

**SUMMER VILLAGE OF WHITE SANDS
COUNCIL MEETING AGENDA
November 9, 2022
9:30 AM
At Multi-Plex Hall, 8 Front Street, White Sands**

1. <u>Call to Order</u>	
2. <u>Approval/Additions to Agenda</u>	
3. <u>Public Hearing</u> None	Page #
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5. <u>Delegation/ Presentation</u>	
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7. <u>Financial Reports</u>	
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9. <u>Business</u>	
9.1. RFD - Parkland Library Regarding request to amend PRLS membership agreement October 27, 2022	22
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10. <u>Correspondence</u>	
10.1. Letter from Municipal Affairs - Unspent Municipal Sustainability Initiative Capital Funding	39
10.2. Letter from Rate Payer about County of Stettler Road Ban – Renewing Negotiations	40
11. <u>In-Camera Session</u> – Personnel –Land –Legal - Other	
11.1.	
12. <u>Adjournment</u>	

Next Regular Council Meeting Date: November 9, 2022.

Public Welcome to attend

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE SUMMER VILLAGE OF WHITE SANDS COUNCIL
held on October 12, 2022
Multi-Plex Hall, 8 Front Street, White Sands**

Present: Deputy Mayor Lorne Thurston
Councillor Ed Waugh
Chief Administrative Officer, Dean Pickering Administrative

Public: (5) Donna Marquart
Andrew Bunting
Ronald Bunting
Carol Bryson

1. Call to Order: Deputy Mayor Thurston called the Council Meeting to order at 9:43 AM

2. Agenda Additions/Approval
Agenda Additions:

Motion 22:10:11:01 Moved by Councillor Waugh approved as presented.

MOTION CARRIED

3. Public Hearing - None

4. Adoption of Minutes

4.1 Regular Council Meeting Minutes of September 14, 2022..

Motion 22:09:12:02 Moved by Deputy Mayor Thurston that Council approve the Minutes of the Regular Summer Village of White Sands Council Meeting held on September 14, 2022, as presented/amended.

MOTION CARRIED

5. Delegates:

5.1 No Delegation, but Donna Marquart asked what the process is for becoming a delegate or registering a delegation to present at the Council meetings.

6. Bylaws & Policies:

6.1 No Bylaws or Policies.

7. Financial Reports

7.1 Financials Rev and Exp Report Sept 30, 2022

7.2 Financials Rev Exp GL Details YTD Actuals vs Budget with Var% to Sept 30, 2022

7.3 Financials September Cheque Listing to September 30, 2022

7.4 Financials August Bank Reconciliation to August 31, 2022

7.5 Financials Tax Trial Balance as of October 7, 2022

Motion 22:09:12:03 Moved by Councillor Waugh that Council accept the September Financial Statements as presented.

MOTION CARRIED

8. Council and CAO Reports

8.1 Council Reports

Councillor Waugh:

- Spoke with the Stettler Board of Trade about their request for the Summer Village of White Sands to participate in a Family Day Fishing Derby on February 20th, 2023. The Council is favour of it, but they would like the White Sands Community Hall to be involved as they already put on Family Day activities.
- Would like to continue the Council letter and the Community Newsletter every 2 months, to keep the community involved and engaged.

Deputy Mayor Thurston:

- Attended the Buffalo Lake Management Team Meeting in September. It is an informal meeting so there are no Minutes.
- Need to get a portable heater for the Recycling Shed, similar to the one already used in the shed.
- Along Lake Shore Avenue shoreline there are anchors that have been marked and need to be recovered, cement filled buckets and tires.
- Defibrillator needs to be stored in publicly accessible place, a box, with a heating pad, and a plug-in. And the location needs to be registered with Stettler Health Authority, and (-1-1 services.
- Have acquired the Transportation Canada Decals, No legislation, but we have them to put up in the future.
- Memorial Park has been tabled for now. Lorne is going to contact the family to get advice on what they would like or prefer.
- The Give and Take Shed needs a light. Contact an electrician to see if any upgrades are needed for the wiring to the lights, the bottle collection shed, and the give and take shed.
- The Buffalo Lake Management Committee met to discuss on going issues.

8.2 CAO Report September 2022.

Motion 22:10:12:04 Moved by Deputy Mayor Thurston to accept the Council and CAO Report September 2022 as information.

MOTION CARRIED

9. Business:

9.1 RFD – County of Stettler Road Use Agreement and Negotiations Options

Motion 22:10:12:05 Moved by Deputy Mayor Thurston that Council approve a counter offer to the County of Stettler of up to \$40,000 from the Gas Tax Funds, MSI Capital, and General Revenues, for the additional seasonal maintenance of Township Road 404 from the Summer Village of White Sands boundary to Highway 56, and Range Road 202 from Highway 601 to Township Road 404, with the funds dedicated to dust control, and additional grading on the summer months, in order to lift the 75% road ban placed on the roads coming into and out of White Sands, by the County of Stettler.

MOTION CARRIED

9.2 RFD – SREMA Grant Application Support for Boat Launch

Motion 22:10:12:06 Moved by Councillor Waugh to support the SREMA Grant application for a Regional Boat Launch for Emergency Services – RCMP, Ambulance, Search and Rescue, and Fire Department for the Buffalo Lake South Shore.

MOTION CARRIED

9.3 RFD- S.V. White Sands Signature Request of NG 9-1-1 Agreement

Motion 22:10:12:07 Moved by Deputy Mayor Thurston that Council agree to sign the Next Generation 9-1-1 Local Government Services Agreement.

MOTION CARRIED

9.4 County of Stettler Regional Recreation Board for Operation and Capital Grants

Motion 22:10:12:08 Moved by Councillor Waugh that Council and the White Sands Hall Society fill out an application to join the County of Stettler Regional Recreation Board.

MOTION CARRIED

9.5 Parkland Regional Library System – PRLS 2023 Proposed Budget and Speaking Notes

Motion 22:10:12:09 Moved by Councillor Waugh that Council approve the Parkland Regional Library System – PRLS 2023 Proposed Budget.

MOTION CARRIED

9.6 Request to Designate Van/Motorhome as Handicap Van, RV Permits

Motion 22:10:12:10 Moved by Councillor Waugh that Council approve the designation of the Motorhome/van as a Handicap Transportation, and therefor not subject to the RV Permit in the future.

MOTION CARRIED

9.7 Stettler Board of Trade – February 2023 Family Day Fishing Derby

Motion 22:10:12:11 Moved by Councillor Waugh that Council approve the approve the involvement in the February 2023 Family Day Fishing Derby, as long as volunteers and the White Sands Hall Society is involved.

MOTION CARRIED

9.8 Subdivision Consideration 2022-148, 10 Irma’s Way, Lot 1, Block 1, Plan 96223856

Motion 22:10:12:11 Moved by Deputy Mayor Thurston that Council not approve the Subdivision application as presented, and direct Administration and Planner to contact the owner / applicant to change subdivision application to reflect the smaller maximum lot coverage of 0.45 acreages for any new lots created in the Residential district.

MOTION CARRIED

10. Correspondence

- 10.1. Letter from Minister Shandro_52496 - Minister of Justice and Solicitor General
- 10.2. Letter from rate Payer about the County of Stettler’s Road Ban – Renewing Negotiations

Motion 22:09:14:17 Moved by Deputy Mayor Thurston to accept correspondence as information.

MOTION CARRIED

In-Camera Session: None

Motion 22:09:14:20 Moved by Deputy Mayor Thurston to adjourn the regular council meeting at 12:15 PM.

MOTION CARRIED

Next Regular Meeting of Council date: November 9, 2022.

Minutes of Organizational Meeting of
Council of the Summer Village of White Sands
held at #8 Front Street, Multi-Plex Hall
October 26, 2022, @ 9:30AM

Present: Councillor Lorne Thurston
Councillor Bob Huff (Zoom)
Councillor Ed Waugh
Chief Administrative Officer Dean Pickering
Admin Support Erin Weinzierl

Public: None

1. Call to order:

Meeting was called to order at 9:34 am by CAO Dean Pickering

2. Taking of Oath:

Official Oath of Office – New Councillor – Bob Huff, sworn before Council and Administration

3. Approval of Agenda

- 18.13 Parkland Regional Library Board
- 18.14 White Sands Hall Society

Res 22:10:01 Motion by Councillor Waugh to approve the agenda as amended.

Carried

4. Appointment of Chief Elected Officer (Mayor) - for Summer Village of White Sands

CAO called for nominations for the appointed position of Chief Elected Officer (Mayor). Councillor Waugh to nominate Councillor Thurston. Councillor Huff agrees. Councillor Thurston accepts the nomination as Chief Elected Officer (Mayor). Councillor Thurston is hereby nominated to the position Chief Elected Officer (Mayor).

5. Appointment of Deputy Chief Elected Official of Summer Village of White Sands

CAO called for

Councillor Huff Nominates Councillor Ed Waugh to the position of Deputy Chief Elected Officer (Deputy -Mayor). Mayor Thurston agrees. Councillor Waugh accepts the nomination. Councillor Waugh is hereby nominated to the position of Deputy Chief Elected Officer (Deputy Mayor).

Carried

6. Appointment of Signing Officers

6.1 Designated Summer Village of White Sands Signing Officers and Signing Authorities for the Summer Village of White Sands.

Res 22:10:02 Motion by Mayor Thurston to appoint the following as Signing Authorities for the Summer Village of White Sands:

- Lorne Thurston, Mayor
- Ed Waugh, Deputy Mayor
- Bob Huff, Councillor
- Dean Pickering, Chief Administrative Officer (CAO)

Carried

7. Designated Officers

7.1 Terry Willoughby of Municipal Property Consultants (2009) Ltd. for Assessor.

Res 22:10:03 Motion by Mayor Thurston to appoint Municipal Property Consultants (2009) Ltd., Terry Willoughby, AMMA, as the Summer Village of White Sands Assessor.

Carried

7.2 Leann Graham of Gra-Core for Development Officer.

Res 22:10:04 Motion by Mayor Thurston to appoint Gra-Core Consulting, Leann Graham, Planner, as the Summer Village of White Sands Development Officer as per Bylaw 186-22, The Summer Village of White Lands Law Use Bylaw.
Carried

8. Establishment of Council Meeting Dates and Times

Summer Village of White Sands Regular Council meetings be held at 8 Front Street Multi-plex Hall, and on Zoom, on the 3rd Wednesday of the Month starting at 9:30 AM.

Res 22:10:05 Motion by Mayor Thurston to move the Council Meeting dates to the 3rd Wednesday of every month, starting December 21, 2022.
Carried

9. Council Renumeration

Remuneration will stay as is, pending a review of other summer villages.

10. Appointment of Property Assessor for The Summer Village of White Sands

Appoint Municipal Property Assessment Consultants (2009) Ltd., as the Assessor for the Summer Village of White Sands for 2023 , with current contract expiring in 2024.

Res 22:10:05 Motion by Mayor Thurston to appoint Municipal Property Consultants (2009) Ltd., Terry Willoughby, AMMA, as the Assessor
Carried

11. Appointment of Financial Auditor for The Summer Village of White Sands

Motion by Councillor Thurston to appoint Gitzel & Company as The Summer Village of White Sands financial auditor for the 2022 audit year

Res 22:10:06 Motion by Mayor Thurston to appoint Gitzel & Company as the Summer Village of White Sands Municipal Auditor.
Carried

12. Appointment of Safety Codes Inspection Services

Res 22:10:07 Motion by Mayor Thurston to appoint IJD Inspections as Safety Codes Inspectors for the Summer Village of White Sands.
Carried

13. Appointment of Banking Institution

Res 22:10:08 Motion by Mayor Thurston to the **Toronto Dominion (Stettler Branch)** as the banking institution for the Summer Village of White Sands
Carried

14. Appointments of Regional Subdivision Development Appeal Board and Clerk Overseen with PCPS

Res 22:10:08 Motion by Mayor Thurston to the Regional Subdivision and Development Appeal Board (SDAB) as the Appeal Board and Clerk Services for the Summer Village of White Sands.
Carried

15. Appointments of Regional Assessment Review Board

Res 22:10:09 Motion by Mayor Thurston to appoint the Capital Regional Assessment Services Commission (CRASC) members as listed below as the Assessment Review and Appeal Board and Clerk services for the Summer Village of White Sands for 2022, as follows:

ARB Chairman	Raymond Ralph
Certified ARB Clerk	Gerryl Amorin
Certified Panelists	Darlene Chartrand
	Tina Groszko
	Stewart Hennig
	Richard Knowles
	Raymond Ralph

Carried

15. Appointment of Subdivision and Development Officer

Res 22:10:10 Motion by Mayor Thurston to appoint Leann Graham, Gra-Core Consulting and Investments Ltd., as the Subdivision and Development Officer for the Summer Village of White Sands.

Carried

16. Appointment Regional Emergency Management Director

Res 22:10:11 Motion by Mayor Thurston to appoint Clinton Sime, of County of Stettler, as Director of Stettler Regional Emergency Management Agency for the Summer Village of White Sands.

Carried

17. Appointment of Deputy Directors of SREMA

Res 22:10:12 Motion by Mayor Thurston to appoint Chase Comaniuk and Aislinn Reulle as Deputy Directors of the Stettler Regional Emergency Management Agency for the Summer Village of White Sands.

Carried

18. Committee and Board Appointments

Committees and Boards	Primary	Alternate
18.1. Buffalo Lake Intermunicipal Development Committee	Bob Huff	Lorne Thurston
18.2. Buffalo Lake Intermunicipal Development South shore Plan Committee	Bob Huff	Lorne Thurston
18.3. Buffalo Lake Management Team	Lorne Thurston	Bob Huff
18.4. County of Stettler Housing Authority 2 nd or 3 rd Thursday of the Month, County Office	Lorne Thurston	Ed Waugh
18.5. Stettler Regional Fire Advisory Committee - Stettler Fire Hall		Bob Huff
18.6. Stettler And District Ambulance Authority - County Office		Ed Waugh
18.7. Regional Waste Management Authority - County Office		
18.8. Shirley McClellan Regional Water Services Commission (SMRWSC) County Office	Lorne Thurston	Ed Waugh
18.9. White Sands Emergency Management Committee (WSEMC)	ALL COUNCIL	
18.10. Stettler Regional Emergency Management Agency (SREMA) (Annual Dec)	ALL COUNCIL	
18.11. White Sands Municipal Planning Commission (MPC)	ALL COUNCIL	
18.12. Parkland Community Planning Services (PCPS) Annual	ALL COUNCIL	
18.13. Intermunicipal Collaboration Committee (ICC) (usually Mayor)	Lorne Thurston	Appoint as needed

Res 22:10:13 Motion by Mayor Thurston to accept all committee appointments as decided on by the Summer Village of White Sands Councillors.

