

**SUMMER VILLAGE OF WHITE SANDS
COUNCIL MEETING AGENDA
March 12, 2025 @ 9:30
Location: Municipal Office
#8 Front Street, White Sands
and streamed onto YouTube**

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**Public Welcome to observe the meeting in person or view on our YouTube Channel
If you wish to speak to council as a delegation, contact the Village Office at 403-740-1572**

Next Regular Council Meeting will April 9, 2025

**MINUTES OF THE REGULAR MEETING
SUMMER VILLAGE OF WHITE SANDS
COUNCIL**

**held on February 12, 2025
White Sands Municipal Office
#8 Front Street, White Sands, AB and
electronically streamed to YouTube.**

Present: Lorne Thurston, Mayor
Dan Zembal, Councillor (Zoom)
Paul Ashford, Councillor (Zoom)
Melissa Beebe, CAO
Erin Weinzierl, Administrative Assistant

Absent:

Public: (0)

1. Call to Order:

Mayor Thurston calls the Council Meeting to order at 9:30 AM

2. Adoption of Agenda

Motion 25:02:01 Moved by Mayor Thurston to approve the agenda as amended:

- 11.5 Q3 2024 Community Policing Report

MOTION CARRIED

3. Adoption of Previous Minutes:

3.1. Regular Council Meeting Minutes of November 13, 2024

Motion 25:02:02 Moved by Councillor Ashford to adopt the minutes from the Regular Council Meeting of January 15, 2025, as amend to the proper year and Mayor Thurston cancelled going to Emerging Trends.

MOTION CARRIED

4. Public Hearing: None

5. Delegation/Presentation: None

6. Bylaws & Policies:

6.1. Bylaw 211-25: Being a Bylaw to Establish the Municipal Recreation Plan Advisory Committee

Motion 25:02:03 Moved by Mayor Thurston to approve first reading Bylaw 211-25: Being a Bylaw to Establish the Municipal Recreation Plan Advisory Committee as amended:

Amending the Time Line and Meeting Schedule

- Final meeting will be presented to Council in June 2025
- First meeting will be scheduled after the appointments by council and the committee will schedule the meeting.

MOTION CARRIED

Motion 25:02:04 Moved by to Councillor Ashford approve the second reading of Bylaw 211-25: Being a Bylaw to Establish the Municipal Recreation Plan

Advisory Committee.

MOTION CARRIED

Motion 25:02:05 Moved by Mayor Thurston to unanimously approve to continue to third and final reading of Bylaw 211-25: Being a Bylaw to Establish the Municipal Recreation Plan Advisory Committee.

MOTION CARRIED

Motion 25:02:06 Moved by Councillor Zembal to approve third and final reading of Bylaw 211-25: Being a Bylaw to Establish the Municipal Recreation Plan Advisory Committee.

MOTION CARRIED

6.2. Bylaw 212-25: Traffic Bylaw

Motion 25:02:07 Moved by Moved by Mayor Thurston to approve first reading Bylaw 212-25: Traffic Bylaw as amended:

- 5.4 “, as per Alberta Traffic Safety Act.”
- Remove 6.4
- 4.1 (f) or any other vehicle under this bylaw cannot block or hinder from allowing emergency vehicle access.
- Move 5.1 to 5.7, remove “roadways” and add “notwithstanding the above OHV LEGISLATION, Summer Village Employees, RCMP, Peace officers, or any agent of the municipality may also operate on municipal lands where such operations are required of their duties.”
- 6.3 remove “all” and add in “any” public roadways
- 6.2 c) remove “resulting in negligence or recklessness”

MOTION CARRIED

6.3. Bylaw 213-25: Fees and Service Bylaw

Motion 25:02:08 Moved by Councillor Ashford to approve the first reading of Bylaw 213-25: Fees and Service Bylaw.

MOTION CARRIED

Motion 25:02:09 Moved by Mayor Thurston to approve the second reading of Bylaw 213-25: Fees and Service Bylaw.

MOTION CARRIED

Motion 25:02:10 Moved by Councillor Zembal to unanimously approve to continue to third and final reading of Bylaw 213-25: Fees and Service Bylaw.

MOTION CARRIED

Motion 25:02:11 Moved by Mayor Thurston to approve third and final reading of Bylaw 213.25: Fees and Service Bylaw.

