581,564.72
ADD: Outstanding Deposits		0.00
LESS: Outstanding Cheques		<u>8,823.70</u>
NET BALANCE AT END OF CURRENT MONTH	\$	572,741.02
INVESTMENTS:		
		<u>0.00</u>
SUBTOTAL		<u>0.00</u>
TOTAL CASH ON HAND AND ON DEPOSIT	\$	572,741.02

THIS STATEMENT SUBMITTED TO SUMMER VILLAGE OF WHITE SANDS THIS
4TH DAY OF FEBRUARY, 2011

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**SUMMER VILLAGE OF WHITE SANDS
BANK RECONCILIATION
AS OF FEBRUARY 28, 2011**

Net Balance at End of Previous Month	\$	572,741.02
ADD: General Receipts		273.47
Interest Earned		610.97
Investments Matured		<u>0.00</u>
SUBTOTAL		573,625.46
LESS: General Disbursements		6,754.16
Investments		
Returned Cheques		0.00
Bank Charges		<u>15.00</u>
SUBTOTAL		<u>6,769.16</u>
NET BALANCE AT END OF CURRENT MONTH	\$	566,856.30
Balance at End of Month - Bank		569,896.00
ADD: Outstanding Deposits		158.47
LESS: Outstanding Cheques		<u>3,198.17</u>
NET BALANCE AT END OF CURRENT MONTH	\$	566,856.30
 INVESTMENTS:		
		<u>0.00</u>
SUBTOTAL		<u>0.00</u>
TOTAL CASH ON HAND AND ON DEPOSIT	\$	566,856.30

THIS STATEMENT SUBMITTED TO SUMMER VILLAGE OF WHITE SANDS THIS
12TH DAY OF MARCH, 2011

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**SUMMER VILLAGE OF WHITE SANDS
BANK RECONCILIATION
AS OF MARCH 31, 2011**

Net Balance at End of Previous Month	\$	566,856.30
ADD: General Receipts		115.00
Interest Earned		550.46
Investments Matured		<u>0.00</u>
SUBTOTAL		567,521.76
LESS: General Disbursements		54,298.38
Investments		
Returned Cheques		0.00
Bank Charges		<u>15.00</u>
SUBTOTAL		<u>54,313.38</u>
NET BALANCE AT END OF CURRENT MONTH	\$	513,208.38
Balance at End of Month - Bank		516,117.82
ADD: Outstanding Deposits		115.00
LESS: Outstanding Cheques		<u>3,024.44</u>
NET BALANCE AT END OF CURRENT MONTH	\$	513,208.38
INVESTMENTS:		
		<u>0.00</u>
SUBTOTAL		<u>0.00</u>
TOTAL CASH ON HAND AND ON DEPOSIT	\$	513,208.38

THIS STATEMENT SUBMITTED TO SUMMER VILLAGE OF WHITE SANDS THIS
10TH DAY OF APRIL 2011

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**SUMMER VILLAGE OF WHITE SANDS
BANK RECONCILIATION
AS OF APRIL 30, 2011**

Net Balance at End of Previous Month	\$	513,208.38
ADD: General Receipts		3,277.82
Interest Earned		601.52
Investments Matured		<u>0.00</u>
SUBTOTAL		517,087.72
LESS: General Disbursements		15,392.18
Investments		0.00
Returned Cheques		0.00
Bank Charges		<u>15.00</u>
SUBTOTAL		<u>15,407.18</u>
NET BALANCE AT END OF CURRENT MONTH	\$	501,680.54
Balance at End of Month - Bank		506,853.49
ADD: Outstanding Deposits		0.00
LESS: Outstanding Cheques		<u>5,172.95</u>
NET BALANCE AT END OF CURRENT MONTH	\$	501,680.54
 INVESTMENTS:		
		<u>0.00</u>
SUBTOTAL		<u>0.00</u>
TOTAL CASH ON HAND AND ON DEPOSIT	\$	501,680.54

THIS STATEMENT SUBMITTED TO SUMMER VILLAGE OF WHITE SANDS THIS
6TH DAY OF MAY 2011

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**SUMMER VILLAGE OF WHITE SANDS
BANK RECONCILIATION
AS OF MAY 31, 2011**

Net Balance at End of Previous Month	\$	501,680.54
ADD: General Receipts		2,519.20
Interest Earned		526.16
Investments Matured		<u>0.00</u>
SUBTOTAL		504,725.90
LESS: General Disbursements		25,674.31
Investments		0.00
Returned Cheques		0.00
Bank Charges		<u>15.00</u>
SUBTOTAL		<u>25,689.31</u>
NET BALANCE AT END OF CURRENT MONTH	\$	479,036.59
Balance at End of Month - Bank		501,651.62
ADD: Outstanding Deposits		0.00
LESS: Outstanding Cheques		<u>22,615.03</u>
NET BALANCE AT END OF CURRENT MONTH	\$	479,036.59
INVESTMENTS:		
		<u>0.00</u>
SUBTOTAL		<u>0.00</u>
TOTAL CASH ON HAND AND ON DEPOSIT	\$	479,036.59

THIS STATEMENT SUBMITTED TO SUMMER VILLAGE OF WHITE SANDS THIS
3RD DAY OF JUNE 2011

MAYOR

CHIEF ADMINISTRATIVE OFFICER

	YTD Budget	YTD Actual	Variance	Annual Budget
Revenue				
General Administration	37,110.00	90.00	37,020.00	37,110.00
Protective Services	-	-	-	-
Roads, Streets, Transportation	31,600.00	225.00	31,375.00	31,600.00
Planning & Development	7,000.00	2,148.60	4,851.40	7,000.00
Recreation & Parks	7,200.00	-	7,200.00	7,200.00
Taxes/Penalties	341,430.00	2,926.82	338,503.18	341,430.00
Other Revenue	2,200.00	2,289.11	(89.11)	2,200.00
Total Revenue	\$ 426,540.00	\$ 7,679.53	\$ 418,860.47	\$ 426,540.00
Expenses				
Council & Legislative	9,600.00	-	9,600.00	9,600.00
General Administration	46,165.00	18,694.18	27,470.82	46,165.00
Fire Fighting & Preventive	3,650.00	-	3,650.00	3,650.00
Ambulance	-	-	-	-
Bylaw Enforcement	5,000.00	1,000.00	4,000.00	5,000.00
Roads, Streets, Transportation	85,030.00	20,184.31	64,845.69	85,030.00
Water Department	10,200.00	3,114.73	7,085.27	10,200.00
Garbage Collection & Disposal	9,390.00	4,875.50	4,514.50	9,390.00
Planning & Development	16,100.00	3,121.25	12,978.75	16,100.00
Parks & Recreation	32,660.00	7,773.78	24,886.22	32,660.00
Requisitions	181,960.00	45,486.63	136,473.37	181,960.00
Contingency	26,285.00	-	26,285.00	26,285.00
Total Expenses	\$ 426,040.00	\$ 104,250.38	\$ 321,789.62	\$ 426,040.00
Surplus/Deficit	\$ 500.00	\$ (96,570.85)	\$ 97,070.85	\$ 500.00

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	3815
Cheque Date	First	Last		3827

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Animal Services	3815	11/18/201	\$252.00

Invoice Description		Invoice Number	Invoice Amount
Bylaw Enforcement		10269	\$252.00

Alta Gas Utilities	3816	11/18/201	\$76.85

Invoice Description		Invoice Number	Invoice Amount
Natural Gas		10252010	\$76.85

Berger, Allen	3817	11/18/201	\$225.00

Invoice Description		Invoice Number	Invoice Amount
Oct Fuel & Cell Phone		11112010	\$225.00

IJD Inspections Ltd.	3818	11/18/201	\$520.00

Invoice Description		Invoice Number	Invoice Amount
Electrical Permit - Deaton		WS10-038E	\$260.00
Electrical Permit - Waugh		WS10-039E	\$260.00

James Marshall Trucking Ltd.	3819	11/18/201	\$1,254.23

Invoice Description		Invoice Number	Invoice Amount
Crushed Gravel		3027	\$1,254.23

Jubilee Insurance Agencies	3820	11/18/201	\$243.08

Invoice Description		Invoice Number	Invoice Amount
Insurance		00000471	\$243.08

Schwartz Home Building Centre	3821	11/18/201	\$19.91

Invoice Description		Invoice Number	Invoice Amount
Playground Equipment Supplies		391801	\$19.91

Stettler Home Hardware	3822	11/18/201	\$278.78

Invoice Description		Invoice Number	Invoice Amount
Supplies		80314	\$165.86
Supplies		80490	\$46.15
Playground Equipment		80504	\$10.43
Supplies		80538	\$33.25
Supplies		80588	\$23.09

Switenky, Greg	3823	11/18/201	\$77.40

Invoice Description		Invoice Number	Invoice Amount
Travel & Subsistence		11122010	\$77.40

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
The Minister of Finance	3824	11/18/201	\$12.05

Invoice Description	Invoice Number	Invoice Amount	
Land Titles	10312010	\$12.05	

United Farmers of Alberta	3825	11/18/201	\$133.44

Invoice Description	Invoice Number	Invoice Amount	
Late Payment Charge	1600676096	\$1.50	
Supplies	3042-93319	\$28.27	
Playground Supplies	3042-96001	\$16.37	
Playground Supplies	3042-96174	\$35.06	
Supplies	3042-97100	\$44.90	
Supplies	3042-97101	\$7.34	