Carried

19. Council Code of Conduct Bylaw

Was received by Council as information.

20. Adjournment

Motion by Mayor Thurston to adjourn at 11:21 am.

Carried

Chief Elected Official

Chief Administrative Officer

SVWS	DESCRIPTION	FOR:	MSI Received	MSI Eligible	Interest Allocated	Project Expense	Available
2007	Alberta Finance	MSI Capital	(16,914.00)	(16,914.00)	-	-	
2008	Alberta Finance	MSI Capital	(33,048.00)	(33,048.00)	(1,107.00)	-	
2009	Alberta Finance	MSI Capital	(27,577.00)	(27,577.00)	(173.00)		
2009	Maintenance Tractor	MSI PP1742				57,788.98	a
2010	Alberta Finance	MSI Capital	(95,694.00)	(95,694.00)	(83.11)		
2010	Boat Launch	MSI PP4685				14,272.50	d
2011	Alberta Finance	MSI Capital	(98,585.00)	(98,585.00)	(90.51)		
2011	Boat Launch	MSI PP4685				7,766.77	d
2011	Transfer Station	MSI PP4686				15,007.17	e
2012	Alberta Finance	MSI Capital	(102,054.00)	(102,054.00)	(19.00)		
2012	Boat Launch	MSI PP4685				2,429.10	d
2012	Recycle Building	MSI PP4683				28,929.46	b
2012	Mower	MSI PP4684				14,116.00	c
2013	Alberta Finance	MSI Capital	(100,666.00)	(100,666.00)	(255.13)	-	
2013	Sweeper Purchase	MSI PP7142				4,290.00	f
2014	Alberta Finance	MSI Grant 2014	(61,669.00)	(123,339.00)	(241.31)	-	
2014	Alberta Finance	MSI Grant 2014	(61,670.00)			-	
2015	Alberta Finance	MSI Grant 2015	(123,066.00)	(123,066.00)	(912.61)	-	
2015	Mower	MSI PP7944				13,716.00	h
2016	Alberta Finance	MSI Grant 2016	(59,583.00)	(119,166.00)	(3,670.22)	-	
2016	Alberta Finance	MSI Grant 2016	(59,583.00)			-	
2016	Dump Trailer	MSI PP7945	-	-		11,275.00	i
2016	SMRWSC	MSI P8277	-	-		30,077.85	j
2016	Craig's Cove	MSI PP8280	-	-		17,930.76	k
2017	Alberta Finance	MSI Grant 2017	(57,869.00)	(115,739.00)	(6,203.48)		
2017	Alberta Finance	MSI Grant 2017	(57,870.00)				
2017	Criag's Cove	MSI PP8280				2,100.00	k
2017	Pontoon Boat	MSI PP8978				7,171.12	n
2017	Signage	MSI PP8601				32,697.71	m
2017	Truck Fill Station	MSI PP7360				30,386.50	g
2018	Alberta Finance	MSI Grant 2018	-	(146,040.00)	(9,259.10)	-	
2018	Alberta Finance	BMTG Interest			(672.63)		
2018	Vehicle	MSI PP11083				25,115.00	p
2018	Signage	MSI PP8601				11,901.19	m
2018	Dust Control	MSI PP8600				15,400.00	l
2018	Buffalo Road Culverts	MSI PP11085				4,396.48	r
2018	Pheasant Terrace Drainage	MSI PP11082				10,290.48	o
2018	Truck Fill Station	MSI PP7360				25,140.32	g
2018	Truck Fill Station	MSI PP7360				(24.82)	g
2019	Alberta Finance	MSI Grant 2019	-	(90,741.00)	(10,972.70)	-	
2019	2014 Tractor Bucket	MSI PP7142				1,900.00	f
2019	2015 Mower	MSI PP7944				500.00	h
2019	Multipurpose Building	MSI PP12481				209,121.19	s

SVWS	DESCRIPTION	FOR:	MSI Received	MSI Eligible	Interest Allocated	Project Expense	Available
2019	Signage	MSI PP8601				12,127.12	m
2019	Dust Control	MSI PP8600				17,112.33	l
2019	Drainage Project Swale	MSI PP11082				4,905.00	o
2019	Fire Guard Access	MSI PP11084				12,263.72	q
2019	SMRWSC Deb Phase4/5	MSI PP12692				10,399.49	t
2020	Alberta Finance	MSI Grant 2020		(114,460.00)	(2,258.14)	-	
2020	Alberta Finance	BMTG Interest			(280.26)		
2020	Alberta Finance	BMTG Interest			(1,571.60)		
2020	Multipurpose Building	MSI PP12481				51,197.43	s
2020	Signage	MSI PP8601				7,735.42	m
2020	Dust Control	MSI PP8600				35,641.24	l
2020	Front Street Drainage	MSI PP13968				43,707.43	u
2020	Fire Guard Access	MSI PP11084				6,146.25	q
2020	Parking/Trails	MSI PP11084				4,040.00	q
2020	16 Earl Way Drainage Ditch	MSI PP11082				1,410.00	o
	Balance per G/L Dec 31/20		(955,848.00)	(1,307,089.00)	(37,769.80)	800,380.19	
2021	Alberta Finance	MSI Grant 2021	-	(136,264.00)	(627.66)		
2021	Alberta Finance	BMTG Interest			(140.13)		
2021	16 Earl Way Drainage Ditch	MSI PP14781				8,600.00	
2021	New Shop	MSI PP14614				8,197.78	
2021	Multipurpose Security	MSI PP14615				12,080.14	
2021	Truck Fill Security	MSI PP14615				4,870.00	
	Balance per G/L Dec 31/21		(955,848.00)	(1,443,353.00)	(38,537.59)	834,128.11	
2022	Alberta Finance	MSI Grant 2022	-	(55,258.00)		-	
	Balance per G/L Oct 31/22		(955,848.00)	(1,498,611.00)	(38,537.59)	834,128.11	(703,020.48) MSI Grant Funding Available

CCBF - FGTF - NDCC
SUMMARY

SVWS	DESCRIPTION	Received	Eligible	Interest Allocated	Project Expense	Available
2005	NDCC		(2,275.00)			
2006	NDCC		(2,275.00)			
2007	NDCC		(3,035.00)			
2008	NDCC	(13,350.00)	(5,765.00)			
2009	NDCC	(11,524.00)	(11,524.00)	(781.43)	-	
2010	FGTF	(11,688.00)	(11,688.00)	(267.38)		
2011	FGTF		(11,688.00)			
2012	FGTF		(11,688.00)			
2013	2013 Graveling				19,954.00	
2013	Parking Area				5,033.00	
2013	FGTF	(35,064.00)	(11,688.00)	(415.28)		
2014	FGTF		(9,945.00)	(558.78)		
2015	FGTF		(9,770.00)	(523.62)		
2016	FGTF		(9,906.00)	(523.62)		
2017	FGTF		(9,922.00)	(523.62)		
2018	FGTF		(11,618.00)	(895.46)		
2019	FGTF		(23,560.00)	(1,073.10)		
2020	FGTF		(11,864.00)	(373.11)		
2021	CCBF		(24,050.00)	(186.55)		
2022	CCBF		(12,191.00)			
Balance per G/L Oct 31/22		(71,626.00)	(194,452.00)	(6,121.95)	24,987.00	(175,586.95) CCBF Grant Funding Available



SUMMER VILLAGE OF WHITE SANDS

For the Period Ending October 31, 2022

For the month of

General Ledger	Description	2022 Budget	2022 Actual	2022 % Variance
*	General Administration	(10,370.00)	(17,398.72)	167.78
*	Protective Services	(1,074.00)	0.00	0.00
*	Transportation	(18,750.00)	0.00	0.00
*	Water	0.00	0.00	0.00
*	Planning & Development	(30,957.68)	(42,639.73)	137.74
*	Recreation & Parks	0.00	0.00	0.00
*	Taxes & Penalties	(736,605.62)	(764,748.94)	103.82
*	Other Revenue	0.00	0.00	0.00
**	TOTAL REVENUE	(797,757.30)	(824,787.39)	103.39
*	Council & Legislative	13,275.00	9,803.32	73.85
*	General Administration	147,350.00	105,510.20	71.61
*	Policing	8,900.00	2,132.75	23.96
*	Fire Fighting & Preventive	45,750.00	44,544.37	97.36
*	Disaster Services	5,000.00	0.00	0.00
*	Bylaw Enforcement	2,000.00	0.00	0.00
*	Transportation	107,440.00	78,887.19	73.42
*	Water Department	7,700.00	2,010.74	26.11
*	Landfill & Recycling	22,340.81	14,187.00	63.50
*	Planning & Development	26,500.00	53,981.28	203.70
*	Park & Recreation	62,815.00	61,274.34	97.55
*	Culture	11,806.00	7,310.41	61.92
*	Contingency	37,300.00	0.00	0.00
*	Requistitions	352,880.70	193,680.13	54.89
**	TOTAL EXPENSES	851,057.51	573,321.73	67.37
***	(SURPLUS)/DEFICIT-Before Amort	53,300.21	(251,465.66)	(471.79)

*** End of Report ***



SUMMER VILLAGE OF WHITE SANDS

For the Period Ending October 31, 2022

For the Month of

General Ledger	Description	2022 YTD Budget	2022 YTD Actual	2022 YTD \$ Variance
Capital Revenue				
*	TOTAL CAPITAL REVENUE	0.00	0.00	0.00
Capital Expenditure				
6-12-00-00-30-630	Computer - System	0.00	10,168.63	(10,168.63)
6-32-00-00-11-610	Trans - Dust Control	0.00	9,300.00	(9,300.00)
6-12-00-00-20-620	Admin - Office Project	0.00	21,156.00	(21,156.00)
*	TOTAL CAPITAL EXPENDITURE	0.00	40,624.63	(40,624.63)
**	SURPLUS/(DEFICIT)	0.00	40,624.63	(40,624.63)

*** End of Report ***



SUMMER VILLAGE OF WHITE SANDS

Cheque Listing For Council

2022-Nov-1
10:40:46AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
202270257	2022-10-13	ACCESS GAS SERVICES	202209-3683	PAYMENT OCTOBER	124.07	124.07
202270258	2022-10-13	BOND-O-SECURITY	BONDOIN126345	PAYMENT MOVED CAMERAS	173.25	173.25
202270259	2022-10-13	BOUNTY ONSITE INC	001-131860	PAYMENT INSULATING TANK	208.01	208.01
202270260	2022-10-13	LONGHURST CONSULTING	194175 5103	PAYMENT NEW HP PRINTER AND INSTALLATIC ZOOM CAPABILOTIES AT THE MULT	1,381.47 10,677.06	12,058.53
202270261	2022-10-13	MR T'S SEPTIC SERVICE	1122	PAYMENT SEPT	924.00	924.00
202270262	2022-10-13	MUNISIGHT LTD.	INV4310383	PAYMENT OCT	154.88	154.88
202270263	2022-10-13	PICKERING, DEAN	2	PAYMENT JUNE-JULY	370.88	370.88
202270264	2022-10-13	PRICE, BARRIE	1	PAYMENT 50% DEPOSIT RETURN FOR FOUND	3,667.71	3,667.71
202270265	2022-10-13	STETTLER BUILDING SUPPLIES LTD.	AJ1725	PAYMENT PATIO STONE FOR SHOP & SUPPLIE	67.82	67.82
202270266	2022-10-13	STETTLER HOME HARDWARE	130431 130500 130600	PAYMENT SUPPLIES WINTER STORAGE ON EQUIP SUPPLIES	117.00 56.68 42.48	216.16
202270267	2022-10-13	TAIT, LISA	5	PAYMENT JULY-SEPT RV INSPECTION 22HR @	660.00	660.00
202270268	2022-10-13	UNITED FARMERS OF ALBERTA	114249745 SOINV3809016	PAYMENT SEPT NO WAKE BUOYS	563.98 487.28	1,051.26
202270269	2022-10-13	UPTOWN OFFICE SUPPLY LTD.	4689	PAYMENT REPAIR BULLETIN BOARD	43.89	43.89
202270270	2022-10-31	HEATHERINGTON, TIM C				
202270271	2022-10-27	641619 ALBERTA LTD.	8	PAYMENT MARCH FINANCIAL ASSISTANT	1,078.37	1,078.37
202270272	2022-10-27	BUCHANAN, ROBERT	1	PAYMENT FULL REFUND OF DEV DEP #671	8,372.00	8,372.00
202270273	2022-10-27	CANADIAN REVENUE AGENCY	39	PAYMENT PP10 M202208	1,443.81	1,443.81
202270274	2022-10-27	ECHOGLLEN GARDENS	220000003032	PAYMENT TREES AND PLANTING BY HALL ANI	5,477.85	5,477.85
202270275	2022-10-27	FIVE STAR VENTURES LTD.	26846 26890 26919 27265	PAYMENT EMPTIED CARDBOARD EMPTIED CARDBOARD EMPTIED CARDBOARD BIN RENTAL	42.00 42.00 42.00 52.50	178.50
202270276	2022-10-27	HEATHERINGTON, TIM	12	PAYMENT AIR FRESH, HOSE END	14.42	14.42
202270277	2022-10-27	MR T'S SEPTIC SERVICE	1219	PAYMENT PUMP OUT	136.50	136.50
202270278	2022-10-27	MUNISIGHT LTD.	INV4302205	PAYMENT JUNE SUPPORT	154.88	154.88
202270279	2022-10-27	PEELAR, JUDITH ANNE		PAYMENT		3,347.63

