

**SUMMER VILLAGE OF WHITE SANDS
COUNCIL MEETING AGENDA
April 17, 2024 @ 9:30
Location: Municipal Office
#10, 19447 HWY 12, Stettler County and Streaming on to YouTube**

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**MINUTES OF THE REGULAR MEETING
SUMMER VILLAGE OF WHITE SANDS
COUNCIL**

**held on March 20, 2024
Municipal Office #10, 19447 Hwy 12,
County of Stettler and electronically
Streaming on YouTube.**

Present: Mayor Lorne Thurston (Zoom)
Councilor Bob Huff (Zoom)
Councilor Ed Waugh
CAO, Melissa Beebe
Administrative Assistant, Erin Weinzierl
Delegate - Cheryl Van Dusen

Absent:

Public: (0)

1. Call to Order:

Mayor Thurston calls the Council Meeting to order at 9:39 AM

2. Adoption of Agenda

Motion 24:03:01 Moved by Councilor Huff to approve the agenda as presented.

MOTION CARRIED

3. Adoption of Previous Minutes:

3.1. Regular Council Meeting Minutes of February 21, 2024

Motion 24:03:02 Moved by Councilor Waugh to adopt the minutes from the Regular Council Meeting of February 21, 2024, as presented.

MOTION CARRIED

4. Public Hearing: None

5. Delegation/Presentation:

5.1. Cheryl Van Dusen – Short Term Rentals

- Runs a STR of Aug, 2018. Family of 5 works well, and many return (about 8 families come back every year). Open in April and close in Oct.
- Compare with other communities closer to ours, even around the Buffalo Lake. Also look at other lakes like Pigeon and Gull Lake. What are their bylaws.
- Benefits from her Air BnB
 - WS residents often will rent for their families if they cannot house them.
 - Three of her guests have purchased property in the municipality
 - Workers who build the public works shop, stayed at her rental.
 - When the store was open, she sent her renters there.
- Options:
 - Do nothing. She also is taxed on her property by the municipality but also tourism tax for her property.
 - Grandfathering – unsure but should be mindful.
 - No favourable for licensing personally but
 - Need to meet certain criteria
 - Limit the amount of STR in the community
 - Bylaw
 - Only allowed to have one if they own property already in the summer village, or can check on the property daily
 - Willing to be apart of a committee if council decides to move forward

6. Bylaws & Policies:

6.1. Snow Removal Policy X

Motion 24:03:03 Moved by Councilor Waugh to have administration revise the pushing snow from the driveway across the municipal road section of the Snow Removal Policy X and bring it back to the next council meeting on April 17, 2024, for council review.

MOTION CARRIED

7. Business

7.1. Short-Term Rentals Survey Feedback Results & Municipal Inquiries of Short-Term Rentals

Motion 24:03:04 Moved by Councilor Waugh to table the Short-Term Rentals Survey Results & Municipal Inquires of Short-Term Rentals to the next meeting on April 17, 2024, for further discussion.

MOTION CARRIED

7.2. Docks on Shore Request Letter

Motion 24:03:05 Moved by Mayor Thurston to refer to administration to review the Docks and Mooring Policy, review LUB, Community Standards and Public Lands Bylaws, and bring back suggestions and recommendations back to the next meeting on April 17, 2024, for discussion for temporary dock storage along the shoreline.

MOTION CARRIED

Cheryl Van Dusen withdrew at 10:30am

7.3. Genesis Reciprocal Insurance Exchange AGM Proxy 2024

Motion 24:03:06 Moved by Council Huff to appoint Duane Gladden, Executive Director and CEO of the RMA and Genesis Principal Attorney to act as proxy at the Annual General Meeting of Genesis to be held on Monday April 8, 2024, for the Summer Village of White Sands.

MOTION CARRIED

8. Council Reports:

8.1. Councilor Huff

- Ambulance: new ones are in and running well.
- Hall Society: hoping to see if they can do their refurbishing before the summer but will be discussed at the council budget discussion. He had Melissa look into where the piano could be moved to Stettler Transfer Station to their Take it and Leave it shed. Problem is to move it and the manpower to move it to Stettler.

8.2. Councilor Waugh

- Senior Housing is tomorrow evening. 2% increase in requisition.
- Stettler Waste – requisition is going up to \$76/person (285 people calculated for the SVWS). It was \$72/person in 2023. The total requisition \$21,660 for 2024.

8.3. Mayor Thurston

- IJD contract will not be renewed at the end of August. Administration is looking for other options.
- Remaining MSI Funding from back from 2019 to current. We will need to use up or will lose it. We could use the LGFF capital to pay off any debentures for the SMRWSC.
- Received phone calls by residents due to budget released in this package. 2024 budget reflects that the SVWS is not sharing and running their own municipality;

therefore, the 2025 budget should be similar to 2024's.

Motion 24:03:07 Moved by Councilor Waugh to accept the Council Reports as presented.

MOTION CARRIED

9. CAO Reports

9.1. Written Report

9.2. Action List

Motion 24:03:08 Moved by Councilor Huff to revisit White Sands Multi-Plex Room Policy and the White Sands Community Hall Agreement to the next meeting on April 17, 2024, for discussion.

MOTION CARRIED

Motion 24:03:09 Moved by Councilor Waugh to accept the CAO Reports as presented.

MOTION CARRIED

10. Financial Reports:

10.1. Council Revenue and Expenditures as of February 29, 2024

10.2. Capital Revenue and Expenditures as of February 29, 2024

10.3. Council Cheque Listing as of February 29, 2024

10.4. Bank Reconciliation Statement as of January 31, 2024

10.5. Bank Reconciliation Statement as of February 29, 2024

10.6. 2024 Draft Operating Budget

Motion 24:03:10 Moved by Mayor Thurston to accept all financial reports from 10.1 to 10.5 as presented.

MOTION CARRIED

Motion 24:03:11 Moved by Councilor Waugh to have admin to revise the 2024 budget to show a 4% mill rate increase with a \$800 minimum tax rate, reflecting on what is expected for a return on investments, and bring back to a Special Meeting on April 11, 2024, at 2pm for discussion.

MOTION CARRIED

11. Correspondence

11.1. Letter to CEO – Budget 2024 – Municipal Affairs – Ric McIver

11.2. 2024 Minister's Awards for Municipal and Public Library Excellence – Municipal Affairs – Ric McIver

11.3. Review Municipal Government Act Requirement Related to ICF – Municipal Affairs – Ric McIver

11.4. County of Stettler – South Shore Growth Node Traffic Study

11.5. Buffalo Lake IDP Minutes – February 23, 2024

Motion 24:03:12 Motion Moved by Councilor Huff to accept the correspondence as information.

MOTION CARRIED

12. In-Camera Session: - Personnel – Land – Legal – Other

12.1. Personnel – FOIP Section 18 & 19 (Individual or Public Safety)

Motion 24:03:13 Motion Moved by Council Waugh to move into camera for Legal – Personnel – Personnel – FOIP Section 18 & 19, (Individual or Public Safety) at 12:48 am.

MOTION CARRIED

Motion 24:03:14 Motion Moved by Councilor Waugh to move out of camera for Personnel – FOIP Section 18 & 19, (Individual or Public Safety) at 1:06 pm.

MOTION CARRIED

13. Adjournment

Motion 24:03:15 Moved by Mayor Thurston to adjourns the meeting at 1:06pm.

MOTION CARRIED

Next Regular Council Meeting Date: April 17, 2024.

Public welcome to attend or stream/watch the video of the meeting on our YouTube channel.

Mayor

Chief Administrative Officer

**MINUTES OF THE SPECIAL MEETING
SUMMER VILLAGE OF WHITE SANDS
COUNCIL**

**held on April 11, 2024
Municipal Office #10, 19447 Hwy 12,
County of Stettler and electronically
Streaming on YouTube.**

Present: Mayor Lorne Thurston
Councilor Bob Huff (Zoom)
Councilor Ed Waugh
CAO, Melissa Beebe
Administrative Assistant, Erin Weinzierl

Absent:

Public: (0)

1. Call to Order:

Mayor Thurston calls the Council Meeting to order at 2:01 PM

2. Adoption of Agenda

Motion 24:04:11:01 Moved by Mayor Thurston to approve the agenda as presented.

MOTION CARRIED

3. Nature of Business

3.1. Draft 2024 Municipal Operating Budget

4. In-Camera Session: - Personnel – Land – Legal – Other

4.1. Economic or other Interest – FOIP Section 25-29 (Individual or Public Safety)

Motion 24:04:11:02 Motion Moved by Council Huff to move into camera for Economic or other Interest – FOIP Section 25-29 at 2:25 PM.

MOTION CARRIED

Motion 24:03:11:03 Motion Moved by Council Waugh to move out of camera Economic or other Interest – FOIP Section 25-29) at 3:25 PM.

MOTION CARRIED

Motion 24:04:11:04 Moved by Councillor Huff to approve budget changes of an increase of a 4% mill rate, an increase the minimum tax to \$850 for 2024, and to tentatively budget for a \$25.00 increase on minimum tax going forward.

MOTION CARRIED

5. Adjournment

Motion 24:04:11:05 Moved by Mayor Thurston to adjourns the meeting at 1:06pm.

MOTION CARRIED

**Public welcome to attend or stream/watch the
video of the meeting on our YouTube channel.**

Mayor

Chief Administrative Officer



Request For Decision

Agenda Item: 6.1

Revised Snow Removal Policy X

Issue:

Wording:

Please refrain from pushing snow from driveway across the municipal roadways once the roads have been plowed as any large snow deposits on the roadway can create hazards.

General:

At the March 20, 2024 meeting the following resolution was made.

Motion 24:03:03

Moved by Councilor Waugh to have administration revise the pushing snow from the driveway across the municipal road section of the Snow Removal Policy X and bring it back to the next council meeting on April 17, 2024, for council review.

MOTION CARRIED

Review:

Administration has reviewed other municipalities and expectations expressed by Council and have made changes to create a better balance and reworded based on discussion provided and review of other community policies, without creating adding additional issues and costs to the municipality. Updates are attached highlighted in red to show the changes for discussion.

Recommendation

Administration recommends approving the policy as amended.

Alternatives:

Author:

Melissa Beebe, CAO

SUMMER VILLAGE OF WHITE SANDS

Prepared by: Administration **Number:** X
Adopted by: White Sands Council **Date:** 2019 09 06
Amended: December 8, 2021 **Resolution#** 21:12:217
Amended: February 9, 2022 **Resolution#** 22:01:034
Amended: April 17, 2024 **Resolution#**

Title: Snow Removal for Property Access

Purpose: To provide guidelines to outline the levels of service that the Summer Village of White Sands may provide regarding roadway snow removal.

Policy Statement: Plowing of public roads is done as needed to ensure access for emergency vehicles and safe passage for other vehicles. The municipality maintains municipal snow plowing for smaller snow events but ~~will~~ may be dependent on contracting out plowing services during large snow events.

Snow plowing will commence immediately after an accumulated snow event of 4 inches (10 cms) or greater.

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The municipality does not have a guaranteed removal time but do provide the following levels of service as required:

- Priority Level 1:** Main roads: Buffalo Road, Jennifer Drive and Municipal Road
- Priority Level 2:** Transfer Site, Hall, Front Street and School Bus Routes
- Priority Level 3:** Lake View Avenue, 1st to 4th Street, Aimee Avenue, Destini Drive and Mackenzie Way.
- Priority Level 4** all other roads and cul-de-sacs including boat launch road loop.
- Priority Level 5** Boat launch Parking area and emergency lake access opening, Lake View Avenue Parking areas and windrow removal of Beach accesses.
- Priority Level 6** Jacks Pond Parking area and Gazebo Hill Parking area.

~~Please refrain from pushing snow from driveway across the municipal roadways once the roads have been plowed as any large snow deposits on the roadway can create hazards.~~ The municipality allows for pushing of snow from private property across the municipal roadways once the roads have been cleared as long as property owners are refraining from doing the following:

1. Leaving large deposits of snow and ridges on the roadway.

2. Do not plow large snow piles over culverts to create freezing and water back up issues on municipal land or affecting adjacent landowners.
3. Are not clearing down to gravel base or displacing road gravel into the ditches that impact maintenance and drainage in the spring.
4. The municipality encourages property owners to do their due diligence to maintain all snow accumulation within their properties to allow the municipality room to maintain snow deposits on public roadways.
5. If the property owner does not adhere to the guidelines 1 thru 4, then the property owner may be subject to a notice, possible enforcement of the clean up and subject to future refusal or cease and assist for private property snow clearing across public roadways.

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Plowing services do not include:

- Clearing driveways (including natural caused drifting snow drifts), sidewalks, walkways, paths or beach accesses
- Guaranteeing plowing by a particular time.
- A guarantee of complete ridge removal. (Staff will endeavor to not create a ridge during road clearing on all residential driveways that are no higher than six inches (6"), but they are given discretion as to whether any hazards are present, what the equipment can handle, and the priority level given to this service.
- Non-Permanent residents need to provide 72 hours' notice to the Municipal Office, during regular municipal operating hours for municipal plowed windrow or ridge removal for access to property.
- As the municipality does not have snow storage facilities and as such maintain snow plowing and storage within the current municipal road right of ways.





Request For Decision

Agenda Item: 6.3

Storing Docks and Mooring on the MR

Issue:

Motion 24:03:05 Moved by Mayor Thurston to refer to administration to review the Docks and Mooring Policy, review LUB, Community Standards and Public Lands Bylaws, and bring back suggestions and recommendations back to the next meeting on April 17, 2024, for discussion for temporary dock storage along the shoreline.

General:

March 20, 2024, Regular Council Meeting, council was presented a request for dock storage on the MR from a resident from the Mayor.

Administration has attached some policies that are in place at other Summer Villages around or near Lac St. Anne that can fit within the bylaws and policies that exist now.

Administration is looking for clear direction on the creation of a policy.

Review:

-

Recommendation

Alternatives:

Author:

Melissa Beebe, CAO



overcast clouds

Tue

Wed

Thu

Fri

Sat

Sun

Mon



12°C



10°C



Use of Municipal Reserves

The Summer Village of Yellowstone currently allows residents winter storage of the following items on the Summer Village’s Community Reserve Park/Municipal Reserve areas, however, these items MUST be removed by May 31st of each calendar year:

- boat lifts,
- boat hoists,
- pier sections.

All items that are not removed from the Community Reserve Areas by May 31st will be ticketed and towed.

All other storage and uses are considered unapproved encroachments onto Municipal Property and Public Lands. The Summer Village of Yellowstone is currently promoting the education of its residents to resolve the problem of encroachment. Encroachment happens when residents expand their yards and personal property onto public property. This can be done in many ways, including; planting trees, hedges, landscaping, gardens, fire pits, storage of RV’s, boat lifts, firewood, composters, grass cuttings, tree branches, installation of fences, building sheds, dumping garbage, etc. These items are not permitted on any public property, including municipal reserves, leased land, parks, utility right of ways, streets or any other property owned by the Summer Village unless strictly allowed by the Municipality.

[Policy 2-2015 – Boat Lift and Storage Removal](#)

Related Documents:

[User Guide for Dock Permits – Government of Alberta 2020](#)

[The Law & the Lake](#)



Summer Village of Yellowstone

Administrative Policy

Number	Title			
A-TRA-BOAT-1	Boat Lift and Pier Section Removal			
Approval	Approved		Last Revised	
(CAO initials)	Resolution No:	142-19	Resolution No:	085 - 23
	Date:	August 16th, 2019	Date:	June 16, 2023

Policy Statement

The Summer Village of Yellowstone requires that all privately-owned boat lifts, pier sections and pier stands be removed from the municipal reserve areas, public parks and parkways by June 1st of each year.

Reason for Policy

The Summer Village of Yellowstone has deemed it necessary to remove the boats lifts, pier sections and pier stands to provide consistent park maintenance. Removal of these items also allows all residents in the Summer Village free and unencumbered access to the municipal reserve areas, parks and parkways.

Related Information

The Summer Village of Yellowstone does allow for storage of privately owned boat lifts, pier sections and pier stands on the public parks and parkways during the period of September 1st to May 31st of each year. Storage of these items must be to the side of the municipal reserve, park or parkway, so as to not interfere with public access to the lake.

Residents may contact the Summer Village Administration during regular office hours Monday through Friday to arrange for access through a locked gate to a park to remove their boat lift and/or pier sections.

Responsibilities

Items stored on Municipal Reserves must be tagged with a Village-issued tag that will be distributed once a Village-assigned agreement has been signed with the Village. All items not tagged with the Village assigned tag are not permitted to remain on Municipal Reserves and parkways and will be removed.

Residents wishing to store items on the Village’s Municipal Reserves must complete an agreement form (Form YSMR-0623). Forms can be requested by contacting the Village office.

The owners of the boat lifts, pier sections, or pier stands will be responsible for removing their items from the municipal reserve, parks, or parkways before June 1st. The Summer Village may remove all privately-



Summer Village of Yellowstone

Administrative Policy

owned boat lifts, pier sections, and piers stands remaining on the municipal reserves, parks, or parkways between June 1st and September 1st of each year, as stated in Form YSMR-0623.

Disposition of Seized Item(s)

- Seized item(s) will be removed and stored at a secure municipal location for a maximum of 30 days, with all associated costs being charged to the owner of the item(s).
- To reclaim seized item(s) within the 30 days, a removal fee of \$100.00 is owed to the Summer Village in addition to the associated costs for the Summer Village to remove and store.
- After 30 days the seized item(s) will be sold or destroyed, at the discretion of the municipality, with all associated costs being charged to the owner of the item(s).
- If the seized item(s) is sold and the owner is unknown, the municipality will be paid their costs and retain all surplus funds.
- If the seized item(s) is sold and the owner is known, the municipality will be paid their costs and the remaining funds will be paid to the owner.

Revisions:

Resolution Number	MM/DD/YY
Res # 085 - 23	06/16/23



Summer Village of Silver Sands

Mailing Address:

Box 8, Alberta Beach, Alberta T0E 0A0

New Office/Courier Location:

2317 Township Road 545, Division No. 13

Lac Ste. Anne County, Alberta T0E 1V0

p: 587-873-5765 f: 780-967-0431

e: administration@wildwillowenterprises.com

w: www.summervillageofsiversands.com

FIRE BAN INFORMATION



EMERGENCY MANAGEMENT

USE OF MUNICIPAL RESERVES

Municipal Reserve Areas - Important Information

The municipal reserve areas throughout the Summer Village are intended to provide active or passive park and recreation areas and are intended to provide walking trails and enjoyment of the natural plant and wildlife for residents and their guests.

The reserve areas are not to be “annexed” into properties adjacent to them, to be cleared unless Council determines that areas need to be cleared of dangerous undergrowth or decay, to be used for the purpose of placing buildings or structures or extra storage of material or disposal of refuse, are not for camping or recreational fires of any kind and are not to be used for the storage of boat lifts or pier sections unless written permission is granted by the Summer Village.

The Summer Village will be erecting boundary signage throughout the municipal reserve areas and tagging and removing any items that are encroaching onto these areas. Please move or remove any items you may have on the Summer Village municipal reserve areas to your own property. Everyone’s cooperation in this matter is essential to the preservation of these precious lands.

Bylaw 282 - Use of Public Lands

Policy A-ADM-MR-1 Municipal Reserve Use for Storage of Boat Lifts & Pier Sections

Please note that if you are wishing to store your boat lift/pier sections on a municipal reserve within the Summer Village of Silver Sands over the winter months (September 1 to May 31), you will need to send a written request to the Summer Village (can be emailed to: administration@wildwillowenterprises.com) detailing the item(s) to be stored, the municipal reserve and the location on the municipal reserve you are requesting your item(s) be stored. Your request will then be considered by the Summer Village and you will be advised accordingly.

Map of Summer Village



Number	Title		
A-ADM-MR-1	Municipal Reserve Use for Storage of Boat Lifts and Pier Sections		
Approval	Approved		Last Revised
(CAO initials)	Resolution No:	166-22	Resolution No: -
	Date:	Sept 30, 2022	Date: -

POLICY STATEMENT

The purpose of this policy is to provide direction for the ongoing management of Summer Village Municipal Reserve lands respecting the storage of boat lifts and pier sections on these lands.

PURPOSE

The Summer Village of Silver Sands has deemed it necessary to put a policy in place with respect to the use of municipal reserves for the winter storage of boat lifts and pier sections in order to provide continued management of the reserve areas, to provide residents with strict guidance for use, to address liability and safety concerns, and to continue to utilize the reserve areas as they are intended which is to provide active or passive park and recreation areas and to provide walking trails and enjoyment of the natural plant and wild life for residents and their guests

REGULATIONS

1. The Summer Village, ANNUALLY, upon written request, will review and consider residential use of Municipal Reserve areas for the storage of boat lift and pier sections during the period of September 1 to May 31 of each year. Upon approval from the Summer Village, a letter of permission and a tag will be issued. It is important to note that the Summer Village may not be able to accommodate all requests that are received.
2. Areas within the Municipal Reserve lands that are already cleared of vegetation and that are available for the winter storage of boat lifts and pier sections must already exist, no further infringements will be allowed and no cutting of trees or vegetation will be authorized to accommodate additional space.

RESPONSIBILITIES

1. It will be the responsibility of the owner of the boat lift or pier section to ensure they have made a request to the municipality and have received written permission and a municipal tag prior to utilizing the Municipal Reserve lands between the period of September 1 and May 31 of each year. Any unauthorized use will result in the tagging and removal of any item(s).
2. It will be the responsibility of the owner of the boat lift or pier section to ensure removal of their item(s) from the Municipal Reserve land is completed prior to June 1st. The Summer Village will tag and remove all boat lifts or pier sections remaining on the Municipal Reserve lands between June 1 and September 1 of each year.
3. Any approval under this policy is in no way an authorization that may be required through the various Provincial and Federal agencies for the placement of mooring structures in or near Alberta Waters. Residents must refer to current Provincial legislation under Alberta Environment and Parks respecting the Disturbance Standard for Temporary Seasonal Docks and other Mooring Structures for Personal Recreational Purposes and Federal legislation under the Department of Fisheries and Oceans Canada.

REVISIONS

Resolution Number	MM/DD/YY

Dear Admin and Council,

Re: Storage of docks and lifts on Village MR

I had an enquiry from a rate payer regarding the fact that the lake levels are so low that he feels there is no use putting his dock in this year. Normally he would not be able to store his dock and lift on the shore over the summer.

Last year was already challenging with the lake level being so low that folks were not able to store their boats close to shore. This year is anticipated to be worse.

According to our Land Use Bylaw and our Community Standards Bylaw, trailers, RVs, docks, boats etc. are not permitted to be stored on Village MR or ER. Historically, since the Village was formed in 1980, docks and lifts have been stored along the lakeshore. This has been an accepted practice as long as they are not left on shore over the summer months. They are normally stored well off the beach to prevent winter ice heaves from damaging the equipment. They have been allowed to remain along the shore because of the potential environmental damage that would likely be inflicted if they were all pulled off every year. We have two kilometers of beach and many docks are not close to a beach access so would have to be dragged along the beach until they reached an access.

Mother Nature has presented us with a problem. I recommend that we include a paragraph in the Bylaws that would indicate that registered docks and lifts are permitted to be stored on lakeshore MR during winter months and during those summer months where lake levels are so low that a boat would not be able to be operated close to shore. If equipment is stored on Village MR outside of these parameters, i.e. during summer months where the lake level is sufficient to support a boat close to shore, the owner will be required to remove it or the Village will remove it and costs will be charged back to the owner.

Thank you for your consideration on this matter.

Sincerely,

The Old Gray Mayor
Lorne



Request For Decision

Agenda Item: 6.2

Bylaw 201-24 Fees & Service
Bylaw

Issue:

As part from the MGA the municipality must have a bylaw that lays out their fees for services. This bylaw has been created and last reviewed in 2022.

General:

It is recommended to review a municipality's fees and service bylaw on a regular basis. A fees and service bylaw to establish fees, rates and charges for services provided by the Summer Village of White Sands.

This Bylaw is being updated to reflect better the requests of services that the Office receives and how to better reflect offsetting staff costs for the services provided.

Review:

Since reviewing the bylaw and comparing to other municipalities, Schedule A needs some revision to stay current with the costs associated with providing the services to the municipality.

Changes:

- Tax Certificates from \$25 to \$30 each
- Letter of Compliance from \$50 to \$150 and added the contingency of a maximum ten (10) business days for completion.
- Photocopying/Printing added for \$0.50/page
- Improved the wording for Tax Notification for what fees will be put back on the property.

Added:

- A fee for faxing and scanning \$0.75/page
- Notice of Recall Petition Application as per the MGA section 240.2(3)(b), which is \$500 non-refundable application fee.
- Outstanding Accounts Receivable 2%/mo
- Public Works Tasks performed for ratepayers - \$/hr at a minimum of 2 hours and must sign Indemnity Agreement before commencement of work.
- Encroachment Agreements \$300.00
- Laminating \$1.00/page
- Land Titles Property Search \$25.00
- Tax Assessment Search \$15.00
- Variance Request fee \$100/variance request

The original bylaw is attached to the package to be viewed and compared to the bylaw.

Recommendation

Administration recommends council to approve the first reading of Bylaw #201-24 "Fees and Service Bylaw".

Alternatives:

1. Council may not approve first reading.
2. Council may approve first and second reading of the bylaw.
3. Council may approve first and second reading, and motion to defeat the bylaw on the third reading.
4. Council may table to next meeting for further review.

Author:

Erin Weinzierl, Administrative Assistant
Melissa Beebe, CAO

In the Province of Alberta
Bylaw #185-22
“Fees and Services Bylaw

A Bylaw of the Summer Village of White Sands, in the Province of Alberta, to establish fees, rates and charges for services provided by the Summer Village of White Sands;

WHEREAS pursuant to the Municipal Government Act, Chapter M.26 Revised Statutes of Alberta, 2000, and regulations as amended time to time, Council may establish by Bylaw, for services provided by or on behalf of the municipality;

NOW WHEREAS, under the Authority of the Municipal Government Act, the Council of the Summer Village of White Sands, in the Province of Alberta, enacts as follows:

1. This Bylaw may be cited as the “Fees and Services Bylaw”;
2. That fees and charges be established for the services provided by the Summer Village of White Sands in accordance with “Schedule A” attached hereto;
3. That the Chief Administrative Officer or designate has the authority to reduce or waive the imposition of any fees and charges set out in “Schedule A” for reasons that qualify as an emergency.
4. That fee for all permits issued under the Alberta Safety Codes Act shall be collected by an accredited agency on behalf of the Summer Village of White Sands at time of permit issuance, in accordance with the permit fees established by that agency, in accordance with provincial and municipal legislation.
5. Bylaw #82-99 in the Summer Village of White Sands and any other previous bylaws are hereby rescinded.
6. This Bylaw shall come into effect upon third and final reading.

READ a first time in open Council this 12 day of January 2022.

READ a second time in open Council this 8 day of March 2022.

READ a third and final time in open Council this 8 day of March 2022.

Chief Elected Official

Chief Administrative Officer

Schedule A
Fees and Services Bylaw #256-21

Administration:

Tax Certificates: \$25.00 for all written requests for tax or assessment information including tax certificates

Letter of Compliance: \$50.00 for Letter of Compliance under current Land Use Bylaw

NSF Cheques: Cost equal to charges of returning financial institution

Tax Notification: Cost equal to charges from Alberta Land Titles Registration and or advertising costs for public auction

Tax Notice Reprint/copying of Property/Development File Documentation: \$15.00

Photocopying or Printing: \$0.50 per page

Development Permits:

Development Application Fee:

- | | |
|---|--|
| 1. Development Permit Fee (Non-refundable) | \$100.00 |
| 2. Recreational Vehicle parking Fee
(Per Unit on parcels with no approved Dwelling Unit) | \$300.00 |
| 3. Subdivision Development Fee: | \$500.00
And a Per lot fee of \$125 |
| 4. Subdivision Development Appeal Fee:
(Refundable if appeal is in favour of applicant) | \$200.00 |

Performance Bonds (Construction)

- | | |
|----------------------------|---------------------|
| 1. Single Family Dwellings | 5% of Project Value |
|----------------------------|---------------------|

Assessment Review Board Complaints: \$50.00 per parcel
(refunded with assessment change or favourable board decision)

(No GST charged on the above items)

Alberta Safety Codes Permit Fees

All permits issued by the Safety Codes Agency under contract with the Summer Village of White Sands are subject to a separate fee remitted to the Alberta Safety Codes Council on behalf of the Summer Village of White Sands. These fees are not included in attached Schedule A and will be levied in addition to municipal permit fees and administered by the contracted accredited safety code agency. These include Building, Electrical, Plumbing, Natural Gas, Private Sewage, etc.

Schedule A
Fees and Services Bylaw #201-24

Administration:

<i>Accounts Receivable</i>	\$25.00/account
<i>Transfer to Taxes</i>	
<i>Boat Mooring/Dock Application Fee:</i>	Please refer to Policy XIV Piers, Wharves, Docks, Moorings, and Boatlifts
<i>Encroachment Agreement:</i>	\$300.00
<i>Fax/Scan Documents:</i>	\$0.75 per page
<i>FOIP Requests:</i>	\$25.00 application fee + costs from FOIP Regulation "Schedule 2: Freedom of Information and Protections of Privacy Act: Fees Schedule"
<i>Laminating</i>	\$1.00 per page
<i>Land Titles Property Search:</i>	\$25.00
<i>Letter of Compliance:</i>	\$150.00 *Maximum of ten (10) working days to complete
<i>Notice of Recall Petition Application:</i>	As per the MGA section 240.2(3)(b)
<i>NSF Cheques:</i>	Cost equal to charges imposed by the returning financial institution.
<i>Outstanding Accounts Receivable:</i>	An interest charge of two per cent (2%) per month shall be imposed on all accounts receivables that remain unpaid for thirty (30) days from the date of the invoice and the interest rate shall not be compounded.
	For accounts that are not transferable to the corresponding tax roll, the Chief Administrative Officer or their designate may obtain a collection agency to recover unpaid accounts after ninety (90) days.
	Returned payments shall be charged back to the appropriate account. Any service charges, as outlined in the current Fees and Service Bylaw shall be charged to the account.
	Performance Bonds are not subject to this penalty.
<i>Photocopying or Printing:</i>	\$0.50/page
<i>Room Rental:</i>	At the discretion of the CAO
<i>Tax Assessment Search:</i>	\$15.00
<i>Tax Certificates:</i>	\$30.00 for all written requests for tax or assessment information including tax certificates.
<i>Tax Notice Reproduction/copying of Property/Development File Documentation:</i>	\$15.00
<i>Tax Notification:</i>	Cost equal to charges from Alberta Land Titles Registration, cost equal to any fees by a third party contracted by the Summer Village of White Sands, and cost equivalent to any expenses for advertising for public auction, including a title search.