Yesterday's Meals on Wheels Se	3826	11/18/201	\$115.50

Invoice Description	Invoice Number	Invoice Amount	
Septic Pumpout	10299	\$115.50	

ZAP Municipal Consulting Inc.	3827	11/18/201	\$1,115.00

Invoice Description	Invoice Number	Invoice Amount	
Contracted Development Officer	2010-061	\$557.50	
Contracted Development Officer	2010-066	\$557.50	

Total Cheques			\$4,323.24
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	3828
Cheque Date	First	Last		3833

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alta Gas Utilities	3828	11/29/201	\$103.47

Invoice Description		Invoice Number	Invoice Amount
Natural Gas		11242010	\$103.47

Berger, Allen	3829	11/29/201	\$3,150.00

Invoice Description		Invoice Number	Invoice Amount
Contract Maintenance Worker		11162010	\$3,150.00

IJD Inspections Ltd.	3830	11/29/201	\$527.79

Invoice Description		Invoice Number	Invoice Amount
Building Permits		BP OCT 2010	\$527.79

Nexen Marketing	3831	11/29/201	\$260.65

Invoice Description		Invoice Number	Invoice Amount
Power - Hall & Water Pump/Well		10-1113867	\$260.65

Rollies Vac Systems (1991)	3832	11/29/201	\$1,050.00

Invoice Description		Invoice Number	Invoice Amount
Portable Pumpouts		10821	\$1,050.00

Stettler Waste Management Auth	3833	11/29/201	\$1,895.50

Invoice Description		Invoice Number	Invoice Amount
4th 2010 Landfill Requisition		11152010	\$1,895.50

		Total Cheques	\$6,987.41

			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	3834
Cheque Date	First	Last		3859

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Acklands Grainger Inc.	3834	12/22/201	\$96.58

Invoice Description	Invoice Number	Invoice Amount	
Supplies	6064 0666057	\$5.44	
Supplies	6064 0665879	\$91.14	

Adair, Colin	3835	12/22/201	\$1,200.00

Invoice Description	Invoice Number	Invoice Amount	
2010 Council Honorarium	12212010	\$1,200.00	

AgLine	3836	12/22/201	\$112.06

Invoice Description	Invoice Number	Invoice Amount	
Filters	6416513	\$112.06	

Alberta Animal Services	3837	12/22/201	\$252.00

Invoice Description	Invoice Number	Invoice Amount	
Bylaw Enforcement	10296	\$252.00	

Bagshaw Electric Ltd.	3838	12/22/201	\$293.27

Invoice Description	Invoice Number	Invoice Amount	
Welder Electrical	206771	\$293.27	

Bashaw Concrete Products Ltd.	3839	12/22/201	\$2,362.50

Invoice Description	Invoice Number	Invoice Amount	
Boat Lunch Pads	B.C.17836	\$2,362.50	

Berger, Allen	3840	12/22/201	\$3,425.00

Invoice Description	Invoice Number	Invoice Amount	
Contract Maintenance Worker	127029	\$3,150.00	
Fel & Cell Phone Allowance	12062010	\$275.00	

Berger, Allen	3841	12/22/201	\$250.00

Invoice Description	Invoice Number	Invoice Amount	
2010 Christmas Bonus	12212010	\$250.00	

Dean's machine Inc.	3842	12/22/201	\$59.06

Invoice Description	Invoice Number	Invoice Amount	
Cut Pipe	30497	\$59.06	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Future Ag Inc.	3843	12/22/201	\$564.98
Invoice Description	Invoice Number	Invoice Amount	
Parts	IS11381	\$66.48	
Parts	IS11483	\$91.76	
Parts	IS001543	\$406.74	
Gitzel Krejci Dand Peterson	3844	12/22/201	\$3,097.50
Invoice Description	Invoice Number	Invoice Amount	
2010 Financial Audit	47466	\$3,097.50	
Guenette, Barry	3845	12/22/201	\$1,200.00
Invoice Description	Invoice Number	Invoice Amount	
Oct 2010 to Oct 2011 Honorariu	12212010	\$1,200.00	
Hansel's Excavating Ltd.	3846	12/22/201	\$3,013.50
Invoice Description	Invoice Number	Invoice Amount	
Hired Equipment Boat Launch	4571	\$3,013.50	
James Marshall Trucking Ltd.	3847	12/22/201	\$852.60
Invoice Description	Invoice Number	Invoice Amount	
3/4" Rock for Boat Launch	3121	\$852.60	
Jubilee Insurance Agencies	3848	12/22/201	\$3,240.38
Invoice Description	Invoice Number	Invoice Amount	
Commercial Liability Insurance	00001113	\$714.82	
Commercial Liability Insurance	00001298	\$542.81	
Administration Insurance	00001530	\$1,030.00	
Administration Insurance	00001919	\$952.75	
Kal Tire	3849	12/22/201	\$48.33
Invoice Description	Invoice Number	Invoice Amount	
Tire Repairs	647157859	\$28.96	
Tire Repair	647158061	\$19.37	
Nexen Marketing	3850	12/22/201	\$494.55
Invoice Description	Invoice Number	Invoice Amount	
Gas & Power Bills	10-1115927	\$251.05	
May 2010 Gas & Power Bill	05-2010	\$243.50	
Red Deer River Watershed Allia	3851	12/22/201	\$60.00
Invoice Description	Invoice Number	Invoice Amount	
2011 Funding Request	2011-12 (4)	\$60.00	
Scott, Graham	3852	12/22/201	\$900.00
Invoice Description	Invoice Number	Invoice Amount	
Web-Site Maintenance	12212010	\$900.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Stettler Home Hardware	3853	12/22/201	\$579.81

	Invoice Description	Invoice Number	Invoice Amount
	Supplies	80622	\$94.49
	205 AC Hobart Arc Welder	80789	\$377.99
	Tools	80956	\$36.74
	Parts	81030	\$7.33
	Tools	81072	\$24.14
	Supplies	81103	\$21.29
	Drill Bits	81267	\$17.83

Stettler Regional Board of Tra	3854	12/22/201	\$150.00
	Invoice Description	Invoice Number	Invoice Amount
	Heartland Dollars	HAD-10	\$150.00

The Minister of Finance	3855	12/22/201	\$3.00
	Invoice Description	Invoice Number	Invoice Amount
	Survey Plan	17989679	\$3.00

Thurston, Lorne	3856	12/22/201	\$3,692.44
	Invoice Description	Invoice Number	Invoice Amount
	Oct 2010 - Oct 2011 Honorarium	1222010	\$1,200.00
	Council Travel & Subsistence	12222010A	\$2,492.44

Town of Stettler	3857	12/22/201	\$6,610.49
	Invoice Description	Invoice Number	Invoice Amount
	Administration Contract	IVC014627	\$4,987.50
	Fuel	IVC014595	\$74.41
	Fuel	12222010	\$250.36
	Fuel	12222010A	\$160.30
	BE Pipe	12222010B	\$441.00
	Photocopies & Postage	12222010C	\$696.92

United Farmers of Alberta	3858	12/22/201	\$363.09
	Invoice Description	Invoice Number	Invoice Amount
	Supplies	3042-97806	\$34.00
	Supplies	3042-97935	\$15.62
	Supplies	3042-98430	\$249.76
	Supplies	3042-2510	\$63.71

ZAP Municipal Consulting Inc.	3859	12/22/201	\$661.50
	Invoice Description	Invoice Number	Invoice Amount
	Contracted Development Officer	2010-070	\$661.50

	Total Cheques		\$33,582.64
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	3860
Cheque Date	First	Last		3875

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
A.U.M.A.	3860	1/28/2011	\$686.65

Invoice Description	Invoice Number	Invoice Amount	
2011 Membership	20110072	\$686.65	

Acklands Grainger Inc.	3861	1/28/2011	\$13.50

Invoice Description	Invoice Number	Invoice Amount	
Tools	6064 0671253	\$13.50	

Alberta Animal Services	3862	1/28/2011	\$252.00

Invoice Description	Invoice Number	Invoice Amount	
Dec 2010 Bylaw Enforcement	10323	\$252.00	

Alta Gas Utilities	3863	1/28/2011	\$431.76

Invoice Description	Invoice Number	Invoice Amount	
Alta Gas Dec 17 to Jan 19	01252011	\$227.89	
Atla Gas Nov 18 to Dec 17	12232010	\$203.87	

Association of Summer Villages	3864	1/28/2011	\$750.00

Invoice Description	Invoice Number	Invoice Amount	
2011 Membership	01042011	\$750.00	

Berger, Allen	3865	1/28/2011	\$3,375.00

Invoice Description	Invoice Number	Invoice Amount	
Dec 2010 Fuel & Cell Allowance	01032011	\$225.00	
Contract Maintenance Worker	127030	\$3,150.00	

County of Stettler #6	3866	1/28/2011	\$76.97

Invoice Description	Invoice Number	Invoice Amount	
Contracted Weed Control	22500	\$76.97	