MOTION CARRIED

6.4. Policy XVII: Payment Acceptance

Motion 25:02:12 Moved by Mayor Thurston to accept Polic XVII: Payment Acceptance as presented.

MOTION CARRIED

6.5. Bylaw 210-24: Golf Cart Pilot Project

Motion 25:02:13 Moved by Mayor Thurston to approve third and final reading of Bylaw 210-24: Golf Cart Pilot Project as amended:
- Map Page: change Lakeview Road to Lakeview Ave

MOTION CARRIED

7. Business

7.1. RFD – Appointment of Returning Officer (RO) for the 2025 Summer Village of White Sands General Election

Motion 25:02:14 Moved by Mayor Thurston to appoint Erin Weinzierl as Returning Officer for the Summer Village of White Sands 2025 Municipal Elections.

MOTION CARRIED

Motion 25:02:15 Moved by Councillor Ashford to appoint Melissa Beebe as Substitute Returning Officer for the Summer Village of White Sands 2025 Municipal Elections.

MOTION CARRIED

7.2. RFD – Appointment of ARB Officials for 2025

Motion 25:02:16 Moved by Councillor Zembal to appoint the following individuals for the Regional Assessment Review Board (CRASC) officials for the 2025 assessment year:

ARB Chairman – Raymond Ralph
Certified ARB Clerk – Gerryl Amorin
Certified Panelists – Darlene Chartrand
Sherry Exley
Tina Groszko
Richard Knowles
Marcel LeBlanc
Raymond Ralph

MOTION CARRIED

8. Council Reports:

8.1. Mayor Thurston (Verbal Report)

- Buffalo Lake IDP Meeting
 - County of Stettler’s allotment to the Buffalo Lake IDP
 - Waiting on confirmation on growth node numbers
 - CAO and Mayor Thurston were in-person for the meeting.
- ICF
- Community Standards Bylaw needs re-reviewed due to having a Traffic Bylaw
- Rules for destroying information

- Bringing back the Procedural Bylaw for the next regular meeting in March.

8.2. Councillor Zembal (Verbal Report)

- ICF
 - With the County of Stettler and discussed roads and sewer, low water levels and potential docks, and build a stronger relationship between the two municipalities.
- EPR
 - Alberta Recycling Management Authority (ARMA) and Rochon Sands
 - Harmonize program with Rochon Sands
 - Missed phase 1 but Phase 2 could have a program in Sept 2026
 - Recycle all paper and packaging materials (Styrofoam, glass, rigid and soft plastics, cardboard, etc.)
 - Discussed with Mayor Hiller (Rochon Sands) to have similar footprint and then talk to the County of Stettler and be in the Waste Commission
 - Spoke with admin. of County of Stettler
 - Trying to put Rochon Sands and White Sands in their application
 - Will discuss more to help with process
- Waste Commission
 - Meeting on this coming Friday to approve the purchase of a larger compactor to replace the current one that is experiencing more maintenance.
 - Bids sent out and 4 received
 - 2 did not meet criteria
 - Chose the 1 based on price
 - Will increase White Sands rates slightly (approx. to COLA)

8.3. Councillor Ashford (Written Report)

- Cannot attend PRLS board meeting due to medical

Motion 25:02:17 Moved by Mayor Thurston to accept the Councillor Reports as presented.

MOTION CARRIED

9. CAO Reports

9.1. Written Report

- CAO and Admin Assistant will be away February 25, 2025, for Conflict Resolution workshop at the Town of Stettler; therefore, the municipal building will be closed that day.

Motion 25:02:18 Moved by Councillor Zembal to approve to continue the purchase of 2002 Daihatsu mini-truck at \$12 500 plus GST to carry forward from the 2024 Capital Budget to the 2025 Capital Budget with the approved LGFF grant funds.

MOTION CARRIED

Motion 25:02:19 Moved by Mayor Thurston to accept the CAO reports as presented.

MOTION CARRIED

10. Financial Reports:

- 10.1. Council Revenue and Expenditures as December 31, 2024
- 10.2. Capital Revenue and Expenditures as of December 31, 2024
- 10.3. Bank Reconciliation Statement as of December 31, 2024
- 10.4. Bank Reconciliation Statement as of January 31, 2024
- 10.5. Balance Sheet with all Revenues and Expenditures as of December 31, 2024

Motion 25:02:20 Moved by Mayor Thurston to approve items 10.1 to 10.5 of Financial Reports as presented.