Development Permits:

Development Application Fee:

Development Permit Fee (Non-refundable): \$100.00

Development Permit Amendment Fee

Only when the previous permit for the same development has been accepted and given a "Notice of Decision" letter can the permitter ask for an amendment to the plans. \$50.00

Recreational Vehicle parking Fee (Per Unit on parcels with no approved Dwelling Unit): \$300.00

Penalties for Offenses As per the Land Use Bylaw

Request for Variance

This is an additional fee from the development application fee \$100 per Variance

Subdivision \$500.00 + \$125 per lot

Development Fee:

Subdivision

Development Appeal Fee (Refundable if appeal is in favour of applicant): \$200.00

Performance Bonds (Construction)

Single Family Dwellings 5% of Project Value

Assessment Review Board Complaints:

(refunded with assessment change or favourable board decision) \$50.00 per parcel

Public Works

Public Works tasks performed for ratepayer: \$90 per hour, two (2) hours minimum.
*Signed Indemnity Agreement before the commencement of work.

(No GST charged on the above items)

Alberta Safety Codes Permit Fees

All permits issued by the Safety Codes Agency under contract with the Summer Village of White Sands are subject to a separate fee remitted to the Alberta Safety Codes Council on behalf of the Summer Village of White Sands. These fees are not included in attached Schedule A and will be levied in addition to municipal permit fees and administered by the contracted accredited safety code agency. These include Building, Electrical, Plumbing, Natural Gas, Private Sewage, etc.



Request For Decision

Agenda Item: 7.1
Short-Term Rental Survey
Feedback Results

Issue:

Short Term Rentals Agenda item and their council discussion. Council motioned (24:02:10) to have a survey created by administration to have feedback from the community.

General:

February 21, 2024, Short Term Rental concerns were presented to council at the regular council meeting.

It was decided to get feedback from the residents through a survey and one was sent out. The survey was sent out to the public on February 27, 2024, and closed on March 12, 2024 @ 2:30 pm.

Notification of Survey:

- Email List
- Newsletter
- Facebook Page
- What's Up at White Sands page
- Website

A report was created after the survey closed and feedback results are attached.

Administration contacted ASVA to pose the question on how other summer villages in Alberta deal with short term rentals. See attached.

Review:

- There was a total of 181 residents who responded to the survey
 - 65.2% responded as part time residents
 - 34.8% responded as permanent residents.
- Out of 181 responses 57.5% answered they did NOT have issues with Short Term Rentals, while 42.5% answered that they did.
- Out of 174 responses 71.3% felt that the Community Standards Bylaw 196-23 was sufficient, while 28.7% voted no.
- Out of 175 responses, 50.3% said "Yes" to increase bylaw enforcement, while 49.7% voted "No".
- Questions 9 and 10 were open-ended questions when the respondent can comment on each question.
 - Question 9 had 69 responses that touched on budget, questioning of complaints, suggestions, speaking to the community, taxes, Bylaw

enforcement/RCMP, bylaws, putting the responsibility on the property owner, no need of change/no problems, survey, residents can cause the issues, have no short term rentals.

- Question 10 had 91 responses that touched on short term rentals have a positive and negative impact on the community, new concepts/new bylaw, responsibility on the property owner/no action needed by council right now or not at all, suggestions for regulating short term rentals, raising concerns, current issues are not from short term rentals, enforcement/current bylaws, waste of time/lack of evidence of the issue, comments to council, and added information/misc..
- Administration reached out to other municipalities about how they deal with short term rentals. Six summer villages in Alberta replied to our inquiry through the ASVA and they have amended (or in the process of amending) their land use bylaws to allow but have conditions such as apply through a development permit, certain criteria and rules, business licensing.

Recommendation

Administration recommends tabling to the next meeting on April 17, 2024, to allow council to review.

Alternatives:

1. Council may take the findings presented as information.
2. Council may motion to amend the land use bylaw to include the use of short term rentals with conditions.
3. Council may motion to amend the land use bylaw to not allow the use of short term rentals.

Author:

Erin Weinzierl – Admin. Assistant
Melissa Beebe – CAO

Results from the Short Term Feedback Survey

Why was a survey created?:

On the February 21, 2024, Regular Council Meeting, Council placed the concerns of having short term rentals in the Summer Village of White Sands and discussed the agenda item. Council motioned to have a survey created by administration to have feedback from the community.

How the Survey was Shared:

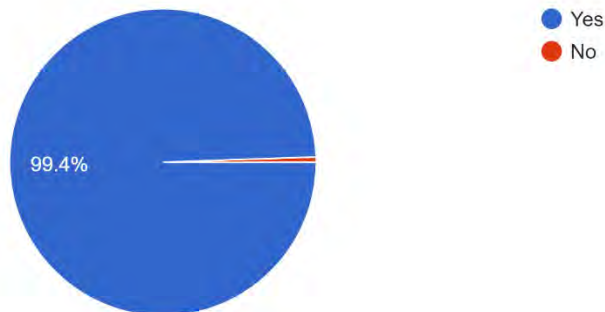
The survey was sent out to the public on February 27, 2024, and closed on March 12, 2024 @ 2:30 pm. It was shared through the newsletter list (emails), Facebook (our page and What's up at White Sands group), and published on the home page of the website. Periodically, we bumped the post up on the Facebook Group and "pinned" the post to the top of the municipal Facebook page to be seen easily.

Survey Question Results:

The survey had 181 people respond.

1. Are you a resident of the Summer Village of White Sands?

181 responses

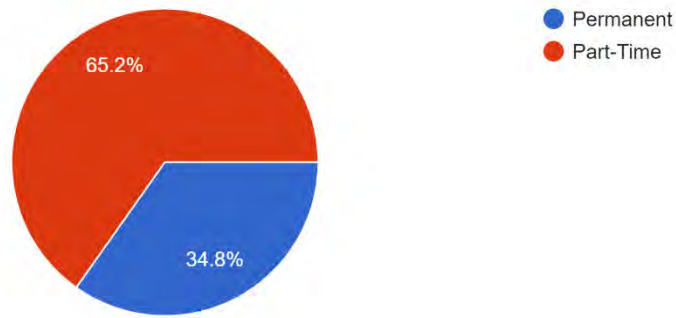


Out of 181 responses for Question 1

- 180 voted yes
- 1 voted no

2. If you answered "Yes" in Question 1, are you permanent or part-time resident?

181 responses

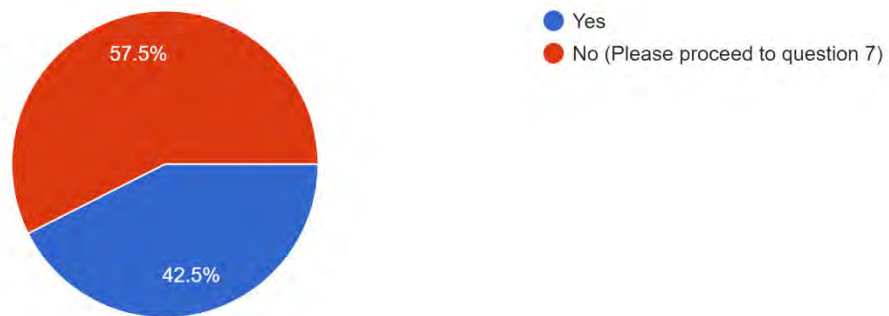


Out of 181 responses for Question 2

- 118 voted Part-Time
- 63 voted Permanent

3. Do you feel short term accommodation rentals are an issue now or will be in the future in the Summer Village?

181 responses

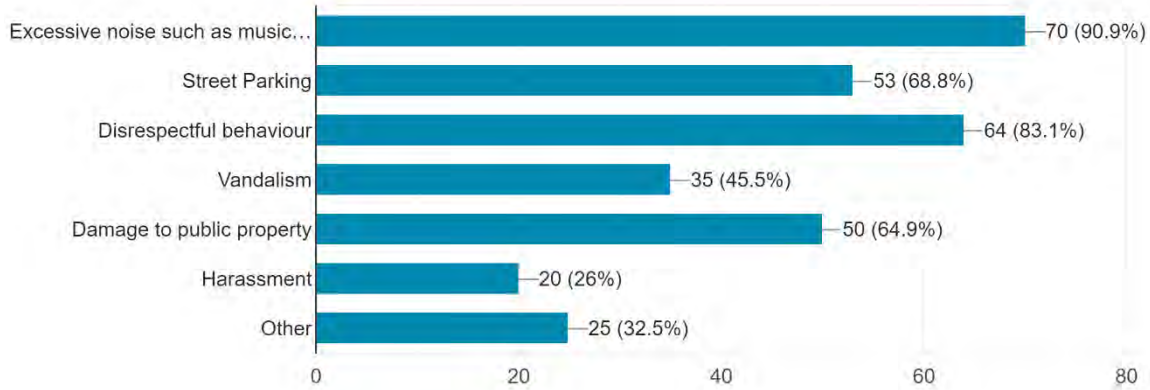


Out of 181 responses:

- 104 voted No
- 77 voted Yes

4. If you answered "Yes" in Question 3, please check off all the concerns you believe are related to short term accommodation rentals.

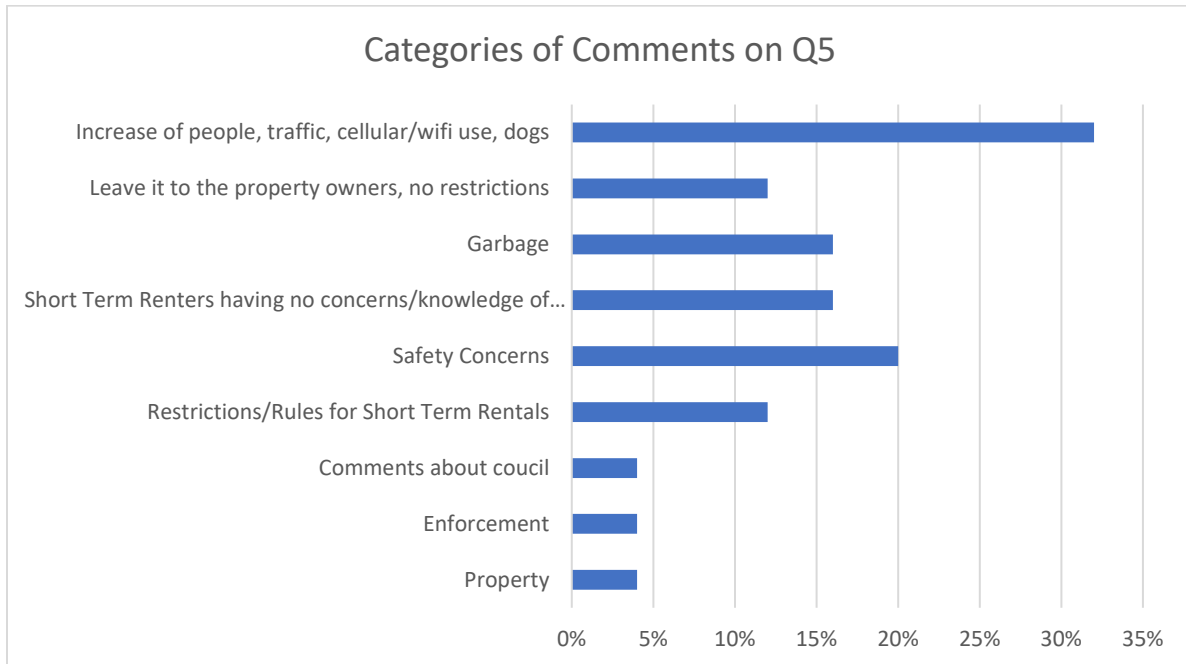
77 responses



Respondents who voted "Yes" on Question 3, were to continue on to the following questions while if they had voted "No" they were to skip to Question 7. Questions 4 -6 refer back to if the respondents believed there is a problem, what are their concerns, an open-ended question to add other concerns that was not listed in Question 4, and if they believed a business license bylaw for short term rentals should be implemented.

5. If you chose "Other" in Question 4, please list your additional concerns below.

28 responses



The following 28 responses have been broken into categories:

Increase of people, traffic, cellular/wifi use, and dogs: 8/25 – 32%

- “Bringing in excessive amount of people to rent, plus dogs running freely on beach.”
- “Traffic and increase amount of people”
- “Small cabins or larger ones, jam packed with to many folks ,also no one on site to control.”
- “Dogs on the loose, feces not picked up.”
- “More dogs off leash.”
- “Traffic, wifi use.”
- “I believe all the above in question 4 are applicable. Short rentals appear to attract multiple families renting one home. This can definitely contribute to more noise , traffic etc.”
- “Extra vehicle traffic, road ware, speeding, parking, noise, etc”

Leave it to the property owners, no restrictions: 3/25 – 12%

- “Their property, their choice. If renters perform any concerns outlined in number 4, fine the property owner.”
- “There could be some concerns, but I am supportive of allowing short term rentals without adding extra regulations.”
- “The curent bylaws cover the Resposibility of an Owner of Property for all conditions in question ‘4’ . Subletting Owner's Property, for any reason Will be the Owner's Responsibility to "Police" the Sublet/Tennet. Violation of any bylaw. The Counsel/CAO has the resposibiliy is to inforce the Current Bylaws.”

Garbage: 4/25 – 16%

- “Garbage left on beach and in the lake, broken trees on reserve used for firewood.”
- “Garbage at the beach and dumpsters.”
- “Garbage/litter; Reduction in property values”
- “Glass bottles on beach and in the lake, witnessed this happening”

Short Term Renters having no concern/knowledge of Bylaws: 4/25 – 16%

- “Short term renters will not have the care and concern that we have for our village”
- “Lack of accountability for actions, as it is not their home, not their neighbours.”
- “Investors purchase just for the intent of profit ; not with the intent of being part of the community.”
- “Non-understanding and /or following of summer village rules/bylaws/etc.”

Safety Concerns: 5/25 – 20%

- “Do not feel safe with constant stream of strangers across the street. Barking and aggressive unattended dogs.”
- “Abundance of strangers in the community. It’s of major concern to the parents of minors.”
- “Theft, has already occurred on my lot”

- “Trespassing and Theft”
- “Inappropriate use of quads, excessive speed, following laws and courtesy.”

Restrictions/rules for short term rentals: 3/25 – 12%

- Solution is to Limit each resident to two properties max. Having one for your family overflow is ok.
- Fire insurance coverage by property owner
- Enforcement / involvement of the property owner is a priority . If absentee owner , in my experience in Calgary , increased likelihood of problems that make life unpleasant for surrounding homes . I do not believe the property owner needs to live at lake , however not out of the country or province ..

Comments about council: 1/25 – 4%

- This is a very leading/biased questionnaire. The issue would for me would be the council trying to take control of something that should be the control of the property owner.

Enforcement: 1/25 – 4%

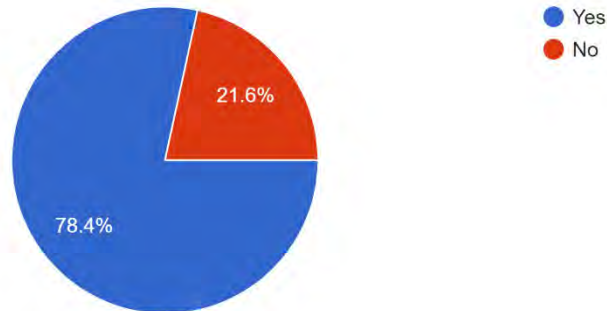
- “Enforcement / involvement of the property owner is a priority . If absentee owner , in my experience in Calgary , increased likelihood of problems that make life unpleasant for surrounding homes . I do not believe the property owner needs to live at lake , however not out of the country or province ..”

Property: 1/25 – 4%

- “Would this affect our property value?”

6. If you said "Yes" to Question 3, should there be a licensing bylaw for short term rental accommodation properties?

88 responses

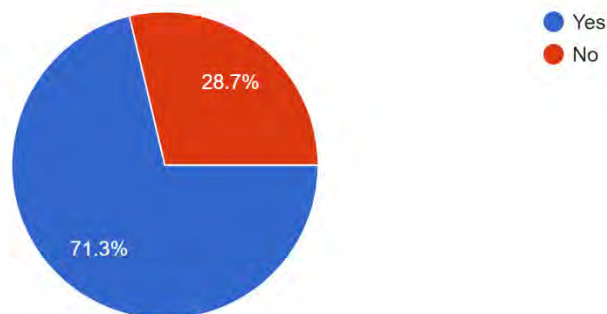


Out of 88 responses

- 69 voted "Yes"
- 19 voted "Non"

7. The current Community Standards Bylaw 196-23 prohibits certain activities in order to prevent and compel the abatement of noise, nuisances, uns...at arise with short term accommodation rentals?

174 responses



Out of 174 responses

- 124 voted "Yes"
- 50 voted "No"

For Questions 8 and 9 we provided some information about how the municipality currently deals with bylaw complaints and what it would look like if we were to move to have a bylaw officer. The information given was:

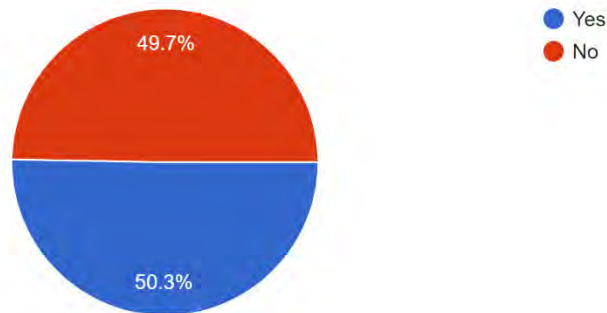
“Municipal Bylaw Enforcement is dealt with through written complaints. The contracted Enforcement officer investigates the bylaw complaint based on a \$120.00/hourly rate. Depending on the type of bylaw complaint, it can range from 2-3 hours, including: follow-up and travel time.

In 2023 the municipality paid out \$1,000.00, 2022 was \$0, 2021 was \$500.00, for Bylaw Enforcement. Tickets issued may require a court appearance which would include legal fee costs on top of enforcement costs.

A \$50,000 budget allocation if the municipality is proactive and increased enforcement hours from complaint based to a weekly visual scheduled presence.”

8. Are you in favour of having the municipality be more proactive with enforcement in the Summer Village as part of their budgeting process?

175 responses

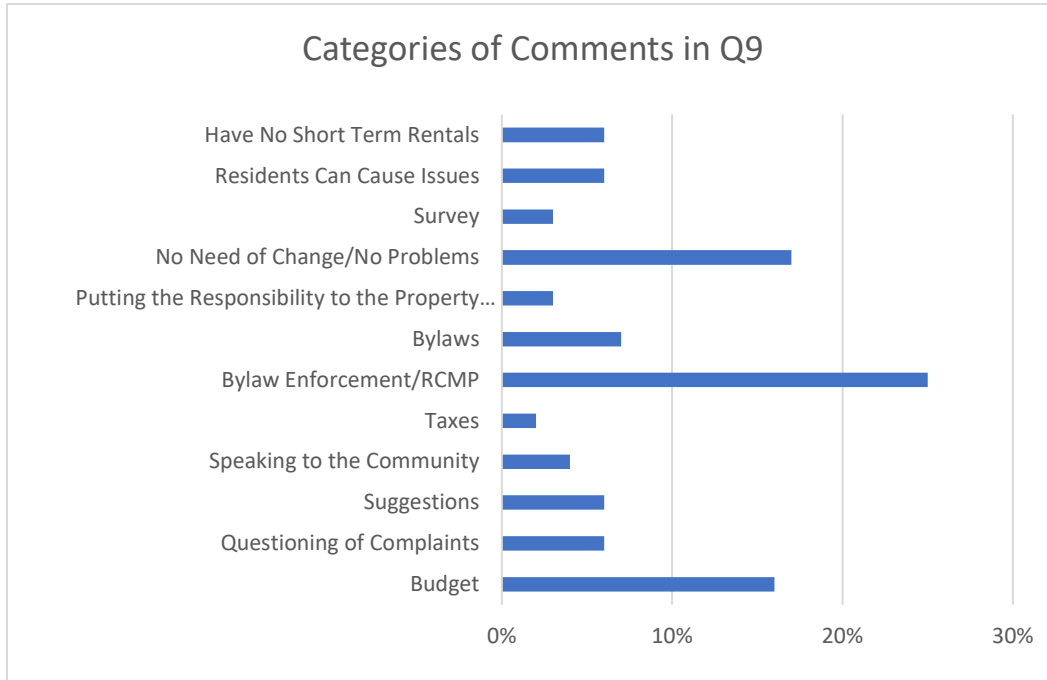


Out of 175 responses

- 87 voted “Yes”
- 88 voted “No”

9. If you answered "No" to Question 8, please provide additional suggestions for councils' consideration.

69 responses



Budget: 11/69 – 16%

- "Council needs to look at ways to cut costs not more ways to spend money"
- "Not if you think you need to budget \$50,000 for bylaw enforcement"
- "So you want to budget \$50k when you spent \$1500 makes no sense"
- "Why the huge jump to \$50 000 from \$1500 in the last three years. Seems like our money could be better spent."
- "Budget \$50k for bylaw enforcement when all you have spent in 3 years is 1500 ludicrous"
- "Budgeting \$50,000 for costs that have an aggregate value of \$3,000+ over the last three years seems overly excessive. I'm not sure what the reason for the question is. Is this related to anticipated enforcement costs based on shoet term rentals? How will the costs be allocated if the call is for a short term rental complaint. This seems to be predicting a problem that may not ever exist. Do we actually have a problem with short term rentals? These questions don't provide any fact based evidence that it does."
- "Raising the budget to \$50 000 seeing the last three years used \$1500 seems extreme."
- "We don't feel that spending \$50,000 when clearly there has not been any major concerns for the last 3 years is justified. If anything add CCTV around hall, garbage areas and waterfill station."

- “Less money towards enforcement as \$50 000 is out of line with the last three years of spending.”
- “I don't have any issues with noise. I would think that money would better used toward upgrading the hall or other community improvements.”
- “It doesn't seem like the requirement is there given how little was paid out in the last 3 years.”

Questioning of Complaints: 4/69 – 6%

- “Are the 2023 complaints just for short term rentals? It doesn't seem necessary for that large of a budget when only \$1000 was paid out in 2023. This can be a consideration in the future if the complaints increase significantly.”
- “I'm not sure if there is a specific area of concern that this survey is looking to resolve? If we have bylaws they need to be enforced to be taken seriously, but I'm not sure to what extent that is happening or needed? We seem to focus on what is an issue to a few? Has there been an issue with short term rentals? Is it any different than what happens at other properties?”
- “How many serious complaints are there?”
- “We're torn with this as we hear of property going missing so we recognize the need for more enforcement, but hesitate to agree as we have questions on how that 50K would be spent. Is it as simple as hiring a security firm to patrol or is there actual bylaw enforcement that may have the ability to enforce fines for minor infractions? How often would the community be visited? Would this affect our taxes in any way?”

Suggestions: 4/69 – 6%

- “More community involvement, "property buddies" (watching out for neighbors properties), what's app group to join to report and get information on suspicious behavior or significant issues where information can be shared amongst owners”
- “I believe there should be an internal methodology/approach for logging complaints, and after “X” number of complaints are received THEN someone can investigate.”
- “More signage.”
- “I feel this money could be allocated for cleaner safer beach coast lines, updated play structures, dock storage facility to make year round living have a nicer and tidied appearance.”

Speaking to the community: 3/69 – 4%

- “I believe there should be an internal methodology/approach for logging complaints, and after “X” number of complaints are received THEN someone can investigate.”
- “I think it's a good thing to periodically remind all residents of the bylaws. However, I would like to see the residents of White Sands try to work together to build a community built on mutual respect instead of focusing on implementing more rules and policing. For example, if people are using quads or golf carts RESPONSIBLY within the summer village, I don't feel they

should be penalized. However, if people are abusing that privilege then they should receive a warning and then be held accountable should there be more infractions. Enforcing more rules on ALL of us is going to have the opposite effect (creating resentment and a decreased sense of community). “

- “I think that this nice village is over regulated and destroying the freedom for families with children.”

Taxes: 2/60 – 2%

- “Taxes are high enough”
- “The fact there have been so few complaints in the past few years and there have been short term rentals in the village for that same length of time shows there is not a problem. Don’t waste out tax money on this item, there are much better uses for those funds. A few squeaky wheels who happen to complain loudly should not be the reason the entire village has to deal with lesser services as the budget is used up else where.”

Bylaw Enforcement/RCMP: 17/69 – 25%

- “If we deal with each complaint on a individual basis, as it does not seem to be an issue at the present moment, and this is a recreational community that does not need serious enforcement.”
- “It seems to me that it would be a lot less expensive to call by-law enforcement as we require them. How do we intend to pay \$50,000....increase taxes?”
- “Council should have the authority to investigate any lawbreakers and give a warning. They should be able to approach the lawbreakers, and if the lawbreakers continue to break the law, Council should be able to issue a fine. This summer village is for families to vacation at and if we police to heavily, families will move out and the village will fall apart. It has been going well for many years, so our recommendation is to not stir up people when all they want is to spend vacation time with family and friends. The permanent residence continue to be a resource for the village. They watch-over summer residence properties, they report if there are any issues, they contact the neighbors if there are issues, they help keep the village clean, they volunteer and much more. The village is unique because it is mostly a vacation village and it should remain that way.”
- “Have police only come out when called. The police come out on a Wednesday afternoon when it is quiet. Don't waste the rate payers money on Wednesdays.”
- “The golf cart situation has gotten ridiculous in the last few years. Multiple young children crammed in a cart with one of them in charge, driving around repeatedly. It's shocking that serious crashes haven't happened yet. Unleashed, wondering dogs onto private property is another annoying issue. Not all dogs are friendly, especially when their own space is being invaded. Enforcement of bylaws are needed.”
- “Use the contracted officer and see how much is spent over the next 5 years. You can budget 2k for next year based on the last 3, but 50k seems excessive for 3 years history of costs.”

- “Rather than a weekly visit I would suggest a as needed contract based on resident complaints as council sees fit.”
- “Instead of focusing on short term rental bylaws and throwing money at a \$50,000 weekly visual budget, this money would be much better spent enforcing the issues that include permanent residents ie. personal belongings cluttering/being left on the beaches, an over abundance of docks taking over beach spaces (docks should be public and more of them), the cleaning up, maintenance and updating of beach spaces (grooming equipment, etc) and playgrounds/recreational areas.”
- “RCMP is the legal support. Not the responsibility village.”
- “Having a bylaw officer out every week is excessive. I would suggest it remain as complaint based and educate residents on how to make a complaint.”
- “Share the new bylaw with residents first hopefully most will comply Keep bylaw enforcement to a minimum and only use as needed Minimum dollars spent is better”
- “We don’t need a weekly visual reminder which would end up just costing the village more money. If there is a complaint, then it should be dealt with but I don’t feel we need to allocate extra funds to pay for Bylaw officers. This is a summer village and is supposed to be fun, extra Bylaw officers walking around will only reduce the welcoming feeling for current and new residents.”
- “We don’t need a bylaw officer policing us”
- “RCMP can deal with issues that just communicating with the people can’t.”
- “Currently the ByLaws are enforced on a reactive situation which in my view is working and keeping the spend down. Unless there is substantive evidence that it is not working, I am not in favor of moving the spend from current 2023 of \$1000 to anything close to \$50,000 suggested. White Sands is a laid back community where neighbors generally have respect for each other and I would not support over indexing on the ByLaw enforcement costs. This to me would push us close to a "Police State" situation which nobody wants.”
- “I don’t like the wording of question #8. It depends on council’s decision. I think if you do decide to move forward with allowing short-term rentals, then you absolutely have to budget the \$50,000 to deal with problems. If not, I think we can continue addressing any issues as they arise.”
- “A \$50,000 the allotment should be more than enough to cover the cost of investigating a bylaw complaint of this nature. Deciding if the complaint is valid and not vindictive is the challenge. Neighbour's aren't always "friendly" .”

Bylaws: 5/69 – 7%

- “Bylaw 196-23 and Land Use Bylaw 186-22 are generally adequate subject to specific issues being identified.”
- “The bylaw is absolutely inappropriate as it goes way too far. Under this bylaw innocent people cannot compost vegetative material, children cannot express fun by joyfully screaming while playing in the water, residents can’t have a small fire pit in own yard, drive off road vehicles on public lands, etc. It’s far too controlling and takes away too many rights. It needs to be rewritten in a more fair and democratic way. I definitely do NOT support

enforcing, let alone increasing enforcement of this overreaching bylaw that serves only the small minority of White Sands.”

- “I believe the rules/bylaws currently in place in White Sands are more than sufficient to address all concerns including the one-off occasional issues that arise. In fact, even though they were just adopted this past September; I suggest that the bylaws do need to be reviewed and revised once again; however, with a more community based focus rather than with the punitive overreaching language that currently exists. More and/or a stronger enforcement of existing rules is not conducive to building a stronger more vibrant community. We do not need more "policing" in White Sands we need more community looking out for each other. Social pressure is far more effective and humane than enforcement. We are better than this. Do we really need laws like the following? (i) Failure to cut grass to 15 cm? Do we want manicured lawns or more natural lake setting? Think this through a bit . . . (vii) & (ix) directly contradict each other. And leave nature alone! Section 2 - 5. This whole noise bylaw borders on the ridiculous! So kids can't yell or scream in pleasure at the beach??? Sorry that just does not happen. 21. Entering a premise with only notice but not permission . . . no legal in Canada or any other democratic country. In Canada I believe the police need a warrant issued by a judge. 27 and 28. Really? We have these two as bylaws? I have travelled extensively throughout the world and to my knowledge only two countries in the world have such a bizarre "law" spitting bylaw . . .Singapore and China. Enough said.”
- “Maybe we need to just relax and enjoy the lake. Less bylaws, less enforcement, and don't Think short term rentals are a negative - if anything they'd be positive.”
- “Less enforcement, less rules,”

Putting the Responsibility to the property owner: 2/69 – 3%

- “No, pass on all additional costs onto property owners. Less involvement from municipality”
- “The host of any rental property should be responsible for their renters.”