Future Ag Inc.	3867	1/28/2011	\$99.51

Invoice Description	Invoice Number	Invoice Amount	
Parts	IS11764	\$99.51	

IJD Inspections Ltd.	3868	1/28/2011	\$642.66

Invoice Description	Invoice Number	Invoice Amount	
Building Permits	BP NOV 2010	\$572.03	
Building Permits	BP DEC 2010	\$70.63	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Jubilee Insurance Agencies	3869	1/28/2011	\$1,030.00
Invoice Description		Invoice Number	Invoice Amount
Umbrella Liability Insurance		00002314	\$1,030.00
Minister of Finance	3870	1/28/2011	\$15.04
Invoice Description		Invoice Number	Invoice Amount
2010 Linear Equalized Assess.		144LA004656	\$15.04
Nexen Marketing	3871	1/28/2011	\$314.38
Invoice Description		Invoice Number	Invoice Amount
Nexen		10-1117701	\$314.38
Stettler Home Hardware	3872	1/28/2011	\$23.35
Invoice Description		Invoice Number	Invoice Amount
Supplies		81648	\$15.32
Supplies		81672	\$8.03
Town of Stettler	3873	1/28/2011	\$1,047.69
Invoice Description		Invoice Number	Invoice Amount
Salary Reversal		09232010	\$126.66
Salary Reversal		08262010A	\$921.03
United Farmers of Alberta	3874	1/28/2011	\$564.26
Invoice Description		Invoice Number	Invoice Amount
Diesel Clear		92110019	\$564.26
ZAP Municipal Consulting Inc.	3875	1/28/2011	\$863.00
Invoice Description		Invoice Number	Invoice Amount
Contracted Development Officer		2010-074	\$863.00
	Total Cheques		\$10,185.77

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	3876
Cheque Date	First	Last		3882

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Animal Services	3876	2011-02-23	\$262.50

Invoice Description		Invoice Number	Invoice Amount

Bylaw - Enforcement Jan 2011		10347	\$262.50

Berger, Allen	3877	2011-02-23	\$3,425.00

Invoice Description		Invoice Number	Invoice Amount

Contract Maintenance Worker		2011.02.18	\$3,150.00
Jan 2011 Fuel & Cell Allowance		2011.02.13	\$275.00

Jubilee Insurance Agencies	3878	2011-02-23	\$141.11

Invoice Description		Invoice Number	Invoice Amount

Bond & Crime Insurance		00002552	\$141.11

Nexen Marketing	3879	2011-02-23	\$274.11

Invoice Description		Invoice Number	Invoice Amount

Nexen Power Bill		11-1119890	\$274.11

Tagish Engineering Ltd.	3880	2011-02-23	\$1,519.56

Invoice Description		Invoice Number	Invoice Amount

Water Allocation Review		9067	\$1,519.56

United Farmers of Alberta	3881	2011-02-23	\$606.88

Invoice Description		Invoice Number	Invoice Amount

Fuel		92163780	\$598.25
Credit Charge		2011.01.31	\$8.63

ZAP Municipal Consulting Inc.	3882	2011-02-23	\$525.00

Invoice Description		Invoice Number	Invoice Amount

Contracted Development Officer		2011-004	\$525.00

Total Cheques			\$6,754.16
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	3883
Cheque Date	First	Last		3897

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Acklands Grainger Inc.	3883	2011-03-28	\$174.70

Invoice Description		Invoice Number	Invoice Amount

Welding Cart		6064 0673154	\$176.57

AgLine	3884	2011-03-28	\$17.61

Invoice Description		Invoice Number	Invoice Amount

Parts		6417343	\$17.61

Alberta Animal Services	3885	2011-03-28	\$262.50

Invoice Description		Invoice Number	Invoice Amount

Bylaw - Enforcement Feb 2011		10373	\$262.50

Alta Gas Utilities	3886	2011-03-28	\$354.33

Invoice Description		Invoice Number	Invoice Amount

Alta Gas Jan 19 to Feb 16		02232011	\$164.45
Alta Gas Feb 16 to Mar 18		03232011	\$189.88

Berger, Allen	3887	2011-03-28	\$3,375.00

Invoice Description		Invoice Number	Invoice Amount

Contracted Maintenance Worker		127032	\$3,150.00
Feb 2011 Fuel & Cell Allowance		2011.03.09	\$225.00

Nexen Marketing	3888	2011-03-28	\$293.84

Invoice Description		Invoice Number	Invoice Amount

Nexen Power Bill		11-1121912	\$293.84

Stettler Home Hardware	3889	2011-03-28	\$163.56

Invoice Description		Invoice Number	Invoice Amount

Supplies		81808	\$39.33
Tarp		81837	\$47.24
Supplies		81879	\$16.15
Supplies		81934	\$54.03
Supplies		81948	\$6.81

Stettler Waste Management Auth	3890	2011-03-28	\$2,062.75

Invoice Description		Invoice Number	Invoice Amount

1st 2011 Landfill Requisition		2011.02.10	\$2,062.75

Tagish Engineering Ltd.	3891	2011-03-28	\$1,048.95

Invoice Description		Invoice Number	Invoice Amount

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Water Allocation Review	9095		\$1,048.95
=====			
The Minister of Finance	3892	2011-03-28	\$9.00

Invoice Description	Invoice Number	Invoice Amount	
Survey Plan	18304587	\$9.00	
=====			
Town of Stettler	3893	2011-03-28	\$36.95

Invoice Description	Invoice Number	Invoice Amount	
Fuel	IVC015200	\$36.95	
=====			
United Farmers of Alberta	3894	2011-03-28	\$101.80

Invoice Description	Invoice Number	Invoice Amount	
Lumber & Supplies	3042-10876	\$71.36	
Supplies	3042-12110	\$30.44	
=====			
Workers Compensation Board	3895	2011-03-28	\$250.88

Invoice Description	Invoice Number	Invoice Amount	
2011 WCB Premium	17506069	\$250.88	
=====			
ZAP Municipal Consulting Inc.	3896	2011-03-28	\$659.88

Invoice Description	Invoice Number	Invoice Amount	
Contracted Development Officer	2011-008	\$659.88	

	Total Cheques		\$8,811.75
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	3898
Cheque Date	First	Last		3899

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Town of Stettler	3898	2011-04-05	\$4,241.03

Invoice Description		Invoice Number	Invoice Amount

Supplies for Walkway		OE63288447-810	\$4,241.03

Wm. E. Hay High School	3899	2011-04-05	\$3,000.00

Invoice Description		Invoice Number	Invoice Amount

Gazebo		2011.04.05	\$3,000.00

		Total Cheques	\$7,241.03

			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	3900
Cheque Date	First	Last		3912

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount									
Acklands Grainger Inc.	3900	2011-04-27	\$201.02									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Torque Wrench</td> <td>6064 0675432</td> <td>\$171.03</td> </tr> <tr> <td>Tools</td> <td>6064 0675803</td> <td>\$29.99</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Torque Wrench	6064 0675432	\$171.03	Tools	6064 0675803	\$29.99
Invoice Description	Invoice Number	Invoice Amount										
Torque Wrench	6064 0675432	\$171.03										
Tools	6064 0675803	\$29.99										
AgLine	3901	2011-04-27	\$76.08									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Parts & Supplies</td> <td>6417681</td> <td>\$76.08</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Parts & Supplies	6417681	\$76.08			
Invoice Description	Invoice Number	Invoice Amount										
Parts & Supplies	6417681	\$76.08										
Alberta Animal Services	3902	2011-04-27	\$262.50									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>March Bylaw Enforcement</td> <td>10399</td> <td>\$262.50</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	March Bylaw Enforcement	10399	\$262.50			
Invoice Description	Invoice Number	Invoice Amount										
March Bylaw Enforcement	10399	\$262.50										
Ampko Electric Ltd.	3903	2011-04-27	\$315.72									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Install Welder Outlet in Shop</td> <td>1732</td> <td>\$315.72</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Install Welder Outlet in Shop	1732	\$315.72			
Invoice Description	Invoice Number	Invoice Amount										
Install Welder Outlet in Shop	1732	\$315.72										
Berger, Allen	3904	2011-04-27	\$3,375.00									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Contracted Maintenance Worker</td> <td>127033</td> <td>\$3,150.00</td> </tr> <tr> <td>Mar 2011 Fuel & Cell Allowanc</td> <td>2011.04.27</td> <td>\$225.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Contracted Maintenance Worker	127033	\$3,150.00	Mar 2011 Fuel & Cell Allowanc	2011.04.27	\$225.00
Invoice Description	Invoice Number	Invoice Amount										
Contracted Maintenance Worker	127033	\$3,150.00										
Mar 2011 Fuel & Cell Allowanc	2011.04.27	\$225.00										
IJD Inspections Ltd.	3905	2011-04-27	\$106.88									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Building Permits</td> <td>WS02-11</td> <td>\$38.63</td> </tr> <tr> <td>Building Permits</td> <td>WS03-11</td> <td>\$68.25</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Building Permits	WS02-11	\$38.63	Building Permits	WS03-11	\$68.25
Invoice Description	Invoice Number	Invoice Amount										
Building Permits	WS02-11	\$38.63										
Building Permits	WS03-11	\$68.25										
Nexen Marketing	3906	2011-04-27	\$271.92									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Nexen Power Bill</td> <td>11-124026</td> <td>\$271.92</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Nexen Power Bill	11-124026	\$271.92			
Invoice Description	Invoice Number	Invoice Amount										
Nexen Power Bill	11-124026	\$271.92										
Stettler Home Hardware	3907	2011-04-27	\$14.26									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Supplies</td> <td>82184</td> <td>\$14.26</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Supplies	82184	\$14.26			
Invoice Description	Invoice Number	Invoice Amount										
Supplies	82184	\$14.26										
The Minister of Finance	3908	2011-04-27	\$9.09									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Plans</td> <td>2011.03.31</td> <td>\$9.09</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Plans	2011.03.31	\$9.09			
Invoice Description	Invoice Number	Invoice Amount										
Plans	2011.03.31	\$9.09										

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Thurston, Lorne	3909	2011-04-27	\$2,187.60

Invoice Description	Invoice Number	Invoice Amount	
Trash Pump Rental	81987	\$2,187.60	

Town of Stettler	3910	2011-04-27	\$81.28

Invoice Description	Invoice Number	Invoice Amount	
Fuel & Survey Plan	IVC015327	\$81.28	