MOTION CARRIED

11. Correspondence

- 11.1. 2024 Assessment Growth
- 11.2. SREMA Funding 2025
- 11.3. Golf Cart Pilot Project Bylaw Application Approval
- 11.4. Golf Cart Pilot Registration Form
- 11.5. Q3 2024 Community Policing Report

Motion 25:02:21 Moved by Councillor Ashford to accept items 11.1 to 11.5 of Correspondence as presented.

MOTION CARRIED

12. Closed Meeting Session: None

13. Adjournment

Motion 25:02:22 Moved by Mayor Thurston to adjourn the meeting at 11:55 AM.

MOTION CARRIED

Next Regular Council Meeting will be March 12, 2025. Public Welcome.

Mayor

Chief Administrative Officer

**MINUTES OF THE SPECIAL MEETING
SUMMER VILLAGE OF WHITE SANDS
COUNCIL**

**held on February 24, 2025
White Sands Municipal Office
#8 Front Street, White Sands, AB and
electronically streamed to YouTube.**

Present: Lorne Thurston, Mayor
Dan Zembal, Councillor
Paul Ashford, Councillor
Melissa Beebe, CAO
Erin Weinzierl, Administrative Assistant

Absent:

Public: (0)

1. Call to Order:

Mayor Thurston calls the Council Meeting to order at 9:07 AM

2. Nature of Business:

- 2.1. 2025 Budget Discussions**
- Reserves as of Dec 31/25
 - General Operating - \$515,760
 - Public Lands - \$152,750
 - Our current infrastructures are buildings and playgrounds
 - Use of Special Tax from the MGA
 - Council would like to see a max of 4% of an increase
 - Reserves – previous 3 years building or shrinker
 - Create a target reserve
 - Dust Control:
 - Not going to do the whole village
 - Primary challenges?
 - Main Road/TWP Rd 40-2 not do it, just a good grading before the speed bumps.
 - Get an estimate from the water station Buffalo Road to the end (First Street) and Jennifer Road to Mackenzie Road.
 - Will decide once #s come back for cost estimates.
 - LGFF grant?
 - Make decision later
 - Hall and Rec Items:
 - \$29,000 in total but does not reflect labour. \$72.25/property
 - Priorities from the Hall Society:
 - Party Tent
 - Retaining Wall
 - Expanding area in front of the hall? Different grading?
 - A whole vision on 8 Front Street
 - Drainage must be looked at by the engineers
 - Smaller Gravel
 - Message Board
 - Not approve items currently and have the MRPAC (Committee) to ask questions about the 8 Front Street as well in their TOR.
 - Council budget items:
 - Dumpsters with lids
 - Would cover with a tarp when bin(s) full. Help keep the birds out of bins.
 - Minimal cost

- Test the above in 2025
- Boat Launch Road Pathway
 - Put to Committee
- Trash Pump 6-8" pump and hose
 - Storm Water Plan shows all water would drain to the lake
 - Admin/Mayor to look at costs
- No need of File Cage
 - Coming into office
- Candidate forum
 - Discussion not to have in budget, could be taken from hall rent
- Boat Motor
 - No water in the lake
 - New motor is about \$5000.
 - Grants?
 - Can placing of buoys be contracted out?
 - Put out at 4'
 - Deferred to 2026
 - Admins to review other options to place buoys for 2026
- Donation to ASVA
 - Policy for promotions and donations
- Landfill requisition
 - Additional \$6/parcel
- Cardboard
 - Could be \$0 with EPR but not happen until 2026.
 - Follow up with COS to see if SVWS could fit under theirs
- Prelim study to have water to lots
 - Maybe look at SVRS prelim study
- Erskine Cemetery
 - Donations policy down the road
- Basketball board
 - \$1000 with installation
 - Admin to check if can be covered by grants
 - Playgrounds need to be inspected.
 - Capital grant? CCBF?
- Emerging Trends
 - Council training due to election training requirements bump to \$2000.

Motion 25:02:24:01 Moved by Mayor Thurston to call a brief recess at 11:13 AM.