No Need of Change/No problems: 12/69 – 17%

- “Things are good no need to mess with anything”
- “I think we are ok - not sure what enforcement you mean.”
- “I don't feel there is a necessary problem And the RCMP are available when needed”
- “I do not believe it is a problem at the present.”
- “Why mess with something that's working fine”
- “It will not add to our enjoyment of the Summer Village to have vigorous enforcement, it will make everything more petty and annoying. I don't think we have problems, and property owners are generally diligent and happy citizens. Someone looking for infractions will always be able to point out some technicality to generate infraction revenue and that is super annoying to people just seeking quiet enjoyment.”
- “Leave it as it is
- “Nothing is wrong or has happened so leave it alone”

- “Only enforce when needed. why pay more than necessary, maybe look into security services available, that could help with the problem.”
- “I think by complaint is fine. If all we've historically spent is around \$1000 why spend 50x that. Not something I want my property taxes going towards. I could perhaps understand having a scheduled visual presence on long weekends but I see no need for every week, especially in the winter. \$50,000/52 weeks/\$120/h is 8 hours every week of the year. Every week seems excessive, especially for a summer village where population outside of May to September is quite low.”
- “It works fine the way it is.”
- “I feel this is not required at the moment and is not a good use of the community's funds.”

Survey: 2/69 – 3%

- “Your survey is very unclear. You bring up unsightly properties - are we talking about short term rentals or other issues? Be clear.”
- “The assumptions in 7 that these things would happen at an air bnb are biased.”

Residents can cause issues: 4/69 – 6%

- “Many regular cabin owners (or their children) are loud and obnoxious so haven’t seen this as an issue in our area!”
- “The short term rentals are not drawing the problems that I witness. Most of the problems arise from children of the weekenders around the village I find. Problems range from the irresponsible usage and operation of quads/side by sides & vandalism. I believe the onus should be put on their parents rather than potentially penalizing everyone. This is a slippery slope.”
- “I have not experienced any challenges with short term rentals located near me or while at the beach and public areas. I have had more negative experiences with summer residents who believe they have more rights to access than others. Since Covid there have been way less late night parties during summer. With fire bans starting earlier and lasting longer less people seem to stay up late as well.”
- “For the most part people(visitors, residents, summer residents) are cordial. If a particular property becomes a nuisance, further investigation may be required. However, part time occupant owners vs full time owners have the same rights & responsibility. Some owners like to over step boundaries by thinking they are above others because they permanently live at their property. However, it is a summer village and we all pay the same tax. If I can rent my home to provide for my family, I should be allowed too.”

Have No Short Term Rentals: 4/69 – 6%

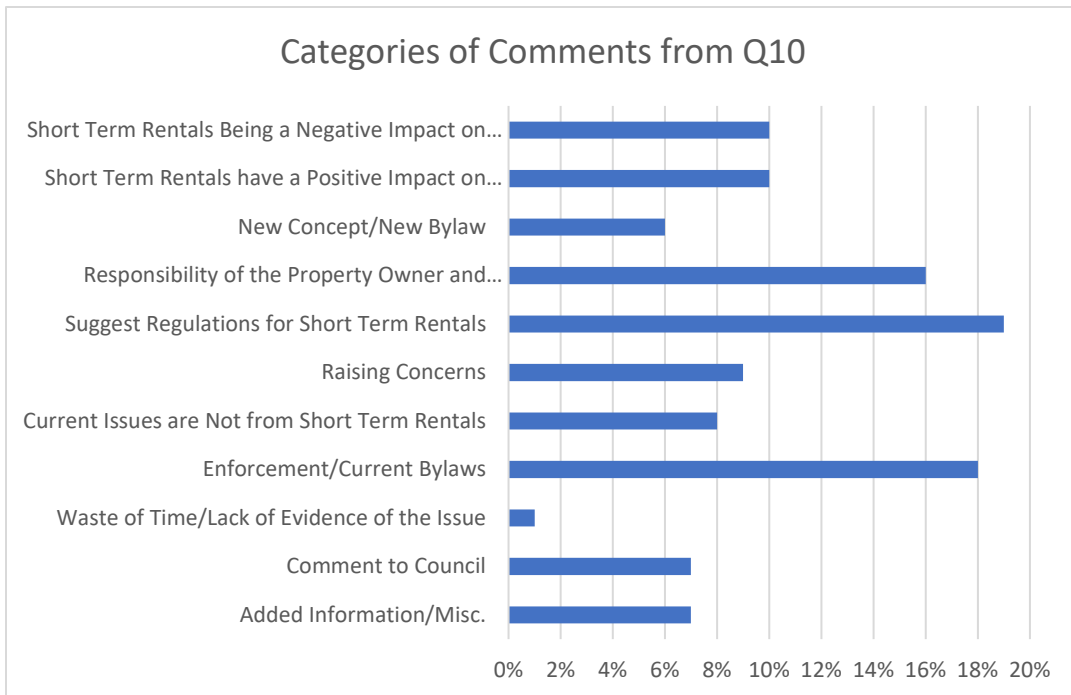
- “Have no rentals”
- “No rentals should be allowed in the village.. it will lead to larger problems.. yet to be seen.”
- “See my answer to question five. That bylaw has been established in our community /resort in Arizona . Investors were gobbling up properties to create abnb s and rentals which is not

the objective of our resort or community . I believe this is true for Whitesands as well. In addition; they use amenities to extent that they aren't truly paying for."

- "Short rental should not be allowed at all. "

10. Please provide any further comments regarding short term accommodation rentals, you feel were not addressed in this survey.

91 responses



Short Term Rentals Being a Negative Impact on the Community: 9/91 - 10%

- "Its not fair for those of us that own property to have neighbors renting their homes out to whom ever through the summer. Most people are ok but there's always the few that are there to party, loud music, dogs, plus plus people staying, vehicles parked all along the road."
- "Not sure if we have a bylaw regarding STR that would require a license. However, our preference is not to have STR properties at all. In the long term, this could lead to a lack of 'community' spirit and involvement."
- "The population at White Sands has already exploded in the last number of years. Adding even more short term people will add to already existing concerns and issues. Peace and quiet are needed please."

- “Since short term renters do not have any investment in our community, they are far less likely to be respectful of other people and property, as has been our experience with the property across the street from us. The property seems to have been purchased primarily as a short term rental without any concern for the community, leaving us and our neighbours to deal with the concerns mentioned above, while the property owners make a profit.”
- “Allowing short term rentals in itself should not happen in the village. BC has banned air bnb (or greatly controlled it for a reason) in certain areas. It became a massive problem.”
- “It is one thing to know your neighbours and quite another to NOT know your neighbours. I am 100% against this. Especially when the neighbours beside us are planning to do just this. It will never be o.k. or acceptable in my mind.”
- “I know a few people who live with STR and they despise the unit for all of the noise and unwanted people that come with it. Weekends can be non stop parties until the police are called. Sometimes they don’t show up at all making for a long night. Condo boards don’t enforce the bylaws because it costs time and money.”
- “This is a quiet community where we should know our neighbours. Short term rentals are for profit, invest in something else. The whole community should not have consequences due to someone else’s profitability”
- “I feel that allowing short-term rentals will invite more problems for the community. Property owners who choose to rent their properties will (most likely) not be around to monitor their guests and those guests may not share the same values as other property owners. (i.e. not being very considerate of others if they’re paying to use the property for a week of vacation. We already see some of this “entitlement” on long weekends.) Instead of inviting more problems and then having to be proactive in “policing” everybody, I would like to propose that we keep the summer village as family friendly as possible, which is why we bought our cabin to begin with. Before I make up my mind I wish you would share more information. What are the benefits to the summer village? Have other communities tried this? What effect did it have on community members and property values? We already have Bar W RV park to deal with right now. Perhaps we could hold off on a decision until we see how that will affect our community this season? Can we put this to a vote? If council decides to go through with this could there be a “trial” period for a season or two? That would allow council to study the impact on the village and then decide accordingly if it should be continued. Thank you for providing the opportunity to share our thoughts.”

Short Term Rentals have a Positive Impact on the Community: 9/91- 10%

- “Short term rentals allow new people the ability to explore and fall in love with the beauty of this village of White Sands. We should be supporting visitors not scaring them away.”
- “There has never been an issue with short-term rentals. The village is set up for families and some families rent so they can spend their vacations here. We believe the rentals should be left in place.”
- “Short term rentals are more of a benefit to the area than they are a negative.”

- “In general, having short term rentals can be very positive for the community for a number of reasons. When we have guests or special occasions it is nice to have options to rent. For people vacationing who might want to try out the neighbourhood before making a purchase it is a good option, so short term rentals can help keep real estate values high. I think it is good option to have available.”
- “We like the option of friends being to rent something close by and spend time with us. Disrespectful behavior can happen from residents, guests or residents, non-residents visiting the beach or short term rentals. Focusing on short term rental restrictions does not accomplish anything.”
- “We stayed at the ‘Cute Cabin at the Lake’. The hosts were amazing and we loved the area so much we bought a lot.”
- “Short term rentals are needed in our village . Folks need options for family visiting for example . Existing units should be allowed to continue . Enforcement with “:teeth “ is important , or there is no point paying for the service .”
- “Short term rentals are a good thing”
- “I live beside one of the short term rentals and I personally have never had a problem with any of the renters. I have know friends who have rented a couple of the locations out at white sands and they have been very respectful of the community and the rental house.”

New Concept/New Bylaw: 5/91 – 6%

- “This is all still fairly new territory, but many have figured out good ways to manage/handle this. We should be investigating what has worked well in other similar situations and follow suit.”
- “This is something that can be avoided easily now , not when it is a big problem.”
- “I feel that the community standards bylaw 196-23 mostly applies to residents of SVWS. I feel there should be a separate bylaw for rentals. As previously stated, short term rentals brings multiple families into one dwelling who are all using facilities paid by our taxes. These rentals are also businesses and whilst I have no idea what a week or two rental would cost, the owner of that property is paying regular property taxes. There are rules regarding an RV permit in addition to property taxes so maybe there should be a different property tax rate for a rental. I think it’s also important to ensure that the properties being used as rentals have sufficient proof of insurance. Insurance for rental properties is different from regular home owner insurance. Long term renters require tenants insurance I believe, and I feel that there should be something in addition to short term rentals, which bring many more people who don’t reside in the area, maybe not familiar with the bylaws etc. Is this an area that should be of concern? The idea of too many RV’s on one parcel was a huge issue a couple of years ago leading to the RV permit in addition to property taxes. These issues were largely due to residents not wanting the SVWS to look like a trailer park I believe. What is different with rentals? The idea that any homeowner could in fact choose to rent out their homes could lead to a summer village filled with rentals. I feel that short term rentals should have a separate tax, a separate bylaw and proof of rental house insurance.”

- “We believe this is the right move to control this issue”
- “Current short term rentals should be grandfathered in.”

Responsibility of the Property Owner and Renter /No Action Needed By Council Right Now or Not At All: 15/91 – 16%

- “Up to the people doing the rentals to ensure the renters are responsible people”
- “Landlords are not addressing their issues until after the fact.”
- “I don't think the summer village needs to be in the middle of short term rentals.”
- “From my understanding, short term rentals are heavily vetted. I have no issues here”
- “Owner must post rules re boats, quads, dogs, noise etc.”
- “The renter should be fully responsible for the actions of the people they rent to”
- “I feel bylaws can be introduced When rentals become a problem.”
- “No need to regulate or ban short term rentals. Just leave it alone.”
- “Enforcing a bylaw to prohibit short-term rentals may have negative consequences for both homeowners and the community. Such restrictions limit property owners' ability to leverage their assets for additional income, potentially impacting their financial well-being. Moreover, it could stifle economic growth by reducing the influx of tourists who contribute to local businesses and services.”
- “Prohibiting short-term rentals may also hinder the tourism sector, as visitors often prefer the flexibility and unique experiences offered by vacation rentals. This restriction could lead to a decline in the overall appeal of the community, affecting property values and the local real estate market.”
- “Furthermore, a ban on short-term rentals might infringe on property rights, limiting homeowners' control over how they utilize their own residences. Striking a balance through reasonable regulations, rather than an outright prohibition, could address concerns while preserving the benefits that short-term rentals bring to both homeowners and the community at large.”
- “Just let people do short term rentals. I can't see any negatives and as a landowner it would help me justify investing more money into building a beautiful cabin if I can rent it out occasionally.”
- “There's no need for the council to get involved, because I'd only rent to people who will be respectful of my property and neighbours. All the short term rental apps use feedback to weed out the bad apples, ie people who abuse properties or are loud and obnoxious.”
- “I believe when people own a property they should have a free choice of what to do with it as long as it does not break laws.”
- “Currently I do not feel the short-term accommodation is posing any issues with the community, and for some (not myself) I can see it being a nice way to supplement the high cost of living, which has gotten much higher in the past 5 years. Thanks for seeking the feedback of residents. I hope that it is taken into account without bias'.”

Suggest Regulations for Short Term Rentals: 17/91 – 19%

- “There should be a minimum stay of a week so we don’t have partying for a weekend.”
- “This is something that can be avoided easily now , not when it is a big problem.”
- “Possibly there should be a permit taken out or a license which can be revoked if there’s any problems”
- “It would be helpful to all involved to set up a extensive guideline for STR’s in regards to number of occupants, amenities available from the Village, responsibilities and consequences of infractions regardless if the STR is private or through a service. This should be well advertised through emails, website etc. this may solve many issues if there is an awareness of responsibility on the part of the renter, ‘ rentee’ and citizens of the Village. Enforcement should be the last resort and education and awareness with clear specific guidelines are usually the most effective”
- “CRA May require municipalities to have something on record.”
- “Adequate bylaws can make short term rentals viable. They should hold the owner accountable for violations and repeated incidents can result in a short term “licence” to be revoked. Owner who don’t respect their neighbours will be quickly weeded out. Respectful owners should be allowed to continue.”
- “I feel that if a permit is submitted to council, a fee is paid, and applicants are approved, the owners of properties in white sands should have the option to rent their property short term. Vrbo and AirB&B is the way of the world now... and it isn’t going away. We need to proceed smart, not try to push the inevitable away.”
- “As long as the short term rental is licensed and provides adequate insurance coverage and screening of tenants, I have no problem with them. I feel the majority of people are families and responsible individuals and should be allowed to enjoy our village. Perhaps this is their stepping stone to becoming future full-time residents.”
- “If RV’s have to pay a residential fee, then absolutely short term rentals should have to pay a business fee.”
- “Ideally there would be NO short term rentals unless the rental property is your primary residence, a secondary suite on that property, or an accessory dwelling unit on that property as per BC guidelines. Recognize the loss of community that short term rentals create. **Maintain White Sands for those that own property here and are utilizing their property** Do not allow absentee owners to profit from the unpleasant experiences of owners that are present at White Sands. If short term rentals are going to be authorized then council must ensure there are actions behind words. Bylaws that are not enforced (any of the WS bylaws) only encourages poor behavior by those that would misuse the area.”
- “Make the owners of the short term rentals accountable for their guests. Maybe they would have to get a license from the village to operate and then implement a 3 strikes, you’re out policy. If they get 3 complaints, their license is revoked.”
- “A property owner who chooses to rent their property already has the responsibility for ensuring the people who rent understand the expectations of the community. They have to have the proper insurance to rent out their property and it is the responsibility of the property owner to ensure renters comply with proper standards of behavior. It should be part of their rental agreement. Passing this responsibility off to the municipality/summer

village is illogical and counterproductive. It also seems to be prejudice to assume that someone renting is going to conduct themselves improperly. There are already laws in place in the province of Alberta for most of the suggested problems in question 4. Why would we want to utilize our village resources further on this topic? If you see an unfamiliar face, introduce yourself and welcome the visitors to our community. Nothing stops bad behavior quicker than reason, kindness and inclusion.”

- “I love the fact we have short term rentals where my family and friends can stay. I’ve used it several times. The current properties should be exempt from any bylaw changes.”
- “As long as it is respectfully done , without complaints. They will be allowed to run successfully. Licence owner’s , if there is a problem and they don’t comply then they won’t get a license next go around .Also pay a fee for a license, they can contribute towards the maintenance of ongoing repairs, garbage disposal and upgrades. The infrastructure will be utilized more by a rental property . Maybe an insurance policy to cover damage by renters also in place. Just a few thoughts.”
- “I am in favour of short term rentals being allowed and without a bunch of restrictions on number of people, duration, number of weeks etc. Of course just like all residents and their guests the community standards bylaw would apply to any occupier of a property.”
- “I am all for short term rentals as long as the guests are forced to follow the current bylaws, noise, street parking etc. Given the constantly increasing costs to own a property in White Sands (property tax, utilities, septic removal etc) short term rentals provide some revenue to offset those costs. I am not in favor of the AirBNB free for all where a part time resident may actually never be at the property and it is constantly being rented. I recommend allowing short term rentals but to a max number of days per year. 50 days per year for example seems reasonable. I would also recommend any rental agreement includes a security deposit that only gets refunded if the identified bylaws are not violated. Include a maximum number of renters per property based on the house capacity and not allow additional guests in tents or trailers on that property. I believe by putting controls like this in place, rentals should be allowed.”
- “Short term rental of responsible owners which ensure community standards are met should continue, but pay a business tax, register with the village and the number of units evenly distributed (not clustered on a particular street) with limits on the total number of rentals allowed (10% of dwellings within the village)”

Raising Concerns: 8/91 – 9%

- “I have way more concern about the large rental property at Bar W, for possible transient and crime issues.”
- “Concern of those that have already purchased with the understanding they can have short term rentals. Impact would have on them”
- “Not just short term rental issue but full time owners, I see a need for a ban on feeding wildlife in the Village of Whitesands!”
- “I am not aware of problems caused by short term accommodation rentals. I am more concerned about unlicensed and underage drivers zipping around on golf carts.”

- “Don't want our village to turn into another 'campsite”
- “The problems I have are with the weekend/seasonal families regarding the garbage bins and leaving junk sitting around the shed, and the un-chaperoned children that run wild (ie taking items from the shed and breaking glass at the gazebo, spinning donuts in golf carts on empty lots both examples observed by credible witnesses) but those issues are not being addressed by this survey.”
- “I feel we may have more than enough problems with short term renters at bar w resort, we don't need anymore problems within our own community. It doesn't make any sense that our tax dollars to maintain our facilities should be used and potentially abused by not rate payers. Keep air b&b out and no grandfathering, consistency of bylaws is necessary.”
- “Given the high inflation rate right now, some families maybe using the short term rental as a way to offset the highbcistsbtonamintain a second property. We should nitnde discouraging this as it will result in families needing to sell their property and frankly there are not alot of buyers. Times are right now, don't make iuf harder for people.”

Current Issues are Not from Short Term Rentals: 7/91 – 8%

- “The Mayor knows it was not short term renters that had the pallet fire at Jack's Pond he brought up in the council meeting why would he even mention such a flat out fabricated story”
- “Similar to above I don't think vacation rentals are the issue, but rather a lack of community and communication. We can get focused on compliance and penalties directed at groups that some take exception to (in this case short term rentals and in the past RV's on lots). I think we need to consider what we value and encourage rather than who we go after. I appreciate this is easier said than done and council works very hard for our community.”
- “The information provided in the last council meeting were very false. The pallet fire and 'nail' problem was blamed on air bnb guest. It was residents who did this NOT air bnb guests. Who vets validity of these comments ? Why reference areas of the world like New York and Canmore? They are not even relevant and help to develop bias where there should be none. There have been no issues to date with these properties. It is very premature to put any policy in place.”
- “The problems that people are reporting are not created by short term rentals and I would seriously suggest that more thorough investigation of facts are done before the false opinions are spread to sway new by-laws and restrictions.”
- “As long as they are aware of, and follow, the rules (noise, parking, speeding, trash..) I don't currently see an issue with it.”
- “I don't think these rentals are a concern.”
- “I am not against short term accommodations but feel we must be adequately prepared .”

Enforcement/Current Bylaws: 16/91 – 18%

- “Enforcement by complaints is not always the best option as people are afraid to do written complaints due to bullying by neighbours. Enforcement catching them in the act and proceeding directly to fines and court action is much safer for residents in community”
- “Enforcement issues are acceptable on a complaint basis until such time as specific issues are identified.”
- “For question #7 I am not sure if the current by-law is enough. Do we use it often/ ever? I think setting a short term of 28 days may be too long. Can we make it 10 to 14 days if we instate a new by-law?”
- “Any body renting don't know our bylaws and won't care about the bylaws. There are many residences here that don't know or care about our bylaws.”
- “Allowing short term renters will likely mean a need for more enforcement. I suspect the campground on former paradise shores will also require more enforcement related to parking issues (we have limited public parking) so folks who want to use the beach and boat launch will park on the roads and in front of properties. Not sure we can handle the increased budget for that and short term rentals at the same time.”
- “Repeat offenders for noise complaints, etc.”
- “For \$120/hour, we should be able to get immediate access to the by-law officer; not simply via written complaint. Does the current bylaw adequately deal with possible issues that arise with short term accommodation rentals? Yes; however, having to submit a written complaint would make the concern a moot point, as the renters may change daily/weekly.”
- “The bylaws would be sufficient if people filed written complaints, but most won't given that they would like to be able to co-exist with their neighbours on the long term. Some short terms renters would likely be excellent, but there will also always be the ones that are not (same as anywhere).”
- “The Community Standards bylaw encompasses ALL residents, not just short term rentals and should be more actively pursued for all incidents of disruption to ensure our community remains a good place for all.”
- “Any enforcement cost should definitely be paid by homeowner.”
- “To be honest, I believe we have bigger issues with visiting guests that come out to rate payers properties that do not follow simple rules around Off road vehicles, dogs off leashes, and walking on private docks, where the owners are not helping guide those guests appropriately. Those guests feel like the rules don't apply to them because they are with a resident more so than any short term renter that I have ever encountered.”
- “To make informed decisions about my summer community budgeting for proactive enforcement, I need data on what the complaints have been about, what the investigatiive findings were, i.e. was the complaint valid, number of complaints, source of complaints, etc. What percentage of the problems relate to short term rentals, what percentage of problems relate to part time residents, For example for 2023 what is the breakdown of those costs - how many complaints, how many stem from short term rentals?”
- “I am not aware of the effectiveness of our by law enforcement process. In my direct experience ,bylaw enforcement has been ineffective to resolve neighbourhood issues.”

- We don't currently see any issues with properties being rented out, for the most part we know who our neighbors are, and have been unaffected. Having said that we've all heard horror stories about bad renters it takes just one bad apple to spoil it for everyone. We obviously need more enforcement, when it comes to thefts, break-ins etc. but we do have concerns with the 50K as mentioned above.
- "I am not aware of any short term rentals having occurred in residences near my place however there have certainly been instances when other residents or their guests have been drunk, noisy, set off fireworks, trespassed, and threatened me and my wife. I would like to see a bigger police presence on long weekends."
- "It will be interesting as to how any bylaw instances increase or become evident as a result of the permission for short term rentals. We feel as though there is greater need for bylaw enforcement regardless of short term rentals. We would like to see bylaw officers as well as RCMP presence in the village increased and evident every weekend from July to Sept."

Waste of Time/Lack of Evidence of the Issue: 1/91 – 1%

- "This feels like a current waste of time. Please provide fact based evidence of issues related to short term rentals before we spend anymore time on changing bylaws, you haven't described a problem only that they exist."

Comment to Council: 6/91 – 7%

- "I would like to be able to access the results of these surveys provided to our tax paying residents rather than council being the only ones privy to them. The allocation of funds last year & shutting down construction of our new hall is a travesty. You want to increase rules and the burden of enforcement on your tax payers while providing zero means of reimbursing these rising costs or providing any new infrastructure for the community to enjoy. When is the next election?"
- "Does this really matter you don't listen to the people anyway"
- "To my knowledge there was only 1 incident 3 years ago, and it was dealt with appropriately. Calling this a survey to address short-term accommodation rentals is both deceptive and manipulative. It's about getting approval to enforce authoritarianism!"
- "I feel this survey is very biased and poorly written. It is obviously meant to instigate a stronger law enforcement mentality in our community. As a dedicated active member of this community I find this offensive and wonder where this tone is coming from??? Perhaps that is the more important question? Where does this rule based totalitarian mentality originate. Not from the majority of residents."
- "The community has definitely noticed a marked change in the atmosphere over the past 6 to 8 months. What has changed to allow and encourage this authoritarian behavior? Overzealous staff perhaps? The hornets nest is definitely stirred . . . be prepared for the strong community response/backlash."

- “Short term rentals should not be a concern by counsel or CEO . Too much interference. There is much more important things that counsel and the CEO should be working on. Why was the new office not approved by the residents of Whitesands. This was not on the list given out last summer for new projects. No transparency.”

Added Information/Misc.: 6/91 – 7%

- “None come to mind.”
- “We live in a condo. Our board recently reviewed and updated the condo bylaws. The number one concern for the board and for our lawyer was short term rentals. It states in our new bylaws that no short term rentals are allowed. The approval of the bylaws required agreement by 70% of owners. That 70% threshold was easily met.”
- “I do not have a problem with owning two properties so that family or extended family can visit. That’s a different scenario controlled by a bylaw stating you are a resident that does not rent your first property but your second property is for friends and family and not publicly advertised as a rental or abnb.”
- “Rentals or not, we need to be able to build homes smaller than 744sqft. A 500sqft home is a lot nicer than a 1977 rusted out winnebago. Thank you”
- “PS Any updates on Bar W? I see that they have a grand opening scheduled for the May long weekend. Where can we access more information about this new development?”
- “What are we Really asking? (1) Should Counsel make a new bylaw to curb the associated cost of Property Owners renting out their Property , to offset an increase of Bylaw complaints? Or, (2) Counsel to derive Additional Income for the Village, as a result of the Property Owner Earning rental Income from their Property? Short Term Rental trend. Owning a Vacation Property in this context, has become a Business in resent years. A means to recover the Capital cost of the Property, and to then generate Income from the Property. This Model is definitely a challenge for Municipalitys by it’s nature. The Property Owner is for the most part "Absent" by Definition. Your Definition of "28 days or less" is redundant. Given a Summer season typically from May to October. A Property, given an average 14 day short term rental period, results in 14, two week renter/sublet events per property. This has the potential of 14 Bylaw complaints. A further complication is that The Property Owner, simply lets Friends , Business contacts. or Family Members utilize the Property for free, for a 14 day period, no income is produced. The result is the same, 14 potential Bylaw complaints per season. Who is responsible as a result of a Complaint? The Owner of the Property of course. It's in Your bylaws. The Owner of the Property is responsible. There is no defence for the Property Owner , Absent or Not. Now if Council wish to Catalogue, Permit, or Licence these events, (new Income)That’s a whole new kettle of fish. This will become a full time job and cost to the rate payer, the Net Economic benefits to the Village will be negligible . The potential Bylaw complaints potential will remain the same. GDL”



Request For Decision

Agenda Item: 7.2

White Sands Multi-Plex Room Policy and White Sands Hall Agreement

Issue:

Does the policy allow for hall rentals for organizations or non property owners to rent the hall.

General:

At the March 20, 2024 meeting the following resolution was made.

Motion 24:03:08

Moved by Councilor Huff to revisit White Sands Multi-Plex Room Policy and the White Sands Community Hall Agreement to the next meeting on April 17, 2024, for discussion.

MOTION CARRIED

Review:

Attached are the following documents:

White Sands Multi-Plex Room Policy III, last reviewed 2019

White Sands Hall Agreement Unsigned Mar 17, 2022

Memo to Council November 2021

Recommendation

Alternatives:

Author:

Melissa Beebe, CAO

SUMMER VILLAGE OF WHITE SANDS

Prepared by: Administration Number: III
Adopted by: Summer Village of White Sands Council
Original Policy: 2003 10 04
Previous Policy: 2003 10 04
Current Policy: 2019 08 07

Title: **White Sands Multi-Purpose Room Rental**

Purpose: To establish rental fees, damage deposit and terms and conditions for rental of the Summer Village of White Sands Multi-Purpose Room.

Rental Fees:

1. Multi-Purpose Room Rental Rates
 - i. Banquets, Parties and other Similar Events \$150.00
2. GST is included in the fee schedule.

Damage Deposit:

1. A \$150.00 Damage Deposit must be paid when the Multi-Purpose Room is booked. This fee will be:
 - a. forfeited if the booking is cancelled and the room cannot be rented to another party for the same time.
 - b. returned if there are no damages and the room is cleaned. All tables and chairs must be put away in the same place and condition where found. All tables must be wiped down before putting away.
 - c. forfeited if the Summer Village have to remove materials/or equipment left by the renter at the end of the rental period.
2. There is no GST charged on the Damage Deposit.

- Terms & Conditions:
1. The Renter shall be responsible for any damages to the building or contents caused by its' members and/or patrons and the Renter shall forthwith, upon demand by the Summer Village of White Sands, pay to the Summer Village of White Sands any claim arising from such damages.
 2. The Renter shall assume full and sole responsibility for the conduct of its members and patrons while using the facilities and shall be solely responsible and hereby indemnifies the Summer Village of White Sands against any and all costs and claims for property damage or personal injury occurring during the use of the facilities by the Renter.
 3. The Renter acknowledges that they shall be solely responsible for any breach of any of the conditions or regulations of any Alberta Liquor Control Board Permit and a breach of such conditions or regulations shall result in a refusal by the Summer Village of White Sands of any future rental requests by the Renter.
 4. The Summer Village of White Sands Multi-Purpose Room is declared **non-smoking** for all functions. This policy is in effect 24 hours a day 7 days a week.
 5. The tables and chairs are not to be loaned, rented out or removed from the Multi-Purpose Room.
 6. All tables and chairs must be put away in the same place and condition where found. All tables must be wiped down before putting away.
 7. Decorations may be put on the walls using special hooks provided. Please restrict the use of fun tack to a minimum when absolutely necessary. No tape or staples or duct tape are to be used.
 8. Confetti, sparkles and any candle wax spillage will result in a \$100.00 additional cleaning fee.
 9. All food, personal belongings, liquor and decorations are to be removed from the Multi-Purpose Room by 8:00 a.m. the following morning or sooner as required.
 10. Exit signs are **NOT** to be covered at any time and must always be visible.
 11. Any excessive cleanup done by the Summer Village will be charged to the Renter.