SUMMER VILLAGE OF WHITE SANDS



Cheque Listing For Council

2022-Nov-1
10:40:46AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
202270279	2022-10-27	PEELAR, JUDITH ANNE	6 7	ELECTION SUPPLIES AND MILEAGE JUDY'S WAGE	1,067.63 2,280.00	3,347.63
202270280	2022-10-27	SHIRLEY MCCLELLAN REGIONAL WATER COMMISSIO	SMRWSC-002326	PAYMENT WATER FROM TRUCK FILL	212.88	212.88
202270281	2022-10-27	TD CANADA TRUST.	52	PAYMENT CELL PHONE CASE	31.50	31.50
202270282	2022-10-27	TOWN OF STETTLER	IVC039487	PAYMENT AUG	268.82	268.82
202270283	2022-10-27	UPTOWN OFFICE SUPPLY LTD.	04818	PAYMENT MAKE EXTRA BULLETIN BOARD	115.82	115.82
202270284	2022-10-27	WALKERS TREE SERVICES LTD.	471576	PAYMENT REMOVE TREES FROM MR	1,050.00	1,050.00
202270285	2022-10-27	WEINZIERL, ERIN	2	PAYMENT WAGE FOR WORKING BY-ELECTION	431.25	431.25
202270286	2022-10-27	ZEE, GEORDIN	1	PAYMENT 50% RETURN OF SEC. DEP. CR2022	5,061.50	5,061.50
202270287	2022-10-27	ZYERVELD, HEATHER	2	PAYMENT HEALTHER'S WAGE	486.82	486.82

Total 51,192.64

*** End of Report ***

**SUMMER VILLAGE OF WHITE SANDS
BANK RECONCILIATION
for the period of September 30, 2022**

Net Balance at End of Previous Month	\$ 1,327,573.06
ADD: General Receipts	51,855.41
Interest Earned	0.00
Investments Matured	<u>0.00</u>
SUBTOTAL	1,379,428.47
LESS: General Disbursements	118,122.68
Investments	0.00
Returned Cheques	0.00
Bank and Credit Card Fees	<u>63.70</u>
SUBTOTAL	<u>118,186.38</u>
NET BALANCE AT END OF CURRENT MONTH - GENERAL	<u><u>\$ 1,261,242.09</u></u>
Balance at End of Month - Bank	1,318,642.82
ADD: Outstanding Deposits	0.00
LESS: Outstanding Cheques	<u>57,400.73</u>
NET BALANCE AT END OF CURRENT MONTH - GENERAL	<u><u>\$ 1,261,242.09</u></u>
RESTRICTED GRANT FUNDS:	
Unearned MSI Grants	168,715.09
Unearned FGTF Grants	52,760.95
Unearned SIP Grants	29,945.62
Unearned BMTG Grants	<u>14,881.56</u>
SUBTOTAL	<u>266,303.22</u>
TOTAL OPERATING FUNDS	\$ 994,938.87

MAYOR

CHIEF ADMINISTRATIVE OFFICER



SUMMER VILLAGE OF WHITE SANDS

General Ledger Trial Balance 5

January To November Fiscal Year 2022

General Ledger	Description	Previous Year Actual	Beginning Of Period	Current Period	Year To Date	Budget
Revenue Operating						
1-12-01-00-00-590	Admin - Other Revenue	(448.25)	0.00	(50.01)	(50.01)	(400.00)
1-12-01-00-00-840	Admin - Provincial Grant	(9,370.00)	0.00	(9,370.00)	(9,370.00)	(9,370.00)
1-12-01-00-01-490	Admin - Tax Information/Certificates	(800.00)	0.00	(1,075.00)	(1,075.00)	(500.00)
1-12-01-00-01-520	Admin - Dock Permits	0.00	0.00	(4,650.00)	(4,650.00)	0.00
1-12-01-00-01-590	Admin - GST Interest	0.00	0.00	(3.71)	(3.71)	0.00
1-23-00-00-00-590	Fire - Other Revenue	0.00	0.00	(2,250.00)	(2,250.00)	0.00
1-61-00-00-00-520	Planning & Dev - Planning Permits	(2,420.00)	0.00	(2,300.00)	(2,300.00)	(2,420.00)
1-61-00-00-01-520	Planning & Dev - Building Permits	(2,997.28)	0.00	(8,799.73)	(8,799.73)	(2,500.00)
1-61-00-00-02-520	Planning & Dev - RV Permit	(18,900.00)	0.00	(27,300.00)	(27,300.00)	(18,900.00)
1-61-00-00-03-520	Planning & Dev - Subdivision Application	(200.00)	0.00	(1,000.00)	(1,000.00)	(200.00)
1-61-00-00-05-520	Planning & Dev - PGE Permits	(6,937.68)	0.00	(3,240.00)	(3,240.00)	(6,937.68)
1-99-01-00-01-111	Taxes - Municipal	(374,067.83)	0.00	(407,385.91)	(407,385.91)	(378,964.00)
1-99-01-00-02-111	Taxes - School - Residential	(279,363.96)	0.00	(297,776.09)	(297,776.09)	(297,886.00)
1-99-01-00-03-111	Taxes - School - Non-Residential	(1,727.99)	0.00	(1,824.50)	(1,824.50)	(1,784.99)
1-99-01-00-05-111	Taxes - Senior Housing	(50,793.94)	0.00	(53,114.35)	(53,114.35)	(53,134.00)
1-99-01-00-06-111	Taxes - DIP	(35.83)	0.00	(36.64)	(36.64)	(36.63)
1-99-02-00-01-510	Penalties & Cost on Taxes	(7,230.55)	0.00	(4,611.45)	(4,611.45)	(4,500.00)
	Revenue Operating Sub Total	(755,293.31)	0.00	(824,787.39)	(824,787.39)	(777,533.30)
	Grand Totals	(755,293.31)	0.00	(824,787.39)	(824,787.39)	(777,533.30)

*** End of Report ***

To November Fiscal Year 2022



SUMMER VILLAGE OF WHITE SANDS

General Ledger Trial Balance 5

November To November Fiscal Year 2022

General Ledger	Description	Previous Year Actual	Beginning Of Period	Current Period	Year To Date	Budget
Expenses Operating						
2-11-00-00-00-151	Council - Honoraria	10,975.00	9,025.00	0.00	9,025.00	11,000.00
2-11-00-00-00-152	Council - Advertising	0.00	0.00	0.00	0.00	0.00
2-11-00-00-00-210	Council - Training	490.00	(345.00)	0.00	(345.00)	500.00
2-11-00-00-00-211	Council - Travel & Subsistence	1,304.49	725.99	0.00	725.99	1,400.00
2-11-00-00-00-274	Council - Insurance	67.47	337.33	0.00	337.33	100.00
2-11-00-00-00-510	Council - Other Goods	160.50	0.00	0.00	0.00	175.00
2-11-00-00-01-211	Council - Council Meeting	70.00	60.00	0.00	60.00	100.00
2-12-00-00-00-131	WCB PREMIUMS	0.00	0.00	0.00	0.00	0.00
2-12-00-00-00-200	Admin - Contracted Services	10,500.00	1,409.50	0.00	1,409.50	15,000.00
2-12-00-00-01-200	Admin - Contracted Services Subvision	0.00	0.00	0.00	0.00	0.00
2-12-01-00-00-111	Admin - Salary	40,399.00	38,698.61	0.00	38,698.61	50,000.00
2-12-01-00-00-112	Admin - Wages	0.00	21,696.70	0.00	21,696.70	20,000.00
2-12-01-00-00-210	Admin - Training	453.57	85.00	0.00	85.00	1,000.00
2-12-01-00-00-211	Admin - Travel & Subsistence	1,106.28	1,451.10	0.00	1,451.10	1,300.00
2-12-01-00-00-214	Admin - Association Memberships	3,615.34	1,944.45	0.00	1,944.45	3,700.00
2-12-01-00-00-225	Admin - Land Titles	10.00	0.00	0.00	0.00	50.00
2-12-01-00-00-227	Admin - Web Site Maintenance	313.32	34.56	0.00	34.56	2,000.00
2-12-01-00-00-231	Admin - Accounting & Audit	9,500.00	6,090.77	0.00	6,090.77	9,500.00
2-12-01-00-00-232	Admin - Legal Fees	606.75	5,525.85	0.00	5,525.85	5,000.00
2-12-01-00-00-239	Admin - Computer Maintenance	0.00	3,827.30	0.00	3,827.30	2,000.00
2-12-01-00-00-260	Admin - Rentals	2,500.00	0.00	0.00	0.00	2,500.00
2-12-01-00-00-274	Admin - Insurance & Bond	3,975.74	4,474.49	0.00	4,474.49	4,000.00
2-12-01-00-00-511	Admin - IT Support	975.00	2,324.59	0.00	2,324.59	1,500.00
2-12-01-00-00-518	Admin - Promo	0.00	0.00	0.00	0.00	1,000.00
2-12-01-00-00-582	Admin - Power	0.00	0.00	0.00	0.00	0.00
2-12-01-00-00-731	Admin - Contr. to Other Government	0.00	0.00	0.00	0.00	0.00
2-12-01-00-00-732	Admin - Promo	882.27	0.00	0.00	0.00	0.00
2-12-01-00-00-810	Admin - Bank Charges & Interest	341.56	488.69	0.00	488.69	400.00
2-12-01-00-00-920	Admin - Uncollectable Accounts	0.00	0.00	0.00	0.00	0.00
2-12-01-00-00-991	Admin - Cash Over/Short	0.00	(0.59)	0.00	(0.59)	0.00
2-12-01-00-01-520	Admin - Dock Permits	0.00	135.00	0.00	135.00	0.00
2-12-02-00-00-221	Office - Advertising	502.14	1,159.25	0.00	1,159.25	600.00
2-12-02-00-00-222	Office - Telephone	1,226.33	795.64	0.00	795.64	1,500.00
2-12-02-00-00-223	Office - Postage	1,230.12	516.78	0.00	516.78	1,400.00
2-12-02-00-00-273	Office - Internet	1,566.03	339.93	0.00	339.93	1,600.00
2-12-02-00-00-510	Office - Goods & Services	6,350.04	2,946.82	0.00	2,946.82	6,500.00
2-12-11-00-00-239	Assessor	12,064.25	6,412.50	0.00	6,412.50	12,300.00
2-12-11-00-02-239	Regional ARB	1,415.30	935.30	0.00	935.30	1,500.00
2-12-12-00-00-227	Municipal Election	6,608.45	4,217.96	0.00	4,217.96	3,000.00
2-21-00-00-00-200	RCMP - Enhanced Policing	0.00	2,132.75	0.00	2,132.75	8,900.00
2-21-00-00-00-300	RCMP - Enhanced Policing	7,951.00	0.00	0.00	0.00	0.00
2-23-00-00-00-158	Fire - Regional Chief	0.00	0.00	0.00	0.00	0.00
2-23-00-00-00-200	Fire - Fire Agreement	43,422.28	42,290.60	0.00	42,290.60	44,000.00



SUMMER VILLAGE OF WHITE SANDS

General Ledger Trial Balance 5

November To November Fiscal Year 2022

General Ledger	Description	Previous Year Actual	Beginning Of Period	Current Period	Year To Date	Budget
2-23-00-00-00-264	Fire - Access Road Agreement	651.88	3.77	0.00	3.77	750.00
2-23-00-00-00-350	Fire - Fire Fighting	0.00	2,250.00	0.00	2,250.00	1,000.00
2-23-99-91-00-764	Fire - Transfer to Reserve	0.00	0.00	0.00	0.00	0.00
2-24-00-00-00-158	Disaster Services - Coordinator	5,000.00	0.00	0.00	0.00	5,000.00
2-24-00-00-00-159	Disaster Services - ER Access Service	0.00	0.00	0.00	0.00	0.00
2-25-00-00-00-765	Ambulance - Levy	0.00	0.00	0.00	0.00	0.00
2-25-99-92-00-762	Ambulance - Contributed to Capital	0.00	0.00	0.00	0.00	0.00
2-26-00-00-00-158	Bylaw - Regional Officer	0.00	0.00	0.00	0.00	0.00
2-26-00-00-00-200	Bylaw - Enforcement	381.50	0.00	0.00	0.00	2,000.00
2-26-00-00-00-300	Bylaw - RCMP	0.00	0.00	0.00	0.00	0.00
2-26-99-91-00-764	Bylaw - Transfer to Reserve	0.00	0.00	0.00	0.00	0.00
2-31-00-00-00-562	Common Services - Small Equip/Tools	0.00	0.00	0.00	0.00	1,000.00
2-31-99-90-00-940	Common Services - TCA Writedown	0.00	0.00	0.00	0.00	0.00
2-31-99-91-00-764	Common Services - Trsf to Reserve	0.00	0.00	0.00	0.00	0.00
2-31-99-92-00-762	Common Services - Contributed to Capital	0.00	0.00	0.00	0.00	0.00
2-32-00-00-00-112	Trans - Wages	54,185.08	47,658.60	0.00	47,658.60	60,000.00
2-32-00-00-00-132	Trans - Wage Benefits	0.00	0.00	0.00	0.00	0.00
2-32-00-00-00-158	Trans - Regional Employee Safety	0.00	0.00	0.00	0.00	500.00
2-32-00-00-00-200	Trans - Contracted Services	3,724.57	3,441.82	0.00	3,441.82	5,000.00
2-32-00-00-00-222	Trans - Telephone	517.98	697.81	0.00	697.81	650.00
2-32-00-00-00-252	Trans - Building Pumpout	120.00	0.00	0.00	0.00	1,000.00
2-32-00-00-00-254	Trans - Purchase Equip Repair	1,747.85	3,400.71	0.00	3,400.71	4,590.00
2-32-00-00-00-274	Trans - Insurance	897.23	1,885.42	0.00	1,885.42	1,500.00
2-32-00-00-00-510	Trans - Goods & Services	7,383.73	3,135.00	0.00	3,135.00	15,300.00
2-32-00-00-00-521	Trans - Fuel	4,528.89	5,774.51	0.00	5,774.51	6,000.00
2-32-00-00-00-529	Trans - Equip Repair Parts	1,320.46	5,179.95	0.00	5,179.95	2,500.00
2-32-00-00-00-540	Trans - Street Lights	0.00	0.00	0.00	0.00	0.00
2-32-00-00-00-552	Trans - Bldg - Power	249.69	0.00	0.00	0.00	0.00
2-32-00-00-00-581	Trans - Bldg - Gas	821.84	1,282.45	0.00	1,282.45	1,000.00
2-32-00-00-00-582	Trans - Bldg - Power	119.63	42.64	0.00	42.64	300.00
2-32-00-00-00-583	Trans - Bldg - Water	38.77	239.21	0.00	239.21	100.00
2-32-00-00-01-237	Trans - Bldg - Janitor	0.00	0.00	0.00	0.00	0.00
2-32-15-00-00-263	Trans - Project 1 - Hired Equipment	0.00	0.00	0.00	0.00	2,000.00
2-32-15-00-00-532	Trans - Project 1 - Gravel	2,049.31	6,149.07	0.00	6,149.07	6,000.00
2-32-15-00-00-554	Trans - Project 1 - Materials	0.00	0.00	0.00	0.00	0.00
2-32-99-91-00-764	Trans - Transfer to Reserve	0.00	0.00	0.00	0.00	0.00
2-32-99-92-00-762	Trans - Contributed to Capital	0.00	0.00	0.00	0.00	0.00
2-41-00-00-00-200	Water - SMRWSC Debt Interest	1,343.44	846.12	0.00	846.12	4,500.00
2-41-00-00-00-214	Water - SMRWSC Membership	0.00	0.00	0.00	0.00	0.00
2-41-00-00-00-274	Water - Insurance	0.00	0.00	0.00	0.00	0.00
2-41-00-00-00-510	Water - General Goods & Services	888.20	368.68	0.00	368.68	900.00
2-41-00-00-00-582	Water - Power	2,283.72	795.94	0.00	795.94	2,300.00
2-41-99-92-00-762	Water - Contributed to Capital	0.00	0.00	0.00	0.00	0.00
2-43-00-00-00-112	Landfill - Wages	0.00	0.00	0.00	0.00	3,340.81