MOTION CARRIED

Motion 25:02:24:02 Moved by Mayor Thurston to call a brief recess at 11:23 AM.

MOTION CARRIED

Motion 25:02:24:03 Moved by Councillor Zembal to move the retaining wall, party tent, and smaller gravel to the MRPAC committee to review under the community survey on current and future recreational needs and uses in relation to the Terms of Reference and provide recommendations to be incorporated with plans and budgets in the future.

MOTION CARRIED

Motion 25:02:24:04 Moved by Councillor Zembal to not approve the digital billboard.

MOTION CARRIED

Motion 25:02:24:05 Moved by Councillor Zembal to move the rest of the items to be reviewed under Administration with no set fund allocated to any of the items in the 2025 Operational Budget.

MOTION CARRIED

11. Adjournment

Motion 25:02:24:06 Moved by Mayor Thurston to adjourn the meeting at 1:12 PM.

MOTION CARRIED

Next Regular Council Meeting will be March 12, 2025. Public Welcome.

Mayor

Chief Administrative Officer

| | |
|----------------------------|---|
| Meeting: | Regular Council |
| Meeting Date: | March 12, 2025 |
| Originated By: | <u>Melissa Beebe</u>, Chief Administrative Officer |
| Title: | Traffic Bylaw 212-25 |
| Agenda Item Number: | 6.1 |

BACKGROUND/PROPOSAL:

The current Traffic Bylaw No. 6, passed in 1980, that deals with traffic within the community contains two components: speed limit of 50 km and traffic control devices. Currently posted municipal traffic signage speed limit states the speed limit is 30 km/hr.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The municipality required an upgrade to the Traffic Bylaw and Administration has attached an updated Traffic Bylaw that may better reflect the needs of the municipality as well as adhering to the current Alberta Traffic Act that incorporates UTV use.

The UTV section was incorporated to create a balance of uses in line with the provincial regulation guidelines but also reflecting the actual use in community. This bylaw is to work in conjunction with the new Golf Cart Bylaw and create the balance of these type of uses within the community.

At the Regular Council meeting of February 12, 2025 council did first reading and amendments requested and as listed in minutes changes have been made

- Motion 25:02:07** Moved by Moved by Mayor Thurston to approve first reading Bylaw 212-25: Traffic Bylaw as amended:
- 5.4 “, as per Alberta Traffic Safety Act.”
 - Remove 6.4
 - 4.1 (f) or any other vehicle under this bylaw cannot block or hinder from allowing emergency vehicle access.
 - Move 5.1 to 5.7, remove “roadways” and add “notwithstanding the above OHV LEGISLATION, Summer Village Employees, RCMP, Peace officers, or any agent of the municipality may also operate on municipal lands where such operations are required of their duties.”
 - 6.3 remove “all” and add in “any” public roadways
 - 6.2 c) remove “resulting in negligence or recklessness”

MOTION CARRIED

COSTS/SOURCE OF FUNDING (if applicable)

UTV signage, budget cost \$500

RECOMMENDED ACTION:

1. Council motion second reading of Traffic Bylaw 212-25.

Initials show support – Reviewed By:

CAO: MB

SUMMER VILLAGE OF WHITE SANDS BYLAW TRAFFIC BY-LAW 212-25

A Bylaw of the Summer Village of White Sands in the Province of Alberta for the regulation and control of motor vehicle and pedestrian traffic within the boundaries of the Summer Village.

WHEREAS by authority of the Municipal Government Act, Chapter M-26, R.S.A. 2000, and amendments thereto, the Council of the Summer Village of White Sands may pass a bylaw for the health, safety, and welfare of people and protection of property in, on, or near public lands;

AND WHEREAS the Council of the Summer Village of White Sands deems it necessary and in the public interest to pass a bylaw to regulate and enforce all manner of traffic within the Summer Village, including penalties;

NOW THEREFORE the Council of the Summer Village of White Sands, in the Province of Alberta, duly assembled, hereby enacts as follows:

This Bylaw may be referred to as the *Traffic Bylaw*.