SUMMER VILLAGE OF WHITE SANDS MULTI-PURPOSE ROOM RENTAL AGREEMENT

PERSON APPLYING (RENTER): _____

ADDRESS IN SUMMER VILLAGE: _____

BILLING ADDRESS: _____

HOME PHONE: _____ BUSINESS PHONE: _____

TYPE OF ACTIVITY OR EVENT: _____

DATES REQUESTED: _____

TIMES REQUESTED: _____

The personal information on this form is collected under the authority of Section 32 of the Alberta Freedom of Information and Protection of Privacy Act. The information will be used to process the rental application and for municipal operations. If you have any questions about the collection or use of this information please contact the Chief Administrative Officer of the Summer Village.



WHITE SANDS MULTI-PURPOSE ROOM RENTAL RATES

Charges for this Rental

i. Banquets, Parties and other Similar Events	\$150.00	_____
Damage Deposit	\$150.00	_____
<i>TOTAL CHARGES FOR THIS RENTAL</i>		_____

* GST is included in the fee schedule. There is no GST charged on the Damage Deposit.

COMMENTS: _____

Approved by the Summer Village Representative: _____

Note: The seating capacity of the Multi-Purpose Room is 75 with tables and chairs and 90 with chairs only.

(see reverse for conditions)

The Summer Village of White Sands agrees to provide the facility as indicated on Page 1, and the Renter agrees that the use of the facility shall be subject to the following terms and conditions:

- a. The Renter shall be responsible for any damages to the building or contents caused by its' members and/or patrons and the Renter shall forthwith, upon demand by the Summer Village of White Sands, pay to the Summer Village of White Sands any claim arising from such damages.
- b. The Renter shall assume full and sole responsibility for the conduct of its members and patrons while using the facilities and shall be solely responsible and hereby indemnifies the Summer Village of White Sands against any and all costs and claims for property damage or personal injury occurring during the use of the facilities by the Renter.
- c. The Renter acknowledges that they shall be solely responsible for any breach of any of the conditions or regulations of any Alberta Liquor Control Board Permit and a breach of such conditions or regulations shall result in a refusal by the Summer Village of White Sands of any future rental requests by the Renter.

Damage Deposit:

A \$150.00 Damage Deposit must be paid when the Multi-Purpose Room is booked. This fee will be:

- a. forfeited if the booking is cancelled and the room cannot be rented to another party for the same time.
- b. returned if there are no damages and the room is cleaned. All tables and chairs must be put away in the same place and condition where found. All tables must be wiped down before putting away.
- c. forfeited if the Summer Village have to remove materials/or equipment left by the renter at the end of the rental period.

All Multi-Purpose Users:

- The Summer Village of White Sands Multi-Purpose Room is declared **non-smoking** for all functions. This policy is in effect 24 hours a day 7 days a week.
- The tables and chairs are not to be loaned, rented out or removed from the Multi-Purpose Room.
- All tables and chairs must be put away in the same place and condition where found. All tables must be wiped down before putting away.
- Decorations may be put on the walls using special hooks provided. Please restrict the use of fun tack to a minimum when absolutely necessary. No tape or staples or duct tape are to be used.
- Confetti, sparkles and any candle wax spillage will result in a \$100.00 additional cleaning fee.
- All food, personal belongings, liquor and decorations are to be removed from the Multi-Purpose Room by 8:00 a.m. the following morning or sooner as required.
- Exit signs are **NOT** to be covered at any time and must always be visible.
- Any excessive cleanup done by the Summer Village will be charged to the Renter.

By signing this Agreement

I agree to the terms and conditions above on this date: _____

Signature of Renter

Witness to Signature of Renter

11. The Society does not use debt-financing without written permission by the council to finance projects which could be a burden upon the council and taxpayers of the village.
12. Either party may terminate this agreement at the end of any calendar year with at least 3 months prior written notice to the other party, or at any other time with the mutual consent of both parties.
13. This agreement comes into force upon the signing of the agreement.

WHITE SANDS HALL SOCIETY

SUMMER VILLAGE OF WHITE SANDS

PRESIDENT

MAYOR

VICE PRESIDENT

CAO

MEETING DATE:

RESOLUTION #

To: White Sands Village Council
Re: White Sands Multi-Purpose Room Rental
Prepared by: Andrea Hildebrand, Tamara Dawson
White Sands Community Hall Society
Date: November 13, 2021

The Purpose of this document is to outline a proposal for the Hall Society to oversee the rental of the White Sands Multi-Purpose Room.

The Hall Society Board Members propose the following:

- The White Sands Hall Society will manage all rental agreements including terms and conditions and fee collections. This includes scheduling, working with renters and rental documents, collecting damage deposits and booking janitorial services.
- The White Sands Hall Society will collect all funds and will place these funds in trust for future Multi-Purpose Room expansions in joint partnership with the Village Council.
- The Hall Society will not be responsible for any utility expenses, insurance, water and sewer bills or any other costs incurred by the building.
- The White Sands Hall Society will advise Administration of rental dates so that water and sewer needs can be serviced.

Term and Conditions for White Sands Multi-Purpose Room

We intend to follow the current White Sands Multi-Purpose Policy III dated 2019/08/07 with the following additions:

All rental agreements must adhere to governmental regulations regarding exercise, capacity and vaccination rules. The Hall Society will not be held responsible for any violations. Any ensuing fines will be the responsibility of the renter.

The Multi-Purpose room will only be rented to White Sands Residents or to parties that have a White Sands Resident that will put their name forward in recommendation for Rental Agreements.

2022 Rental Fees:

24 Hour Rate (8am-8am): \$150

Weekend Rates (Friday 4pm to Sunday at 4pm): \$350

Long Weekend Friday 4pm to Monday at 4pm): \$475

Trailers Per day \$15.00 (no hook ups)

Daytime Meeting rate: \$35 per hour

Events that are open to all White Sands Residents are no charge (includes Exercise Classes and Poker). All Community Events must have a key contact person responsible for ensuring all Multi-Purpose room rules are being followed.

Damage Deposit:

Damage Deposit will be collected and held in trust for every rental. The White Sands Hall Society will release Damage Deposits within 72 hours of check out once a follow up walk through has been completed.

Notes:

The existing Rental Agreement, is in the name of "The Summer Village of White Sands" and throughout the document, it refers to the Village. We would need to change all references to the "White Sands Community Hall Society". In doing that, we will investigate GST but we understand that because we are a not for profit, GST is not applicable.



Request For Decision

Agenda Item:

Issue:

Buffalo Lake Ranch Estates Outline Plan

Legal: SW 27-40-20-W4

Proposal to reduce the final phases from 43 (0.45 +/- acre parcels) to 13 (2 +/- acre parcels)

General:

The applicant is proposing to amend the outline plan for the remaining lands within the SW 27-40-2-W4 which would consist of a change to phase 3, 4 & 5 of the Buffalo Lake Ranch Estates subdivision. The proposed amendment would bring the total number of lots in the final phases from 43 to 13 and increase the parcel size to 2 +/- acre parcels.

Technical Review:

When considering the proposed change, administration has applied the proposal against the Buffalo Lake IDP. Some items to note are that the proposal does not have a negative affect the overall density allotment of the SVWS as this is a reduction in development units by 30 units.

The BLIDP identifies 505 units, this number encompasses the Summer Village at full build out including the Buffalo Lake Ranch Estates outline plan as well as the Cornelssen Outline Plan. The Summer Village has recently performed an extensive audit of the existing and proposed development units, below is a summary of the density by way of existing development units within the Village:

408	Titled Parcels (excluding municipal reserve) – 1 st Development Unit
11	Approved 2 nd dwellings (garage suite, guest house, etc.)
13	Parcels with 2 RV's permitted in 2023 (4 less than 2022)
432	TOTAL

The proposed amendment to the final phases of the Buffalo Lake Ranch Estates Development:

432	Existing Density
13	Completion of BRE Subdivision at 53 parcels (which will likely be less)
445	

There are implications regarding the servicing component, please see the highlighted sections of the IDP that pertain to servicing and in specific to parcels of 2 acres or more:

3.1.11 Water Servicing

3.1.11.(a) All multi-lot subdivisions and single lot developments comprised of multiple development units, excluding those multiple development units intended for agricultural use, must be serviced by collective water supply and distribution systems.

3.1.11.(b) Notwithstanding 3.1.11.(a), at the discretion of the governing municipality, individual on-site water wells may be allowed in situations where the municipality

would allow for individual private sewage systems, pursuant to 3.1.12.(b), providing that the water source is high quality groundwater (i.e. not groundwater under the direct influence of surface water) and sufficient water supply is available.

3.1.11.(c) Where a collective water supply system is required by this plan, the developer must be responsible for constructing all water servicing facilities and infrastructure within the development area at the developer's cost.

3.1.11.(d) Collective water supply systems must be integrated with other collective water supply systems wherever possible, if such other systems are in place, or must be developed in such a manner as they can be integrated in the future.

3.1.11.(e) Where an application is made for a multi-lot subdivision or a single lot, multiple development unit development (excepting multiple development units intended for agricultural purposes), the governing municipality must require that the application include a report from a qualified professional which demonstrates to the satisfaction of the municipality that the proposed method of water supply will have no negative impact on the lake or groundwater, as well as no significant impact on existing water users.

3.1.11.(f) A municipality should require developments to contribute to the costs of constructing existing and/or future off-site water supply and distribution facilities and infrastructure.

3.1.12 Wastewater Servicing

3.1.12.(a) All multi-lot subdivisions and single lot developments comprised of multiple development units, excluding those multiple development units intended for agricultural use, must be serviced by collective wastewater collection and disposal systems.

3.1.12.(b) Notwithstanding Section 3.1.12.(a) and subject to Section 3.1.12.(c), the governing municipality may allow individual, private wastewater disposal systems where:

- i) proposed lot size is of two acres or more; and
- ii) the developer can demonstrate to the satisfaction of the governing municipality, in consultation with Alberta Municipal Affairs and/or Alberta Environment and Parks, that an alternative technology for enhanced private sewage disposal meets or exceeds the applicable regulatory standards required of such systems, for the protection of surface and ground water quality; and
- iii) the alternative technology affords an acceptable level of maintenance and management to the municipality.

3.1.12.(c) Notwithstanding Section 3.1.12(b), on lakefront properties that have a sewage discharge point located within 800m (2,600 feet) of the outside edge of the provincially owned lake ROW, only self-contained private, individual wastewater disposal systems (holding tanks) or collective wastewater systems must be permitted. This includes the replacement of an existing private, individual wastewater disposal system that is located in any of the multi-lot subdivisions existing and not collectively serviced at the time of the first adoption of this plan in 2010.

3.1.12.(d) Where a collective wastewater system is required by this plan, the developer must be responsible for constructing all wastewater servicing facilities and infrastructure within the development area at the developer's cost.

3.1.12.(e) Collective wastewater systems must be integrated with other collective wastewater systems wherever possible, if such other systems are in place, or must be developed in such a manner as they can be integrated in the future.

3.1.12.(f) Where an application is made for a multi-lot subdivision or a single lot, multiple development unit development (excepting multiple development units intended for agricultural purposes) that is proposed to be serviced by individual private wastewater disposal systems, the governing municipality must require that the application include a report from a qualified professional which uses “The Model Process” to demonstrate to the satisfaction of the municipality that the land is suitable for the use of such systems without any negative impact on the lake or groundwater.

3.1.12.(g) A municipality should require developments to contribute to the costs of constructing existing and/or future off-site wastewater collection, treatment and/or disposal facilities and infrastructure.

3.1.12.(h) Identified faulty or deficient private sewage systems must be upgraded to acceptable Alberta Safety Codes Standards at the cost of the land owner.

3.1.12.(i) No discharge into the lake, treated or otherwise, will be permitted.

Author:

Leann Graham, Development Officer

BUFFALO LAKE RANCH ESTATES

OUTLINE PLAN

SW-27-40-20-W4

SUMMER VILLAGE OF WHITE SANDS

PREPARED BY:

BEMOCO LAND SURVEYING LTD

SEPTEMBER, 2007

BUFFALO LAKE RANCH ESTATES

OUTLINE PLAN

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1.0 INTRODUCTION

The Buffalo Lake Ranch Estates Outline Plan has been prepared in support of an application to amend the Summer Village of White Sand's Land Use Bylaw to redesignate the subject parcel to Residential District (R-1) to accommodate a phased development consisting of approximately 80 estate lots, municipal and environmental reserves and a possible commercial site.

2.0 RELEVANT PLANNING DOCUMENTS

2.1 Buffalo Lake Intermunicipal Development Plan

The subject parcel is identified for residential use in the IDP and the proposal does not appear to conflict with the policies in the plan.

2.2 Land Use Bylaw

The Land Use Bylaw divides the Summer Village into different land use districts and regulates the use of land and development. The subject parcel is designated Reserved for Future Development District (RD), wherein the proposed use is neither permitted or discretionary. An application to redesignate the parcel to Residential District (R-1) has been submitted to the Summer Village.

3.0 PLAN LOCATION AND OWNERSHIP

The subject parcel is located in the southeast portion of the Summer Village (refer to figure 1). The plan encompasses approximately 27.96 hectares (69.22 acres) which is in the names of Sylvia Delorane and John Craig Maynard and described as follows:

Meridian 4 Range 20 Township 40 Section 27

All of Legal Subdivisions 5 and 6

And the most northerly 264 feet in width throughout of Legal Subdivisions 3 and 4 containing 38.8 hectares (96 acres) more or less

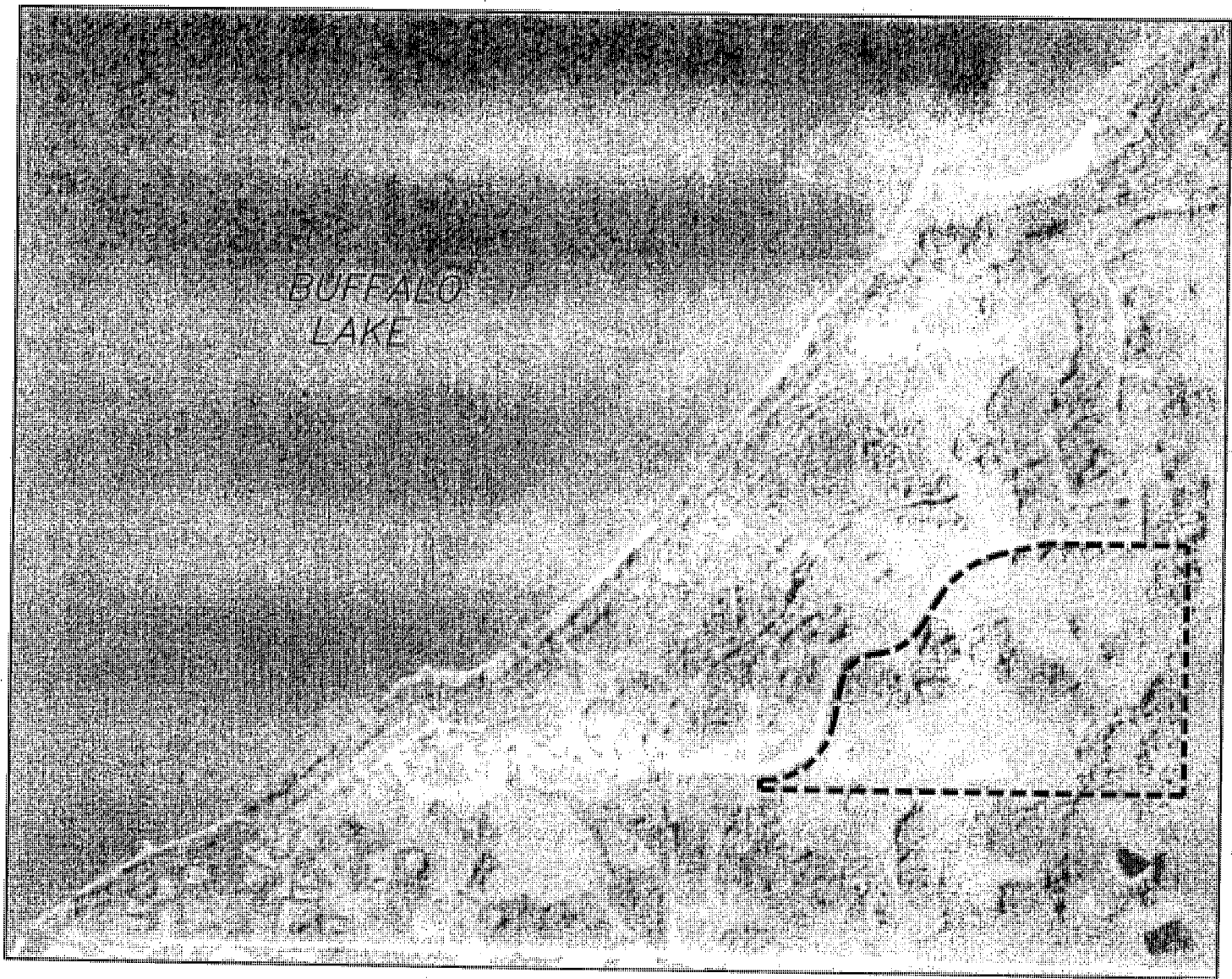
Excepting thereout:

		Hectares	(Acres)	more or less
A) Plan 4117 MC	Subdivision	1.55	3.83	
B) Plan 9721576	Subdivision	2.15	5.31	
C) Plan 0225208	Descriptive	7.14	17.64	


Excepting thereout all mines and minerals

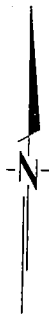
4.0 ADJACENT LAND USES

Lands to the east and south of the subject parcel are located in the County of Stettler and are used for agriculture while lands to the west and north are in the Summer Village and used for residential purposes.



NOTES:

-Subject Parcel is bounded thus 



NOT TO SCALE

Figure 1

BUFFALO LAKE RANCH ESTATES PLAN LOCATION

OF PART OF
S.W. 1/4 Sec. 27-40-20-4
S.V. OF WHITE SANDS, ALBERTA

Drawn By: RFP	Check'd: GS	BEMOCO LAND SURVEYING LTD. 21.7895-49th Avenue Red Deer, Alberta
Date: Sept. 11, 2007		
File No.: S-148-06 figures		

5.0 TRANSPORTATION

Access to the subject parcel is gained from the Summer Village internal road system which intersects with County Township Road 404 approximately .4 km to the south.

6.0 COMMUNITY SERVICES

Community Services (Fire Protection, Ambulance, Patrol and Police) are provided by the Summer Village, either directly or indirectly through agreements with other agencies and municipalities.

7.0 SITE FEATURES

The subject parcel is rolling native land with a mixture of tree covered and grass areas (refer to figure 2). There is a low area situated toward the northeast portion of the parcel. There is no development on the site.

8.0 LAND USE CONCEPT

The proposed land use concept is shown on figure 3. The concept proposes 80 residential parcels with a minimum size of .21ha (.5ac), a possible commercial site for a future convenience store, Municipal Reserve parcels for walking trails and an active recreation site and Environmental Reserves to encompass environmentally sensitive lands toward the northeast portion of the subject parcel. Parcel sizes will comply with the minimum sizes in the Land Use Bylaw and be capable of accommodating individual on site water and sewer services. The Summer Village does not allow sewage disposal systems, which result in the disposal of sewage and/or wastewater into the ground. The proposal is to develop the project in four phases as shown on figure 3.

8.1 Transportation

Access to the proposed lots will be provided from an internal road system, which will access Jennifer Drive at three locations. The standard of construction for the internal roads and possible contribution to the costs of external roads are normally components of a development agreement between the developer and municipality.

8.2 Utility Services

The proposed parcels are intended to be serviced with individual on site water wells and sewage disposal systems and shallow utilities.

8.2.1 Groundwater Supply

Waterline Resources Inc. completed a Groundwater Potential Assessment for the proposal and concludes that the groundwater resource development potential at the site appears to be moderate to high. Although the sustainable well yield is mapped as 5 to 25 igpm there is evidence that a zone of higher production exists in gravel aquifers deposited in the meltwater channel passing beneath the site. The zone of higher production may be capable of groundwater production in the order of 150 igpm which, if utilized, would likely meet the groundwater diversion requirement of the proposed residential development as specified in the Water Act, without adversely impacting existing users. However, considering the size of the proposed development, Waterline recommends a 72 hour pumping test be conducted at the site and that a water well in close proximity to the pumping well be monitored for the duration of the pump test. A copy of the Groundwater Potential Study has been forwarded to the Summer Village of White Sands

8.2.2 Geotechnical Study

Parkland Geotechnical Consulting Ltd. was commissioned to conduct a geotechnical investigation for the proposed development. The study was conducted to determine the soil, groundwater and potential soil percolation conditions. Parkland supervised the drilling of test holes in May, 2007 and based on the results concludes that except for one test hole the range of groundwater levels was greater than the 1.8 meter depth required by the Safety Councils Guidelines. The test hole that did not meet the SCG guidelines was drilled in the proposed Reserve area. Parkland examined slope issues associated with the site and concludes that slope issues will not be a significant obstacle to safe construction of residences on this property; provided reasonable design and construction practices are followed. Further site specific assessment may be required depending on where future lot owners want to situate their houses relative to the steeper slopes. It is recommended that proposed permanent structures within 5m of the toe or crest of a localized slope greater than 3H:1V should be subject to site specific review by a qualified geotechnical engineer.

A copy of Parkland's report has been forwarded to the Summer Village.

8.2.3 Storm Water Management

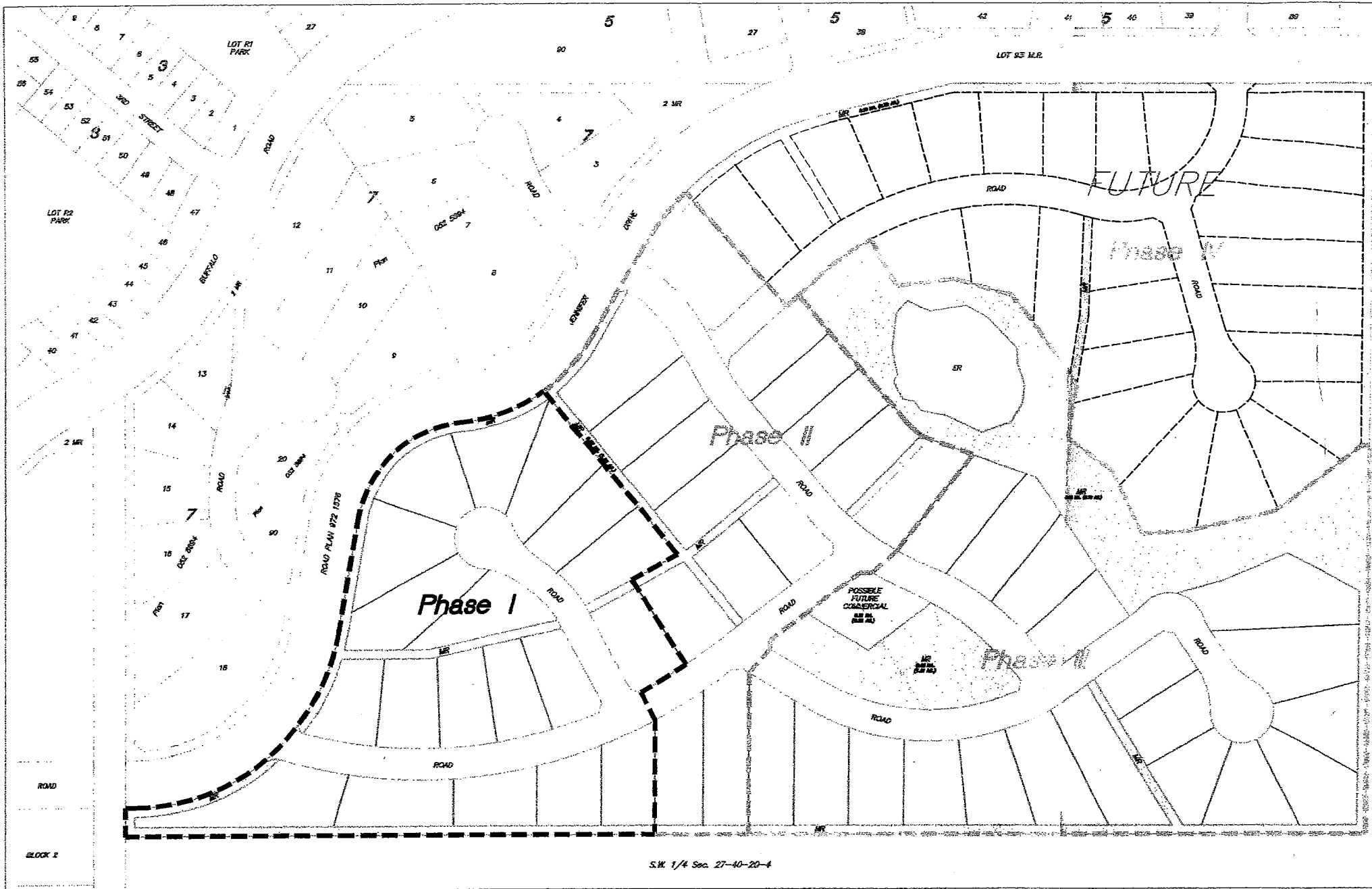
WNM Engineering Ltd has completed a Storm Water Management Study for the proposed development and concludes that the construction effect will increase the impervious areas, change the soil coverage of the proposed development and will slightly change the drainage pattern. More water will be conveyed to the Environmental Reserve. However the increase of runoff water volume will not

negatively affect the overall master drainage pattern of the entire area if the proposed Environmental Reserve is maintained and the proposed storage pond is provided.

A copy of WNM's Storm Water Management Study has been forwarded to the Summer Village.

8.3 Reserves

Reserves will be provided by a combination of Municipal and Environmental Reserves. Municipal Reserves will accommodate walking trails within the proposed development and provide links to existing MR parcels in the Summer Village and an active recreation site; possibly a soccer field. Environmental Reserves will encompass environmentally sensitive lands toward the northeast portion of the site. The total Reserve dedication will be approximately 20% of the existing titled area.