United Farmers of Alberta	3911	2011-04-27	\$692.30

Invoice Description	Invoice Number	Invoice Amount	
Supplies	3042-13399	\$83.99	
Supplies	3042-13682	\$30.44	
Supplies	3042-13683	\$21.05	
Diesel Clear	92267363	\$556.82	

ZAP Municipal Consulting Inc.	3912	2011-04-27	\$557.50

Invoice Description	Invoice Number	Invoice Amount	
Contracted Development Officer	2011-013	\$557.50	

Total Cheques			\$8,151.15
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	3913
Cheque Date	First	Last		3938

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Acklands Grainger Inc.	3913	2011-05-30	\$679.48

Invoice Description		Invoice Number	Invoice Amount

Manual Crane Lift		6064 0677358	\$588.34
Supplies		6064 0678982	\$91.14

AgLine	3914	2011-05-30	\$117.76

Invoice Description		Invoice Number	Invoice Amount

Parts & Labor		04005207	\$56.13
Parks & Labor		6417857	\$37.93
Filtre		6417889	\$23.70

Alberta Animal Services	3915	2011-05-30	\$262.50

Invoice Description		Invoice Number	Invoice Amount

April Bylaw Enforcement		10424	\$262.50

Alta Gas Utilities	3916	2011-05-30	\$143.00

Invoice Description		Invoice Number	Invoice Amount

Alta Gas Mar 18 to Apr 19,2011		2011.04.26	\$143.00

Ampko Electric (2006) Inc.	3917	2011-05-30	\$315.72

Invoice Description		Invoice Number	Invoice Amount

Install Welder Outlet in Shop		1732A	\$315.72

Berger, Allen	3918	2011-05-30	\$3,375.00

Invoice Description		Invoice Number	Invoice Amount

Contracted Maintenance Worker		127034	\$3,150.00
Apr 2011 Fuel & Cell Allowanc		2011.05.10	\$225.00

County of Stettler #6	3919	2011-05-30	\$500.00

Invoice Description		Invoice Number	Invoice Amount

2011 Disaster Service Charge		24152	\$500.00

Dean's machine Inc.	3920	2011-05-30	\$84.00

Invoice Description		Invoice Number	Invoice Amount

Repairs		30951	\$84.00

Doug's Tank Truck Service Ltd.	3921	2011-05-30	\$100.00

Invoice Description		Invoice Number	Invoice Amount

Supply Potable Water		14988	\$100.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Future Ag Inc.	3922	2011-05-30	\$2,682.75
Invoice Description		Invoice Number	Invoice Amount
Mower Deck		2011.05.20	\$2,682.75
Gitzel Krejci Dand Peterson	3923	2011-05-30	\$3,885.00
Invoice Description		Invoice Number	Invoice Amount
2010 Financial Audit		48666	\$3,885.00
Guenette, Barry	3924	2011-05-30	\$185.64
Invoice Description		Invoice Number	Invoice Amount
Supplies		2011.05.19	\$185.64
IJD Inspections Ltd.	3925	2011-05-30	\$910.13
Invoice Description		Invoice Number	Invoice Amount
Building Inspections		WHS-026014-B	\$52.50
Building Inspections		WHS-026018-B	\$52.50
Building Permits		WS04-11	\$647.63
Plumbing Inspections		WHS-026026-P	\$52.50
Gas Inspection		WHS-026031-G	\$52.50
Electrical Inspection		WHS-026036-E	\$52.50
James Marshall Trucking Ltd.	3926	2011-05-30	\$761.25
Invoice Description		Invoice Number	Invoice Amount
3/4" Rock for Boat Lunch		3293	\$761.25
Kal Tire	3927	2011-05-30	\$740.84
Invoice Description		Invoice Number	Invoice Amount
Village Truck Tires		647162147	\$740.84
Municipal Property Consultants	3928	2011-05-30	\$4,575.42
Invoice Description		Invoice Number	Invoice Amount
2011 Assessor		17010	\$4,127.07
2010 Assessor		17012	\$448.35
Nexen Marketing	3929	2011-05-30	\$462.70
Invoice Description		Invoice Number	Invoice Amount
Nexen Power Bill		11-1126031	\$462.70
Stettler Home Hardware	3930	2011-05-30	\$68.23
Invoice Description		Invoice Number	Invoice Amount
Supplies		82509	\$52.49
Supplies		82633	\$15.74
Stettler Sales & Rentals Ltd.	3931	2011-05-30	\$850.50
Invoice Description		Invoice Number	Invoice Amount
Equipment Rental		82002	\$136.50

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Equipment Rental		82051	\$535.50
Equipment Rental		82136	\$178.50
Stettler Waste Management Auth	3932	2011-05-30	\$2,062.75
Invoice Description		Invoice Number	Invoice Amount
2nd 2011 Landfill Requisition		2011.05.18	\$2,062.75
The Minister of Finance	3933	2011-05-30	\$110.09
Invoice Description		Invoice Number	Invoice Amount
Tax Arrears		2011.04.30	\$110.09
Town of Stettler	3934	2011-05-30	\$1,292.37
Invoice Description		Invoice Number	Invoice Amount
Fuel		IVC015347	\$67.95
Salary Reversal		2011.05.05	\$199.63
Salary Reversal		2011.05.19	\$1,024.79
United Farmers of Alberta	3935	2011-05-30	\$272.96
Invoice Description		Invoice Number	Invoice Amount
Supplies		3042-16945	\$31.47
14" Chop Saw		3042-17138	\$241.49
Woody's Auto Stettler	3936	2011-05-30	\$165.56
Invoice Description		Invoice Number	Invoice Amount
Supplies		364961	\$165.56
Yesterday's Meals on Wheels Se	3937	2011-05-30	\$115.50
Invoice Description		Invoice Number	Invoice Amount
Septic Pump Out		09765	\$115.50
ZAP Municipal Consulting Inc.	3938	2011-05-30	\$1,270.88
Invoice Description		Invoice Number	Invoice Amount
Contracted Development Officer		2011-017	\$1,270.88
Total Cheques			\$25,990.03

THIS AGREEMENT made this 1st day of January, A.D. 2011

BETWEEN:

STETTLER REGIONAL FIRE DEPARTMENT
(operated by the Town and County of Stettler)

(hereinafter called "the Department")

OF THE FIRST PART

- and -

SUMMER VILLAGE OF WHITE SANDS
(hereinafter called "the Village")

OF THE SECOND PART

IN THE MATTER OF EMERGENCY SERVICES PROVIDED BY THE DEPARTMENT

NOW THEREFORE this Agreement witnesseth that in consideration of the premises, covenants, agreements and mutual obligations herein contained, the parties hereto covenant and agree, each with the other as follows:

The Department agrees to make available to the Village the services of the Stettler Regional Fire Department under the following terms and conditions:

1. When the Department receives a call for assistance within the Village, the Department shall not be required to verify the bona fides of such a call, and the Village will pay the Department all amounts for services rendered regardless of the authenticity of such a call.
2. The Village also acknowledges and agrees that the fire services being provided by the Department are based upon and dependant upon volunteer forces. The Department makes no representations or warranties in regard to the nature or level of fire services which will be available, and the Regional Fire Chief, or his or her designate, retains a general discretion regarding the nature and scope of fire services which can be provided at any given time. However, the Department will endeavour to provide fire services to the Village, within the limits of it's abilities, in accordance with the same practices and policies which are applicable with the Town & County.
3. The fire services contemplated hereunder and provided by the Department are solely and absolutely at the discretion of the Regional Fire Chief, or his or her designate, and the Fire Chief may, without rendering the Department liable for any claims, penalties, damages or losses whatsoever incurred by the Village or any Third Party, direct any of the following:
 - a. That there be dispatched in response to a call, as many fire vehicles, equipment or apparatus as the Fire Chief or his or her own designate, in their sole discretion deems to be necessary: or
 - b. That there be dispatched in response to a call such lesser number of units of fire vehicles, equipment or apparatus as, in the judgement of the Fire Chief, or his or her delegate, is appropriate in the circumstances.
4. It is understood and agreed that the Department shall not be liable for any penalties, damages or losses whatsoever for delay or for failure to respond to any call to a fire or for any breach of this Agreement committed by the Department.

5. The Village covenants and agrees to indemnify the Department against and from all loss, costs, claims or demands, liability, damages and expense in respect of any injury, loss or damage caused by the fire fighting vehicles, the Stettler Regional Fire Department and its members including the personnel provided by the Department while in the course of their duties and the Village agrees to carry liability insurance in respect thereof.
6. If available the Village will maintain and service all fire hydrants, water lines and emergency fire pumps to ensure operability in case of emergency situations. The Village will also ensure that adequate water and water pressure is available for fire service purposes, at no charge to the Department.
7. The Department agrees to provide the Village with at least 48 hours notice of any training exercise requiring the usage of the Village's fire hydrants, or large quantities of water.
8. Any notice, payment or other communication required or permitted to be given or served pursuant to this Agreement shall be in writing and shall be delivered personally or may be mailed by registered mail, postage prepaid, addressed as follows:
 - a. The Department
Town of Stettler
P.O. Box 280
Stettler, AB
T0C 2L0
 - b. The Village:
Summer Village of White Sands
P.O. Box 119
Stettler, AB
T0C 2L0
9. The rate for attending a fire in the Village by the Department shall be \$300.00 per unit/per hour, which is 75% of the Alberta Infrastructure fee of \$400.00. The charge for attending a fire in the Village by the Department will commence from the time Department fire fighting vehicles are dispatched from the Fire Hall until said fire fighting vehicles are back in service at the Fire Hall.
10. The rate for attending a motor vehicle accident in the Village by the Department shall be in accordance with Alberta Infrastructure's fee schedule that is in effect at the time service is provided by the Department to the Village and such fee will be subject to change from time to time to coincide with the applicable Alberta Infrastructure fee schedule. The charge for attending a Vehicle accident to the Village by the Department will commence from the time the Department Emergency vehicles are dispatched from the Fire Hall until the said emergency vehicles are back in service at the Fire Hall.