SECTION 1.0 – DEFINITIONS

- 1.1 **“Act”** means the Traffic Safety Act, R.S.A. 2000, Chapter T-6 as amended or repealed and replaced from time to time;
- 1.2 **“Bicycle”** means a mechanical device propelled by muscular power on which a person may ride;
- 1.3 **“Bus”** means a motor vehicle that is designed for carrying eleven (11) or more persons, including the driver;
- 1.4 **“CAO”** means the Chief Administrative Officer, or his/her designate, that is appointed by Council;
- 1.5 **“Crosswalk”** means any part of a roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by signs or by any other marking on the road surface;
- 1.6 **“Council”** means the elected municipal Council of the Summer Village of White Sands;
- 1.7 **“Ditch”** means any area that is designed or artificially shaped for water drainage;
- 1.8 **“Emergency Vehicle”** means a motor vehicle used:
 - a) for police/peace officer duty;
 - b) by a fire department;
 - c) as an ambulance; and
 - d) for purposes relating to maintenance of a public utility;
- 1.9 **“Gross Weight”** means:
 - a) in respect of a single axle of a vehicle, the total weight that a single axle transmits to a roadway;
 - b) in respect of an axle group of a vehicle, the sum of the weights transmitted to a roadway by all of the axles within the axle group;
 - c) in respect of a tire of a vehicle, the total weight that the tire transmits to a roadway; and
 - d) in respect of a vehicle, the total weight of a vehicle or combination of

vehicles calculated as the sum of the weights transmitted to a roadway through each of the axles;

- 1.10 **“Heavy Vehicle”** means any vehicle with the exception of recreational vehicles, with or without a load, exceeding any of the following criteria:
 - a) two (2) axles;
 - b) six (6) meters in length;
 - c) a gross weight of 4500 kilograms;
- 1.11 **“Motor Vehicle”** means any vehicle propelled by any power other than muscular power;
- 1.12 **“Municipal Land”** means any property owned by the Summer Village including but not limited to:
 - a) ditches;
 - b) parks;
 - c) green spaces; and
 - d) municipal reserve property;
- 1.13 **“Obstruction”** means an obstacle or event which interferes with, or prevents the vision, passage, or use of any public property by vehicles or pedestrians;
- 1.14 **“Off-Highway Vehicle”** means any motor vehicle that is designed for cross-country travel on natural terrain including but is not limited to land, water, snow, ice, marsh, or swamp land;
- 1.15 **“Operator”** means a person who drives or operates a vehicle as the owner thereof or as an agent, employee, or servant of the owner;
- 1.16 **“Peace Officer”** means a person who is:
 - a) a Royal Canadian Mounted Police Officer;
 - b) a Community Peace Officer;
 - c) a Bylaw Enforcement Officer; and
 - d) any other person appointed by Council to enforce the provisions of this Bylaw;
- 1.17 **“Pedestrian”** means any person on foot, using rollerblades, skateboards, non-motorized scooters, or any kind of mobility aid;
- 1.18 **“Person”** means any individual, business, partnership, firm, corporation, occupant of a residence, or owner of a vehicle;
- 1.19 **“Provincial Offences Procedure Act”** means the Provincial Offences Procedure Act, c P-34, R.S.A. 2000, as amended or repealed and replaced from time to time;
- 1.20 **“Recreational Vehicle”** means any vehicle designed for travel with temporary living accommodation for holidays or camping purposes;
- 1.21 **“Road Ban”** means the gross axle weight allowance permissible on public roadways within the boundaries of the Summer Village;
- 1.22 **“Roadway”** means any thoroughfare, street, road, trail, avenue, driveway, lane or any other place or part of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage of vehicles;
- 1.23 **“Special Event”** means any public or private event, gathering, celebration,

festival, competition, contest or similar type of activity that takes place in whole or in part on a public roadway which may involve pedestrians, bicycles, or vehicles where traffic flow could be obstructed;

- 1.24 **“Speed Limit”** means the maximum allowable speed a motor vehicle is able to travel within the boundaries of the Summer Village indicated by a traffic control device or as defined in Section 2.3 of this Bylaw;
- 1.25 **“Summer Village”** means the municipal corporation of the Summer Village of White Sands, the territory contained within the corporate limits, its administration, and staff;
- 1.26 **“Traffic Control Device”** means any sign, signal, marking, or device placed, marked or erected under the authority of the Summer Village and this Bylaw for the purpose of regulating, warning, or guiding traffic;
- 1.27 **“Trailer”** means a vehicle without motive power that is designed to transport property and is meant to be towed by another vehicle;
- 1.28 **“Vehicle”** means a mechanical device in, on or by which a person or property may be transported either under its own propulsion or drawn on a roadway and can include a combination of thereof;
- 1.29 **“Violation Ticket”** means a ticket issued pursuant to Part 2 of the Provincial Offences Procedure Act;