SUMMER VILLAGE OF WHITE SANDS

General Ledger Trial Balance 5

November To November Fiscal Year 2022

General Ledger	Description	Previous Year Actual	Beginning Of Period	Current Period	Year To Date	Budget
2-43-00-00-00-132	Landfill - Wage Benefits	0.00	0.00	0.00	0.00	0.00
2-43-00-00-00-200	Landfill - Contracted Services	2,050.00	1,590.00	0.00	1,590.00	2,500.00
2-43-00-00-00-239	Landfill - Requisition	16,055.00	12,597.00	0.00	12,597.00	16,500.00
2-43-99-91-00-764	Landfill - Transfer to Reserve	0.00	0.00	0.00	0.00	0.00
2-61-00-00-00-158	Planning & Dev - DAB Fees	0.00	0.00	0.00	0.00	0.00
2-61-00-00-00-200	Planning & Dev - Dev. Officer Contract	14,551.25	40,315.00	0.00	40,315.00	15,500.00
2-61-00-00-00-211	Planning & Dev - Travel & Subs.	0.00	0.00	0.00	0.00	0.00
2-61-00-00-00-214	Planning & Dev - Membership	0.00	480.00	0.00	480.00	0.00
2-61-00-00-00-221	Planning & Dev - Advertising	388.00	0.00	0.00	0.00	500.00
2-61-00-00-00-232	Planning & Dev - Buffalo Lake Plan	2,382.10	(4,956.28)	0.00	(4,956.28)	2,500.00
2-61-00-00-00-239	Planning & Dev - Misc Engineering	4,720.26	9,730.06	0.00	9,730.06	1,500.00
2-61-00-00-00-519	Planning & Dev - Other Supplies	1,268.75	0.00	0.00	0.00	500.00
2-61-00-00-01-158	Planning & Dev - Honorarium	0.00	0.00	0.00	0.00	0.00
2-61-00-00-01-232	Planning & Dev - Mediation	3,733.25	586.67	0.00	586.67	0.00
2-61-00-00-01-519	Planning & Dev - Safety Code Inspect	5,769.64	7,825.83	0.00	7,825.83	6,000.00
2-72-00-00-00-112	Parks & Rec - Wages	43,953.89	48,008.17	0.00	48,008.17	48,000.00
2-72-00-00-00-200	Parks & Rec - Contracted Services	2,160.03	1,331.25	0.00	1,331.25	2,500.00
2-72-00-00-00-210	Parks & Rec - Gazebo Hill	0.00	0.00	0.00	0.00	0.00
2-72-00-00-00-211	Parks & Rec - Memorial	0.00	0.00	0.00	0.00	0.00
2-72-00-00-00-252	Parks & Rec - Outhouse Pumpout	700.00	750.00	0.00	750.00	1,000.00
2-72-00-00-00-272	Parks & Rec - Damage Claims	0.00	0.00	0.00	0.00	1,000.00
2-72-00-00-00-274	Parks & Rec - Insurance	2,193.11	562.54	0.00	562.54	2,040.00
2-72-00-00-00-510	Parks & Rec - General Goods & Services	4,809.81	7,433.57	0.00	7,433.57	5,000.00
2-72-00-00-00-518	Parks & Rec - Other Contribution	0.00	0.00	0.00	0.00	0.00
2-72-00-00-00-582	Parks & Rec - Power	0.00	0.00	0.00	0.00	0.00
2-72-15-00-00-263	Parks & Rec - Beach Improvements	1,066.99	3,041.82	0.00	3,041.82	1,200.00
2-72-25-00-00-263	Parks & Rec - Trail Maintenance	2,000.00	146.99	0.00	146.99	2,000.00
2-72-40-00-00-510	Parks & Rec - Jack's Pond - Supplies	53.20	0.00	0.00	0.00	75.00
2-72-99-91-00-764	Parks & Rec - Transfer to Reserve	0.00	0.00	0.00	0.00	0.00
2-72-99-92-00-762	Parks & Rec - Contributed to Capital	0.00	0.00	0.00	0.00	0.00
2-74-11-00-00-214	Library - Parkland Membership	1,026.00	1,000.35	0.00	1,000.35	1,100.00
2-74-14-00-00-237	Multipurpose - Janitor	210.00	0.00	0.00	0.00	700.00
2-74-14-00-00-252	Multipurpose - Building Pumpout	100.00	380.00	0.00	380.00	500.00
2-74-14-00-00-273	Multipurpose - Wifi	1,987.86	1,073.08	0.00	1,073.08	2,500.00
2-74-14-00-00-275	Multipurpose - Security System	0.00	557.50	0.00	557.50	0.00
2-74-14-00-00-519	Multipurpose - Supplies	2,400.21	2,195.99	0.00	2,195.99	2,500.00
2-74-14-00-00-581	Multipurpose - Gas	1,632.72	777.96	0.00	777.96	1,700.00
2-74-14-00-00-582	Multipurpose - Power	2,147.62	1,223.48	0.00	1,223.48	2,500.00
2-74-14-00-00-583	Multipurpose - Water	0.00	102.05	0.00	102.05	306.00
2-98-99-12-00-900	Admin - Amortization Expense	2,258.81	0.00	0.00	0.00	2,258.81
2-98-99-31-00-900	Common Services - Amortization Expense	25,234.99	0.00	0.00	0.00	25,234.99
2-98-99-32-00-900	Transportation - Amortization Expense	21,132.44	0.00	0.00	0.00	21,132.44
2-98-99-37-00-900	Drainage - Amortization Expense	9,278.39	0.00	0.00	0.00	9,278.39
2-98-99-41-00-900	Water - Amortization Expense	1,678.64	0.00	0.00	0.00	1,678.64



SUMMER VILLAGE OF WHITE SANDS

General Ledger Trial Balance 5

November To November Fiscal Year 2022

General Ledger	Description	Previous Year Actual	Beginning Of Period	Current Period	Year To Date	Budget
2-98-99-43-00-900	Landfill - Amortization Expense	1,287.14	0.00	0.00	0.00	1,287.14
2-98-99-72-00-900	Parks & Rec - Amortization Expense	7,534.84	0.00	0.00	0.00	7,534.84
2-99-01-00-00-743	Requisitions - Alberta School Foundation	281,092.28	140,546.13	0.00	140,546.13	299,711.00
2-99-01-00-00-744	REQUISITIONS - POLICE FUNDING	0.00	0.00	0.00	0.00	0.00
2-99-01-00-00-745	Requisitions - Ambulance	0.00	0.00	0.00	0.00	0.00
2-99-01-00-00-746	Requisitions - Senior Housing	50,794.00	53,134.00	0.00	53,134.00	53,134.00
2-99-01-00-00-747	Designated Industrial Property	0.00	0.00	0.00	0.00	35.70
2-99-99-91-00-764	Contingency - Transfer to Reserve	37,300.00	0.00	0.00	0.00	37,300.00
Expenses Operating Sub Total		813,787.22	573,321.73	0.00	573,321.73	919,462.76
Grand Totals		813,787.22	573,321.73	0.00	573,321.73	919,462.76

*** End of Report ***

To November Fiscal Year 2022



SUMMER VILLAGE OF WHITE SANDS

Tax Trial Balance (Debit Balances)

Trial Balance As Of

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3
5		1,288.03	154.56	154.56	1,442.59	1,442.59	0.00	0.00	0.00	0.00
50		1,191.16	284.40	35.73	107.20	107.20	0.00	0.00	0.00	0.00
55		2,343.30	555.99	555.99	3,989.24	2,899.29	1,089.95	0.00	0.00	0.00
106		1,150.25	69.01	69.01	644.13	644.13	0.00	0.00	0.00	0.00
262		2,693.18	332.06	332.06	3,099.19	3,025.24	73.95	0.00	0.00	0.00
452		3,560.75	745.02	376.69	1,375.22	1,375.22	0.00	0.00	0.00	0.00
840		975.52	269.55	29.27	87.80	87.80	0.00	0.00	0.00	0.00
860		1,195.87	53.32	53.32	306.47	306.47	0.00	0.00	0.00	0.00



SUMMER VILLAGE OF WHITE SANDS

Tax Trial Balance (Debit Balances)

Trial Balance As Of

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3
		Tax Levy	14,398.06							
		Additional Tax Levy	0.00							
										Local Improvement Levy
										0.00
										Accumulated Penalty
										2,463.91
										Outstanding Penalty
										1,606.63
Sub Ledger										
		Current	9,887.94							
		1 Year	1,163.90							
		2 Years	0.00							
		3 Years	0.00							
		Over 3	0.00							
		Outstanding	11,051.84							

*** End of Report ***

October 27, 2022

(via email)

Re: Request to amend PRLS Membership Agreement

Recently, your municipality would have received a letter from Judy Dahl, the mayor of the Town of Olds, requesting that your council join with them in amending the Parkland Regional Library Membership agreement. According to Dahl:

“The amendment we are requesting would specify a requirement to use those population estimates Municipal Affairs relies on to calculate capital and operating grant funding for municipalities, which at the time of this writing, are the 2016 Federal Census figures. In other words, the numbers used to determine municipal revenues ought to be used to determine municipal expenditures.”

While it is perfectly acceptable to ask the board to make this change, Mayor Dahl declared the reason for this amendment being because:

“Olds and several other members believe that PRL’s reliance on Treasury Board population statistics is not in line with section 8.3 of the Agreement, which reads: “The population of a municipality that is Party to this Agreement shall be deemed to be the most recent population figure for the municipality as published by Alberta Municipal Affairs.”

It is this point I wish to clarify. The Parkland board consulted a legal opinion on this matter which determined conclusively that using the population figures supplied by Alberta Treasury Board and Finance to invoice municipalities is entirely in accord with our membership agreement. As the Government of Alberta has stated, the “The Municipal Affairs Population List has been discontinued and will be replaced by population estimates from Treasury Board and Finance in the future.” see: <https://www.alberta.ca/municipal-population-lists.aspx>

The switch to using the Treasury Board population estimates for invoicing municipalities was first communicated to Parkland’s member municipalities in 2021. The matter has been discussed nine times at Parkland Executive Committee and Board meetings. This culminated in May with the board passing a motion directing staff to build Parkland’s 2023 budget using the population figures supplied by Treasury Board.



4565 – 46 Street
Lacombe, AB T4L 0K2
Ph. 403-782-3850

Should Parkland's member municipalities wish to change the membership agreement, they may certainly put their request before the board. However, it must be restated, that based on the legal opinion included with this letter, Parkland's use of the population estimates from Treasury Board and Finance for invoicing municipalities is fully in-line with Parkland's membership agreement.

The memo from Parkland's lawyer has been included for your convenience.

Sincerely,

A handwritten signature in blue ink that reads "Debra Smith". The signature is written in a cursive style with a large initial 'D'.

Debra Smith, Board Chair
Parkland Regional Library System

PRIVILEGED & CONFIDENTIAL

MEMORANDUM

To: R. Sheppard

Date: May 12, 2022

Fr: S. Alexander-Smith, QC

File:

RE: Use of Population data for funding per Master Agreement

BACKGROUND:

A portion of your funding is levied against your members in accordance with the PRL Membership Agreement (“the Agreement”), as follows:

8.2 The budget and estimate of money required referred to in clause 8.1 above, shall be effective upon receipt by the PRL Board of written notification of approval from two thirds of the Parties to this Agreement which must represent at least two-thirds of the member population; and thereupon, each Party to this Agreement shall pay to the PRL Board an amount which is the product of the per capita requisition set out in Schedule “B” and the population of the Parties to the agreement. Payments shall be made on or before the dates set out therein.

Per the Agreement, the populations of each member is determined as follows:

8.3 The population of a municipality that is a Party to this Agreement shall be deemed to be the most recent population figure for the municipality as published by Alberta Municipal Affairs.”

Historically, Alberta Municipal Affairs published population lists. Circa 2019, it has published that is now adopting the data prepared by the Office of Statistics and Information at Alberta Treasury Board and Finance in lieu of the population lists.

To set rates in 2021 & 2022, you relied on the population figures from the Treasury Board and Finance Resources, which was not objected to by your membership.

You are now preparing your Budget for 2023, and the question has been raised by a member, whether you should instead be:

- (a) using the last published population list by Municipals Affairs (2019), or
- (b) the Federal Census.

ISSUE:

Based on the terms of your membership agreement, what is the appropriate population figures to use to determine rates per clause 8.2 of your Agreement?

DISCUSSION:

Presently the Agreement that is executed by your membership directs your rules of play.

To interpret the terms of a bidding agreement, the court reads the contract as a whole, giving the words their ordinary and grammatical meaning consistent with the surrounding circumstances known to the parties at the time of contract formation.

If the operative consideration for funding under the Agreement is to adjust yearly based on the 'recent' population figures, then the indication by Municipal Affairs that they have discontinued their list in favour of adopting the Office of Statistics and Information at Alberta Treasury Board, supports that the Treasury Board figures are "the most recent population figure for the municipality as published by Alberta Municipal Affairs."

While Alberta Municipal Affairs has informed on its website that it will continue to fund per capita grants based on the 2019 Municipal Affairs Population List until 2021 federal census results are available, that is not funding model set out in your Agreement. You are required to use the most recently published figures.