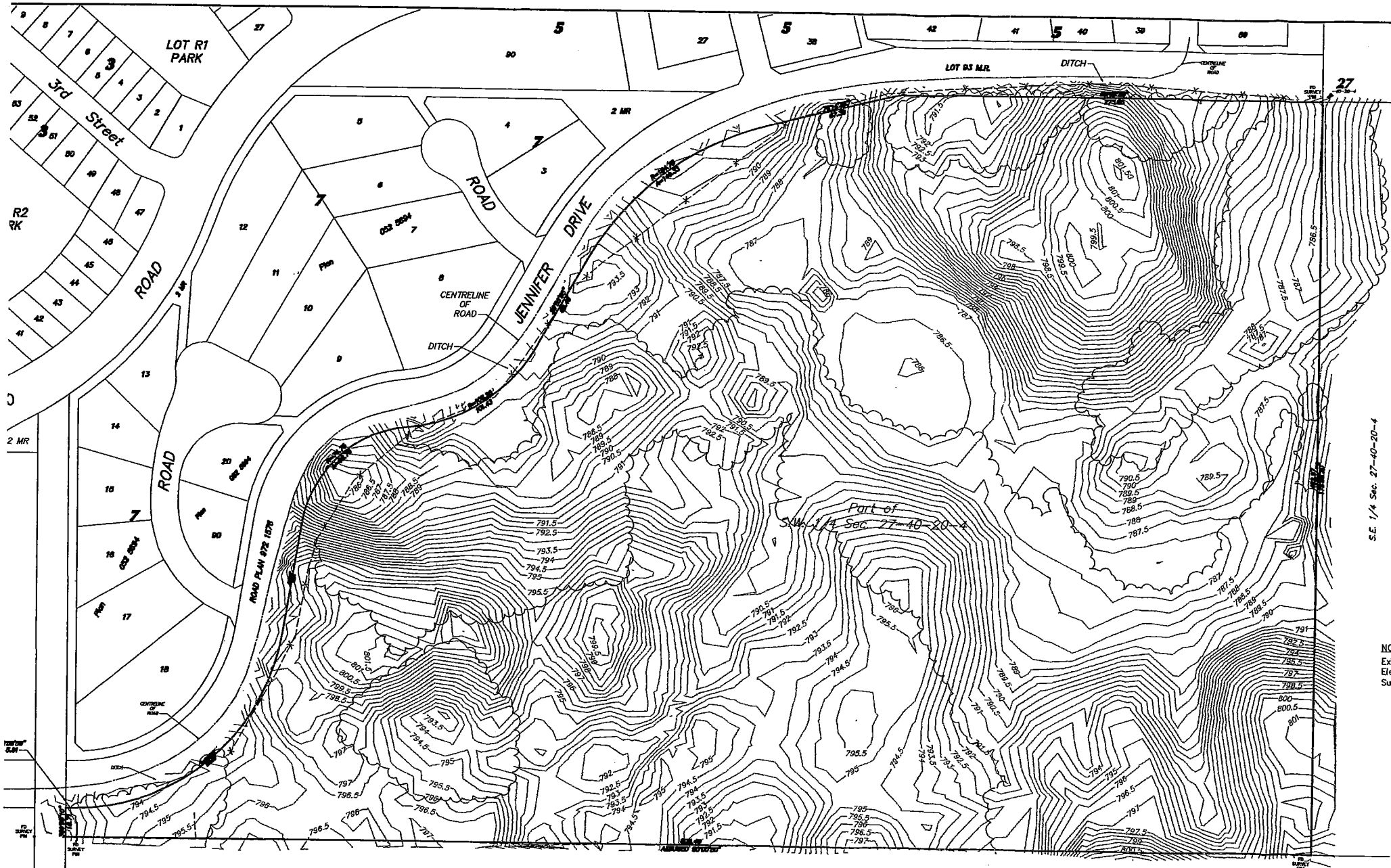


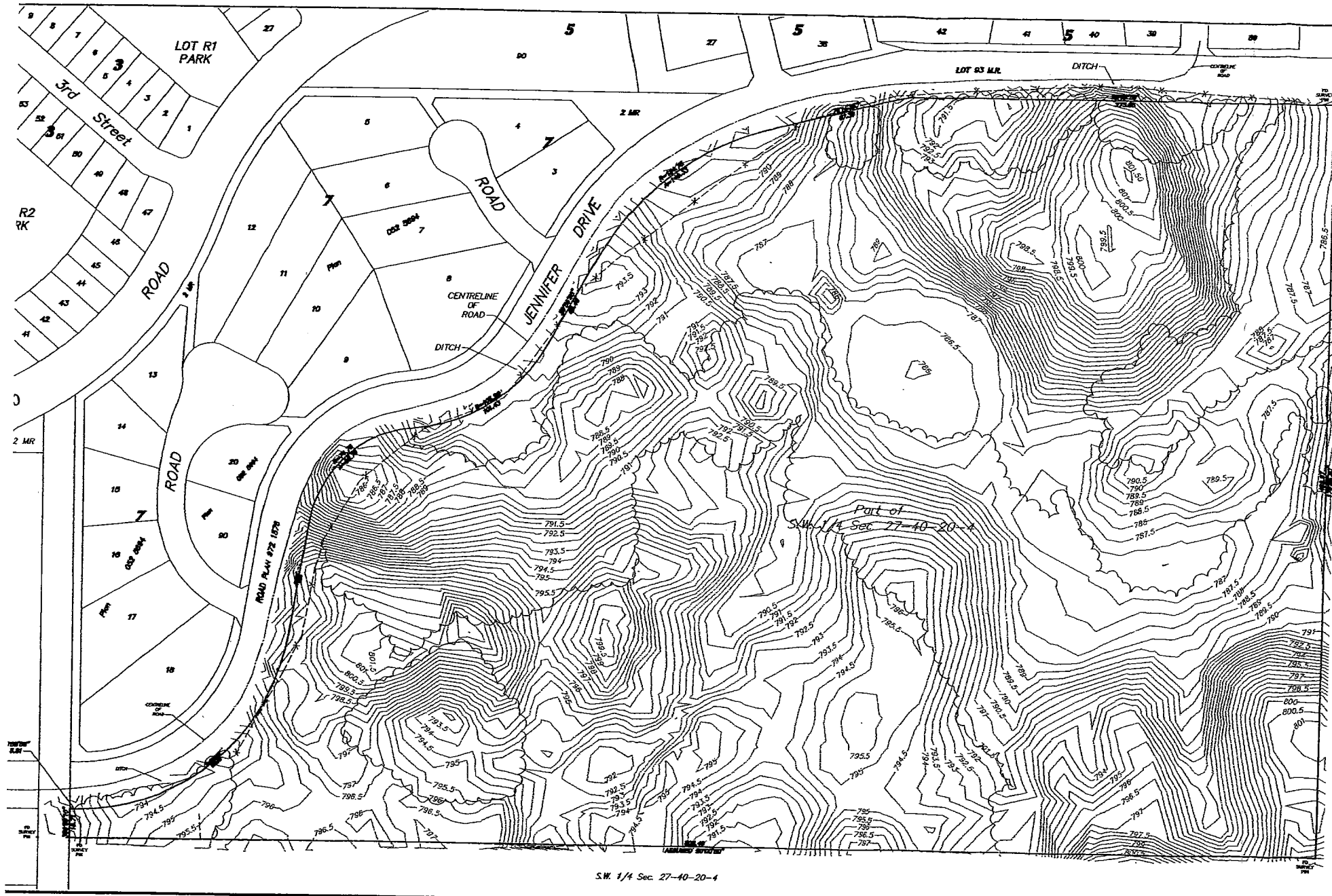
Figure 2

BUFFALO LAKE RANCH ESTATES
 OUTLINE PLAN SHOWING
SITE FEATURES
 OF PART OF
 S.W. 1/4 Sec. 27-40-20-4
 S.V. OF WHITE SANDS, ALBERTA



NOTES:
 Existing grades are shown thus: 1 880'
 Elevations are geodetic and are referred to ASCM # 427482
 Survey evidence found is shown thus: ● FD SURVEY PIN

Drawn By: RFP Check'd: GS	BEMOCO LAND SURVEYING LTD. 21,705-46th Avenue Red Deer, Alberta
Date: Sept. 11, 2007	
File No.: S-148-08 figures	



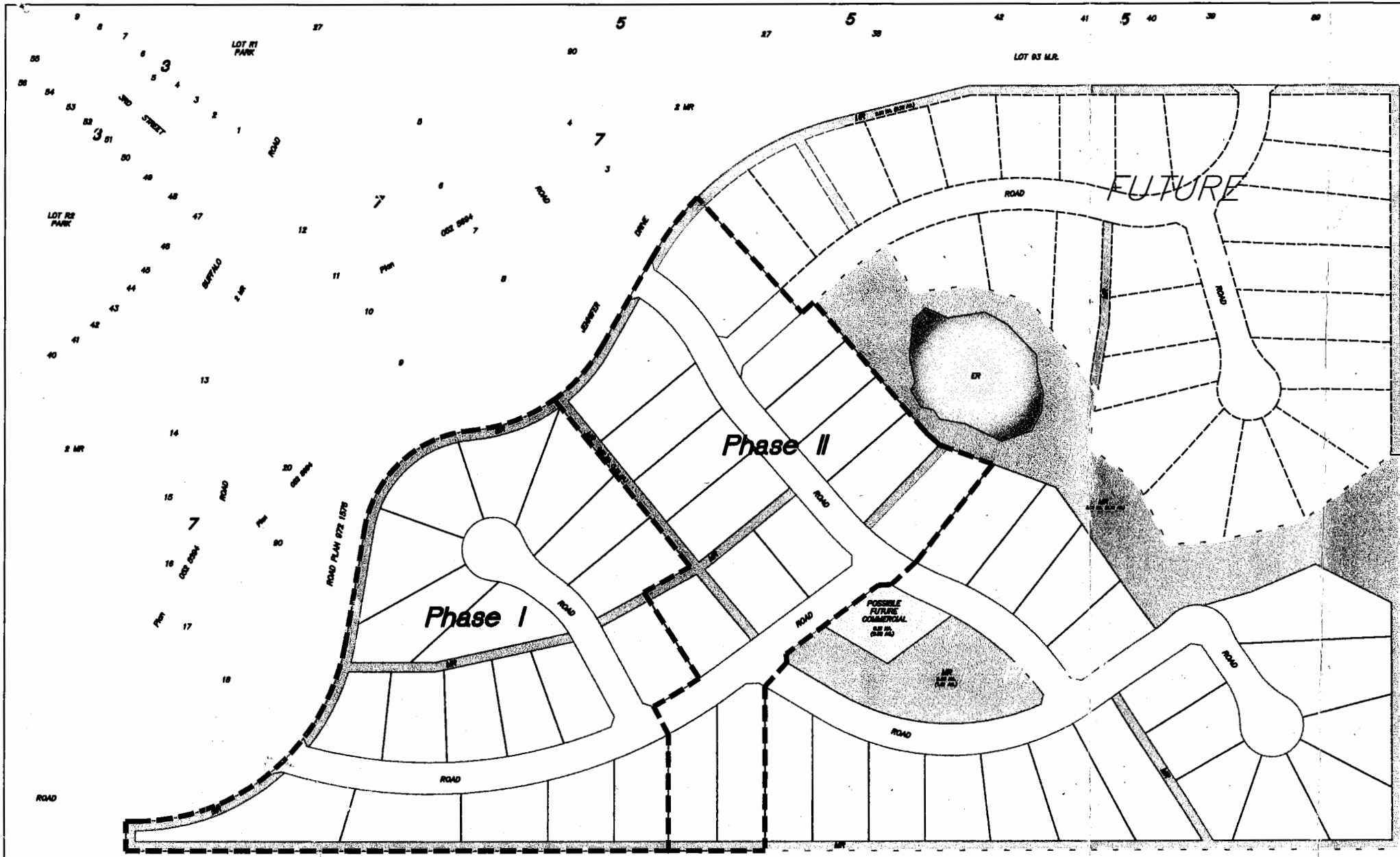
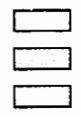


Figure 3

BUFFALO LAKE RANCH ESTATES

S.W. 1/4 Sec. 27-40-20-4
S.V. OF WHITE SANDS, ALBERTA



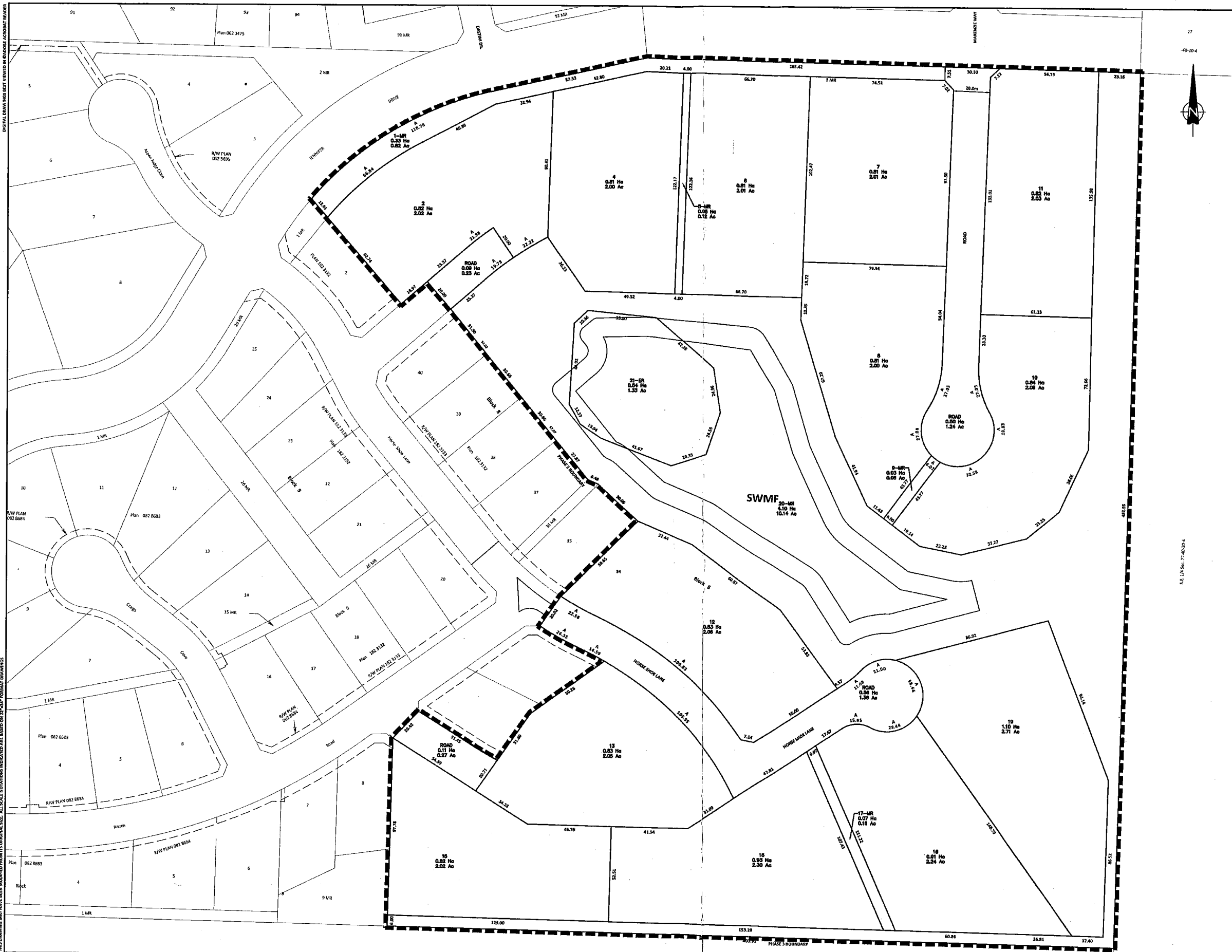
S.E. 1/4 Sec. 27-40-20-4

BLOCK 2

S.W. 1/4 Sec. 27-40-20-4

Drawn By: RFP Date: Sept. 11, 2007 File No.: S-148-05 figures	Checked By: GS Date: Sept. 11, 2007 File No.: S-148-05 figures	BEMOCO LAND SURVEYING LTD. 21,700-9th Avenue Red Deer, Alberta
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THIS DRAWING MAY HAVE BEEN MODIFIED FROM ITS ORIGINAL SIZE. ALL SCALE NOTATIONS INDICATED ARE BASED ON 24" X 36" FORMAT DRAWINGS.



NOTES:
 1. AREAS OF DIFFERENT TYPES AS SUMMARIZED BELOW:
 1.1. ENVIRONMENTAL RESERVE (ER) - 0.54 Ha (1.33 Ac)
 1.2. MUNICIPAL RESERVE (MR) - 4.58 Ha (11.32 Ac)
 1.3. ROAD - 1.26 Ha (3.11 Ac)
 1.4. RESIDENTIAL LOTS - 11.13 Ha (27.5 Ac)
TOTAL AREA = 17.51 Ha (43.26 Ac)
 MR OF APPROXIMATELY 26% OF GROSS AREA.

LOT #	AREA (Ha)	TYPE
1	0.33	MR
2	0.82	RESIDENTIAL
3	0.09	ROAD
4	0.81	RESIDENTIAL
5	0.05	MR
6	0.81	RESIDENTIAL
7	0.81	RESIDENTIAL
8	0.81	RESIDENTIAL
9	0.03	MR
10	0.84	RESIDENTIAL
11	0.82	RESIDENTIAL
12	0.83	RESIDENTIAL
13	0.83	RESIDENTIAL
14	0.11	ROAD
15	0.82	RESIDENTIAL
16	0.93	RESIDENTIAL
17	0.07	MR
18	0.90	RESIDENTIAL
19	1.10	RESIDENTIAL
20	4.10	MR
21	0.54	ER
22	0.50	ROAD
23	0.56	ROAD

CLD 24-02-21 FOR OWNER REVIEW
 ISSUE 177-AMM-001 REVISION

PERMIT TO PRACTICE
 MPE ENGINEERING LTD.
 Signature: _____
 APECA ID: 223456
 Date: MON DD, YYYY
 CPE: PERMIT NUMBER: 17500
 The Association of Professional Engineers and Geoscientists of Ontario

MON DD, YYYY

MPE
 a division of Englobe

BUFFALO LAKE RANCH ESTATES
BUFFALO LAKE ESTATE PHASE 4 & 5 CIVIL
TENTATIVE SUBDIVISION PLAN

DESIGNED: D.L. JOB: 58110-001
 DRAWN: D.S. SCALE: 1:1000
 DATE: February 2024 DRAWINGS: CL1

Motion #	Motion	Status	Completed Date	Notes
23:09:14	Moved by Mayor Thurston to have administration provide a request letter to County of Stettler for an ICC meeting to discuss the Red Willow Lagoon funding options involving Summer Village participating in repair, maintenance, and upkeep in the lagoon to allow White Sands Access for Sewage Dumping from the municipality.	Ongoing		
23:03:03	Moved by Councilor Waugh to have administration revise the pushing snow from the driveway across the municipal road section of the Snow Removal Policy X and bring back to the next council meeting on April 17, 2024, for council review.	Done	April 17, 2024	
23:03:05	Moved by Mayor Thurston to refer back to administration to review the Docks and Mooring Policy, review LUB, Community Standards and Public Lands Bylaws, and bring back suggestions and recommendations back to the next meeting on April 17, 2024, for discussion for temporary dock storage along the shoreline.	Done	April 17, 2024	
23:03:08	Moved by Councilor Huff to revisit White Sands Multi-Plex Room Policy and the White Sands Community Hall Agreement to the next meeting on April 17, 2024, for discussion.	Done	April 17, 2024	

23:03:11	Moved by Councilor Waugh to have admin to revise the 2024 budget to show a 4% mill rate increase with a \$800 minimum tax rate, reflecting on what is expected for a return on investments, and bring back to a Special Meeting on April 11, 2024, at 2pm for discussion.	Done	April 11, 2024	



SUMMER VILLAGE OF WHITE SANDS

For the Period Ending March 31, 2024

For the month of

General Ledger	Description	2024 Budget	2024 Actual	2024 % Variance
*	General Administration	(5,500.00)	(412.83)	7.51
*	Protective Services	(1,900.00)	0.00	0.00
*	Transportation	(300.00)	0.00	0.00
*	Water	0.00	0.00	0.00
*	Planning & Development	(35,000.00)	(8,315.00)	23.76
*	Recreation & Parks	(6,100.00)	0.00	0.00
*	Taxes & Penalties	(850,470.56)	(191.32)	0.02
*	Other Revenue	(300.00)	0.00	0.00
**	TOTAL REVENUE	(899,570.56)	(8,919.15)	0.99
*	Council & Legislative	17,695.00	3,693.44	20.87
*	General Administration	167,995.00	46,491.16	27.67
*	Policing	12,245.00	(9,183.75)	(75.00)
*	Fire Fighting & Preventive	43,330.00	0.00	0.00
*	Disaster Services	8,900.00	0.00	0.00
*	Bylaw Enforcement	2,000.00	753.75	37.69
*	Transportation	146,700.00	23,176.08	15.80
*	Water Department	3,700.00	227.96	6.16
*	Landfill & Recycling	31,643.72	5,815.00	18.38
*	Planning & Development	30,500.00	580.42	1.90
*	Park & Recreation	71,200.00	16,177.97	22.72
*	Culture	10,200.00	2,595.58	25.45
*	Contingency	0.00	0.00	0.00
*	Requistitions	353,674.00	74,024.16	20.93
**	TOTAL EXPENSES	899,782.72	164,351.77	18.27
***	(SURPLUS)/DEFICIT-Before Amort	212.16	155,432.62	73,261.98

*** End of Report ***



SUMMER VILLAGE OF WHITE SANDS

For the Period Ending March 31, 2024

For the Month of

General Ledger	Description	2024 YTD Budget	2024 YTD Actual	2024 YTD \$ Variance
Capital Revenue				
5-31-00-00-00-840	Common Services - Provincial Grant	(82,500.00)	0.00	(82,500.00)
5-32-00-00-00-840	Trans - Provincial Grant	(210,000.00)	0.00	(210,000.00)
5-37-00-00-01-840	Drainage - Provincial Grant	(20,000.00)	0.00	(20,000.00)
5-72-00-00-00-830	Parks & Rec - Federal Grant	(20,000.00)	0.00	(20,000.00)
5-72-00-00-00-840	Parks & Rec - Provincial Grant	(50,000.00)	0.00	(50,000.00)
5-74-00-00-00-840	Culture - Provincial Grant	(100,000.00)	0.00	(100,000.00)
*	TOTAL CAPITAL REVENUE	(482,500.00)	0.00	(482,500.00)
Capital Expenditure				
6-31-00-00-10-610	Common Services - Shop Multiplex	50,000.00	0.00	50,000.00
6-31-00-00-31-630	Common Services - Tractor/Mower	32,500.00	0.00	32,500.00
6-32-00-00-10-610	Trans - Boat Launch	110,000.00	0.00	110,000.00
6-32-00-00-13-610	Trans - Road Widening	100,000.00	0.00	100,000.00
6-37-00-00-10-610	Drainage - Project 1	20,000.00	0.00	20,000.00
6-72-00-00-22-620	Parks & Rec - Tennis Court	20,000.00	0.00	20,000.00
6-72-00-00-23-620	Parks & Rec - Parking Areas/Trails	50,000.00	0.00	50,000.00
6-74-00-00-20-620	Culture - Community Hall	100,000.00	0.00	100,000.00
*	TOTAL CAPITAL EXPENDITURE	482,500.00	0.00	482,500.00
**	SURPLUS/(DEFICIT)	0.00	0.00	0.00

*** End of Report ***

SUMMER VILLAGE OF WHITE SANDS



Cheque Listing For Council

2024-Apr-3
11:58:59AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
202470073	2024-03-01	HUFF, ROBERT T				
202470074	2024-03-01	THURSTON, LORNE D				
202470084	2024-03-15	HOOGE, AARON M				
202470085	2024-03-15	WEINZIERL, ERIN L				
202470086	2024-03-15	BEEBE, MELISSA				
202470087	2024-03-15	LAYBOURNE, DUSTIN				
202470088	2024-03-19	ALBERTA BLUE CROSS	20026383	PAYMENT MARCH	599.92	599.92
202470089	2024-03-19	GOVERNMENT OF ALBERTA	15365	PAYMENT Q1	74,024.16	74,024.16
202470090	2024-03-19	PITNEY BOWES LEASING	3202346303 320238496	PAYMENT LATE FEE POSTAGE LEASE	12.77 288.79	301.56
202470091	2024-03-19	TELUS	10	PAYMENT FEB	252.95	252.95
202470092	2024-03-19	UNITED FARMERS OF ALBERTA	115267087 SOINV5729103	PAYMENT FEB FUEL OIL FILTER WRENCH AND SQUEEGE	1,313.32 23.08	1,336.40
202470093	2024-03-19	US BANK CANADA VISA	15 16 17 18 19 20 21 22 23 24 25	PAYMENT SUPPLIES MARKER POSTS FOR PLOW LAPTOP AND MOUSE, TONER RETURNED LAPTOP MARCH OFFICE CELL PW CELL COFFEE SUPPLIES SHOP TOOLS SPROUT SCEPTER NEW ROUTER	6.25 31.49 581.86 (263.33) 114.45 42.00 36.75 54.55 346.49 20.23 136.50	1,107.24
202470094	2024-03-19	ACTION PLUMBING AND EXCAVATING	W42091	PAYMENT REPLACED PRESSURE SWITCH ANI	483.53	483.53
202470095	2024-03-19	APTUS ENGINEERING LTD.	13310	PAYMENT ATCO TRANSFORMER AT BUFF RAN	241.54	241.54
202470096	2024-03-19	BOND-O-SECURITY	BONDOIN128746	PAYMENT FIX SECURITY CAMERAS	519.75	519.75
202470097	2024-03-19	BOUNTY ONSITE INC	001-150539 001-150652 001-150779 001-151043 001-151493 001-151570	PAYMENT SHOP SUPPLIES ICE CLEATS, HI-VIZ VEST PPE AND WINDEX DEGREASER FIRST AIDE AND FIRE DECALS ICE MELT, WASHER FLUID, PAINT M/	49.06 166.72 46.48 48.83 22.26 86.27	419.62
202470098	2024-03-19	CAPITAL REGION ASSESSMENT SERVICES COMMISS	1578	PAYMENT 2024 ANNUAL FEE	921.20	921.20
202470099	2024-03-19	CHAPMAN RIEBEEK LLP	2403008	PAYMENT DOG BITE	152.54	152.54
202470100	2024-03-19	FIVE STAR VENTURES LTD.	34677 34695 34740	PAYMENT FEB FEB FEB	52.50 63.00 63.00	178.50
202470101	2024-03-19	FIVE STAR VENTURES LTD., UTILITIES	34798	PAYMENT FEB	450.98	450.98

SUMMER VILLAGE OF WHITE SANDS



Cheque Listing For Council

2024-Apr-3
11:58:59AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
202470102	2024-03-19	HOOGE, AARON	7 8	PAYMENT MISSED ON PR M202402 2023 PAYMENT THAT WAS STALE DA	78.46 6.04	84.50
202470103	2024-03-19	HUFF, ROBERT	16	PAYMENT SDAA, TRAFFIC STUDY	150.00	150.00
202470104	2024-03-19	LAYBOURNE, DUSTIN	3 5	PAYMENT SHORT PR PAYMENT ERROR CELL PHONE	98.37 50.00	148.37
202470106	2024-03-19	MARYLOU&MURRAY MANSON, CANADIAN ENVIRO TL	10	PAYMENT APRIL	1,680.00	1,680.00
202470107	2024-03-19	NORTH STAR TRUCKING LTD.	325015	PAYMENT GRAVEL FOR SANDING	414.70	414.70
202470108	2024-03-19	PARKLAND REGIONAL LIBRARY	240226	PAYMENT Q2	325.32	325.32
202470109	2024-03-19	RIP N SHRED	235442	PAYMENT FEB	21.00	21.00
202470111	2024-03-19	THURSTON, LORNE	63	PAYMENT MILEAGE, AHS, IDP	295.60	295.60
202470112	2024-03-19	TOWN OF STETTLER	IVC045209	PAYMENT JAN	390.30	390.30
202470113	2024-03-19	UPTOWN OFFICE SUPPLY LTD.	08213	PAYMENT AUDIT BINDER SUPPLIES	32.13	32.13
202470114	2024-03-19	WORKERS COMPENSATION BOARD	26981162	PAYMENT WCB	1,030.82	1,030.82
202470115	2024-03-19	STETTLER WASTE MANAGEMENT AUTHORITY	REPL-202470110 REPL-202470110	Replacement Cheque Replacement Cheque	5,415.00	5,415.00
202470116	2024-03-19	LONGHURST CONSULTING	REPL-202470105 REPL-202470105	Replacement Cheque Replacement Cheque	2,227.30	2,227.30
202470117	2024-03-28	HOOGE, AARON M				
202470118	2024-03-28	WEINZIERL, ERIN L				
202470119	2024-03-28	BEEBE, MELISSA				
202470120	2024-03-28	LAYBOURNE, DUSTIN				

Total 106,156.94

*** End of Report ***



The Summer Village of White Sands

2024 Draft Operating & Capital Budget April 17, 2024

Budget Overview:

The Summer Village of White Sands saw the following changes during the 2023 year:

- 3rd quarter transition saw a municipal separation of the shared CAO Contract with the Summer Village of Rochon Sands.
- Temporary White Sands municipal office relocated to rental office in Stettler and resolution of council approved an RTM Municipal Office build covered by MSI grant application.
- Assessments have increased in 2023 at approximately 4.5% per year based on inflation, and new community development growth.
- Municipal Policing Requisition Payment, Year three (3) term of five (5) years, increased from \$14,753 to \$16,010 in 2024.
- Cost of Living (2.9%) increase on the County of Stettler Cost Sharing Road-Use Agreement
- LED Lighting upgrade for Multiplex Hall and Public Works shop in 2023
- Boat Launch repair was completed in fall of 2023, at a cost of \$20,000, that was a cost shared repair of 50% with the County. Thanks to the County the repair was completed by there public works staff.
- Several operational policies and bylaws were created and upgraded to reflect the operational needs of the community.
- New mower purchase from grants in 2023

As of January 31, 2024, the TD bank account contained \$1,286,377.32 which contains the following: \$492,239.19 of restricted grant funding. The Summer Village has \$600,000 invested in two (2) GICs at 4.0% and 4.5%, and in 2024 worked on putting operational funds into a high interest savings account.

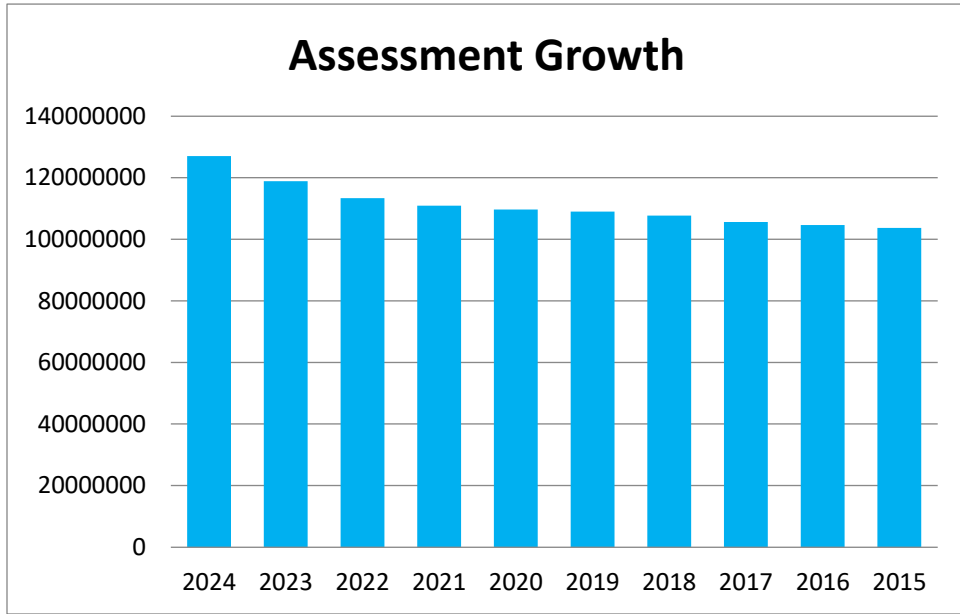
Non-Payment of Taxes

As of January 1, 2024, outstanding taxes were \$676.72. Which was an improve from the January 1, 2023, outstanding taxes of \$ 9,485.31. As of March 13, 2024, the outstanding taxes is only \$676.72.

This is considered an excellent amount as the collection rate is about 99.9% of total taxes levied, and penalties from the 2023 tax levy.