Section 2.0 – General

- 2.1 Any schedules attached to this Bylaw, will form a part of this Bylaw.
- 2.2 Nothing in this Bylaw will operate to relieve any person from complying with any Provincial or Federal regulations, or other Summer Village Bylaws.
- 2.3 The maximum allowable speed limit in the Summer Village of White Sands shall be 30km/h unless otherwise specified by a traffic control device.
- 2.4 Nothing in this Bylaw prohibits any emergency vehicle as well as vehicles engaged in roadway maintenance and inspection, or Summer Village staff from being parked on the roadways in the performance of their duties.

Section 3.0 – Traffic Control Devices

- 3.1 All “no parking” zones shall be indicated by traffic control devices installed by the Summer Village.
- 3.2 The Summer Village shall have appropriate traffic control devices installed and maintained to regulate traffic and speed limits.
- 3.3 The location, style, and placement of all traffic control devices shall be determined in accordance from standards derived from the Transportation Association of Canada.
- 3.4 No person shall contravene any traffic control device within the Summer Village under authority of this Bylaw.
- 3.5 No person shall be permitted to remove or tamper with any traffic control device that is installed or placed within the boundaries of the Summer Village.

Section 4.0 – Summer Village Parking

- 4.1 No operator of:
- a) a heavy vehicle;
 - b) any type of construction machinery or heavy equipment;
 - c) a bus;
 - d) a recreational vehicle;
 - e) a trailer; or
 - f) any other vehicle under this bylaw cannot block or hinder from allowing emergency vehicle access.
- shall park or be permitted to be parked on any public roadway or municipal land within the boundaries of the Summer Village. With the exception of temporarily loading and/or unloading any materials from a vehicle.
- 4.2 No person shall park a vehicle in a “no parking” zone unless authorized by the Summer Village for a special event.
- 4.3 Parking on a public roadway shall be permitted when standing in obedience to a peace officer.
- 4.4 A vehicle left parked in the same location on a public roadway or municipal land in excess of 72 hours shall be deemed to have been abandoned for the purposes of this Bylaw. A peace officer may cause the vehicle to be removed and impounded at the operator’s expense. In lieu of, or addition to, the removal and impounding of the abandoned vehicle, a peace officer may elect to issue a violation ticket to the operator of the vehicle.

Section 5.0 – Off-Highway Vehicles

- 5.1 The hours of operating an off-highway vehicle within the municipality is restricted to the period of time between 8:00 am and 11:00 pm.
- 5.2 The maximum speed at which an off-highway vehicle shall be permitted to travel on a roadway is 30 km/hr.
- 5.3 No person shall operate or ride as a passenger in an off- highway vehicle within the Summer Village without wearing head protection in the form of a helmet, as per the Act and provincial legislation.
- 5.4 All off-highway vehicles operated within the Summer Village must:
- a) have a certificate of registration issued under the Traffic Safety Act;
 - b) display a license plate issued under the Traffic Safety Act; and
 - c) be insured as defined under the Traffic Safety Act.
- 5.5 No person shall operate or ride an off-highway vehicle adjacent to or alongside another off-highway vehicle travelling in the same direction.
- 5.6 No person shall operate an off-highway vehicle in any area marked by an off-highway vehicle prohibited sign.
- 5.7 A peace officer, Summer Village staff, or agent of the Summer Village may operate an off-highway vehicle on municipal lands where such operation is required in performance of their duties.