See: <https://www.alberta.ca/municipal-census-and-population-estimates.aspx>

As such, to the extent your Agreement calls for 'recent', and the funding from members is reviewed annually, they 'plain and ordinary meaning of 'recent' (and context - were further exploration of the circumstance be required) would support that appropriate interpretation of your Agreement is that the annual data for population estimates are derived from Office of Statistics and Information at Alberta Treasury Board.

In light of the above, if the membership wishes to amend the formula for calculating the membership levies, that would need to be done using the amending process set out in the agreement, being, clause 17, as modified by clause 8.6 (if applicable). This would include a transition to using Federal Census data rather than the Treasury Branch information. Having said that, if of its own volition, Municipal Affairs revised its publishing of population figures to be reliant on the Federal Census vs. the Treasury Board data, then arguably that would be the 'the most recent population figure for the municipality as published by Alberta Municipal Affairs.'" But a review of the website lands with the Treasury Board, at this point in time.

I trust this answers your question, Please advise if you'd like further information or clarification.

S. Alexander-Smith, QC.

Comparison of By-Election Costs to Regular Election

	By Election	Regular Election	By Election cost Variance (- lower cost)
	Oct-22	Jul-21	
Advertising:			
Stettler Independent	\$0.00	\$868.93	-\$868.93
ECA Review	\$577.72	\$891.20	-\$313.48
Printing:			
Ballots	\$135.45	\$135.00	\$0.45
Printing of forms, signs, notices, training material, voter's list	\$18.80		\$18.80
Supplies:			
Election Booths, pens, tape, labels	\$5.25	\$29.64	-\$24.39
Meals:	\$74.55	\$85.48	-\$10.93
Mileage:	\$46.36	\$73.50	-\$27.14
Staff Hours:			
Returning Officer:			
Participate in on-line training by Municipal Affairs	\$0.00	\$360.00	-\$360.00
Election Prep	\$480.00	\$997.50	-\$517.50
Time Spent with Candidates picking up and delivering paperwork outside of Nomination Day	\$45.00	\$0.00	\$45.00
Nomination Day	\$150.00	\$127.50	\$22.50
Advance Poll	\$150.00	\$150.00	\$0.00
Election Day	\$345.00	\$375.00	-\$30.00
Wrap Up and Finalize Documents	\$225.00	\$75.00	\$150.00
Deputies:			
Training	\$50.00	\$50.00	\$0.00
Advance Poll	\$275.00	\$275.00	\$0.00
Election Day	\$550.00	\$550.00	\$0.00
Total Cost of Elections before Special Ballots	\$3,128.13	\$5,043.75	-\$1,915.62

Special Ballots:				
Printing of forms, ballots, labels, register	\$25.80			
Mileage for trips to post office (charged only if I was not going to town for personal reasons)	\$66.49			
Returning Officer Hours dedicated to learning about special ballots, presentation to Council, handling, prep and issuing	\$885.00			
Postage	\$73.85			
Envelopes, Mailing Labels, Tape	\$66.48			
Total Cost of Special Ballots		\$1,117.62		\$1,117.62
Total Cost of Elections		\$4,245.75	\$5,043.75	-\$798.00
The main variances in expenses:				
Advertising Costs:				
Decided not to use Stettler Independent for bi-election as their distribution volume has considerably reduced. Should seriously consider not advertising in the ECA Review either for next election as readership is limited to a handful of residents who get the paper. Use of the website, facebook, email and bulletin boards will satisfy the advertising criteria set by Municipal Affairs and hits many more residents.				
Training & Election Prep:				
Because the Returning Officer had conducted the 2021 election, training and familiarization with the rules and processes was negligible for the by election. Preparation time was also reduced due to experience.				
Special Ballots:				
Where we saved time due to previous experience by the Returning Officer, additional time and expenses was significant for Special Ballots. However, given the October time frame, many residents would not have been in the Village and would not have had the opportunity to vote. There were a handful of residents who stated they made a special trip out just to vote. But that was the exception, not the norm. Given the demand for special ballots, it was worthwhile providing the residents with the option and ability to vote. For a regular election in the July timeframe, I cannot recommend the use of special ballots. Residents should be here in the summer eliminating the need and cost of providing this option.				

Breakdown of Special Ballots:				
# returned and accepted for voting	53			
# rejected due to improper Identification provided	5			
# returned on election days not completed as the residents came in to vote in person (had not expected to be in the Village when they requested the special ballot)	4			
# never returned	13			
Total number requested and issued:	<u>75</u>			
Percentage of rejected & not returned ballots	24%			
Municipal Affairs states that on average 50% are accepted. So our return percentage was exceptional.				
Voting Breakdown:				
Advance Poll	52			
Election Day	99			
Special Ballots	53			
	<u>204</u>			
Follow Up Notes from 2022 Bi Election:				
Advance Poll- May want to consider reducing Advance Poll hours from 10-2 to 10-noon. Traffic was sporadic.				
Candidate's Forum - Had good feedback. Very positive addition as people felt they got to know the candidates and felt better able to make an informed decision on who to vote for. Provided this feedback to the Hall Society.				
Elector's Register: The CAO was able to provide the Tax Roll – giving us the owner's names and White Sands address only. This made things much easier, though we still required voters to have proper ID. And they still had to fill out the Elector Register Form 13SV.				



October 21, 2022

Summer Village of White Sands
#1 Hall Street
White Sands, AB T0C 3B0

Attention: Dean Pickering, CAO

Dear Sir:

Subject: Request for Engagement for Engineering Services – Road Study

WSP Canada Inc. (WSP) welcomes the opportunity to provide engineering consulting services to the Summer Village of White Sands. We are confident we can provide the necessary civil engineering services required to successfully complete possible upcoming infrastructure projects as discussed.

PROJECT UNDERSTANDING

The Request for Engagement is related to the County of Stettler request for funding for road maintenance on County roads. The County is concerned that summer traffic to the SV of White Sands is increasing road maintenance costs. The SV is willing to work with the County on this and the County is onboard to carry out pursuing grant funding opportunities to complete a Road Study for Township Road 404, from Hwy 56 to the SV boundary and Range Road 202, from Township Road 404 to Hwy 616, as discussed with your self on October 18, 2022, and confirmation by email from yourself.

We understand that the SV is looking for WSP to act on behalf of the SV with respect to the Proposed Road Study and grant funding applications for the Study.

ENGINEERING SCOPE OF SERVICES

WSP can provide a wide variety of engineering services for this potential project. At this time, it is anticipated that WSP will meet with the SV to discuss the project, provide a work breakdown, meet with the County as required, assist with grant funding applications, conduct preliminary investigations, and prepare a Road Study. Traffic counts may also be carried out if required. The Road Study will look at the existing road structure, existing alignment, existing cross sections, existing drainage, etc. Based on this information the Study would make recommendations for any repairs and/or upgrades along with cost estimates.

FEES (EXCLUDING GST)

At this time WSP would propose an initial budget of \$5,000.00 to be billed as time and materials, to initiate our engagement and begin preliminary discussions. More detailed task breakdowns and fees would be provided once the scope is more fully defined.

The Federal Goods and Services Tax would be additional. Invoices shall be issued on a regular monthly basis and are payable within 30 days of the invoice date, unless otherwise agreed in writing.



WSP's proposed hourly rates are attached.

GENERAL TERMS AND CONDITIONS

The terms of agreement for the provision of engineering services are set out in the attached General Terms and Conditions.

Thank you for the opportunity to submit this engagement proposal. Feel free to contact the undersigned, or we would be pleased to meet with you at your convenience, if you have any questions regarding this proposal. We look forward to hearing from you.

Yours sincerely,

Craig Suchy, P. Eng., Senior Project Engineer

ACCEPTANCE OF ENGAGEMENT

The Client accepts WSP's offer to perform the services on the terms and conditions noted in this engagement and the appended Terms and Conditions by signing and returning a copy of this proposal to WSP.

Signing Authority

Position

Date



GENERAL TERMS AND CONDITIONS

1. DEFINITIONS

1.1 Except if a different interpretation is required by the context, the following terms shall have the following meanings:

- (a) **Affiliate** has the meaning given to such term in the *Canada Business Corporations Act* or in any replacement thereof or supplement thereto in effect, which meaning shall apply *mutatis mutandis* to partnerships, general partnerships and limited partnerships.
- (b) **Agreement** means (i) the Proposal, (ii) the General Terms and Conditions, (iii) the Purchase Order(s) and (iv) all the other attachments indicated in the Proposal, provided the parties have agreed in writing to be bound by the General Terms and Conditions and have not executed a Services Agreement.
- (c) **Claim** or **Claims** means, as the case may be, one or more of the following: losses, damages, fees, disbursements, penalties, fines, claims, formal demands, motions, petitions or applications, proceedings, legal hypothecs, charges, obligations imposed by law, liabilities, judgments, decisions, decrees, arbitral awards, taxes of any and all kinds, and any other types of costs or expenses (including reasonable lawyers' fees and reasonable expenses incurred thereby), plus the related interest at a rate of one percent (1%) per month.
- (d) **Client** means the party named in the agreement as being the recipient of the services.
- (e) **Completion** means the full and complete performance of the services in accordance with the Agreement.
- (f) **Confidential Information** means all information of a confidential nature, in whatever form and on whatever medium, that the Client and WSP obtain from the other party to the Agreement, directly or indirectly, including information concerning the Client or WSP, particularly regarding the business, affairs, financial position, assets, operations, activities, prospects or trade secrets of such party, as well as all analyses, assessments, compilations, notes, studies or other documents that the Client or WSP, as the case may be, or their respective Personnel have performed or prepared and that rely on or contain such information.
- (g) **Deliverables** means the drawings, plans, models, specifications, reports, photographs, surveys, calculations and other data, including the computer printouts, that shall be used in connection with the Agreement and shall be prepared by or on behalf of WSP.
- (h) **Force Majeure Event** means an event or circumstance beyond the control of a party to this Agreement that hinders or delays the performance by said party of its obligations under the Agreement and that, despite reasonable diligence and proper planning, said party was not or is not able to avoid or overcome.
- (i) **General Terms and Conditions** means this document entitled "General Terms and Conditions" and forming part of the Agreement.
- (j) **Hazardous Substance** means any substance, mixture of substances, product, waste, organism, pollutant, material, chemical product, contaminant, dangerous good, component or other material that is, or becomes, listed in, governed by or subject to a Law or regulation applicable to its use, manufacture, importation, handling, transport, storage, dumping and treatment.
- (k) **Law** or **Laws** means, collectively, all valid and applicable common law, federal, provincial, municipal and other local laws, orders, rules, regulations, bylaws and regulatory body decisions, including occupational health and safety, fire, employment insurance, workers' compensation and environmental protection legislation, building codes, anti-corruption laws or international conventions, that apply now or may apply in the future, and other governmental requirements, labour practices and procedures prescribed by law and related to the Project or the Services.
- (l) **Person** means a natural person, business corporation, company, joint venture, unincorporated association, union, partnership (limited or general), limited liability partnership, trust, trustee, executor, judicial administrator or other legal representative or any other enterprise or association.
- (m) **Personnel** means a party's directors, officers, employees, contractual personnel, representatives, advisors, agents and mandatories, which definition shall also apply *mutatis mutandis* to a party's Affiliates.
- (n) **Project** means the project indicated in the Agreement.
- (o) **Proposal** means the service proposal submitted to the Client by WSP and dated 21/10/2022.
- (p) **Purchase Order** means, if applicable, the purchase orders established by the Client and bearing the numbers N/A.
- (q) **Services Agreement** has the meaning given to such term in Subsection 19.1 hereof.
- (r) **Services** means the services indicated in the Agreement.
- (s) **Site** means the place where the Project is located.
- (t) **WSP** means WSP Canada Inc.

2. INTERPRETATION

2.1 **Precedence.** In the event of conflict or inconsistency between the documents forming part of the Agreement, the following shall have precedence, from first to last:

- (a) these General Terms and Conditions;
- (b) the Proposal, excluding the General Terms and Conditions and the attachments;
- (c) if applicable, the other attachments to the Proposal;
- (d) if applicable, the Purchase Orders.

2.2 **Severability.** If any term, covenant or condition of these General Terms and Conditions is, to any extent, held to be invalid or unenforceable, then such invalidity or unenforceability shall not affect the remaining General Terms and Conditions other than the General Terms and Conditions



GENERAL TERMS AND CONDITIONS

that were deemed invalid or unenforceable, and each remaining term, condition or covenant shall be separately valid and enforceable to the fullest extent permitted by Law.

3. SCOPE OF SERVICES

3.1 **Services.** WSP shall provide the Services in accordance with the Agreement.

3.2 **Time.** WSP shall provide the Services and deliver each of the Deliverables in accordance with the work schedule included in or attached to the Proposals.

4. OBLIGATIONS

4.1 **Standard of Care.** WSP shall provide the Services with such degree of care, skill and diligence as is normally exercised by engineers or consultants in the performance of comparable services at the time and place where the Services are provided.

4.2 **Obligations of the Client.** The Client shall discharge all of its responsibilities without delay and shall study WSP's requests for information, instructions or decisions without delay and respond thereto diligently within a reasonable time so as not to delay performance of the Services.

4.3 **Information and Data.** The Client shall make available to WSP all Project-related information and data required by WSP for the performance of the Services and, upon receipt of a notice from WSP, shall perform any ancillary service that is necessary to enable WSP to provide the Services.

4.4 **Access to the Site.** The Client shall take the necessary steps to ensure that WSP has access to the Site if such access is necessary for the performance of the Services.

4.5 **Permits.** The Client shall obtain from the government authorities or any other persons all permits, approvals and licences and any other authorizations or rights that are required to carry out the Project.

5. CHANGES

5.1 **Changes.** The Client or WSP may at any time propose to the other party changes to the Services, including the addition or removal of Services, changing the work schedule and advancing or postponing the delivery of all or part of the Services.

5.2 **Change compensation.** If a proposed change causes, directly or indirectly, an increase or decrease in Service delivery times or costs, the Client and WSP shall negotiate in good faith, without delay, a fair adjustment to the schedule or a financial compensation or both, and shall amend the Agreement in writing accordingly.

5.3 **Performance.** WSP shall not proceed with any proposed changes if the Agreement has not been amended in writing by the two parties to reflect the schedule adjustments or a financial compensation or both.