11. The Village shall pay the Town of Stettler on behalf of the Department within Sixty-(60) days of an emergency service.

12. The annual rate to maintain Fire Department service to the Village will be calculated on the cost per parcel based on the total number of vacant & or occupied parcels. The cost per parcel terms are as follows:
 - a. \$30.00 per parcel for the 1st year
 - b. \$60.00 per parcel for the 2nd year
 - c. \$88.00 per parcel for the 3rd year
 - d. \$88.00 per parcel for the 4th year

The Village will provide the total # of parcels for the purpose of this agreement. This agreement is for a 4 year term. This agreement supersedes any other agreement. The annual fee is due 30 days after the Village property taxes are due, payable to the Town of Stettler, this revenue will be split 50/50 between the Town and County.

IN WITNESS whereof the parties hereto have affixed their corporate seals under the hands of their proper and duly authorized officers effective the day and year first written above, notwithstanding the actual date or dates of execution.

Town of Stettler

County of Stettler No. 6

Per: _____

Per: _____

Per: _____

Per: _____

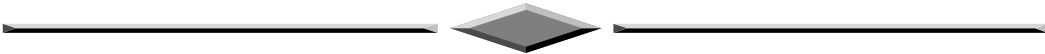
Summer Village of White Sands

Per: _____

Per: _____

MEMORANDUM

To: Mayor and Council
From: Greg Switenky
Date: June 14, 2011
Re: Summer Village of White Sands – Administration Agreement



The Town of Stettler has been providing administration and accounting services for the Summer Village of White Sands since January 1st, 1999. The current three year Agreement expires on December 31st, 2010. A comparative history of the annual service fees paid to the Town of Stettler is as follows:

1999	\$12,650	plus \$2,850 one time set-up
2000	\$12,650	
2001	\$12,650	
2002	\$13,000	
2003	\$13,250	
2004	\$13,500	
2005	\$14,500	
2006	\$15,000	
2007	\$15,500	
2008	\$17,000	
2009	\$18,000	
2010	\$19,000	(increase of \$6,350 since 1999)
2011	\$30,000	
2012	\$30,000	
2013	\$30,000	

The above annual fee increase for 2011 is based on following assumptions:

Staff time 7 hours/week x 52 weeks @ \$55 per hour	\$20,020
Software Maintenance share 400/3400 properties (11% of \$40,000)	\$4,400
L. Tait year end procedures 30 hours @ \$75	\$2,250
CAO administrative time 27 hours @ \$100 (9 meetings at 3 hours per meeting)	\$2,700
CAO budget coordination +21 hours @ \$100	<u>\$2,100</u>
	\$31,470

Note: the Town does bill directly for "Out of pocket expenses" such as postage, paper, telephone etc.

Recommendation:

That the Summer Village of White Sands Council approves the five-year Administration and Accounting Services Agreement with the Town of Stettler, in the amount of \$30,000 per annum, and as substantively per the terms and conditions contained in the Original Agreement.

**SUMMER VILLAGE OF WHITE SANDS
ANNUAL GENERAL MEETING
AGENDA
9:00 A.M. – JUNE 26, 2010
IN THE SUMMER VILLAGE OF WHITE SANDS
MULTI-PURPOSE BUILDING**

1. Call to Order/Welcome/Explanation of Meeting Rules
2. Agenda Additions/Approval
3. Review of the ²⁰¹⁰~~2009~~ Financial Statements (CAO Greg Switenky) Yellow
4. ²⁰¹¹~~2010~~ Operating Budget Highlights (CAO Greg Switenky) White
5. *Update re: Shirley McClellan RWS Commission*
~~Notice of Nomination – 10:00 a.m. – 12:00 Noon~~ Pink
6. Review of ²⁰¹¹~~2010~~ Spring/Summer Newsletter Orange
7. Update re: Community Hall Society **Verbal**
8. Additions
9. Adjournment

SUMMER VILLAGE OF WHITE SANDS SUBDIVISION REPORT

To: Subdivision Authority, Mayor and Council	Date: June 2, 2011
From: Greg Switenky, CAO, Subdivision Administrator	File: 2010-01
Proposal: Creation of One Parcel +/- 1.30 acres	General Location: Township Road 404 between Buffalo Road and Earl's Way
Legal Description: Plan 0223414 Block 7 Lot 9	Applicant: 682694 Alberta Ltd.
Gross Area: 6.91 acres	Reserves: Not required pursuant to Pheasant Meadows Outline Plan

EXECUTIVE SUMMARY: The purpose of this application is to create one parcel of +/- 1.30 acre in size from an existing 6.91 acre parcel (Lot 9 Block 7 Plan 0223414). The subject lands are located within the Summer Village of White Sands on Township Road 404 (Municipal Road). The physical characteristic of the undeveloped lands includes rolling land with a suitable building site. Municipal Reserves have been previously taken for these lands pursuant to the Pheasant Meadows Outline Plan. The proposed new parcel is served by an access easement to enable a physical access road to be constructed to Township Road 404. As a condition of subdivision, the Applicant will be required to pay \$500 (per Summer Village of White Sands Bylaw #61).

REFERRAL EXTERNAL AGENCIES: *Alberta Land Titles* – Plan of survey required, *Atco Electric* – No objection, *Alta Gas* – No objection, *Alberta Health Services* – No objection, *Stettler School Authority (Clearview Regional)* – No objection. *Telus* – No objection, *Neighbouring Municipalities* – Not required, pursuant to Section 4.7.1(a) of the Buffalo Lake Intermunicipal Development Plan.

REFERRAL INTERNAL AGENCIES: *Development Officer* – has inspected the site, and reports that the lot is entirely treed and contains a suitable building site. The primary issue with this subdivision application relates to access. The subject property shares an access easement with three (3) other parcels. The owner (Mr. Cornelssen, proposes to utilize this easement rather than constructing a road as proposed within the Pheasant Meadows Outline Plan (see attached site plan). Section 663 of the Municipal Government Act gives the subdivision authority some discretion concerning the taking of reserves for parcels that are less than 0.8 hectares in size. It is recommended that no Municipal Reserves be taken with respect to this application, as Municipal Reserves have been taken in previous subdivisions pursuant to the Outline Plan.

REFERRAL ADJACENT PROPERTY OWNERS:

Owners of the three (3) adjacent properties were informed of the proposed subdivision and each was invited to file written submissions either for or against the proposed subdivision. No comments were received.

TECHNICAL CONSIDERATIONS:

This application has been evaluated in accordance with the matters listed in *Section 7 of the Subdivision and Development Regulations*;

- a. **Topography** – The property is entirely covered with bush.
- b. **Soil characteristics** – Sandy loam with clay base is common throughout the summer village.
- c. **Storm water collection and disposal** – Lands will drain to the environmental reserve parcel located east of the proposed subdivision.
- d. **Any potential for flooding, subsidence or erosion of land.** – There are no concerns regarding potential erosion or flooding with regard to this application.

- e. **Accessibility to a road.** – The newly created parcel will have physical and legal access to Township Road 404 through a 10.0 metre wide access easement. The remnant parcel has access to Buffalo Road.
- f. **Water supply, sewage and solid waste disposal** – Servicing inclusive of both water and sanitary will need to be installed at the development stage (by owners at that time). Wells will have to be drilled for water service (or cisterns installed), as well as septic tanks being installed, per Summer Village of White Sands Bylaw #101-05 and #102-05. A “Groundwater Supply Evaluation” prepared in October 1998 stated that the test well characteristics are capable of supporting 111 lots, which is significantly more than proposed than the 39 lots identified in the Pheasant Meadows Outline Plan.
- g. **The Use of land in the vicinity of the Site** – Surrounding lands are designated as R1 – Low Density Residential and RD – Reserved for Future Development, and are consistent with this proposed development. Mr. Cornelissen only will be able to subdivide three additional parcels on his lands, pursuant to the Pheasant Meadows Outline Plan. While his intent is to retain three parcels for his own use, his brother could potentially subdivide six parcels as an extension of the subdivision along Earl’s Way.
- h. **Other matters that it considers necessary to determine whether the land that is the subject of the application is suitable for the purpose for which the subdivision is intended:** Staff notes that this application appears to have no development constraints.

GENERAL CONSIDERATIONS:

This application has been evaluated in accordance with the matters listed in Section 654 of the *Municipal Government Act (MGA)*;

- a. **The land that is proposed to be subdivided is, in the opinion of the Subdivision Authority, suitable for the purpose for which the subdivision is intended** –The 1.3 acre parcel is a large parcel that is suitable for allowing options in the placement of future buildings, given the identified topography.
- b. **(1) The proposed subdivision conforms to the provisions of any statutory plan and, subject to subsection (2), any Land Use Bylaw that affects the land proposed to be subdivided,**
 - (2) The Subdivision Authority may approve an application for subdivision approval even though the proposed subdivision does not comply with the Land Use Bylaw if, in its opinion,**
 - (a) the proposed subdivision would not (i) unduly interfere with the amenities of the neighbourhood, or (ii) materially interfere with or affect the use, enjoyment or value of neighbouring parcels of land, and**
 - (b) the proposed subdivision conforms with the use prescribed for that land in the Land Use Bylaw.**

The proposed development is consistent with the intended long term use of these lands identified in the Land Use Bylaw of the Summer Village of White Sands and the Buffalo Lake Intermunicipal Development Plan.