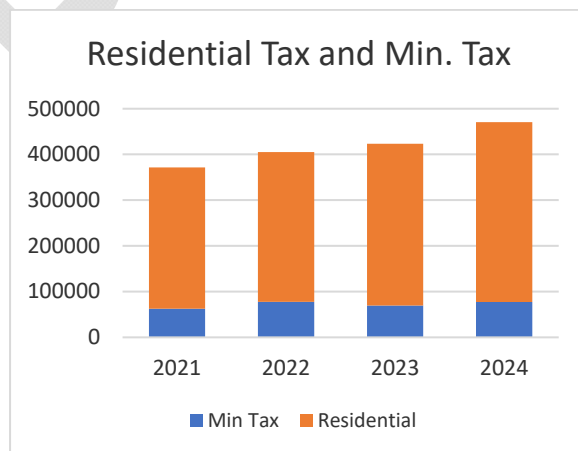
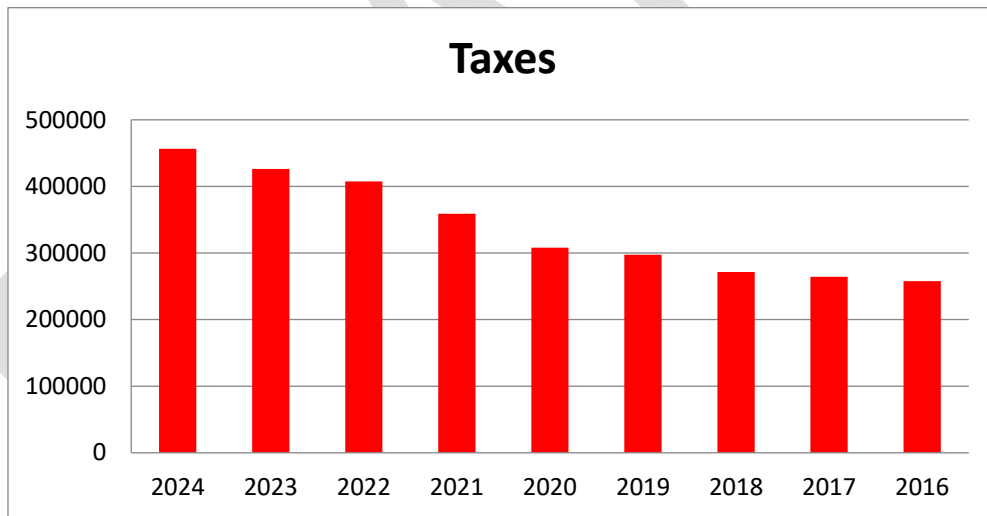
Assessments:

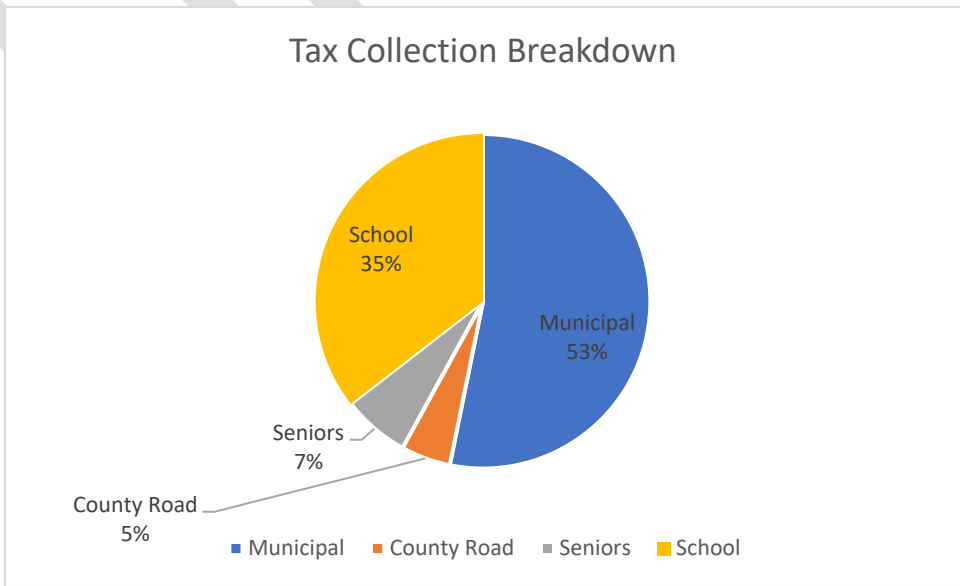
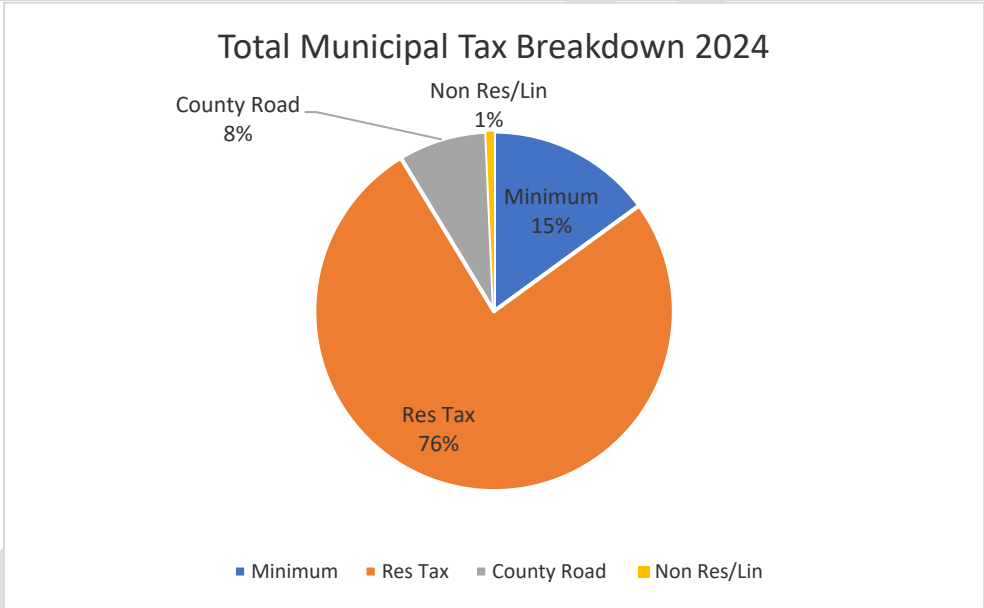
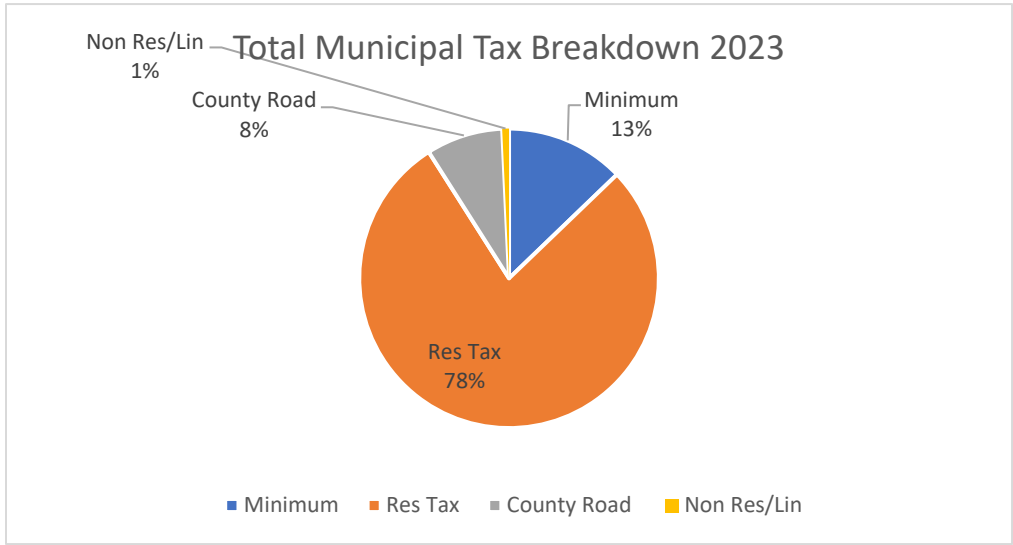
There were (13) sixteen Development Permits issued in 2023. The Assessment Growth in 2023 from new developments was \$2,625,750. This includes the (2) Subdivision applications. See the attached graph showing the assessment growth of the community over the years.

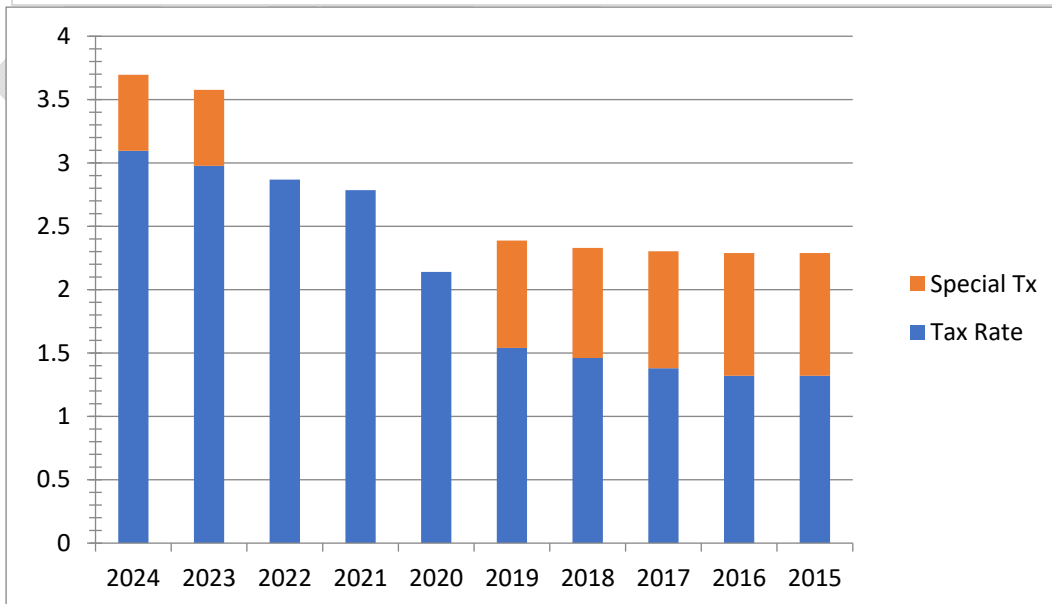
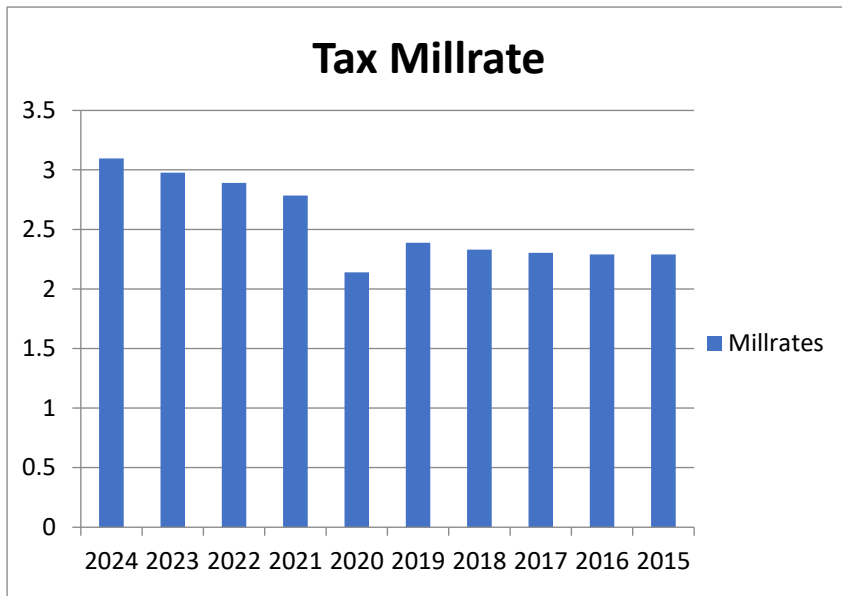


Residential Tax Rates:

Council has control of the amount of taxes collected in the tax year to address current and anticipated expenses. The Summer Village has limited Non-Residential and Linear Assessments to realize tax revenues. The bulk of taxation is residential and vacant residential property.





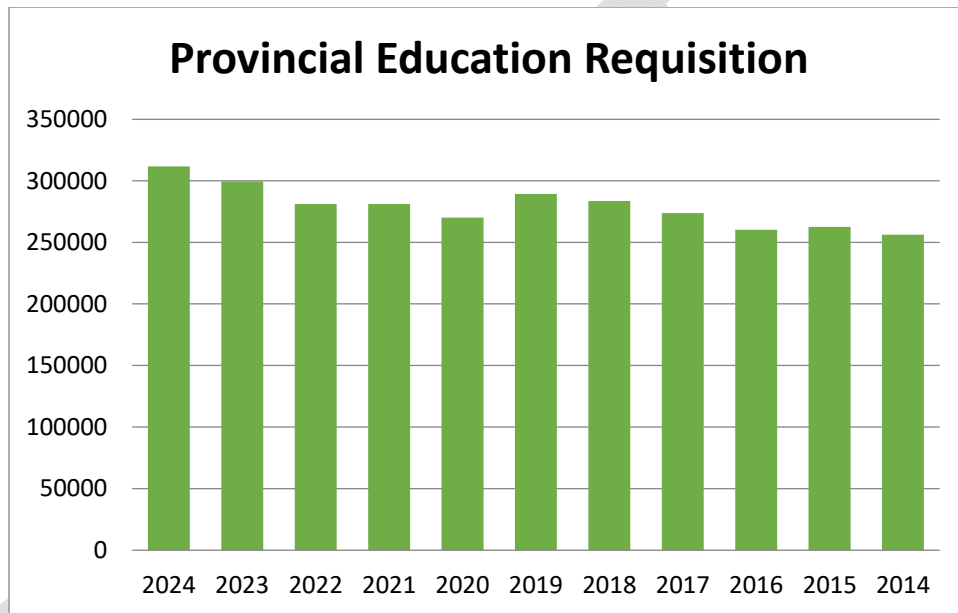


Franchise Fees:

Council has historically decided not to implement franchise fees for APEX or ATCO Electric as additional revenues for the Summer Village as both remain at 0% fees.

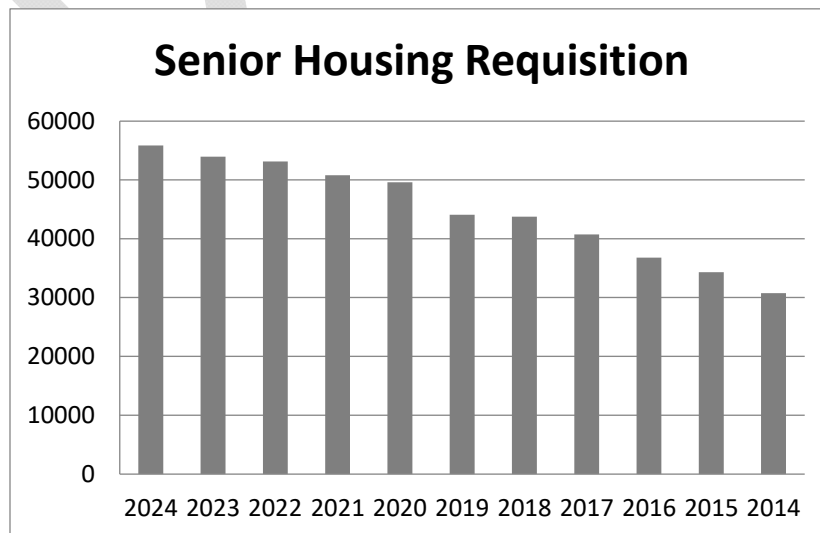
School Tax Requisitions:

For 2024-25, The provincial education property tax rates were frozen at the same rates as last year. While rates will be frozen, strong growth in property values and increased development mean that education property tax revenue is expected to grow by \$229 million in 2024-25. The Municipality will see a 4% increase over 2023. See attached chart.



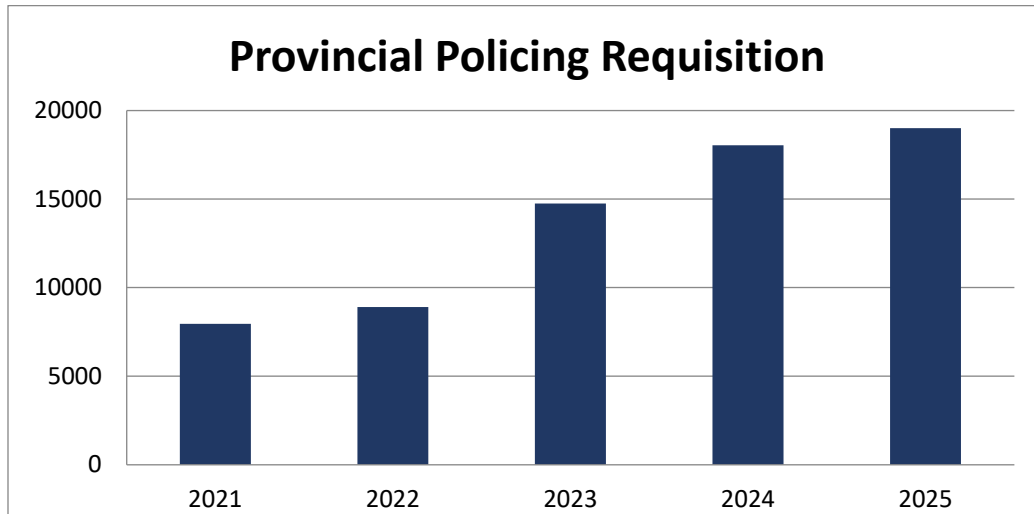
Seniors Requisitions:

The Stettler Housing Authority was \$53,963 in 2023, with an increase in 2024 to \$55,839.



Provincial Policing:

The third requisition submitted in 2023 was \$14,753 and will increase to \$16,010 for 2024 and expected to be slight increase or stay the same for 2025. The complete breakdown graph below shows the next two budget cycles of the five-year term for provincial policing requisitions.



Staffing:

The municipality has moved to establish a consistent continuity in the staffing level and needs of the community. Public Works/Parks Maintenance has now moved to 1 full-time year-round Maintenance Foreman and one permanent part-time to work towards reducing outsourcing contractor services. Due to Health and Safety regulation changes the municipality is working towards providing a safer work environment with consistent implementation of workload and needs of the community. The municipality is working towards creating a consistent succession plan to be able to retain staffing moving forward. The municipality maintains 11 kms of roadway and ditches, must maintain drainage, signing, trees, beach area, garbage, municipal public properties, etc.

The Municipality has applied for the annual Canada Summer Student Grants for the municipality to hire at least (1) summer student to work part-time in the office and part-time to help with grass cutting, outhouse maintenance, garbage, beach clean up. This grant helps offset approximately a third of the wages for the summer staff.

Expenses:

2024 Operating Budget reflects the increased costs in salaries, and overall operating expenses, such as:

- 2022 Inflation saw the Cost of Living was 6.8% going into 2023 at approximately 5.9%, Energy increased by 23%, Transportation costs increased by 14.0% plus the new April 1, 2023, Carbon Tax.
- 2024 inflation saw the cost of living at approximately 4%, cost for services has seen a 4.21% increase over 2023 purchasing options, Carbon Tax (increases April 1st which will increase 3 cents per litre of gas for a total of 17.00 cents per litre.), Alberta Fuel Tax reinstated another 13 Cents per litre which will create a 16 cent per litre increase for the year.

- Insurance went up an additional 5%.
- Equipment repairs will be up based on service inflation as mentioned above and due to the age and previous lack of maintenance schedule for the lawn mowers, tractor, and village pick-up truck and attachments there will be additional costs to repairs.
- Municipal Policing Requisition, Year 4 out of five (5), 2024 increases 22% higher than 2023.

Administration:

The Operating Budget reflects the true costs of operating a standalone municipal office, equipment and staffing, inflationary increases are accounted for in all categories. Municipal Office staff consist of a permanent full-time CAO and a permanent part-time Administrative Clerk. The draft budget for 2024 includes the summer grant funding for additional support for administration to help with the office transition and move once the municipal office RTM is in place within the community.

Insurance:

Insurance premiums are expected to increase with the industry predicting higher premiums.

Roads and Streets:

All other categories have been maintained with slight increases such as fuel and equipment repairs based on inflation. Older Equipment is starting to demand higher maintenance costs for operations. Applying dust suppression may not be required this year depending on weather conditions and can be monitored by public works staff on an as needed basis.

County of Stettler Road Cost Sharing Agreement Requisition

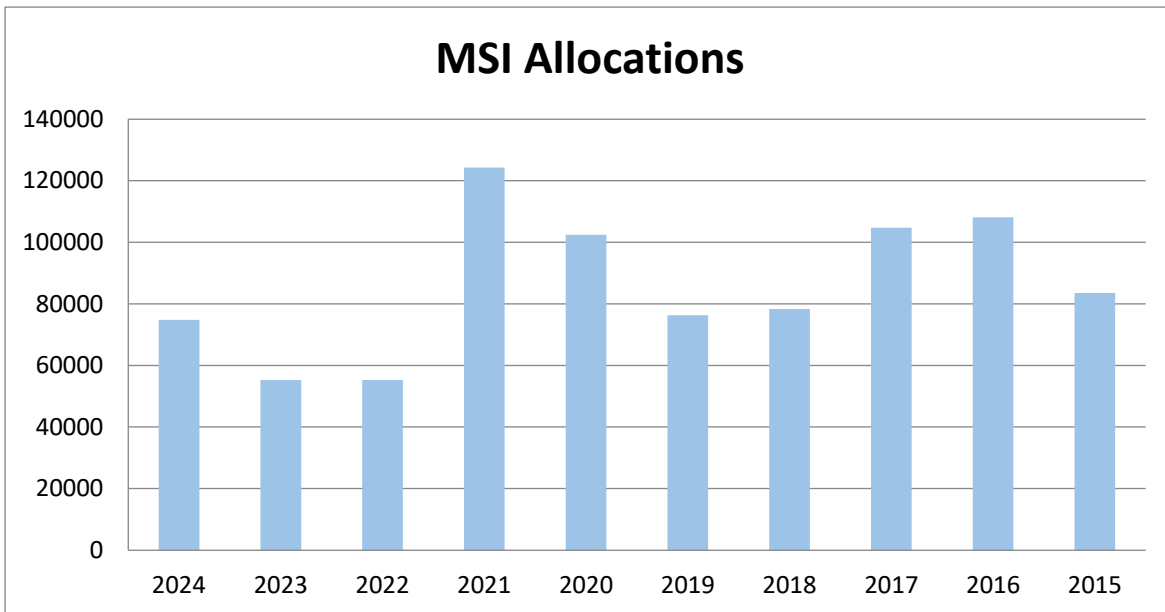
The County of Stettler Road Cost Sharing Agreement is a three-year contract that requires the Summer Village shall pay forty thousand (\$40,000) dollars, inclusive of any applicable GST, to the County in the first year of this agreement (2023). Thereafter, the cost be increased by a percent equal to the annual Consumer Price Index as reported by Statistics Canada, or 2%, whichever is great on an annual basis during the term of the agreement.

Water and Wastewater:

SMRWSC costs are increasing, due mainly to the County of Stettler closure of the Red Willow Lagoon to the Summer Villages, the increased costs of fuel, and the longer septic hauling to the Bashaw Lagoons. There will also be an increase in requisitions as the regional water line is extended into the Summer Village of Rochon Sands bucket-fill once completed will have the municipality requiring using grant funding to cover off the 2024 debenture amount. There will be two more projects that the municipality will need to consider under the grant funding moving forward.

MSI Grant Funding:

The MSI Capital grant funding has been replaced with the Local Government Fiscal Framework (LGFF). The funding allocations for 2024 is \$74,000 and 2025 is \$77,000, slight increase from the \$55,000 for 2023. The municipality has MSI Capital grant funding that it has received and not fully spent in the bank account. The Summer Village spent the allocated 2007 to 2018 MSI Funding amount of \$297,000 on approved eligible capital projects by the December 2023 deadline. The 2024-2028 capital project plan once Council approves will cover the next MSI spending deadline for funding received from 2019-2023.



Recreation and Culture:

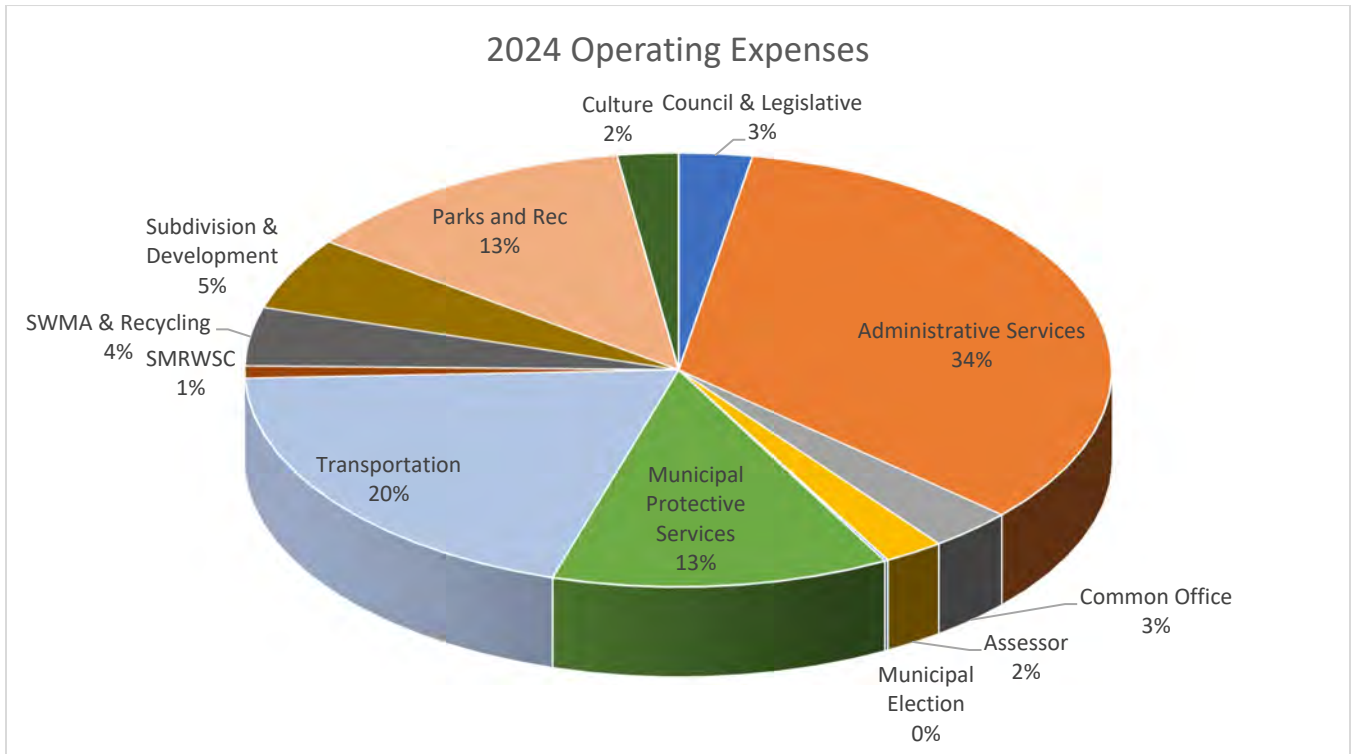
All costs are predicted to remain stable for 2023.

Requisitions:

- Requisitions are monies collected on behalf of other organizations or levels of government by the Summer Village and are costs calculated as expenses as part of the municipal budget for the following:
 - **Alberta School Foundation (Provincial AFD)** is a separate rate on the tax notice, AFD is not part of the municipal tax rate.
 - **Stettler Housing Authority (Seniors)** is a separate rate on the tax notice based on the Equalized Assessment, is not part of the municipal tax rate.
 - **The County of Stettler Road Cost Sharing Agreement** is a separate rate on the tax notice and was started in 2023 at \$40,000 which showed as a flat rate per property of \$99.20. 2024 will see an increase based on cost of living at an estimated amount of \$41,400, which would show an approximate flat rate of \$102 per property.
 - **Municipal Shared Service agreements, and Contracted Services** are part of the municipal tax rate, which are as follows:
 - Fire Service Agreements (Review of agreements to be completed in 2024)
 - Stettler Regional Waste Management (15% increase over 2023)
 - Stettler Regional Emergency Management Agency (SREMA) (6% increase)
 - Provincial Policing Requisition (22% Increase over 2023)
 - Parkland Library Annual Requisition (6.53% increase over 2023)
 - Shirley McClellan Water Commission (SMRWSC), (new debenture coming in 2024 approximately \$3,500 & 2025 approximately \$19,608))
 - Parkland Regional Subdivision Development Appeal Board (SDAB member fee)
 - Capital Regional Assessment Review (CRASC) Board (Regional parcel per capita fee)

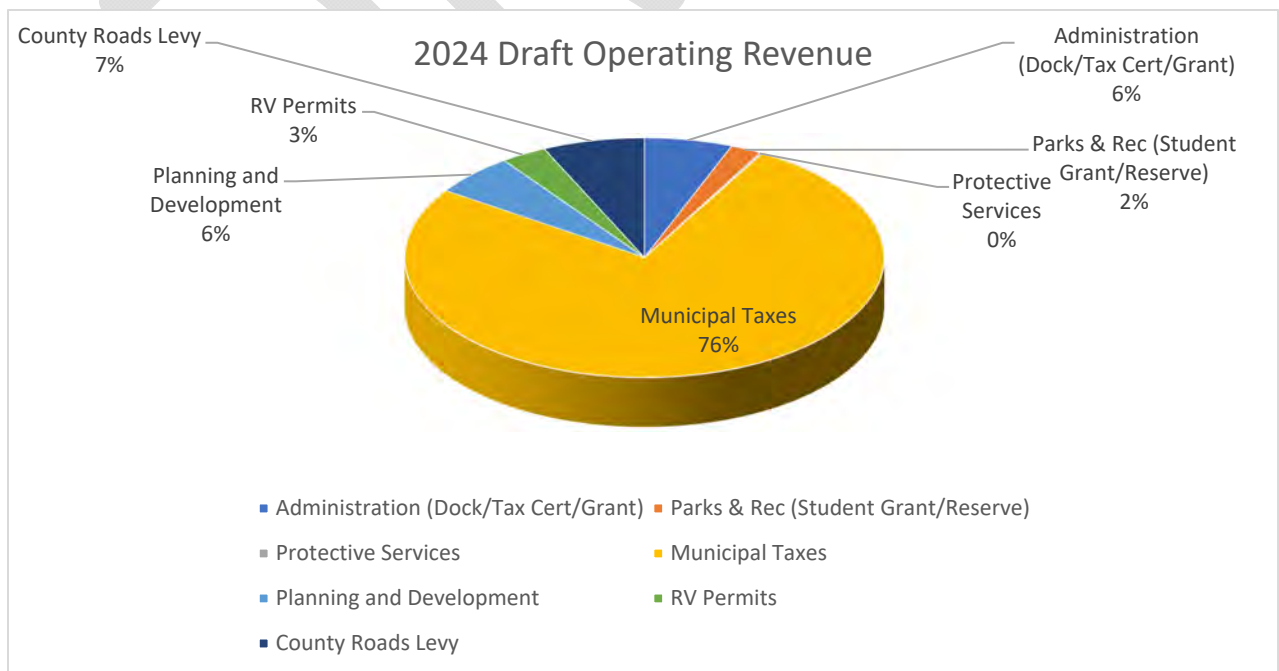
- Municipal Assessment Services Agreement – (Contracted)
- Planning and Development (Contracted)
- Financial Services and Auditors (Contracted)

• Operations Pie Charts:



Overall:

Deficit operating budgets are not allowed to be passed by Council. The council has recognized surplus budgets in the past years and kept a contingency reserve for emergency purposes.