6. OWNERSHIP OF DELIVERABLES AND INTELLECTUAL PROPERTY RIGHTS

6.1 **Deliverables.** The Deliverables shall be the exclusive property of WSP, whether or not work has been performed in connection with the Project. WSP shall retain the copyrights thereon and on any work that may result therefrom. The Client may retain a copy of the Deliverables in its files.

6.2 **Exclusive Use by Client.** Reports, opinions, findings, recommendations, including expert testimony, or other documents prepared under this Agreement are prepared for the exclusive use of the Client identified as the intended recipient. WSP is not responsible for the use of, or reliance on, these documents by any other party without the written consent of WSP. WSP accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions taken based on these documents.

6.3 **Intellectual Property Rights.** WSP shall retain all property rights on all patents, trademarks, copyrights, industrial property rights or other intellectual property rights and on the designs, products or processes developed or adapted by it in the performance of the Services. The Client shall not use, infringe or appropriate such exclusive rights without the prior consent of and payment of a financial compensation to WSP.

6.4 **Holdback of Deliverables.** Notwithstanding any contrary provision of the Agreement, if the Client is in default under the Agreement, including if a payment is not made by the Client when due, WSP may hold back all Deliverables until the Client has cured said default.

6.5 **Client Documents.** WSP may retain in its files a copy of all documents provided by the Client relating to performance of the Services.

7. INSURANCE

7.1 **Insurance Coverage.** WSP shall obtain, for the entire term of the Agreement, professional liability insurance with such limits per claim and aggregate annual limits as it deems reasonable, covering the professional liability incurred by WSP in the performance of the Services. At the Client's request, WSP shall provide the certificates of insurance within a reasonable time.

7.2 **Notice.** WSP and the Client shall notify one another in writing, without delay, of any event or incident that could give rise to a Claim under WSP's professional liability insurance referred to in this section, or of any other matter that WSP is required to disclose to its insurer. In addition, the Client shall provide WSP with all information, reports and documents and any assistance that may be reasonably necessary for the insurance claim to be settled without delay.

8. LIABILITY AND INDEMNIFICATION

8.1 **Liability of the Parties.** Subject to the limitations of liability indicated in Section 9, each party shall indemnify and save harmless the other party and their respective Affiliates, mandataries, agents and Personnel from and against Claims attributable to the following:

- (a) third persons;
- (b) the negligent or wrongful acts or omissions of the indemnifying party or of any person under the indemnifying party's responsibility.

9. LIMITATION OF LIABILITY

9.1 **Limitation of Liability.** Each party's liability with respect to the Claims that may be made against it or its Affiliates, mandataries, agents and Personnel, under the Agreement or affecting the Services in any way whatsoever, whether based in contract, tort (including negligence) or any other theory of liability, notwithstanding any other provision of the Agreement, shall be limited to the aggregate amount payable by the Client in consideration of the Services under the Agreement.



GENERAL TERMS AND CONDITIONS

- 9.2 **Indirect Damages.** The parties shall in no case be liable for indirect or exemplary damages or for damages for loss of profits or income, loss of clients, loss of reputation, loss of financing or loss of business opportunity.
- 9.3 **Prescription Period.** No claim may be made against WSP or its Affiliates, mandataries or agents, including the insurers and their respective personnel, more than one year (or beyond the prescription period provided by law in the jurisdiction in which the Project is carried out) after the Completion of the Services.
- 9.4 **Hazardous Substances.** WSP shall not be responsible for the identification, reporting, analysis, presence, handling, removal or elimination of hazardous substances found on or near the Site, unless otherwise indicated in the Agreement, nor shall it be liable for the exposure of persons, property or the environment to such hazardous substances.
- 9.5 **Information from the Client.** The Consultant shall have the right to assume that all information and data provided by or on behalf of the Client and all information provided by the government authorities and public utilities is accurate and complete.
- 9.6 **Acts of Third Parties.** The Consultant shall not be liable for the acts or omissions of the Client's consultants, the contractors, the subcontractors, the suppliers or the service providers in relation to the Project or for the work they performed. The Consultant shall not monitor, direct or supervise the methods, means, techniques, sequences or construction processes employed by the contractors, subcontractors or service providers in relation to the Project.
- 9.7 **Independent Expert.** The Consultant shall not be liable for any opinions provided by any independent expert engaged by the Client, even if said expert is recommended by the Consultant.
- 9.8 **Manufacturing Defects.** The Consultant shall not be liable for manufacturing defects in equipment, materials or supplies specified or recommended by it.
- 9.9 **Safety.** The Consultant shall not be responsible for the safety measures and programs required for the Project or for general safety at the Site pursuant to the applicable health and safety laws.
- 10. FORCE MAJEURE EVENT**
- 10.1 **Force Majeure Event.** If, owing to a Force Majeure Event, either party is unable to fulfill its obligations under the Agreement, the obligations of such party shall be suspended for the period during which and to the extent that the Force Majeure Event continues to have such effect.
- 11. INDEPENDENT CONTRACTOR**
- 11.1 **Independent Contractor.** Unless otherwise indicated in the Agreement, WSP shall be an independent contractor and not an agent or mandatary of the Client.
- 12. PAYMENT**
- 12.1 **Payment.** WSP shall invoice the Client every month, and the Client shall pay the invoices within thirty (30) days of receipt thereof. If the Client determines that an invoice contains amounts that, in its estimation, it does not owe to WSP, it shall notify WSP within ten (10) days of receipt of the invoice. If the Client does not notify WSP within said ten (10) days, it shall be deemed to have accepted the amounts indicated on the invoice issued by WSP.
- 12.2 **No holdback.** Notwithstanding any other provision of the Agreement, there shall be no holdback of payment for the Services.
- 12.3 **Interest.** The amounts that either party pays to the other party when due under the Agreement shall bear interest as of the initial due date until the actual date of payment, inclusive, at a rate of one percent (1%) per month.
- 13. SUSPENSION OR TERMINATION**
- 13.1 **Expiry or Termination.** The Agreement shall terminate at the earlier of the following dates:
- the Completion date;
 - the termination date if the termination occurs in accordance with this section.
- 13.2 **Termination by the Client.** In the event of a material failure by the Consultant to fulfill any of its obligations under the Agreement, the Client shall notify the Consultant that the default must be cured. If the Consultant fails to cure the default within thirty (30) days of receipt of such notice, if the default cannot be cured immediately, or if the Consultant fails to take reasonable measures within such time to cure it, the Client may terminate the Agreement by a new notice to the Consultant. Such termination shall not relieve the Client of its obligation to pay all of the amounts owed by it to the Consultant for the Services provided up to the termination date, in addition to all the costs incurred by the Consultant up to said date, in the manner set forth in the Agreement.
- 13.3 **Suspension or Termination by WSP.** In the event of a material failure by the Client to fulfill any of its obligations under the Agreement, including if it fails to make the payments in the manner set forth in the Agreement, WSP shall notify it that the default must be cured. If the Client does not cure the default within seven (7) days of receipt of such notice, WSP may cease to provide the Services until it receives payment in full of the amounts owed to it, including accrued interest, or until the default has been cured. If the Client does not cure the default within fifteen (15) days of receipt of the default notice given by WSP, WSP may terminate the Agreement by providing a new notice to the Client. If applicable, the Client shall pay without delay all amounts that it owes to WSP for the Services provided up to the termination date, in addition to all reasonable termination costs, including third party cancellation charges, without prejudice to any other right or remedy available to WSP.
- 13.4 **Suspension or Termination by the Client.** If the Client does not intend or is not able to implement the Project, it may suspend or terminate the Agreement by thirty (30) days' notice to WSP. Upon receipt of such notice, WSP shall cease to provide the Services, except for those Services that are reasonably necessary to enable the suspension or termination of the part of the Project for which it is responsible. If applicable, the Client shall pay without delay all amounts that it owes to WSP for the Services provided up to the suspension or termination date, in addition to all costs incurred by WSP up to said date and all reasonable suspension or termination costs, including third party cancellation charges, without prejudice to any other right or remedy available to WSP.
- 13.5 **Rights of WSP.** If the Client suspends the performance of the Services at any time whatsoever for more thirty (30) days, whether those days are consecutive or not, WSP may choose, in its entire discretion, to terminate the Agreement upon



GENERAL TERMS AND CONDITIONS

delivery of a notice to the Client. If applicable, the Client shall pay without delay any Compensation that it owes to WSP for the Services provided up to the termination date and all reasonable termination costs, including third party cancellation charges, without prejudice to any other right or remedy available to WSP.

14. CONFIDENTIALITY

14.1 **Confidential Information.** All confidential information received by a party to the Agreement shall be treated as strictly confidential and shall not (i) be disclosed to a third party or (ii) be used in any manner whatsoever, directly or indirectly, for a purpose other than the performance of the Services, subject to the prior consent of the party that provided the confidential information, which consent shall not be unreasonably withheld.

15. DISPUTE RESOLUTION

15.1 **Negotiations.** In the event of a dispute between the parties regarding the Agreement, the parties shall use all reasonable efforts to resolve the dispute amicably. The parties agree to openly disclose all relevant information and provide all relevant documents within the prescribed time periods without prejudice to the rights and remedies available to them.

15.2 **Unresolved Dispute.** If, after negotiations, a dispute remains unresolved, either party may bring it before the courts or, by mutual agreement, refer it to another dispute resolution process, including mediation or binding arbitration.

16. NOTICES

16.1 **Notices.** Notices shall be given in writing at the party's address indicated in the Agreement. Notices may be delivered in person or by courier or sent by facsimile or electronic mail.

17. SURVIVAL OF PROVISIONS

17.1 **Survival of Provisions.** In addition to the provisions of the Agreement that, by their very nature, shall continue in full force and effect after the termination or expiry of the Agreement, the following sections shall continue in full force and effect after the termination or expiry of the Agreement: Section 6 *Ownership of Deliverables and Intellectual Property Rights*, Section 8 *Liability and Indemnification*, Section 9 *Limitation of Liability*, Section 14 *Confidentiality*, Section 15 *Dispute Resolution*, and Section 18 *Governing Laws*.

18. GOVERNING LAWS

18.1 **Governing Laws and Jurisdiction.** The Agreement shall be governed by and construed in accordance with the laws of the province in which the Project is carried out. The parties agree, subject to Section 15 *Dispute Resolution*, to accept and attorn to the exclusive jurisdiction of the courts of the province in which the Project is carried out.

18.2 **Venue.** The parties hereby waive any objection based on the venue or the doctrine of *forum non conveniens* in respect of Claims resulting from the Agreement or in any way associated with or related to the Client's and WSP's business in respect to the Agreement or related operations, whether they exist on the date hereof or arise thereafter and whether they arise out of contractual, tort or civil liability or out of the application of any other legal system or specific law.

19. GENERAL PROVISIONS

19.1 **Legally Binding Agreement.** Before the performance of the Services commences, the parties will attempt to negotiate in good faith a services agreement (the "**Services Agreement**") containing terms and conditions substantially equivalent to the General Terms and Conditions. If a Services Agreement is entered into between WSP and the Client, it shall constitute the sole legally binding agreement binding them with respect to the performance of the Services. If WSP and the Client do not enter into a Services Agreement, they agree to be bound by the General Terms and Conditions, which, in such an event, shall be the sole legally binding agreement binding them with respect to the performance of the Services.

19.2 **Assignment.** No party may assign the Agreement without the prior written consent of the other party, which consent may not be unreasonably withheld. Notwithstanding the foregoing, WSP may assign the Agreement, without the Client's consent, to any of its Affiliates or to a third party that amalgamates with WSP or acquires all or substantially all of WSP's assets. Subject to the foregoing, the Agreement shall be binding upon, and enure to the benefit of, the parties and their respective successors and, as regards WSP, its assigns.

19.3 **Entire Agreement.** Subject to the provisions of Subsection 19.1 hereof, this Agreement constitutes the entire agreement between the parties and hereby cancels and replaces all previous agreements between the parties in respect of the Services.

19.4 **Changes.** No Change made to the Agreement shall be binding upon WSP and the Client unless it is made in writing and executed by the authorized representatives of the parties.

19.5 **No Waiver.** Any failure by any party to demand compliance with any term, condition or directive or to exercise any right or privilege granted to it in the event of breach or default shall not constitute a waiver of such term, condition, right or privilege.

19.6 **Exclusions.** Unless expressly indicated otherwise in the Agreement, the requests for proposals, tender packages or other similar documents of the Client shall not form part of the Agreement.

END OF DOCUMENT

November 1, 2022

Mayor Bill Sanchuk and Council
S.V. of White Sands
PO Box 119
Stettler, AB T0C 2L0

Dear Mayor Sanchuk and Council,

Re: TOTAL REVENUES DERIVED FROM DELIVERY TARIFF

As per Section 4 (a) of the Natural Gas Distribution Franchise Agreement currently in effect between the S.V. of White Sands and Apex Utilities Inc., this correspondence serves to fulfill the Company's obligation to provide the Municipality with the following information:

1. The total revenues that were derived from the Delivery Tariff within the Municipal Area for the prior calendar year; and
2. An estimate of total revenues to be derived from the Delivery Tariff with the Municipal Area for the next calendar year.

This is provided to assist the Summer Village with its budgeting process and to determine whether a percentage change to the current franchise fee is necessary for the next calendar year. If a fee percentage change is necessary, the Municipality should advise the Company in writing of the franchise fee to be charged by November 15, 2022. Failing notification, the current franchise fee percentage of **0%** will remain unchanged.

	2021 Actuals	2023 Estimates
Delivery Revenues (Rate 1, 11, 2 & 12)	\$161,245.13	\$205,710.00
Delivery Revenues (Rate 3 & 13)	\$0.00	\$0.00
Total Delivery Revenues	\$\$161,245.13	\$205,710.00
2021 Actual Franchise	<u>\$0.00</u>	
2023 Estimated Franchise Fee		<u>\$0.00</u>

If you have any questions regarding this process or about the information provided, please contact me directly at (780) 980-7305 or via email at irichelh@apexutilities.ca. I look forward to hearing from you.

Sincerely,

Apex Utilities Inc.