- c. **The proposed subdivision complies with this Part (MGA) and Regulations under this Part** – No matters/issues of a non-compliant nature have been found. Recommendation to approve the subdivision with conditions.
- d. **All outstanding property taxes on the land proposed to be subdivided have been paid to the municipality where the land is located or arrangements satisfactory to the municipality have been made for their payment pursuant to Part 10 (MGA)** – Recommendation to approve the subdivision with conditions.

POLICY CONSIDERATIONS:

Staff has assessed this site application against the provisions outlined in the *Municipal Government Act* and the *Subdivision and Development Regulation; Alberta Regulation 43/2002*.

CONCLUSION and OPTION:

The proposal to subdivide this parcel is consistent with the surrounding community. Considerations from adjacent property owners and other referral agencies have been reviewed. Staff is recommending approval, subject to the attached conditions. Section 654(3) of the *Municipal Government Act* allows a Subdivision Authority to approve or refuse an application for subdivision approval. The applicant has the right to appeal any decision to the Subdivision and Development Appeal Board of the Summer Village.

STAFF RECOMMENDATION:

THAT the application to allow the subdivision of Plan 0225444 Block 7 Lot 14, enabling the creation of two ± 0.46 acres parcels plus an associated Municipal Reserve parcel has been evaluated in terms of *Section 654 of the Municipal Government Act* and *Section 7 of the Subdivision and Development Regulations*, and having considered adjacent landowners submissions, it is recommended that the application be approved as per the Tentative Plan for the following reasons:

1. That the application is consistent with *Section 7 of the Subdivision and Development Regulations*;
2. The application is consistent with *Section 654 of the Municipal Government Act*;
3. The subject land has the appropriate long term land use;
4. There are no major development constraints.

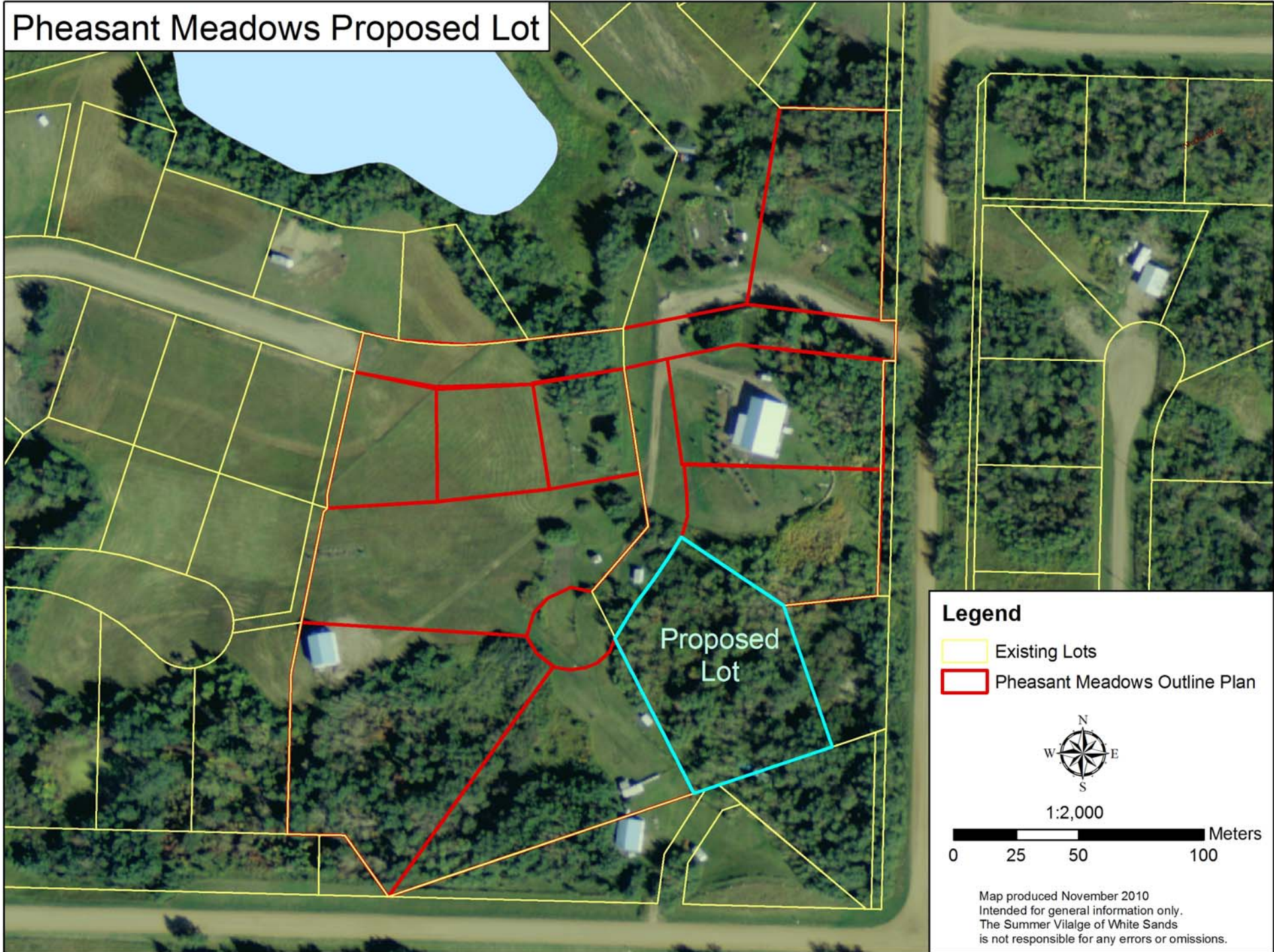
AND FURTHER, in accordance with the *Municipal Government Act*, the application is approved subject to the following conditions:

1. Subdivision to be effected by a Plan of Survey, pursuant to *Section 657 of the Municipal Government Act*.
2. That the Applicant/Owner pay a subdivision signing fee of \$500 (payable upon subdivision registration as per Summer Village of White Sands Bylaw #61).
3. That any outstanding property taxes on the land being subdivided are paid or satisfactory arrangements made thereto the Summer Village of White Sands.

Respectfully submitted,

Greg Switenky
CAO, Subdivision Administrator

Pheasant Meadows Proposed Lot



SUMMER VILLAGE OF WHITE SANDS SUBDIVISION REPORT

<p>To: Subdivision Authority, Mayor and Council</p> <p>From: Greg Switenky, CAO, Subdivision Administrator</p> <p>Proposal: To increase the size of Lot 26, Block 5, Plan 7920410 by +/- 0.5 acres.</p> <p>Legal Description: Pt. Plan 0223414 Block 7 Lot 9</p> <p>Applicant: Carl Cornelssen</p> <p>Existing Land Use Designation: R1 – Low Density Residential</p> <p>Gross Area: ± 0.50 acres</p>	<p>Date: June 2, 2011</p> <p>File: 2011-01</p> <p>General Location: This proposed subdivision is located on Front Street.</p> <p>Owner: Carl Cornelssen</p> <p>Soils: Clay and loam base</p> <p>Reserve Status: Reserves to be taken in accordance with the Pheasant Meadows Outline Plan.</p>
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EXECUTIVE SUMMARY: The purpose of this application is to enlarge Lot 26, Block 5, Plan 7920410 by ± 0.50 acres. The subject lands are located within the Summer Village of White Sands on Front Street. The physical characteristic of the undeveloped lands includes rolling land with a suitable building site for a garage. The property is currently designated as R1 – Low Density Residential. Municipal Reserves are not required for this subdivision as reserve lands have been taken in accordance with the Pheasant Meadows Outline Plan. There are no existing structures upon the subdivided area, however the parcel being enlarged to accommodate a detached garage. The parcel, once it is subdivided and sold, will be consolidated with Lot 26 Block 5 Plan 7920410. As a condition of subdivision, the Applicant will be required to pay \$500 per lot (per Summer Village of White Sands Bylaw #61).

REFERRAL EXTERNAL AGENCIES: No sour gas facilities. *Alberta Land Titles* – Plan of survey required, *Atco Electric* – No response, *Alta Gas* – No objection, *David Thompson Health Region* – No response, *Stettler School Authority (Clearview Regional)* – No response. *Telus* – No response *County of Stettler* – No objection, *County of Camrose* – No objection, *Summer Village of Rochon Sands* – No response, *Lacombe County* – No concerns or objections, *Stettler Fire Chief* – No response, *AB Agriculture and Rural Development* – No response, *Alberta Transportation* – N/A.

REFERRAL INTERNAL AGENCIES: *Development Officer* – has inspected the site, and reports no unusual concerns with respect to this application. The future landowner, Mr. Thurston, intends to construct the garage this summer.

REFERRAL ADJACENT PROPERTY OWNERS:

Owners of three (3) adjacent properties were informed of the proposed subdivision and each was invited to file written submissions either for or against the proposed subdivision.

TECHNICAL CONSIDERATIONS:

This application has been evaluated in accordance with the matters listed in *Section 7 of the Subdivision and Development Regulations*;

- a. **Topography** – The property contains a hill which has a moderate slope.
- b. **Soil characteristics** – Sandy loam with clay base is common throughout the summer village.