(2024 Operating Budget Spreadsheet)-Attached Balanced Budget

The MGA states that a municipality must create a balanced budget and can not operate in a deficit.

As per the April 11, 2024, special meeting of council attached is the revised budget based on the discussion of council approving a 4% mill rate increase and to increase the minimum tax to \$850 for 2024 and to have administration revise the budget to reflect that and meet the MGA requirement of a balanced budget.

RESOLUTIONS REQUIRED:

1. Administration is recommending council approve the 2024 Draft Operating Budget in the amount \$985,195.00.
2. Administration is recommending council approve the draft three-year financial plan for 2025, 2026 and 2027 as presented.

(Five Year Capital Plan 2024 to 2030)-Attached

RESOLUTIONS REQUIRED:

1. Administration is recommending council approve the draft 2024 Capital Budget.
2. Administration is recommending council approve the draft five-year Capital plan from 2025-2030.

Assessment	2023 Tax Rate	2024 Tx Rate 4% Increase	Difference	Over 12 months
50,000.00	148.84	154.79	5.95	\$0.50
100,000.00	297.68	309.59	11.91	\$0.99
200,000.00	595.36	619.17	23.81	\$1.98
300,000.00	893.04	928.76	35.72	\$2.98
400,000.00	1,190.72	1,238.35	47.63	\$3.97
500,000.00	1,488.40	1,547.94	59.54	\$4.96
600,000.00	1,786.08	1,857.52	71.44	\$5.95
700,000.00	2,023.10	2,167.11	144.01	\$12.00
800,000.00	2,381.44	2,476.70	95.26	\$7.94
900,000.00	2,679.12	2,786.28	107.16	\$8.93
1,000,000.00	2,976.80	3,095.87	119.07	\$9.92

SUMMER VILLAGE OF WHITE SANDS

2024 Budget & 3 year Financial Plan

General Ledger	Description	based on	3 year Financial Plan 4% increase annually		
		4% increase Min Tx 850 2024 Budget	Minimum tax to increase by \$25 annually Min tx 875 2025 Budget	Min Tx 900 2026 Budget	Min Tx 925 2027 Budget
Administration Rev					
1-12-01-00-00-300	Admin - Sales to Other Governments	0.00	0.00	0.00	0.00
1-12-01-00-00-520	Admin - Lot Sale Fees	0.00	0.00	0.00	0.00
1-12-01-00-00-590	Admin - Other Revenue	(250.00)	(250.00)	(250.00)	(250.00)
1-12-01-00-00-840	Admin - Provincial Grant	(18,740.00)	(18,740.00)	(18,740.00)	(18,740.00)
1-12-01-00-01-490	Admin - Tax Information/Certificates	(910.00)	(910.00)	(910.00)	(910.00)
1-12-01-00-01-520	Admin - Dock Permits	(3,400.00)	(3,400.00)	(3,400.00)	(3,400.00)
1-12-01-00-01-590	Admin - Interest	(10.00)	(10.00)	(10.00)	(10.00)
1-12-99-91-00-920	Admin - Drawn from Op Reserve	(11,200.00)	(11,200.00)	(11,200.00)	(11,200.00)
1-12-02-00-00-840	Office - Prov Grant (Project)	0.00	0.00	0.00	0.00
* TOTAL Administration Rev		(34,510.00)	(34,510.00)	(34,510.00)	(34,510.00)
Protective Services Rev					
1-23-99-91-00-920	Fire - Drawn fr. Op Reserve	0.00	0.00	0.00	0.00
1-25-00-00-00-560	Ambulance - Other Revenue	(825.00)	(825.00)	(825.00)	(825.00)
1-25-00-00-00-840	Ambulance - Provincial Grant	0.00	0.00	0.00	0.00
1-25-99-92-00-940	Ambulance - Drawn from Capital	0.00	0.00	0.00	0.00
1-26-00-00-00-530	Bylaw - Fines	0.00	0.00	0.00	0.00
1-23-00-00-00-590	Fire - Other Revenue	0.00	0.00	0.00	0.00
* TOTAL Protective Services Rev		(825.00)	(825.00)	(825.00)	(825.00)
Common Services Rev					
1-31-99-91-00-920	Common Services - Drawn from Op. Reserve	0.00	0.00	0.00	0.00
1-32-00-00-00-550	Trans - Returns on Investments	0.00	0.00	0.00	0.00
1-32-00-00-00-830	Trans - Federal Grant	0.00	0.00	0.00	0.00
1-32-00-00-00-840	Trans - Provincial Grants	0.00	0.00	0.00	0.00
1-32-00-00-01-840	Trans - Road Grants	0.00	0.00	0.00	0.00
1-32-99-91-00-920	Trans - Drawn from Operating Reserve	0.00	0.00	0.00	0.00
1-32-99-92-00-940	Trans - Drawn from Capital	0.00	0.00	0.00	0.00
1-32-99-94-00-990	Trans - Contributed from Surplus	0.00	0.00	0.00	0.00
1-41-00-00-00-840	Water - Provincial Grant	0.00	0.00	0.00	0.00
* TOTAL Common Services Rev		0.00	0.00	0.00	0.00
Planning&Development Rev					
1-61-00-00-00-520	Planning & Dev - Planning Permits	(1,820.00)	(1,820.00)	(1,820.00)	(1,820.00)
1-61-00-00-00-530	Inactive - Planning & Dev - Deposit	0.00	0.00	0.00	0.00
1-61-00-00-00-840	Planning & Dev - Provincial Grant	0.00	0.00	0.00	0.00
1-61-00-00-01-520	Planning & Dev - Building Permits	(6,160.00)	(6,160.00)	(6,160.00)	(6,160.00)
1-61-00-00-02-520	Planning & Dev - RV Permit	(19,200.00)	(19,200.00)	(19,200.00)	(19,200.00)
1-61-00-00-03-520	Planning & Dev - Subdivision Application	0.00	0.00	0.00	0.00
1-61-00-00-05-520	Planning & Dev - PGE Permits	(5,400.00)	(5,400.00)	(5,400.00)	(5,400.00)
1-61-99-91-00-920	Planning & Dev - Drawn from Op Reserve	0.00	0.00	0.00	0.00
* TOTAL Planning&Development Rev		(32,580.00)	(32,580.00)	(32,580.00)	(32,580.00)
Parks & Recreation Rev					

1-72-00-00-00-590	Recreation - Recycling Revenue	0.00	0.00	0.00	0.00
1-72-00-00-00-840	Parks - Provincial Grant	0.00	0.00	0.00	0.00
1-72-99-91-00-920	Recreation - Drawn from Operating Reserv	(6,000.00)	(6,000.00)	(6,000.00)	(6,000.00)
1-72-99-92-00-940	Parks & Rec - Drawn fr. Capital	0.00	0.00	0.00	0.00
1-72-00-00-00-830	Parks - Federal Grant	(6,300.00)	(6,300.00)	(6,300.00)	(6,300.00)
* TOTAL Parks & Recreation Rev		(12,300.00)	(12,300.00)	(12,300.00)	(12,300.00)
Excess Collection of Req Rev					
1-97-00-00-00-990	Excess Collection of Requisitions	(5,908.00)	0.00	0.00	0.00
1-97-00-00-01-990	Under Collection of Requisitions	0.00	0.00	0.00	0.00
* TOTAL Excess Collection of Req		(5,908.00)	0.00	0.00	0.00
Taxes Rev					
1-99-01-00-01-111	Taxes - Municipal	(474,402.00)	(479,335.78)	(484,320.87)	(489,357.81)
1-99-01-00-01-120	Taxes - Municipal - Road Cost Sharing Ag	(41,200.00)	(41,628.48)	(42,061.42)	(42,498.85)
1-99-01-00-02-111	Taxes - School - Residential	(303,975.00)	(309,431.00)	(312,649.08)	(315,900.63)
1-99-01-00-03-111	Taxes - School - Non-Residential	(2,162.00)	(2,257.00)	(2,280.47)	(2,304.19)
1-99-01-00-05-111	Taxes - Senior Housing	(55,483.00)	(56,060.02)	(56,643.05)	(57,232.14)
1-99-01-00-06-111	Taxes - DIP	(50.00)	(50.00)	(50.00)	(50.00)
* TOTAL Taxes Rev		(877,272.00)	(888,762.28)	(898,004.89)	(907,343.62)
Other Revenue					
1-99-02-00-01-510	Penalties & Cost on Taxes	(4,800.00)	(4,800.00)	(4,800.00)	(4,800.00)
1-99-02-00-02-550	Return on Investments	(17,000.00)	(17,000.00)	(17,000.00)	(17,000.00)
1-99-02-00-04-740	Unconditional Provincial Grant	0.00	0.00	0.00	0.00
* TOTAL Other Revenue		(21,800.00)	(21,800.00)	(21,800.00)	(21,800.00)
**P TOTAL REVENUE		-985,195.00	-990,777.28	-1,000,019.89	-1,009,358.62
		-985,195.00	-990,777.28	-1,000,019.89	-1,009,358.62
Council&Legislative Exp					
2-11-00-00-00-151	Council - Honoraria	11,000.00	11,000.00	11,000.00	11,000.00
2-11-00-00-00-152	Council - Advertising	0.00	0.00	0.00	0.00
2-11-00-00-00-210	Council - Training	710.00	710.00	710.00	710.00
2-11-00-00-00-211	Council - Travel & Subsistence	4,000.00	4,000.00	4,000.00	4,000.00
2-11-00-00-00-274	Council - Insurance	350.00	350.00	350.00	350.00
2-11-00-00-00-510	Council - Other Goods	550.00	550.00	550.00	550.00
2-11-00-00-01-211	Council - Council Meeting	275.00	275.00	275.00	275.00
* TOTAL Council&Legislative Exp		16,885.00	16,885.00	16,885.00	16,885.00
Administrative Services					
2-12-00-00-00-200	Admin - Contracted Services	6,000.00	6,062.40	6,125.45	6,189.15
2-12-00-00-01-200	Admin - Contracted Services Subvision	0.00	0.00	0.00	0.00
2-12-01-00-00-111	Admin - Salary	97,240.00	98,251.30	99,273.11	100,305.55
2-12-01-00-00-112	Admin - Wages	37,800.00	38,193.12	38,590.33	38,991.67
2-12-01-00-00-130	Admin - Benefits	5,198.00	5,252.06	5,306.68	5,361.87
2-12-01-00-00-131	Admin - WCB	3,145.00	3,177.71	3,210.76	3,244.15
2-12-01-00-00-132	Admin - RSP	9,900.00	10,002.96	10,106.99	10,212.10
2-12-01-00-00-210	Admin - Training	800.00	808.32	816.73	825.22
2-12-01-00-00-211	Admin - Travel & Subsistence	1,600.00	1,616.64	1,633.45	1,650.44
2-12-01-00-00-214	Admin - Association Memberships	2,300.00	2,323.92	2,348.09	2,372.51
2-12-01-00-00-225	Admin - Land Titles	50.00	50.52	51.05	51.58
2-12-01-00-00-227	Admin - Web Site Maintenance	300.00	303.12	306.27	309.46
2-12-01-00-00-231	Admin - Accounting & Audit	11,800.00	11,922.72	12,046.72	12,172.00
2-12-01-00-00-232	Admin - Legal Fees	10,000.00	10,104.00	10,209.08	10,315.26
2-12-01-00-00-239	Admin - Computer Maintenance	3,500.00	3,536.40	3,573.18	3,610.34

2-12-01-00-00-260	Admin - Rentals	7,700.00	7,780.08	7,860.99	7,942.75
2-12-01-00-00-274	Admin - Insurance & Bond	5,200.00	5,254.08	5,308.72	5,363.93
2-12-01-00-00-511	Admin - IT Support	3,230.00	3,263.59	3,297.53	3,331.83
2-12-01-00-00-518	Admin - Promo	500.00	505.20	510.45	515.76
2-12-01-00-00-582	Admin - Power	1,800.00	1,818.72	1,837.63	1,856.75
2-12-01-00-00-731	Admin - Contr. to Other Government	0.00	0.00	0.00	0.00
2-12-01-00-00-810	Admin - Bank Charges & Interest	750.00	757.80	765.68	773.64
2-12-01-00-00-920	Admin - Uncollectable Accounts	0.00	0.00	0.00	0.00
2-12-01-00-00-991	Admin - Cash Over/Short	0.00	0.00	0.00	0.00
2-12-01-00-00-581	Admin - Natural Gas	1,100.00	1,111.44	1,123.00	1,134.68
2-12-01-00-00-732	Admin - Promo	0.00	0.00	0.00	0.00
2-12-01-00-01-520	Admin - Dock Permits Supplies	0.00	0.00	0.00	0.00
*	TOTAL Administrative Services	209,913.00	212,096.10	214,301.89	216,530.63
Common Office Exp					
2-12-02-00-00-221	Office - Advertising	150.00	151.56	153.14	154.73
2-12-02-00-00-222	Office - Telephone	1,600.00	1,616.64	1,633.45	1,650.44
2-12-02-00-00-223	Office - Postage	1,400.00	1,414.56	1,429.27	1,444.14
2-12-02-00-00-260	Office - Building Rental	11,200.00	11,316.48	11,434.17	11,553.09
2-12-02-00-00-273	Office - Internet	1,100.00	1,111.44	1,123.00	1,134.68
2-12-02-00-00-510	Office - Goods & Services	4,000.00	4,041.60	4,083.63	4,126.10
*	TOTAL Common Office Exp	19,450.00	19,652.28	19,856.66	20,063.17
Assessor Exp					
2-12-11-00-00-239	Assessor	12,800.00	12,933.12	13,067.62	13,203.53
2-12-11-00-02-239	Regional ARB	925.00	934.62	944.34	954.16
*	TOTAL Assessor Exp	13,725.00	13,867.74	14,011.96	14,157.69
Municipal Election Exp					
2-12-12-00-00-227	Municipal Election	0.00	7,000.00	0.00	0.00
*	TOTAL Municipal Election Exp	0.00	7,000.00	0.00	0.00
Municipal Protective Exp					
2-21-00-00-00-200	RCMP - Enhanced Policing	16,010.00	16,176.50	16,344.74	16,514.72
2-23-00-00-00-158	Fire - Regional Chief	0.00	0.00	0.00	0.00
2-23-00-00-00-200	Fire - Fire Agreement	50,000.00	50,520.00	51,045.41	51,576.28
2-23-00-00-00-264	Fire - Access Road Agreement	10.00	10.10	10.21	10.32
2-23-00-00-00-350	Fire - Fire Fighting	1,000.00	1,010.40	1,020.91	1,031.53
2-24-00-00-00-158	Disaster Services - Coordinator/Agreemen	9,900.00	10,002.96	10,106.99	10,212.10
2-24-00-00-00-159	Disaster Services - ER Access Service	0.00	0.00	0.00	0.00
2-26-00-00-00-158	Bylaw - Regional Officer	0.00	0.00	0.00	0.00
2-26-00-00-00-200	Bylaw - Enforcement	800.00	808.32	816.73	825.22
2-26-00-00-00-232	Bylaw - Legal Fees	0.00	0.00	0.00	0.00
2-26-00-00-00-300	Bylaw - RCMP	0.00	0.00	0.00	0.00
*	TOTAL Municipal Protective Exp	77,720.00	78,528.29	79,344.98	80,170.17
Transportation Exp					
2-31-00-00-00-562	Common Services - Small Equip/Tools	0.00	0.00	0.00	0.00
2-32-00-00-00-222	Trans - Telephone	1,020.00	1,030.61	1,041.33	1,052.16
2-32-00-00-00-252	Trans - Building Pumpout	300.00	303.12	306.27	309.46
2-32-00-00-00-254	Trans - Purchase Equip Repair	5,900.00	5,961.36	6,023.36	6,086.00
2-32-00-00-00-274	Trans - Insurance	2,400.00	2,424.96	2,450.18	2,475.66
2-32-00-00-00-510	Trans - Goods & Services	4,040.00	4,082.02	4,124.47	4,167.36
2-32-00-00-00-521	Trans - Fuel	5,300.00	5,355.12	5,410.81	5,467.09
2-32-00-00-00-529	Trans - Equip Repair Parts	5,000.00	5,052.00	5,104.54	5,157.63
2-32-00-00-00-540	Trans - Street Lights	0.00	0.00	0.00	0.00
2-32-00-00-00-552	Inactive Trans - Bldg - Power	0.00	0.00	0.00	0.00
2-32-00-00-00-581	Trans - Bldg - Gas	1,200.00	1,212.48	1,225.09	1,237.83

2-32-00-00-00-582	Trans - Bldg - Power	920.00	929.57	939.24	949.00
2-32-00-00-00-583	Trans - Bldg - Water	130.00	131.35	132.72	134.10
2-32-00-00-01-237	Trans - Bldg - Janitor	0.00	0.00	0.00	0.00
2-32-15-00-00-263	Trans - Project 1 - Hired Equipment	0.00	0.00	0.00	0.00
2-32-15-00-00-532	Trans - Project 1 - Gravel	2,400.00	2,424.96	2,450.18	2,475.66
2-32-15-00-00-554	Trans - Project 1 - Materials	0.00	0.00	0.00	0.00
2-32-99-91-00-764	Trans - Transfer to Reserve	0.00	0.00	0.00	0.00
2-32-99-92-00-762	Trans - Contributed to Capital	0.00	0.00	0.00	0.00
2-32-00-00-00-112	Trans - Wages	46,350.00	46,832.04	47,319.09	47,811.21
2-32-00-00-00-131	Trans - WCB	1,100.00	1,111.44	1,123.00	1,134.68
2-32-00-00-00-132	Trans - Wage Benefits	1,610.00	1,626.74	1,643.66	1,660.76
2-32-00-00-00-158	Trans - Regional Employee Safety	0.00	0.00	0.00	0.00
2-32-00-00-00-200	Trans - Contracted Services	3,000.00	3,031.20	3,062.72	3,094.58
2-32-00-00-00-264	Trans - Municipal Rebate	0.00	0.00	0.00	0.00
2-32-00-00-00-511	Trans - Safety Supplies	500.00	505.20	510.45	515.76
2-32-00-00-00-731	Trans - County Cost Sharing	41,200.00	41,628.48	42,061.42	42,498.85

* **TOTAL Transportation Exp** **122,370.00** **123,642.65** **124,928.53** **126,227.79**

Water Supply Exp

2-41-00-00-00-214	Water - SMRWSC Membership	2,865.00	2,865.00	2,865.00	2,865.00
2-41-00-00-00-274	Water - Insurance	0.00	0.00	0.00	0.00
2-41-00-00-00-510	Water - General Goods & Services	0.00	0.00	0.00	0.00
2-41-00-00-00-582	Water - Power	1,250.00	1,250.00	1,250.00	1,250.00
2-41-99-92-00-762	Water - Contributed to Capital	0.00	0.00	0.00	0.00
2-41-00-00-00-200	Water - SMRWSC Debt Interest	1,500.00	1,500.00	1,500.00	1,500.00

* **TOTAL Water Supply Exp** **5,615.00** **5,615.00** **5,615.00** **5,615.00**

Landfill & Recycling Exp

2-43-00-00-00-112	Landfill - Wages	0.00	0.00	0.00	0.00
2-43-00-00-00-200	Landfill - Contracted Services	3,300.00	3,334.32	3,369.00	3,404.03
2-43-00-00-00-239	Landfill - Requisition	23,655.00	23,901.01	24,149.58	24,400.74
2-43-99-91-00-764	Landfill - Transfer to Reserve	0.00	0.00	0.00	0.00

* **TOTAL Landfill & Recycling Exp** **26,955.00** **27,235.33** **27,518.58** **27,804.77**

Subdivision & Development Exp

2-61-00-00-00-158	Planning & Dev - DAB Fees	0.00	0.00	0.00	0.00
2-61-00-00-00-200	Planning & Dev - Dev. Officer Contract	21,000.00	21,218.40	21,439.07	21,662.04
2-61-00-00-00-211	Planning & Dev - Travel & Subs.	0.00	0.00	0.00	0.00
2-61-00-00-00-214	Planning & Dev - Membership	65.00	65.68	66.36	67.05
2-61-00-00-00-221	Planning & Dev - Advertising	300.00	303.12	306.27	309.46
2-61-00-00-00-232	Planning & Dev - Buffalo Lake Plan	1,000.00	1,010.40	1,020.91	1,031.53
2-61-00-00-00-239	Planning & Dev - Misc Engineering	3,000.00	3,031.20	3,062.72	3,094.58
2-61-00-00-00-519	Planning & Dev - Other Supplies	300.00	303.12	306.27	309.46
2-61-00-00-01-158	Planning & Dev - Honorarium	0.00	0.00	0.00	0.00
2-61-00-00-01-232	Planning & Dev - Mediation	0.00	0.00	0.00	0.00
2-61-00-00-01-519	Planning & Dev - Safety Code Inspect	7,600.00	7,679.04	7,758.90	7,839.59

* **TOTAL Subd & Dev Exp** **33,265.00** **33,610.96** **33,960.51** **34,313.70**

Parks & Recreation Exp

2-72-00-00-00-112	Parks & Rec - Wages	46,350.00	46,832.04	47,319.09	47,811.21
2-72-00-00-00-116	Parks & Rec - Summer Wages	13,000.00	13,135.20	13,271.81	13,409.83
2-72-00-00-00-131	Parks & Rec - WCB	1,240.00	1,252.90	1,265.93	1,279.09
2-72-00-00-00-132	Parks & Rec - Benefits	1,610.00	1,626.74	1,643.66	1,660.76
2-72-00-00-00-200	Parks & Rec - Contracted Services	8,000.00	8,083.20	8,167.27	8,252.20
2-72-00-00-00-210	Parks & Rec - Gazebo Hill	0.00	0.00	0.00	0.00
2-72-00-00-00-211	Parks & Rec - Memorial	0.00	0.00	0.00	0.00
2-72-00-00-00-252	Parks & Rec - Outhouse Pumpout	780.00	788.11	796.31	804.59
2-72-00-00-00-272	Parks & Rec - Damage Claims	0.00	0.00	0.00	0.00
2-72-00-00-00-274	Parks & Rec - Insurance	1,000.00	1,010.40	1,020.91	1,031.53
2-72-00-00-00-510	Parks & Rec - General Goods & Services	2,700.00	2,728.08	2,756.45	2,785.12

2-72-00-00-00-511	Parks & Rec - Planting Material	0.00	0.00	0.00	0.00
2-72-00-00-00-518	Parks & Rec - Other Contribution	0.00	0.00	0.00	0.00
2-72-00-00-00-562	Parks & Rec - Small Tools	500.00	505.20	510.45	515.76
2-72-00-00-00-582	Parks & Rec - Power	0.00	0.00	0.00	0.00
2-72-15-00-00-263	Parks & Rec - Beach Improvements	1,080.00	1,091.23	1,102.58	1,114.05
2-72-25-00-00-263	Parks & Rec - Trail Maintenance	1,500.00	1,515.60	1,531.36	1,547.29
2-72-40-00-00-510	Parks & Rec - Jack's Pond - Supplies	0.00	0.00	0.00	0.00
2-72-99-91-00-764	Parks & Rec - Transfer to Reserve	0.00	0.00	0.00	0.00
2-72-99-92-00-762	Parks & Rec - Contributed to Capital	0.00	0.00	0.00	0.00

* TOTAL Parks & Recreation Exp		77,760.00	78,568.70	79,385.82	80,211.43
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Culture Exp

2-74-11-00-00-214	Library - Parkland Membership	1,239.00	1,251.89	1,264.91	1,278.06
2-74-14-00-00-237	Multipurpose - Janitor	1,300.00	1,313.52	1,327.18	1,340.98
2-74-14-00-00-252	Multipurpose - Building Pumpout	220.00	222.29	224.60	226.94
2-74-14-00-00-273	Multipurpose - Wifi	1,250.00	1,263.00	1,276.14	1,289.41
2-74-14-00-00-275	Multipurpose - Security System	300.00	303.12	306.27	309.46
2-74-14-00-00-519	Multipurpose - Supplies	670.00	676.97	684.01	691.12
2-74-14-00-00-581	Multipurpose - Gas	1,700.00	1,717.68	1,735.54	1,753.59
2-74-14-00-00-582	Multipurpose - Power	1,110.00	1,121.54	1,133.21	1,144.99
2-74-14-00-00-583	Multipurpose - Water	219.00	221.28	223.58	225.90
2-74-14-00-01-252	Multipurpose - Pur Bldg Repair	6,000.00	2,000.00	2,020.80	2,041.82

* TOTAL Culture Exp		14,008.00	10,091.28	10,196.23	10,302.27
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Contingency Exp

2-99-99-91-00-764	Contingency - Transfer to Reserve	0.00	0.00	0.00	0.00
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* TOTAL Contingency Exp		0.00	0.00	0.00	0.00
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Non-Municipal Req Exp

2-99-01-00-00-743	Requisitions - Alberta School Foundation	311,689.00	311,689.00	314,930.57	318,205.84
2-99-01-00-00-746	Requisitions - Senior Housing	55,840.00	56,420.74	57,007.51	57,600.39

*P TOTAL Non-Municipal Req Exp		367,529.00	368,109.74	371,938.08	375,806.23
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**P TOTAL EXPENSE		985,195.00	994,903.06	997,943.25	1,008,087.86
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***P TOTAL DEFICIT (SURPLUS)		0.00	4,125.78	-2,076.64	-1,270.76
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5-Year Capital Plan Worksheet	Budget	Actual							
Planned Capital Additions	2023	2023	2024	2025	2026	2027	2028	2029	2030
Administration									
Computer - System	24,675	33,891							
Municipal Office RTM *	399,000	113,066	137,000						
Site Works for Dumpsters & Municipal RTM			125,000						
Shoreline Management Plan			40,000						
Public Works									
Kubota Lawn Mower	32,500	33,016							
New Shop Cold Storage Completion	50,000	5,400							
UTV/Mini Truck Vehicle (used)			10,000						
Vegitation Management (Trees, Equipment, Water, Upkeep)			7,000						
Truck Box Gravel Sander			13,000						
Boat Outboard motor				8,200					
Transportation									
Dust Control			15,000						
Front Street Widening Prelim				36,000					
Front Street Road Widening	100,000				100,000				
Signage (Buffalo Ranch, etc.)			3,000						
Boat Launch Repair	110,000	17,457							
Boat Launch Reconstruction					100,000				
Boat Launch Parking Lot Expansion						50,000			
Water/Wastewater/Drainage									
Water Debenture (Phase 6 & 7)			13,000						
Waterline Installation to 8 Front Street				100,000					
Drainage - Project 1	65,835	65,507							
Storm Water Management Plan			40,000						
Storm Water Outlet 1B (Earls Way)				60,000					
Storm Water Outlet (Front St adjacent Lakeside Court -1A)					140,000				
Pond 4 Inlet (3rd Street)						105,000			
Pond 2 Outlet (Front Street/Earls Way)							315,000		
Pond 3 Storm Pond (MunicipalReserve 3rd/4th Street)								365,000	
Pond 5 Emergency Outlet (jacks pond)									155,000
Pond 6 Outlet (Pheasant Terrace)									150,000
Recreation/Culture									
Basketball Court	6,000	4,833							
Tennis Court Resurfacing	20,000	20,668							
Walking Trail									
Parks and trail Plan	50,000			10,000					
Beach Maintenance									
Memorial Park		2,600							
Community Hall Renovations	100,000		6,000						
Total Planned Capital Additions	958,010	296,438	409,000	214,200	340,000	155,000	315,000	365,000	305,000

**SUMMER VILLAGE OF WHITE SANDS
BANK RECONCILIATION
for the period of March 31, 2024**

Net Balance at End of Previous Month	\$	645,077.84
ADD: General Receipts		40,201.42
Interest Earned		11,086.03
Investments Matured		<u>300,000.00</u>
SUBTOTAL		996,365.29
LESS: General Disbursements		106,331.85
Investments		0.00
Returned Cheques		0.00
Bank and Credit Card Fees		<u>64.74</u>
SUBTOTAL		<u>106,396.59</u>
NET BALANCE AT END OF CURRENT MONTH - GENERAL	\$	<u><u>889,968.70</u></u>
Balance at End of Month - Bank		898,929.91
ADD: Outstanding Deposits		0.00
LESS: Outstanding Cheques		<u>8,961.21</u>
NET BALANCE AT END OF CURRENT MONTH - GENERAL	\$	<u><u>889,968.70</u></u>
INVESTMENTS:		
TD Canada Trust Investment GIC Maturing May 24, 2024 @ 3.9%		300,000.00
		<u>0.00</u>
SUBTOTAL		<u>300,000.00</u>
TOTAL CASH ON HAND AND ON DEPOSIT	\$	1,189,968.70
RESTRICTED GRANT FUNDS:		
Unearned MSI Grants		411,432.04
Unearned CCBC Grants		<u>80,807.15</u>
SUBTOTAL		<u>492,239.19</u>
TOTAL OPERATING FUNDS	\$	697,729.51

MAYOR

CHIEF ADMINISTRATIVE OFFICER



County of Stettler No. 6

Box 1270
6602 – 44 Avenue
Stettler, Alberta TOC 2L0
T:403.742.4441 F: 403.742.1277
www.stettlercounty.ca

For Immediate Release
March 22, 2024

The County of Stettler Congratulates Deputy Reeve James Nibourg on Appointment as ASCHA President

The County of Stettler extends heartfelt congratulations to Council member and current Deputy Reeve, James Nibourg for his recent appointment as the President of the Alberta Seniors and Community House Association (ASCHA). Deputy Reeve Nibourg brings a wealth of experience and dedication to this important role.