Irv Richelhoff
Supervisor Business Development

From: [Kelley Hoetmer](#)
To: [dean@buffalolake.ca](#)
Subject: Cross country ski grooming
Date: Tuesday, October 11, 2022 10:50:16 PM

Dear Dean,

It was a pleasure to meet you today. I am excited that you and the residents of Buffalo Lake are interested in cross-country skiing. I believe that outdoor activities make our long winters more enjoyable and that ample recreation opportunities make our community a more desirable place to live. I purchased my cross-country ski groomer several years ago so that I could groom the trails on our acreage for my own personal use. Two years ago I brought the grooming equipment to my parents' place at the lake and groomed along the shoreline from Rocken Sands to White Sands. The trails were well-used that year. Last fall Natasha Gonda, who has a house at Buffalo Lake, organized donations for signs to mark the trails and gas money for the side-by-side that I use to pull the groomer. Graham Adamson and Kim Tillman who own Steel Collar CNC in Seattle, donated their equipment and time to make the signs. Last winter I groomed from the bay at Rocken Sands to Blue Harbour. This is a beautiful loop along the south shore of Buffalo Lake, but the wind frequently blows in the trails. I would love to try to groom trails in more sheltered areas, such as Rocken Sands Provincial Park. These trails would provide the benefit of one more outdoor recreation opportunity for the residents of the lake, as well as residents of surrounding communities. In the future, it would be nice to see the formation of a local cross-country ski association, like many small towns throughout Alberta have. Thank you for taking the time to reach out to me, and I look forward to seeing people out enjoying the cross-country ski trails this winter! I have attached a few pics of our signs and my grooming equipment.

Sincerely,

Kelley Hoetmer





Sent from my iPhone







SUMMER VILLAGE OF WHITE SANDS

Budget 2022, YTD 2022, Budget 2023

General Ledger	Description	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget
Administration Rev						
1-12-01-00-00-300	Admin - Sales to Other Governments	0.00	0.00	0.00	0.00	0.00
1-12-01-00-00-520	Admin - Lot Sale Fees	0.00	(100.00)	(100.00)	0.00	0.00
1-12-01-00-00-590	Admin - Other Revenue	(50.00)	(448.25)	(400.00)	(50.01)	0.00
1-12-01-00-00-840	Admin - Provincial Grant	(11,369.00)	(9,370.00)	(9,370.00)	(9,370.00)	0.00
1-12-01-00-01-490	Admin - Tax Information/Certificates	(250.00)	(800.00)	(500.00)	(1,075.00)	0.00
1-12-01-00-01-520	Admin - Dock Permits	0.00	0.00	0.00	(4,650.00)	0.00
1-12-01-00-01-590	Admin - GST Interest	0.00	0.00	0.00	(3.71)	0.00
1-12-99-91-00-920	Admin - Drawn from Op Reserve	0.00	0.00	0.00	0.00	0.00
* TOTAL Administration Rev		(11,669.00)	(10,718.25)	(10,370.00)	(15,148.72)	0.00
Protective Services Rev						
1-23-99-91-00-920	Fire - Drawn fr. Op Reserve	0.00	0.00	0.00	0.00	0.00
1-25-00-00-00-560	Ambulance - Other Revenue	(824.00)	(824.00)	(824.00)	0.00	0.00
1-25-00-00-00-840	Ambulance - Provincial Grant	0.00	0.00	0.00	0.00	0.00
1-25-99-92-00-940	Ambulance - Drawn from Capital	0.00	0.00	0.00	0.00	0.00
1-26-00-00-00-530	Bylaw - Fines	(250.00)	0.00	(250.00)	0.00	0.00
* TOTAL Protective Services Rev		(1,074.00)	(824.00)	(1,074.00)	0.00	0.00
Common Services Rev						
1-31-99-91-00-920	Common Services - Drawn from Op. Reserve	0.00	0.00	0.00	0.00	0.00
1-32-00-00-00-550	Trans - Returns on Investments	0.00	0.00	0.00	0.00	0.00
1-32-00-00-00-590	Trans - Multi-Purpose Room	(750.00)	(857.13)	(750.00)	0.00	0.00
1-32-00-00-00-840	Trans - Conditional Grants	0.00	0.00	(6,000.00)	0.00	0.00
1-32-00-00-01-840	Trans - Road Grants	(12,000.00)	0.00	(12,000.00)	0.00	0.00
1-32-99-91-00-920	Trans - Drawn from Operating Reserve	0.00	0.00	0.00	0.00	0.00
1-32-99-92-00-940	Trans - Drawn from Capital	0.00	0.00	0.00	0.00	0.00
1-32-99-94-00-990	Trans - Contributed from Surplus	0.00	0.00	0.00	0.00	0.00
1-41-00-00-00-840	Water - Provincial Grant	0.00	0.00	0.00	0.00	0.00
* TOTAL Common Services Rev		(12,750.00)	(857.13)	(18,750.00)	0.00	0.00
Planning&Development Rev						
1-61-00-00-00-520	Planning & Dev - Planning Permits	(1,000.00)	(2,420.00)	(2,420.00)	(2,300.00)	0.00
1-61-00-00-00-530	PLANNING& DEV - DEPOSITS	0.00	0.00	0.00	0.00	0.00



SUMMER VILLAGE OF WHITE SANDS

Budget 2022, YTD 2022, Budget 2023

General Ledger	Description	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget
1-61-00-00-00-840	Planning & Dev - Provincial Grant	0.00	0.00	0.00	0.00	0.00
1-61-00-00-01-520	Planning & Dev - Building Permits	(2,500.00)	(2,997.28)	(2,500.00)	(8,799.73)	0.00
1-61-00-00-02-520	Planning & Dev - RV Permit	0.00	(18,900.00)	(18,900.00)	(27,300.00)	0.00
1-61-00-00-03-520	Planning & Dev - Subdivision Application	0.00	(200.00)	(200.00)	(1,000.00)	0.00
1-61-00-00-05-520	Planning & Dev - PGE Permits	(1,200.00)	(6,937.68)	(6,937.68)	(3,240.00)	0.00
1-61-99-91-00-920	Planning & Dev - Drawn from Op Reserve	0.00	0.00	0.00	0.00	0.00
*	TOTAL Planning&Development Rev	(4,700.00)	(31,454.96)	(30,957.68)	(42,639.73)	0.00
Parks & Recreation Rev						
1-72-00-00-00-590	Recreation - Recycling Revenue	0.00	0.00	0.00	0.00	0.00
1-72-00-00-00-840	Parks - Provincial Grant	0.00	0.00	0.00	0.00	0.00
1-72-99-91-00-920	Recreation - Drawn from Operating Reserv	0.00	0.00	0.00	0.00	0.00
1-72-99-92-00-940	Parks & Rec - Drawn fr. Capital	0.00	0.00	0.00	0.00	0.00
*	TOTAL Parks & Recreation Rev	0.00	0.00	0.00	0.00	0.00
Excess Collection of Req Rev						
1-97-00-00-00-990	Excess Collection of Requisitions	0.00	35.44	0.00	0.00	0.00
1-97-00-00-01-990	Under Collection of Requisitions	0.00	0.00	0.00	0.00	0.00
*	TOTAL Excess Collection of Req	0.00	35.44	0.00	0.00	0.00
Taxes Rev						
1-99-01-00-01-111	Taxes - Municipal	(359,001.00)	(374,067.83)	(378,964.00)	(407,385.91)	0.00
1-99-01-00-01-120	Taxes - Municipal - Special Tax	0.00	0.00	0.00	0.00	0.00
1-99-01-00-02-111	Taxes - School - Residential	(295,482.28)	(279,363.96)	(297,886.00)	(297,776.09)	0.00
1-99-01-00-03-111	Taxes - School - Non-Residential	(1,784.99)	(1,727.99)	(1,784.99)	(1,824.50)	0.00
1-99-01-00-04-111	Taxes - Ambulance	0.00	0.00	0.00	0.00	0.00
1-99-01-00-05-111	Taxes - Senior Housing	(51,094.18)	(50,793.94)	(53,134.00)	(53,114.35)	0.00
1-99-01-00-06-111	Taxes - DIP	(35.00)	(35.83)	(36.63)	(36.64)	0.00
*	TOTAL Taxes Rev	(707,397.45)	(705,989.55)	(731,805.62)	(760,137.49)	0.00
Other Revenue						
1-99-02-00-01-510	Penalties & Cost on Taxes	(4,500.00)	(7,230.55)	(4,500.00)	(4,611.45)	0.00
1-99-02-00-02-550	Return on Investments	(6,000.00)	(8,907.68)	(300.00)	0.00	0.00
1-99-02-00-04-740	Unconditional Provincial Grant	0.00	0.00	0.00	0.00	0.00
*	TOTAL Other Revenue	(10,500.00)	(16,138.23)	(4,800.00)	(4,611.45)	0.00



SUMMER VILLAGE OF WHITE SANDS

Budget 2022, YTD 2022, Budget 2023

General Ledger	Description	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget
**	TOTAL REVENUE	(748,090.45)	(765,946.68)	(797,757.30)	(822,537.39)	0.00
	Council&Legislative Exp					
	2-11-00-00-00-151 Council - Honoraria	10,200.00	10,975.00	11,000.00	9,025.00	0.00
	2-11-00-00-00-152 Council - Advertising	0.00	0.00	0.00	0.00	0.00
	2-11-00-00-00-210 Council - Training	0.00	490.00	500.00	(345.00)	0.00
	2-11-00-00-00-211 Council - Travel & Subsistence	6,400.00	1,304.49	1,400.00	725.99	0.00
	2-11-00-00-00-274 Council - Insurance	0.00	67.47	100.00	337.33	0.00
	2-11-00-00-00-510 Council - Other Goods	0.00	160.50	175.00	0.00	0.00
	2-11-00-00-01-211 Council - Council Meeting	0.00	70.00	100.00	60.00	0.00
*	TOTAL Council&Legislative Exp	16,600.00	13,067.46	13,275.00	9,803.32	0.00
	Administrative Services					
	2-12-00-00-00-131 WCB PREMIUMS	0.00	0.00	0.00	0.00	0.00
	2-12-00-00-00-200 Admin - Contracted Services	32,000.00	10,500.00	15,000.00	1,409.50	0.00
	2-12-00-00-01-200 Admin - Contracted Services Subvion	0.00	0.00	0.00	0.00	0.00
	2-12-01-00-00-111 Admin - Salary	0.00	40,399.00	50,000.00	38,698.61	0.00
	2-12-01-00-00-210 Admin - Training	0.00	453.57	1,000.00	85.00	0.00
	2-12-01-00-00-211 Admin - Travel & Subsistence	1,600.00	1,106.28	1,300.00	1,451.10	0.00
	2-12-01-00-00-214 Admin - Association Memberships	2,700.00	3,615.34	3,700.00	1,944.45	0.00
	2-12-01-00-00-225 Admin - Land Titles	50.00	10.00	50.00	0.00	0.00
	2-12-01-00-00-227 Admin - Web Site Maintenance	2,000.00	313.32	2,000.00	34.56	0.00
	2-12-01-00-00-231 Admin - Accounting & Audit	2,000.00	9,500.00	9,500.00	6,090.77	0.00
	2-12-01-00-00-232 Admin - Legal Fees	4,000.00	606.75	5,000.00	5,525.85	0.00
	2-12-01-00-00-239 Admin - Computer Maintenance	0.00	0.00	2,000.00	3,827.30	0.00
	2-12-01-00-00-260 Admin - Rentals	0.00	2,500.00	2,500.00	0.00	0.00
	2-12-01-00-00-274 Admin - Insurance & Bond	3,264.00	3,975.74	4,000.00	4,474.49	0.00
	2-12-01-00-00-511 Admin - IT Support	0.00	975.00	1,500.00	2,324.59	0.00
	2-12-01-00-00-518 Admin - Promo	0.00	0.00	1,000.00	0.00	0.00
	2-12-01-00-00-582 Admin - Power	0.00	0.00	0.00	0.00	0.00
	2-12-01-00-00-731 Admin - Contr. to Other Government	0.00	0.00	0.00	0.00	0.00
	2-12-01-00-00-732 Admin - Promo	0.00	882.27	0.00	0.00	0.00
	2-12-01-00-00-810 Admin - Bank Charges & Interest	150.00	341.56	400.00	488.69	0.00
	2-12-01-00-00-920 Admin - Uncollectable Accounts	0.00	0.00	0.00	0.00	0.00
	2-12-01-00-00-991 Admin - Cash Over/Short	0.00	0.00	0.00	(0.59)	0.00
	2-12-01-00-00-112 Admin - Wages	0.00	0.00	20,000.00	21,696.70	0.00
*	TOTAL Administrative Services	47,764.00	75,178.83	118,950.00	88,051.02	0.00



SUMMER VILLAGE OF WHITE SANDS

Budget 2022, YTD 2022, Budget 2023

General Ledger	Description	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget
Common Office Exp						
2-12-02-00-00-221	Office - Advertising	300.00	502.14	600.00	1,159.25	0.00
2-12-02-00-00-222	Office - Telephone	300.00	1,226.33	1,500.00	795.64	0.00
2-12-02-00-00-223	Office - Postage	1,500.00	1,230.12	1,400.00	516.78	0.00
2-12-02-00-00-273	Office - Internet	0.00	1,566.03	1,600.00	339.93	0.00
2-12-02-00-00-510	Office - Goods & Services	1,900.00	6,350.04	6,500.00	2,946.82	0.00
*	TOTAL Common Office Exp	4,000.00	10,874.66	11,600.00	5,758.42	0.00
Assessor Exp						
2-12-11-00-00-239	Assessor	13,500.00	12,064.25	12,300.00	6,412.50	0.00
2-12-11-00-02-239	Regional ARB	2,000.00	1,415.30	1,500.00	935.30	0.00
*	TOTAL Assessor Exp	15,500.00	13,479.55	13,800.00	7,347.80	0.00
Municipal Election Exp						
2-12-12-00-00-227	Municipal Election	2,200.00	6,608.45	3,000.00	4,217.96	0.00
*	TOTAL Municipal Election Exp	2,200.00	6,608.45	3,000.00	4,217.96	0.00
Municipal Protective Exp						
2-21-00-00-00-200	RCMP - Enhanced Policing	0.00	0.00	8,900.00	2,132.75	0.00
2-21-00-00-00-300	RCMP - Enhanced Policing	9,023.00	7,951.00	0.00	0.00	0.00
2-23-00-00-00-158	Fire - Regional Chief	0.00	0.00	0.00	0.00	0.00
2-23-00-00-00-200	Fire - Fire Agreement	37,911.36	43,422.28	44,000.00	42,290.60	0.00
2-23-00-00-00-264	Fire - Access Road Agreement	0.00	651.88	750.00	3.77	0.00
2-23-00-00-00-350	Fire - Fire Fighting	2,000.00	0.00	1,000.00	2,250.00	0.00
2-23-99-91-00-764	Fire - Transfer to Reserve	0.00	0.00	0.00	0.00	0.00
2-24-00-00-00-158	Disaster Services - Coordinator	5,000.00	5,000.00	5,000.00	0.00	0.00
2-24-00-00-00-159	Disaster Services - ER Access Service	0.00	0.00	0.00	0.00	0.00
2-25-00-00-00-765	Ambulance - Levy	0.00	0.00	0.00	0.00	0.00
2-25-99-92-00-762	Ambulance - Contributed to Capital	0.00	0.00	0.00	0.00	0.00
2-26-00-00-00-158	Bylaw - Regional Officer	0.00	0.00	0.00	0.00	0.00
2-26-00-00-00-200	Bylaw - Enforcement	3,000.00	381.50	2,000.00	0.00	0.00
2-26-00-00-00-300	Bylaw - RCMP	0.00	0.00	0.00	0.00	0.00
2-26-99-91-00-764	Bylaw - Transfer to Reserve	0.00	0.00	0.00	0.00	0.00
*	TOTAL Municipal Protective Exp	56,934.36	57,406.66	61,650.00	46,677.12	0.00