- c. **Storm water collection and disposal** – Lands will drain to the environmental reserve parcel located south of the proposed expanded subdivision.
- d. **Any potential for flooding, subsidence or erosion of land.** – There are no concerns regarding potential erosion or flooding with regard to this application. No water was present during a site inspection by staff.
- e. **Accessibility to a road.** – The enlarged parcel, which is Lot 26 (#23 Front Street), has access to a municipal road (Front Street).
- f. **Water supply, sewage and solid waste disposal** – Not applicable.
- g. **The Use of land in the vicinity of the Site** – Surrounding lands are designated as R1 – Low Density Residential and RD – Reserved for Future Development, and are consistent with this proposed development.
- h. **Other matters that it considers necessary to determine whether the land that is the subject of the application is suitable for the purpose for which the subdivision is intended:** Staff notes that this application appears to have no development constraints.

GENERAL CONSIDERATIONS:

This application has been evaluated in accordance with the matters listed in Section 654 of the *Municipal Government Act (MGA)*;

- a. **The land that is proposed to be subdivided is, in the opinion of the Subdivision Authority, suitable for the purpose for which the subdivision is intended** – Current zoning/designation of R1- Low Density Residential is consistent with adjacent development. The larger parcels are suitable for allowing options in the placement of future buildings, given the identified topography.
- b. **(1) The proposed subdivision conforms to the provisions of any statutory plan and, subject to subsection (2), any Land Use Bylaw that affects the land proposed to be subdivided,**

(2) The Subdivision Authority may approve an application for subdivision approval even though the proposed subdivision does not comply with the Land Use Bylaw if, in its opinion,
 - (a) **the proposed subdivision would not**
 - (i) **unduly interfere with the amenities of the neighbourhood, or**
 - (ii) **materially interfere with or affect the use, enjoyment or value of neighbouring parcels of land,**
 - and**
 - (b) **the proposed subdivision conforms with the use prescribed for that land in the Land Use Bylaw.**

The proposed development is consistent with the intended long term use of these lands identified in the Land Use Bylaw of the Summer Village of White Sands. In addition, the subdivision was referred to the other municipal governments who are party to the *Buffalo Lake Intermunicipal Development Plan* for comment. No inconsistencies with this Plan have been identified.

- c. **The proposed subdivision complies with this Part (MGA) and Regulations under this Part** – No matters/issues of a non-compliant nature have been found. Recommendation to approve the subdivision with conditions.
- d. **All outstanding property taxes on the land proposed to be subdivided have been paid to the municipality where the land is located or arrangements satisfactory to the municipality have been made for their payment pursuant to Part 10 (MGA)** – Recommendation to approve the subdivision with conditions.

POLICY CONSIDERATIONS:

Staff has assessed this site application against the provisions outlined in the *Municipal Government Act* and the *Subdivision and Development Regulation; Alberta Regulation 43/2002*.

CONCLUSION and OPTION:

The proposal to subdivide this parcel is consistent with the surrounding community. Considerations from adjacent property owners and other referral agencies have been reviewed. Staff is recommending approval, subject to the attached conditions.

Section 654(3) of the *Municipal Government Act* allows a Subdivision Authority to approve or refuse an application for subdivision approval. The applicant has the right to appeal any decision to the Subdivision and Development Appeal Board of the Summer Village.

STAFF RECOMMENDATION:

THAT the application to allow the subdivision of Plan 0223414 Block 7 Lot 9, enabling the boundary Adjustment of Lot 21 Block 5 Plan 7920410 of ± 0.50 acres has been evaluated in terms of *Section 654 of the Municipal Government Act* and *Section 7 of the Subdivision and Development Regulations*, and having considered adjacent landowners submissions, it is recommended that the application be approved as per the Tentative Plan for the following reasons:

1. That the application is consistent with *Section 7 of the Subdivision and Development Regulations*;
2. The application is consistent with *Section 654 of the Municipal Government Act*;
3. The subject land has the appropriate long term land use;
4. There are no major development constraints.

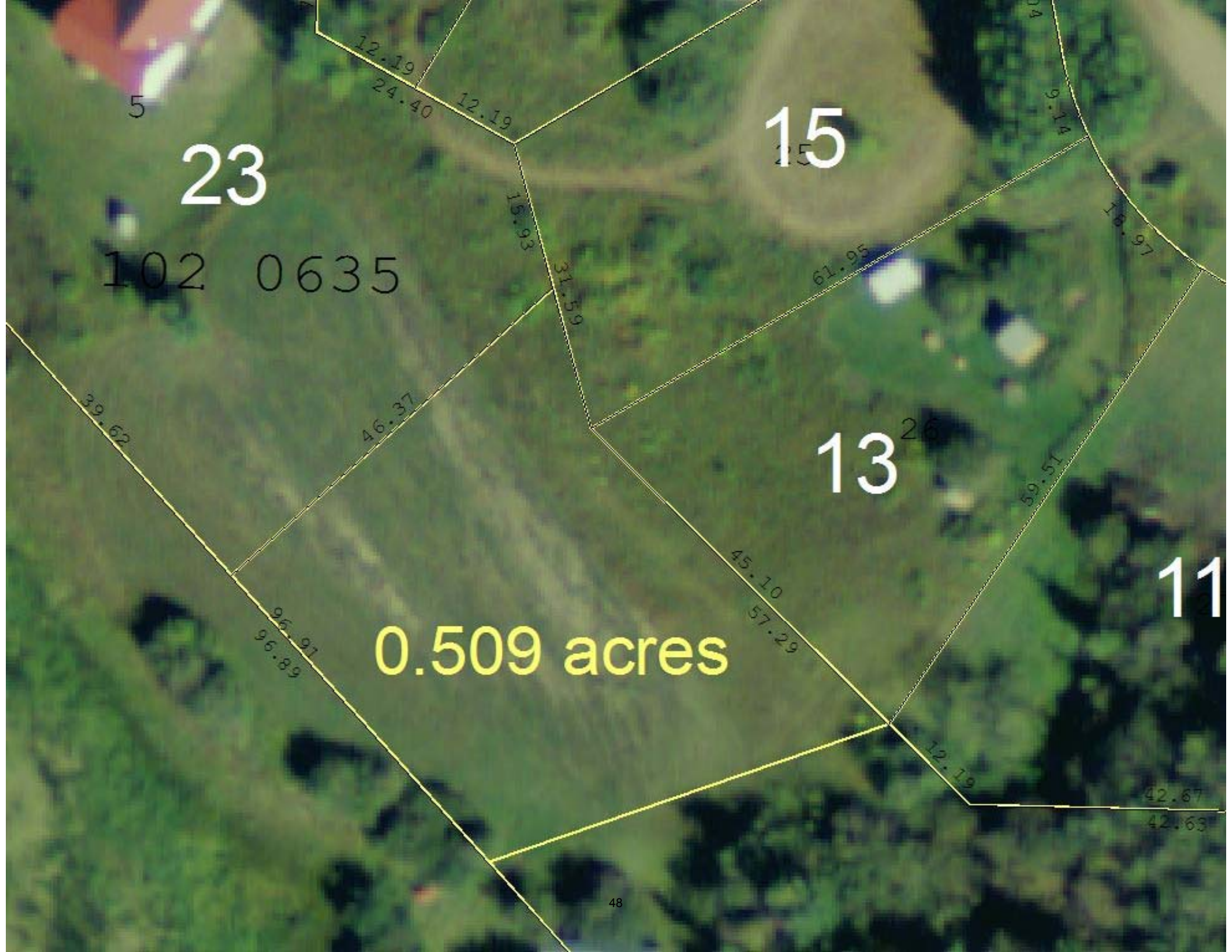
AND FURTHER, in accordance with the *Municipal Government Act*, the application is approved subject to the following conditions:

1. Subdivision to be effected by a Plan of Survey, pursuant to *Section 657 of the Municipal Government Act*.
2. That the Applicant/Owner pay a subdivision signing fee of \$500 (payable upon subdivision registration as per Summer Village of White Sands Bylaw #61).
3. That any outstanding property taxes on the land being subdivided are paid or satisfactory arrangements made thereto the Summer Village of White Sands.

Respectfully submitted,

Greg Switenky
CAO, Subdivision Administrator





5

23

15

13

11

102 0635

0.509 acres

12.19

24.40

12.19

16.93

31.59

61.95

9.14

16.97

39.62

46.37

26

59.51

45.10

57.29

96.91
96.89

12.19

42.67
42.63


MEMORANDUM

TO: Greg Switenky
CAO

FROM: Laurie Tait
Office Administrator

DATE: June 3, 2011

Subject: Banking Services Proposals



The Summer Village of White Sands has been utilizing the banking services of TD Canada Trust since 1996. The current extended banking agreement has expired. Very competitive proposals for banking services were received (in confidence) from the Royal Bank, TD Canada Trust, and ATB Financial. Scotiabank and CIBC passed on the opportunity to submit a proposal and the proposal received from the Battle River Credit Union Ltd. was incomplete.

Interest rates vary from Prime minus: 1.7% to 1.9%.

Banking fees for services such as processing electronic files, supplies, and over the counter fees have been used to determine a net annual interest value.

The proposal from TD Canada Trust is the most cost-effective choice based on an internal cost/revenue bid calculation.

Recommendation:

That the Summer Village of White Sands accept the TD Canada Trust banking proposal for the period July 1, 2011 to June 30, 2014 with the option of a 2-year extension.