James Nibourg, a Council member for the County of Stettler for 13 years, has a long and committed history with ASCHA, previously serving on the ASCHA Board as a Director and Vice President. His passion for serving Albertans, especially seniors, is evident in his work and advocacy within the association.

“Being chosen the President of ASCHA is a true honor, and I am grateful for the opportunity to continue serving Albertans in this capacity. I am excited to work alongside the dedicated members of ASCHA to advocate for the needs of seniors and ensure access to quality housing and community supports. Together, we will strive to make a positive difference in the lives of those we serve,” said James Nibourg.

Larry Clarke, Reeve for the County of Stettler added, “The County of Stettler is proud to have local council members like Mr. Nibourg, who generously give their time and talents to represent on provincial boards and advocate for these very important organizations.”

The Alberta Seniors & Community Housing Association (ASCHA) is made up of member organizations that offer community and senior housing options to Albertans. The association’s core roles are advocacy and member services, aimed at ensuring housing providers have the education, best practices, and resources necessary to provide the very best housing and supports to the individuals they serve.

Collectively, ASCHA members represent more than 60,000 units of housing in 227 communities across the province, and 75% of Alberta’s total seniors housing sector in Alberta. The association has a unique mandate to champion the full continuum of community and seniors housing options, offered through the public, voluntary and private housing sectors.

The ASCHA President is the only Board position elected by the entire membership at their annual general meeting, and as such, holds a higher degree of accountability and trust given by the full body of the organization. The President upholds the association’s core values and noble cause, and is the official spokesperson on a variety of issues identified as priorities by the association.

The President is responsible for leading the Board through its governance practices and delivering on the priorities established in the association’s strategic plan. They are ex-officio on all ASCHA Board committees, responsible for maintaining relationships with government at all levels, and working with key allied organizations and partners.

The County of Stettler congratulates Deputy Reeve James Nibourg on this significant appointment, and looks forward to seeing the positive impact he will make as ASCHA President.



James Nibourg meeting with the Honourable Nate Horner, Minister of Finance and President of Treasury Board, and MLA for Drumheller-Stettler on March 18, 2024 at the Alberta Legislature.

Niki Thorsteinsson
Director of Communications
403-742-4441
nthorsteinsson@stettlercounty.ca

Yvette Cassidy
Chief Administrative Officer
403-742-4441
ycassidy@stettlercounty.ca

January 31, 2024

Ms. Melissa Beebe
Chief Administrative Officer
Summer Village of White Sands
PO Box 119
Stettler AB T0C 2L0

Dear Ms. Beebe:

This letter is an annual notification of the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM) Regulation. Through a system of shared responsibility between the government and municipalities, a portion of the costs of frontline policing is allotted back to each municipality based on a number of factors: population, equalized assessment, crime severity, shadow population, and detachment location.

As per the Police Funding Model (PFM) Regulation, each municipality will contribute a portion of frontline policing costs based on a 30 per cent cost recovery for the fiscal year 2023-24. Total revenue generated is estimated to be \$67,495,200 and will be reinvested in Alberta policing initiatives. For fiscal year 2024-25 and beyond, further increases to the cost recovery percentage or revenue base estimate are not planned at this time. Any changes to the PFM will not be made until consultation with municipalities has occurred, and adequate notice has been provided.

Please remit payment within 45-days of the invoice made payable to the Government of Alberta and forward to the address provided on the invoice.

Any questions related to the financial details of this invoice may be directed to the attention of Gordon Crawford at gordon.crawford@gov.ab.ca. Other background and contextual inquiries regarding the policy of PFM may be directed to Lisa Gagnier at lisa.gagnier@gov.ab.ca.

Sincerely,



Peter Lemieux, MAdem, CD1
Acting Assistant Deputy Minister

Cost Breakdown

The provincial payment generating \$67,495,200 in revenue after modifiers is calculated on an annual basis using 50 per cent population, 50 per cent equalized assessment, and modifiers/subsidies for crime severity, shadow populations, and detachment location.

Provincial Data

Revenue Generated 2023-24 after modifiers	Total Municipal Population (2022)	Total Equalized Assessment (2024)	Total Revenue Base Estimate
\$67,495,200	789,507	325,648,566,623	\$69,800,000

Municipal Data

Summer Village of White Sands	Data/Cost Breakdown
2022 Population	135
2024 Equalized Assessment	\$121,471,918
Equalized Assessment per capita	\$899,792
Population % of total for PFM	0.01710%
Equalized Assessment % of total for PFM	0.03730%
Amount based on 50% Population (A)	\$5,968
Amount based on 50% Equalized Assessment (B)	\$13,018
Total share policing cost C = (A + B)	\$18,986
Less modifiers:	
Subsidy from Crime Severity Index (CSI) Value (variable %) (Note 1)	\$ 0
Subsidy from Shadow Population (variable %) (Note 2)	\$ 0
5% for No Detachment Subsidy (Note 3)	\$ 949
Total share with modifiers	\$18,036

Notes

Population estimate provided by Alberta Treasury Board and Finance

Equalized Assessment – an annual calculation that measures the relative wealth of a municipality creating a common assessment base. It determines the ability of a community to pay a portion of policing costs in this context.

Municipality Population / PFM Population

Municipality Equalized Assessment / PFM Equalized Assessment

Population % of provincial x 50% population x Total Base Estimate

Equalized Assessment % x 50% x Total Base Estimate

Note 1: CSI Subsidy received if above rural municipal average. Accounts for volume and seriousness of crime based on incarceration rates. A three-year average is used to calculate your average CSI.

Note 2: Shadow Population – temporary residents of a municipality employed by an industrial or commercial establishment for a minimum of 30 days within a municipal census year. Shadow populations use the municipality’s services but do not contribute to its tax base. Subsidy is up to 5% of total share.

Note 3: No detachment subsidy provided if town/municipality does not have access to a detachment.

Information Bulletin 02/2024

Key Municipal Dates

April 1 - June 30, 2024

- April 30** Last day for municipalities to pass a supplementary assessment bylaw or an amendment to it. See section 313 of the *Municipal Government Act (MGA)*.
- April 30** Last day for municipalities to pass a business tax bylaw or an amendment to it. See section 371 of the *MGA* and the Business Improvement Area Regulation (AR 93/2016).
- April 30** Last day for municipalities to pass a business improvement area tax bylaw or an amendment to it. See sections 50 to 53 and 381 of the *MGA* and the Business Improvement Area Regulation (AR 93/2016).
- May 1** Each municipality must make its financial statements, or a summary of them, and the auditor's report on the financial statements, available to the public in the manner the council considers appropriate. See section 276 of the *MGA*.
- May 1** Last day for municipalities to submit the audited financial statements, audited financial information return, and the auditor's report to the Minister. See section 278 of the *MGA*.
- May 1** Last day for a Regional Services Commission to submit the audited financial information return and audited financial statements to the Minister and each member of the commission. See section 602.37 of the *MGA*.
- May 1** Statement of Funding and Expenditures (SFE) submission due date for Municipal Sustainability Initiative (MSI) capital program, MSI operating program and the Canada Community-Building Fund.

June 15 Last day for municipalities (primarily rural) to submit tax arrears information for assessed persons that hold a licence or approval issued by the Alberta Energy Regulator (AER). Arrears data received by this date will be included in the June quarterly reporting to the AER.

June 28 Municipalities must submit the 2nd quarterly installment to a board or the Alberta School Foundation Fund. See section 162(3) of the *Education Act*.

Upcoming Training Opportunities

April 16 Ministry staff will be offering in-person training via the Municipal Affairs Administrators' Training Initiative (MAATI) in Lethbridge on April 16, 2024.

To learn about the sessions on offer and to register, please click on the MAATI tab at [Training for municipal officials | Alberta.ca](#).

April 17 Ministry staff will also be offering the in-person sessions in Cochrane on April 17, 2024.

To learn about the sessions on offer and to register, please click on the MAATI tab at [Training for municipal officials | Alberta.ca](#).



Stettler District Ambulance Association

Box 1270
6602 – 44 Avenue
Stettler, Alberta T0C 2L0
Ambulance Bay: 403.742.8604
Admin: 403.742.4441

March 27, 2024

Chantal Balash
Manager, Contract Strategy & Performance
Alberta Health Services
13443 149 Street
Edmonton, AB, T5L2T3

EMAIL: Chantal.Balash@ahs.ca

Dear Ms. Balash,

RE: Stettler District Ambulance Associations Contract Negotiations

On behalf of the Board for Stettler District Ambulance Association (SDAA), we wish to express our dissatisfaction with Alberta Health Services (AHS) neglecting to negotiate a new contract with SDAA prior to its expiration, disregarding our region's very active and essential ambulance service. We believe there have been insufficient efforts made to discuss and enter into a beneficial agreement, affecting our ability to operate efficiently. We wish to address this matter and enter into negotiations promptly.

As a vital component of the healthcare system in our region, the SDAA requires contract stability at a minimum, in order to effectively plan for inflation in operating and capital expenses and purchases. Without a contract it is difficult for SDAA to adequately budget and confirm positions for our staff. We believe moving all SDAA staff to 12-hour shifts and eliminating the core/flex scheduling aligns with AHS ambulance service current practices, and will allow us to better serve our community.

The continuation of core/flex scheduling significantly impacts our ability to compete in a very competitive job market to fill vacancies within our organization, when other services have already eliminated core/flex. This scheduling change will not only benefit our organization and improve the lives of our staff, but also improve the quality of care we are able provide to our community.

We look forward to negotiating with AHS in good faith to reach an agreement which will meet the current and future needs of both parties. By working together, we can achieve our long-term goals and continue to provide high-quality ambulance services to the residents of our district. We are confident through open, timely communication and collaboration, we will reach a resolution beneficial for all parties, efficiently and professionally meeting and serving the ambulatory care needs of our community.

We propose negotiations begin by April 30, 2024 rather than waiting until the eve of the expiration of the bridging contract. Thank you for your prompt attention to this matter to confirm a start date for negotiations with us.

Sincerely,



Justin Stevens, CHAIRPERSON

CC:

Honourable Danielle Smith, Premier of Alberta

Honourable Adriana LaGrange, Minister of Health

Honourable Nate Horner, Minister of Finance and MLA for Drumheller-Stettler

Regional Partners

EMS Service Providers

From: [REDACTED]
Sent: [REDACTED]
To: CAO
Subject: Sea Cans

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Melissa,

New MA Standard re Sea Cans.
(Yes I know they are denied by our bylaws but this New Standard is relevant to permitting the use.)

[REDACTED]

Begin forwarded message:

From: MA Standata <ma.standata@gov.ab.ca>
Subject: New Joint Standata Interpretation
Date: April 2, 2024 at 3:41:39 PM MDT
To: standata-building <standata-building@gov.ab.ca>, standata-fire <standata-fire@gov.ab.ca>

The following Joint STANDATA is now available on the Alberta.ca website. Follow the link below to view or print copies.

23-BCI-001 - Use of shipping containers (sea-cans) for storage

STANDATA interpretation : building
[National Building Code-2023 Alberta Edition]
<https://open.alberta.ca/publications/standata-interpretation-building-national-building-code-2023-alberta-edition>

STANDATA interpretation : fire [National fire Code-2023 Alberta Edition]
<https://open.alberta.ca/publications/standata-interpretation-fire-national-fire-code-2023-alberta-edition>

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ALBERTA

ENVIRONMENT AND PROTECTED AREAS

Office of the Minister

Dear Water Licence Holder,

Thank you for participating in Alberta's water-sharing negotiations over the past two months. By working to develop these water-sharing agreements, you have demonstrated the leadership, dedication and community spirit that makes Alberta great.

Negotiating water-sharing agreements is the most effective tool available to conserve water and reduce the risks posed by drought. Similar agreements struck in 2001 played a critical role in helping communities, irrigators and businesses survive and thrive. This year's discussions were the largest in Alberta's history, with licensees participating who have access of up to 90 per cent of the water that is allocated in the Red Deer, Bow and Old Man River basins.

As a result of this hard work, four draft memorandums of understanding (MOUs) have been developed covering the:

- Bow River Basin
- Red Deer River Basin
- Oldman River Basin
- Upper Tributaries of the Oldman River Basin.

While we were hoping to announce the conclusion of this important work at the end of March, it has become clear that more time will be required for each water licence holder to finalize their approval through your respective governance processes. **I am writing you to ask that you complete this work no later than April 18th, 2024.**

The conclusion of the largest water-sharing negotiations in Alberta's history will be a landmark achievement for all involved and an example to the rest of Canada. Accordingly, this achievement will be shared with the public and the media in a press conference in Calgary on Friday, April 19th. All signatories are invited to participate, please contact EPA.Minister@gov.ab.ca to confirm your attendance.

Thank you again for your generosity, ingenuity and participation. On behalf of Alberta's government, I applaud your leadership and I look forward to working further with you to manage these agreements and maximize Alberta's water supply.

Sincerely,

A handwritten signature in black ink, reading "Rebecca Schulz". The signature is written in a cursive, flowing style.

Rebecca Schulz
Minister of Environment and Protected Areas

CC: All stakeholders.

MINUTES OF THE STETTLER DISTRICT AMBULANCE ASSOCIATION MEETING HELD ON MONDAY, MARCH 11, 2024, COMMENCING AT 10:04 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA AND VIA TELECONFERENCE.

PRESENT: Justin Stevens, County of Stettler Councillor (Chairperson)
Gord Lawlor, Town of Stettler Councillor (Vice Chairperson)
Sean Nolls, Town of Stettler Councillor
Blaine Brinson, Summer Village of Rochon Sands
Doug Booker, Village of Donalda
Bob Huff, Village of White Sands, via Zoom

Other: Yvette Cassidy, Chief Administrative Officer
Andrew Brysiuk, Director of Municipal Services
Michelle Hoover, Legislative Assistant
Janet Chaney, Rural Acute Care Manager for Stettler Hospital and Care Centre

ABSENT: Dave Grover, County of Stettler Councillor
David Guba, Member-At-Large (Patient and Family Advocate)
Representative from the Village of Big Valley
Linda Borg, Shift Supervisor

CALL TO ORDER

The meeting was called to order at 10:04 am on Monday, March 11, 2024, by Chairperson Justin Stevens.

AGENDA ADDITIONS AND APPROVAL

01.03.11.24 Moved by Sean Nolls
"that the March 11, 2024 Stettler District Ambulance Association Meeting agenda be approved as presented."
Carried Unanimously

MINUTE APPROVAL

02.03.11.24 Moved by Blaine Brinson
"that the December 11, 2023 Stettler District Ambulance Association Meeting Minutes be approved as presented."
Carried Unanimously

DELEGATION

None

BUSINESS ARISING FROM THE MINUTES

None

NEW BUSINESS

03.03.11.24 Request for Decision: Policy HS 5.13 - Decontamination
Moved by Gord Lawlor
"that the Stettler District Ambulance Association Board approves Policy 5.13 – Decontamination as presented."
Carried Unanimously

04.03.11.24 Request for Decision: Policy OP 3.39 – Ethical Frameworks
Moved by Gord Lawlor
"that the Stettler District Ambulance Association Board approve the Policy OP 3.39 – Ethical Frameworks as presented."
Carried Unanimously

Request for Decision: Policy HS 5.5 - Occupational Exposure to Blood & Bodily Fluids

- 05.03.11.24 **Moved by Sean Nolls**
"that the Stettler District Ambulance Association Board amend Policy HS 5.5 – Occupational Exposure to Blood & Bodily Fluids as presented."
Carried Unanimously

REPORTS

Payment Register, Bank Reconciliation and Year to Date Budget Reports:

- 06.03.11.24 **Moved by Gord Lawlor**
"that the Stettler District Ambulance Association's Payments Register for the payments posted between September 1, 2023 and November 30, 2023, totaling \$799,328.90 be approved as presented."
Carried Unanimously

- 07.03.11.24 **Moved by Doug Booker**
"that the Stettler District Ambulance Association's Bank Reconciliation for the periods ending November 30, 2023 totaling \$943,257.71; December 31, 2023 totaling \$607,206.35; and January 31, 2024 totaling \$590,876.90, be approved as presented."
Carried Unanimously

- 08.03.11.24 **Moved by Gord Lawlor**
"that the Stettler District Ambulance Association's Year to Date Budget for the month ending January 31, 2024, totaling -\$141,410.79, be approved as presented."
Carried Unanimously

Manager's Report:

- 09.03.11.24 **Moved by Sean Nolls**
"that the Stettler District Ambulance Association Manager's Report dated March 11, 2024, be received for information."
Carried Unanimously

CONSENT AGENDA ITEMS

None

IN-CAMERA SESSION

- 10.03.11.24 **Moved by Blaine Brinson**
"that the Stettler District Ambulance Association Board enter into an in-camera session at 10:37 am, to discuss the following agenda item:
9.1 AHS Update
FOIP Section 25: Disclosure harmful to economic and other interest of a public body."
Carried Unanimously

- 11.03.11.24 **Moved by Gord Lawlor**
"that the Stettler District Ambulance Association Board exit the in-camera session at 11:14 am."
Carried Unanimously

NEXT MEETING

The next meeting will be scheduled for Monday, June 17, 2024 at 10:00 am.

12.03.11.24

ADJOURNMENT

Moved by Doug Booker

“that the Stettler District Ambulance Association Meeting be adjourned at 11:16 am.”

Carried Unanimously

Chairperson

Administrator

DRAFT

**MINUTES OF THE REGULAR STETTLE WASTE MANAGEMENT AUTHORITY MEETING
HELD ON FRIDAY, MARCH 15, 2024 AT 10:05 A.M., IN THE COUNCIL CHAMBERS OF THE
COUNTY OF STETTLE NO. 6 ADMINISTRATION BUILDING, STETTLE, ALBERTA AND
VIA TELECONFERENCE.**

PRESENT: Paul McKay, County of Stettler (Chairperson)
Kurt Baker, Town of Stettler (Vice Chairperson)
Ed Waugh, Summer Village of White Sands, via Zoom
Grace Fix, Recycling Member at Large, via Zoom
Ernie Gendre, County of Stettler
Dan Hiller, Summer Village of Rochon Sands
Cheryl Barros, Town of Stettler
Mark Fox, Member at Large

Rene Doucette, Landfill Manager
Yvette Cassidy, Manager of SWMA
Andrew Brysiuk, Director of Municipal Services
Michelle Hoover, Legislative Assistant
Christa Cornelssen, Director of Corporate Services

Peggy Weinzierl, Gitzel & Company Chartered Professional Accountants

ABSENT: Voting Member, Village of Big Valley
Voting Member, Village of Donalda

CALL TO ORDER

The meeting was called to order at 10:05 am, Friday, March 15, 2024 by Chairperson Paul McKay.

AGENDA ADDITIONS AND APPROVAL

01.03.15.24 **Moved by Cheryl Barros**
"that the March 15, 2024 agenda for the Stettler Waste Management Authority Meeting be approved as presented."
Carried Unanimously

MINUTE APPROVAL

02.03.15.24 **Moved by Kurt Baker**
"that the November 17, 2024 Stettler Waste Management Authority Meeting minutes be approved with the following amendments:
- APPOINTMENT OF REPRESENTATIVES OF THE COMMUNITY
57.11.17.23 Moved by Kurt Baker
"that Grace Fix be appointed as the Recycling representative for the Stettler Waste Management Association."
- TEXTILE RECYCLING DIVERSION REPORT SEPTEMBER 2023
65.11.17.23 Moved by Kurt Baker
"that the Stettler Waste Management Authority receive the Textile Recycling Diversion Report for September 2023 for information."."
Carried Unanimously

DELEGATION

Gitzel & Company Chartered Professional Accountants
County of Stettler Financial Audit 2023
The 2023 Stettler Waste Management Authority Audit was clean.

IN-CAMERA SESSION

03.03.15.24 **Moved by Cheryl Barros**
"that the Stettler Waste Management Authority enter into an in-camera session at 10:25 am to discuss items exempt from disclosure in the Freedom of Information and Protection of Privacy Act under: *Section 19: Confidential Evaluations.*"
Carried Unanimously

04.03.15.24 **Moved by Cheryl Barros**
"that the Stettler Waste Management Authority exit the in-camera session at 10:44 am."
Carried Unanimously

BUSINESS ARISING FROM THE MINUTES

None

NEW BUSINESS

Request for Decision: Approval of Financial Statements

05.03.15.24 **Moved by Dan Hiller**
"that the Stettler Waste Management Authority approve the Audited Financial Statements for the year ended December 31, 2023 as prepared and presented by Gitzel & Company Chartered Professional Accountants."
Carried Unanimously

Recessed at 10:47 am.

Reconvened at 10:50 am. Peggy Weinzierl left the meeting.

Request for Decision: Appoint the 2024 Auditor

06.03.15.24 **Moved by Ernie Gendre**
"that the Stettler Waste Management Authority appoint Gitzel & Company Chartered Professional Accountants as the Stettler Waste Management Authority's 2024 Auditor."
In-Favour: McKay, Baker, Barros, Gendre, Hiller, Waugh, and Fix
Abstained: Fox
Carried

Request for Decision: 2024 Revised Budget

07.03.15.24 **Moved by Ernie Gendre**
"that the Stettler Waste Management Authority Board approves the 2024 Revised Budget and three-year financial plan for 2025, 2026, and 2027 as amended with the following;
- Elimination of the \$11,000.00 transfer from reserves for land purchase
- reflecting a \$76.00 per capita Operating Requisition,
as attached to and forming a part of these minutes."
Carried Unanimously

Request for Decision: 2024 Revised Requisitions

08.03.15.24 **Moved by Ernie Gendre**
"that the Stettler Waste Management Authority Board rescind the following motion: 62.11.17.23 from the November 17, 2023 Meeting."
Carried Unanimously

09.03.15.24 **Moved by Kurt Baker**
"that the Stettler Waste Management Authority Board approve a \$76.00 per capita Operating Requisition effective January 1, 2024."

Carried Unanimously

- 10.03.15.24 Request for Decision: Purchase of Tractor
Moved by Ernie Gendre
"that the Stettler Waste Management Authority Board approves the purchase of a small tractor costing up to \$40,000.00 plus GST in 2024."
Carried Unanimously

MANAGER'S REPORT

- Annual Compliance Report was submitted to Alberta Environment.
- Transfer site tractor is up for replacement.
- Two employees have given their retirement notice. Will be advertising those positions.
- Waiting for Spring to cover pits.

- 11.03.15.24 **Moved by Mark Fox**
"that the Stettler Waste Management Manager's Report dated March 15, 2024, be received for information."
Carried Unanimously

FINANCIALS

Payment Register, Bank Reconciliation and Reserves Reports:

- 12.03.15.24 **Moved by Dan Hiller**
"that the Stettler Waste Management Authority Board approve the financial statements presented at the March 15, 2024 as follows:
- Payment Register for payments posted between November 1, 2023 and February 29, 2024 totaling \$270,318.91.
- Monthly Bank Reconciliations for:
 • October 31, 2023 totaling \$1,996,770.17
 • November 30, 2023 totaling \$1,901,938.24
 • December 31, 2023 totaling \$2,034,287.65
- Reserves for:
 • October 31, 2023 totaling \$1,996,770.17
 • November 30, 2023 totaling \$1,901,988.24
 • December 31, 2023 totaling \$2,034,237.65
Carried Unanimously

REPORTS

- 13.03.15.24 Textile Recycling Diversion Report October 2023
Moved by Kurt Baker
"that the Stettler Waste Management Authority receive the Textile Recycling Diversion Report for October 2023 for information."
Carried Unanimously

- 14.03.15.24 SWMA 2023 Annual Compliance Report
Moved by Ernie Gendre
"that the Stettler Waste Management Authority receive the SWMA 2023 Annual Compliance Report for information."
Carried Unanimously

Draft SWMA Strategic Plan

A draft copy of the SWMA Strategic Plan was presented to the Board Members. Members are requested to provide feedback to Administration before May 15, 2024.

CONSENT AGENDA ITEMS

None

NEXT MEETING

The next SWMA meeting will be on Friday, June 21, 2024 at 10:00 am.

ADJOURNMENT

15.03.15.24

Moved by Cheryl Barros

“that the Stettler Waste Management Authority Meeting be adjourned at 11:28 am.”

Carried Unanimously

Chairperson

SWMA Chief Administrative Officer

MINUTES OF THE SPECIAL STETTLER DISTRICT AMBULANCE ASSOCIATION MEETING HELD ON MONDAY, MARCH 25, 2024, COMMENCING AT 10:00 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA AND VIA TELECONFERENCE.

PRESENT: Justin Stevens, County of Stettler Councillor (Chairperson)
Gord Lawlor, Town of Stettler Councillor (Vice Chairperson)
Sean Nolls, Town of Stettler Councillor
Blaine Brinson, Summer Village of Rochon Sands
Chantelle Janke, Village of Big Valley
Bob Huff, Village of White Sands, via Zoom
Dave Grover, County of Stettler Councillor
David Guba, Member-At-Large (Patient and Family Advocate)

Other: Yvette Cassidy, Chief Administrative Officer
Andrew Brysiuk, Director of Municipal Services
Michelle Hoover, Legislative Assistant
Linda Borg, Shift Supervisor
Janet Chaney, Rural Acute Care Manager for Stettler Hospital and Care Centre

ABSENT Representative of Village of Donalda

CALL TO ORDER

The meeting was called to order at 10:00 am on Monday, March 25, 2024, by Chairperson Justin Stevens.

AGENDA ADDITIONS AND APPROVAL

13.03.25.24

Moved by Gord Lawlor

“that the March 25, 2024 Stettler District Ambulance Association Meeting agenda be approved as presented.”

Carried Unanimously

Introductions were completed.

NEW BUSINESS

None

Janet Chaney left the meeting at 10:39 am.

IN-CAMERA SESSION

14.03.25.24

Moved by Blaine Brinson

“that the Stettler District Ambulance Association Board enter into an in-camera session at 10:40 am, to discuss the following agenda item:

4.1 AHS Contract – Bridging Agreement

FOIP Section 25: Disclosure harmful to economic and other interest of a public body.”

Carried Unanimously

15.03.25.24

Moved by Gord Lawlor

“that the Stettler District Ambulance Association Board exit the in-camera session at 10:40 am.”

Carried Unanimously

16.03.25.24

Moved by Gord Lawlor

“that the Board directs Administration to sign the 6-month bridging agreement with Alberta Health Services.”

Carried Unanimously

17.03.25.24 **Moved by Sean Nolls**
“that the Board directs Administration to draft a communication to the Alberta Health Services Manager of Contract Strategy and Performance, Drumheller-Stettler Member of the Alberta Legislative Assembly, Minister of Health and Premier of Alberta outlining the Board’s dissatisfaction with efforts to negotiate, the SDAA’s long term goals and stressing the need to negotiate in good faith
and
that communication be shared with neighboring parties for their support.”
Carried Unanimously

NEXT MEETING

The next meeting will be scheduled for Monday, June 17, 2024 at 10:00 am.

ADJOURNMENT

18.03.25.24 **Moved by Blaine Brinson**
“that the Stettler District Ambulance Association Meeting be adjourned at 10:45 am.”
Carried Unanimously

Chairperson

Administrator

DRAFT

April 2, 2024

Dean Pickering
Chief Administrative Officer
Rochon Sands/White Sands
#1 Hall Street
Rochon Sands, AB T0C 3B0

Dear Dean Pickering:

**RE: 2023 Annual Internal Review
Rochon Sands/White Sands - Accreditation No: J000145**

The Rochon Sands/White Sands 2023 Annual Internal Review (AIR) for the building, electrical, gas and plumbing disciplines has been approved. You can view the signed AIR document on your organization dashboard on Council Connect.

I would like to thank you for the thorough and comprehensive review and the effort put into completing the review.

Should you have any questions, please do not hesitate to call the Accreditation Business Unit. We can be reached toll-free at 1-888-413-0099 or by email at accreditation@safetycodes.ab.ca.

Best Regards,



Peter Burrows
Administrator of Accreditation

JV

CC: Dean Pickering, Chief Administrative Officer, Summer Village of Rochon Sands, AB
Melissa Beebe, Chief Administrative Officer, Summer Village of White Sands, AB

April 10, 2024

Leann Graham
QMP Manager
Stettler No 6 / Stettler / Big Valley / Donalda / Rochon Sands / White Sands
BOX 280
Stettler AB T0C 2L0

Dear Leann Graham:

**RE: 2023 Annual Internal Review
Stettler No 6 / Stettler / Big Valley / Donalda / Rochon Sands / White
Sands - Accreditation No: J000106**

The Stettler No 6 / Stettler / Big Valley / Donalda / Rochon Sands / White Sands 2023 Annual Internal Review (AIR) for the fire discipline has been approved. You can view the signed AIR document on your organization dashboard on Council Connect.

I would like to thank you for the thorough and comprehensive review and the effort put into completing the review.

Should you have any questions, please do not hesitate to call the Accreditation Business Unit. We can be reached toll-free at 1-888-413-0099 or by email at accreditation@safetycodes.ab.ca.

Best Regards,



Peter Burrows
Administrator of Accreditation

LM

CC: **John Jacobson**, QMP Manager, Summer Village of Rochon Sands
Melissa Beebe, QMP Manager, Summer Village of White Sands
Kevin Bridges, QMP Manager, Village of Donalda
Colleen Mayne, QMP Manager, Village of Big Valley
Yvette Cassidy, QMP Manager, County of Stettler No. 6