SUMMER VILLAGE OF WHITE SANDS

Budget 2022, YTD 2022, Budget 2023

General Ledger	Description	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget
Transportation Exp						
2-32-00-00-00-222	Trans - Telephone	650.00	517.98	650.00	697.81	0.00
2-32-00-00-00-252	Trans - Building Pumpout	500.00	120.00	1,000.00	0.00	0.00
2-32-00-00-00-254	Trans - Purchase Equip Repair	4,590.00	1,747.85	4,590.00	3,400.71	0.00
2-32-00-00-00-274	Trans - Insurance	1,500.00	897.23	1,500.00	1,885.42	0.00
2-32-00-00-00-510	Trans - Goods & Services	15,300.00	7,383.73	15,300.00	3,135.00	0.00
2-32-00-00-00-521	Trans - Fuel	7,140.00	4,528.89	6,000.00	5,774.51	0.00
2-32-00-00-00-529	Trans - Equip Repair Parts	1,020.00	1,320.46	2,500.00	5,179.95	0.00
2-32-00-00-00-540	Trans - Street Lights	0.00	0.00	0.00	0.00	0.00
2-32-00-00-00-552	Trans - Bldg - Power	765.00	249.69	0.00	0.00	0.00
2-32-00-00-00-581	Trans - Bldg - Gas	765.00	821.84	1,000.00	1,282.45	0.00
2-32-00-00-00-582	Trans - Bldg - Power	0.00	119.63	300.00	42.64	0.00
2-32-00-00-00-583	Trans - Bldg - Water	102.00	38.77	100.00	239.21	0.00
2-32-00-00-01-237	Trans - Bldg - Janitor	0.00	0.00	0.00	0.00	0.00
2-32-15-00-00-263	Trans - Project 1 - Hired Equipment	0.00	0.00	2,000.00	0.00	0.00
2-32-15-00-00-532	Trans - Project 1 - Gravel	12,000.00	2,049.31	6,000.00	6,149.07	0.00
2-32-15-00-00-554	Trans - Project 1 - Materials	0.00	0.00	0.00	0.00	0.00
2-32-99-91-00-764	Trans - Transfer to Reserve	0.00	0.00	0.00	0.00	0.00
2-32-99-92-00-762	Trans - Contributed to Capital	0.00	0.00	0.00	0.00	0.00
2-31-00-00-00-562	Common Services - Small Equip/Tools	1,000.00	0.00	1,000.00	0.00	0.00
2-31-99-90-00-940	Common Services - TCA Writedown	0.00	0.00	0.00	0.00	0.00
2-31-99-91-00-764	Common Services - Trsf to Reserve	0.00	0.00	0.00	0.00	0.00
2-31-99-92-00-762	Common Services - Contributed to Capital	0.00	0.00	0.00	0.00	0.00
2-32-00-00-00-112	Trans - Wages	45,470.55	54,185.08	60,000.00	47,658.60	0.00
2-32-00-00-00-132	Trans - Wage Benefits	0.00	0.00	0.00	0.00	0.00
2-32-00-00-00-158	Trans - Regional Employee Safety	500.00	0.00	500.00	0.00	0.00
2-32-00-00-00-200	Trans - Contracted Services	0.00	3,724.57	5,000.00	3,441.82	0.00
* TOTAL Transportation Exp		91,302.55	77,705.03	107,440.00	78,887.19	0.00
Water Supply Exp						
2-41-00-00-00-214	Water - SMRWSC Membership	0.00	0.00	0.00	0.00	0.00
2-41-00-00-00-274	Water - Insurance	0.00	0.00	0.00	0.00	0.00
2-41-00-00-00-510	Water - General Goods & Services	0.00	888.20	900.00	368.68	0.00
2-41-00-00-00-582	Water - Power	2,091.00	2,283.72	2,300.00	795.94	0.00
2-41-99-92-00-762	Water - Contributed to Capital	0.00	0.00	0.00	0.00	0.00
2-41-00-00-00-200	Water - SMRWSC Debt Interest	5,000.00	1,343.44	4,500.00	846.12	0.00
* TOTAL Water Supply Exp		7,091.00	4,515.36	7,700.00	2,010.74	0.00



SUMMER VILLAGE OF WHITE SANDS

Budget 2022, YTD 2022, Budget 2023

General Ledger	Description	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget
Landfill & Recycling Exp						
2-43-00-00-00-112	Landfill - Wages	3,340.81	0.00	3,340.81	0.00	0.00
2-43-00-00-00-132	Landfill - Wage Benefits	0.00	0.00	0.00	0.00	0.00
2-43-00-00-00-200	Landfill - Contracted Services	0.00	2,050.00	2,500.00	1,590.00	0.00
2-43-00-00-00-239	Landfill - Requisition	16,377.12	16,055.00	16,500.00	12,597.00	0.00
2-43-99-91-00-764	Landfill - Transfer to Reserve	0.00	0.00	0.00	0.00	0.00
* TOTAL Landfill & Recycling Exp		19,717.93	18,105.00	22,340.81	14,187.00	0.00
Subdivision & Development Exp						
2-61-00-00-00-158	Planning & Dev - DAB Fees	0.00	0.00	0.00	0.00	0.00
2-61-00-00-00-200	Planning & Dev - Dev. Officer Contract	19,000.00	14,551.25	15,500.00	40,315.00	0.00
2-61-00-00-00-211	Planning & Dev - Travel & Subs.	0.00	0.00	0.00	0.00	0.00
2-61-00-00-00-214	Planning & Dev - Membership	0.00	0.00	0.00	480.00	0.00
2-61-00-00-00-221	Planning & Dev - Advertising	306.00	388.00	500.00	0.00	0.00
2-61-00-00-00-232	Planning & Dev - Buffalo Lake Plan	0.00	2,382.10	2,500.00	(4,956.28)	0.00
2-61-00-00-00-239	Planning & Dev - Misc Engineering	0.00	4,720.26	1,500.00	9,730.06	0.00
2-61-00-00-00-519	Planning & Dev - Other Supplies	500.00	1,268.75	500.00	0.00	0.00
2-61-00-00-01-158	Planning & Dev - Honorarium	0.00	0.00	0.00	0.00	0.00
2-61-00-00-01-232	Planning & Dev - Mediation	0.00	3,733.25	0.00	586.67	0.00
2-61-00-00-01-519	Planning & Dev - Safety Code Inspect	0.00	5,769.64	6,000.00	7,825.83	0.00
* TOTAL Subd & Dev Exp		19,806.00	32,813.25	26,500.00	53,981.28	0.00
Parks & Recreation Exp						
2-72-00-00-00-112	Parks & Rec - Wages	42,484.87	43,953.89	48,000.00	48,008.17	0.00
2-72-00-00-00-200	Parks & Rec - Contracted Services	0.00	2,160.03	2,500.00	1,331.25	0.00
2-72-00-00-00-210	Parks & Rec - Gazebo Hill	0.00	0.00	0.00	0.00	0.00
2-72-00-00-00-211	Parks & Rec - Memorial	0.00	0.00	0.00	0.00	0.00
2-72-00-00-00-252	Parks & Rec - Outhouse Pumpout	0.00	700.00	1,000.00	750.00	0.00
2-72-00-00-00-272	Parks & Rec - Damage Claims	1,000.00	0.00	1,000.00	0.00	0.00
2-72-00-00-00-274	Parks & Rec - Insurance	2,040.00	2,193.11	2,040.00	562.54	0.00
2-72-00-00-00-510	Parks & Rec - General Goods & Services	6,120.00	4,809.81	5,000.00	7,433.57	0.00
2-72-00-00-00-518	Parks & Rec - Other Contribution	0.00	0.00	0.00	0.00	0.00
2-72-00-00-00-582	Parks & Rec - Power	0.00	0.00	0.00	0.00	0.00
2-72-15-00-00-263	Parks & Rec - Beach Improvements	1,530.00	1,066.99	1,200.00	3,041.82	0.00
2-72-25-00-00-263	Parks & Rec - Trail Maintenance	0.00	2,000.00	2,000.00	146.99	0.00
2-72-40-00-00-510	Parks & Rec - Jack's Pond - Supplies	0.00	53.20	75.00	0.00	0.00
2-72-99-91-00-764	Parks & Rec - Transfer to Reserve	0.00	0.00	0.00	0.00	0.00



SUMMER VILLAGE OF WHITE SANDS

Budget 2022, YTD 2022, Budget 2023

General Ledger	Description	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget
2-72-99-92-00-762	Parks & Rec - Contributed to Capital	0.00	0.00	0.00	0.00	0.00
*	TOTAL Parks & Recreation Exp	53,174.87	56,937.03	62,815.00	61,274.34	0.00
Culture Exp						
2-74-11-00-00-214	Library - Parkland Membership	1,046.52	1,026.00	1,100.00	1,000.35	0.00
2-74-14-00-00-237	Multipurpose - Janitor	1,000.00	210.00	700.00	0.00	0.00
2-74-14-00-00-252	Multipurpose - Building Pumpout	550.00	100.00	500.00	380.00	0.00
2-74-14-00-00-273	Multipurpose - Wifi	1,400.00	1,987.86	2,500.00	1,073.08	0.00
2-74-14-00-00-275	Multipurpose - Security System	0.00	0.00	0.00	557.50	0.00
2-74-14-00-00-519	Multipurpose - Supplies	500.00	2,400.21	2,500.00	2,195.99	0.00
2-74-14-00-00-581	Multipurpose - Gas	918.00	1,632.72	1,700.00	777.96	0.00
2-74-14-00-00-582	Multipurpose - Power	1,938.00	2,147.62	2,500.00	1,223.48	0.00
2-74-14-00-00-583	Multipurpose - Water	306.00	0.00	306.00	102.05	0.00
*	TOTAL Culture Exp	7,658.52	9,504.41	11,806.00	7,310.41	0.00
Contingency Exp						
2-99-99-91-00-764	Contingency - Transfer to Reserve	37,300.00	37,300.00	37,300.00	0.00	0.00
*	TOTAL Contingency Exp	37,300.00	37,300.00	37,300.00	0.00	0.00
Non-Municipal Req Exp						
2-99-01-00-00-743	Requisitions - Alberta School Foundation	294,380.16	281,092.28	299,711.00	140,546.13	0.00
2-99-01-00-00-746	Requisitions - Senior Housing	50,598.12	50,794.00	53,134.00	53,134.00	0.00
*	TOTAL Non-Municipal Req Exp	344,978.28	331,886.28	352,845.00	193,680.13	0.00
Amortization Exp						
2-98-99-12-00-900	Admin - Amortization Expense	0.00	2,258.81	2,258.81	0.00	0.00
2-98-99-31-00-900	Common Services - Amortization Expense	0.00	25,234.99	25,234.99	0.00	0.00
2-98-99-32-00-900	Transportation - Amortization Expense	0.00	21,132.44	21,132.44	0.00	0.00
2-98-99-37-00-900	Drainage - Amortization Expense	0.00	9,278.39	9,278.39	0.00	0.00
2-98-99-41-00-900	Water - Amortization Expense	0.00	1,678.64	1,678.64	0.00	0.00
2-98-99-43-00-900	Landfill - Amortization Expense	0.00	1,287.14	1,287.14	0.00	0.00
2-98-99-72-00-900	Parks & Rec - Amortization Expense	0.00	7,534.84	7,534.84	0.00	0.00
*	TOTAL Amortization Exp	0.00	68,405.25	68,405.25	0.00	0.00

*** End of Report ***

From: [MSI Capital Grants](#)
To: cao@whitesandsab.ca
Subject: Unspent Municipal Sustainability Initiative Capital Funding
Date: Monday, October 17, 2022 9:41:59 AM

Dear Mr. Pickering,

As you are aware, several administrative program changes were announced in June 2022 to support the wind-down of the MSI program in 2023 and facilitate the transition to the Local Government Fiscal Framework in 2024. One of these changes is strict enforcement of time limits to spend MSI capital funds. Specifically, municipalities that have not spent their 2007-2018 allocations, including credit items, on or before December 31, 2023, will be required to refund the unspent portion or if any of these allocations remain unpaid, they will be permanently forfeited.

Between 2007 and 2018, the Summer Village of White Sands has been allocated \$1,101,888 in MSI capital funding and accumulated \$22,686 in credit items, for total combined funding of \$1,124,574. Based on your Statements of Funding and Expenditures, as of December 31, 2021, your municipality spent \$825,529 in MSI capital funding and is currently in a time extension position. While a time extension has been granted to you this year, I trust that it has been made clear that your community will lose MSI capital funding if the expenditure issue is not addressed by December 2023.

To avoid repayment and/ or forfeiture, the Summer Village of White Sands must report a minimum of \$299,045 of MSI capital expenditures on the 2022 and/or 2023 Statement of Funding and Expenditures. This will ensure the summer village's 2007-2018 allocations are fully expended.

If you require additional information, please contact a MSI grant advisor toll-free by first dialing 310-0000, then 780-422-7125.

Sincerely,

Susan McFarlane
Director, Grant Program Delivery