Summer Village of Rochon Sands

#1 Hall Street
Rochon Sands, AB T0C 3B0
Phone (403) 742-4717
Fax (403) 742-4771
Website: www.rochonsands.net
Email: info@rochonsands.net

Wayne Miller
Mayor

December 13, 2010

County of Stettler
Box 1270
Stettler, AB T0C 2L0

Attn; Wayne Nixon, Reeve, County of Stettler

Re: Strategic Plan South Shore Buffalo Lake

Dear Wayne;

In November 2009, representation of the County of Stettler, Summer Village of White Sands and Summer Village of Rochon Sands convened a meeting to consider alternatives in developing a long term strategy to address the future handling of wastewater for existing and future residents on the South Shore of Buffalo Lake. Representatives from various Provincial Government Agencies were also invited to participate. As the group worked through the first few meetings it became evident that the scope of our initial discussions should be broadened to include other public services in a more comprehensive review (refer attached minutes-May 14th meeting)

Further work on this initiative has lagged behind as other more pressing issues in our respective jurisdictions have taken priority.

We would like to resume meetings as we believe it would better position our municipalities to effectively plan for the demands in public services that will come with the projected growth and development of the area. It would also give us a head start by having a Strategic Plan in a state of readiness to take advantage of any future opportunities that may arise in Provincial programs.

As we approach 2011 and our respective Councils review their business plans I would encourage you to consider moving forward with this initiative. The Summer Village of Rochon Sands welcomes the opportunity to work closely with The County of Stettler, the Summer Village of White Sands and Provincial Government Departments on this important matter.

Sincerely,

Wayne Miller,



c.c.: Tim Fox, CAO. County of Stettler

Colin Adair, Mayor, Summer Village of White Sands

Greg Switenky, CAO, Summer Village of White Sands

Mary Stewart – Alberta Environment

Gerry Bennett – Alberta Tourism Parks and Recreation

Minutes

SOUTH BUFFALO LAKE WASTE WATER COMMITTEE MEETING FRIDAY, MAY 14, 2010 – 1:00 PM

- Attendance** Lorne Thurston; Summer Village of White Sands, Joe Gendre, Garth Ennis, Tim Fox; County of Stettler No. 6, Wayne Miller, Jim Cook; Summer Village of Rochon and Mary Stewart Alberta Environment.
- Agenda** Additions – Collections; Current Contract Rates and no deletions
Approval of Agenda on a motion of Joe Gendre.
Carried
Unanimously
- Business** Capital Cost of Equipment – Committee reviewed current market pricing of used Hydrovac equipment to gain an understanding of the Capital Costs to purchase a used Hydrovac unit.
- Proposal to Move Forward – Committee had general discussion of the issues to be considered in developing a phased approach for the future handling of Waste Water requirements. There are also other services (i.e. Water, Fire Suppression, Solid Waste, Road Maintenance etc.) that should be addressed in planning for future development of the South Shore area.
- Committee agreed the development of a Multi-Services Strategic Plan should be considered to effectively assess and plan for service delivery in the future. The committee should include representatives from the County of Stettler, the two Summer Villages and appropriate Provincial departments.
- In consideration of costs, it was suggested that internal resources be utilized if possible with assistance from an external facilitator as required. Tim Fox will discuss further with respective members of his staff.
- Next Meeting** Future meeting date to be determined with the intent to move forward with the establishment of a Multi-Services Delivery Strategic Plan. Points to be addressed would include committee membership, internal/external resources, terms of reference, budget considerations, time frames etc.
- Adjournment** Meeting adjourned at 2:30 pm

4th January 2011

Mr. Greg Switenky
Chief Administrative Officer
Summer Village of White Sands
PO Box 119
Stettler, AB
T0C 2L0

Dear Mr. Switenky

The Red Deer River Watershed Alliance would like to thank you for your generous financial donations for 2011. The support from the municipalities is crucial for our operations. These donations will be used to assist us with new and ongoing projects and will help raise awareness of the importance of proper watershed management to our communities. Over the next year, we will be focusing on the next step of the planning process, the Integrated Watershed Management Plan, for the Red Deer River Watershed, in which municipalities will play a key role.

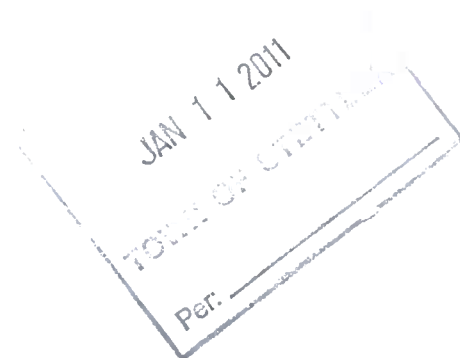
We would encourage you to periodically view our website www.rdrwa.ca for valuable information on the watershed and upcoming events. If you would like more information, please contact the office at info@rdrwa.ca or 403-340-7379.

Once again thank you for your support for 2011, and we look forward to your ongoing partnership.

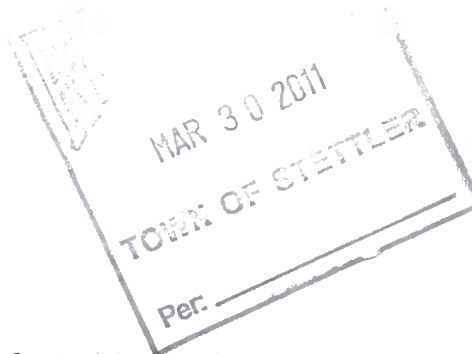
Sincerely,



Tom Daniels
Chair
Red Deer River Watershed Alliance



March 24, 2011



To whom it may concern:

On June 16, 2010, the new Alberta *Weed Control Act* received Proclamation and came into force. This Act aims to regulate noxious weeds, prohibited noxious weeds, and weed seeds through various control measures, such as inspection and enforcement, together with provisions for recovery of expenses in cases of non-compliance. Additionally, it mandates the licensing of seed cleaning plants and mechanisms. The associated Weed Control Regulation lists the Prohibited Noxious and Noxious Weeds for Alberta.

Municipalities or local authorities are identified as having responsibilities within the Act. Those responsibilities include appointing inspectors to enforce and monitor compliance with the Act within their municipality. The following excerpts and definitions from the Act apply:

“local authority” means

- (i) in respect of an improvement district or a special area, the Minister responsible for the Municipal Government Act, or*
- (ii) in respect of all other municipalities, the council of the municipality;*

Municipal inspectors

Section 7(1) A local authority shall appoint inspectors to enforce and monitor compliance with this Act within the municipality.

Provincial Inspectors

Section 8(1) The Minister may appoint inspectors to enforce and monitor compliance with this Act within Alberta.

(2) The Minister may direct an inspector appointed under subsection (1) to enforce and monitor compliance with this Act on behalf of a municipality if

- (i) the local authority failed to appoint sufficient inspectors to enforce and monitor compliance with this Act, or*
- (ii) the inspectors appointed by the local authority are not properly enforcing and monitoring compliance with this Act.*

Appointment of municipal inspector

Section 23(1) The salary and expenses incurred by the Minister with respect to an inspector directed by the Minister to enforce and monitor compliance with this Act on behalf of a municipality under

section 8 are a debt due to the Minister by the municipality.
(2) The debt due may be recovered
(a) by withholding it from a grant or other money payable to the municipality by the Crown, or
(b) by bringing an action in debt.

Weed schools are being held throughout the province starting in May 2011. You are strongly encouraged to send your appointed inspectors to a local school to gain valuable knowledge of the rights and responsibilities of an inspector as outlined in the *Act*. Please contact your local municipality for the available date of a training school near you.

The new *Weed Control Act* and Regulation are available for viewing on ARD's "Ropin' the Web" website at www.agric.gov.ab.ca (type in Weed Control Act in the Search bar). You will need to update your Notices as well as your municipality's bylaws in regard to the *Weed Control Act*. Section 16 of the Regulation provides details on transitioning bylaws to the new *Act*. Municipalities were given a six month period to update their bylaws to reflect the new *Act*. At this time, all bylaws need to be updated since the deadline of December 16, 2011 has expired.

On the Ropin' the Web site you will also find templates for the *Weed Control Act* Notices listed in Part 3 of the *Act*.

If you have any questions regarding the *Weed Control Act*, please contact me.

Sincerely,



Gayah Sieusahai
Pest Regulatory Officer
Pest Surveillance Branch
17507 Fort Road NW
Edmonton, AB T5Y 6H3
Phone: (780) 427-9945
Fax: (780) 422-6096
Email: gayah.sieusahai@gov.ab.ca



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Village of White Sands
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June 1, 2011

Model: 2009 5101E Utility Tractor
Serial #: LV5101E160897
Expiry Date: 7/24/2011

As part of Agro Stettler's continuing commitment to customer service, we would like to take this opportunity to thank you for your purchase and remind you of the upcoming warranty expiration date.

If you require any warranty work on the John Deere product you purchased, would you please contact us as soon as possible to allow us to make any necessary repairs while the unit is still in warranty!

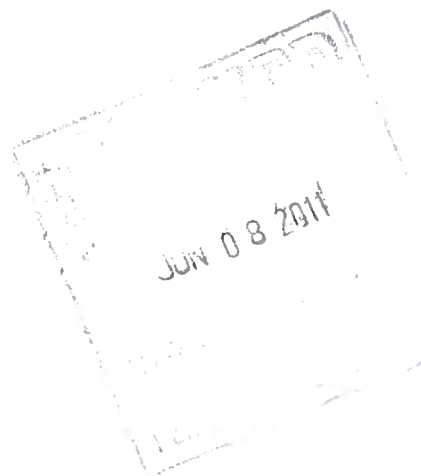
If there is any service work you require on any other John Deere products, please contact us and we will gladly do the necessary repairs.

Looking forward to hearing from you!

Sincerely

Jason Candlish
Service Manager

JC/ac



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