Section 6.0 – Restrictions

- 6.1 No vehicle shall be permitted to operate engine retarder brakes within the boundaries of the Summer Village.
- 6.2 No person shall operate, or allow the operation of, a vehicle or combination of vehicles on any roadway within the Summer Village that exceeds the allowable axle weight or certificate weight or is classified as an overweight or over-dimensional vehicle, without first obtaining a valid road permit from the Summer Village Office.
- a) An application for a road permit shall include all information required by the Summer Village, and the applicant shall comply with all conditions stipulated in the issued permit.
 - b) It is the responsibility of the operator to obtain road permits from the appropriate authorities for any external highways or roadways used to access the Summer Village.
 - c) Notwithstanding the issuance of a road permit, the operator of an overweight or over-dimensional vehicle shall be liable for any damage to Summer Village property in the operation of the vehicle.
- 6.3 Any person placing or causing to be placed any snow, ice, gravel, dirt, or other obstruction on any public roadways and municipal lands shall remove or cause the removal thereof in any event no later than 24 hours after notification to do so by a peace officer or the CAO or his/her designate. After 24 hours, a peace officer may issue a violation ticket or elect to have the Summer Village remove the obstruction and perform all necessary repairs. The Summer Village's expenses required to remediate the issue may be charged to the property tax of the land subject to the order under Section 553 of the Municipal Government Act.
- 6.4 No person shall leave a vehicle unattended on a public roadway while it is supported by a jack or similar device.

Section 7.0 – Violations & Penalties

- 7.1 Any Peace Officer, in that Officer's sole discretion, is hereby authorized and empowered to issue a violation ticket to any person whom the Peace Officer has reasonable and probable grounds to believe has contravened or failed to comply with any provision of this Bylaw. In this Bylaw, Peace Officer shall have the same definition as contained in the Provincial Offences Procedure Act and all amendments thereto.
- 7.2 Any person who contravenes or fails to comply with any provision of this Bylaw is guilty of an offence and is liable to a fine, as outlined in Schedule "A" of this Bylaw.
- 7.3 Service of such violation ticket shall be sufficient if it is:
- a) personally served;
 - b) mailed to the address of the registered owner of the vehicle;
 - c) attached to the vehicle in respect of which an offence is alleged to have been committed; or
 - d) mailed to the address of the registered owner of the property in respect of which an offence is alleged to have been committed.
- 7.4 Upon production of a violation ticket issued, pursuant to this Bylaw, within

fourteen (14) consecutive days from the date of issue, together with the payment, to the Summer Village of the penalties as provided in Schedule A of this Bylaw, the person to whom the violation ticket was issued shall not be liable for prosecution for the contravention in respect of which the violation was issued.

Section 8.0 – Severability & Repeal

8.1 If any part of this bylaw is found to be invalid, then that part shall be severed and the remaining bylaw shall be maintained.

AND THAT this Bylaw shall repeal Bylaw No. 6 and shall take full force and come into effect from and after the date of 3rd Reading thereof.

Read a First Time in Council assembled this 12th day of February 2025.

Read a Second Time in Council assembled this ___ day of _____ 2025.

Read a Third Time in Council assembled and passed this _____ day of _____ 2025.

Mayor

Chief Administrative Officer

SCHEDULE "A" PENALTIES

Penalties that will be accepted by the Summer Village in lieu of prosecution.

The Penalties shall apply to:

| Section | Offense | Penalty |
|----------------|--|---|
| 2.3 & 5.3 | Driving beyond posted speed limit | Traffic Safety Act |
| 3.5 | Illegal removal or tampering of traffic control devices | \$200 per occurrence |
| 4.1 & 4.2 | Illegal parking | \$100 per occurrence |
| 4.4 | Abandoned vehicle on public roadway or municipal land | \$350 per occurrence |
| 5.2 | Operating off-highway vehicle between 23:00 and 8:00 | \$200 per occurrence |
| 5.4 | Off-highway vehicle operator not using head protection | Traffic Safety Act |
| 5.5a | Operate unregistered off-highway vehicle | Traffic Safety Act |
| 5.5b | Off-highway vehicle license plate non-compliance | Traffic Safety Act |
| 5.5c | Operate uninsured off-highway vehicle | Traffic Safety Act |
| 5.6 | Operating off-highway vehicle adjacent/alongside another off-highway vehicle | \$120 per occurrence |
| 5.7 | Operating off-highway vehicle in prohibited area | \$250 per occurrence |
| 6.1 | Use of engine retarder brakes | \$250 per occurrence |
| 6.2 | Violation of vehicle weight restrictions | Traffic Safety Act & Commercial Vehicle Dimension and Weight Regulation Act |
| 6.3 | Depositing obstructions on public roadways and municipal lands | \$200 per occurrence |
| 6.5 | Use of prohibited tire/wheel accessories | \$150 per occurrence |
| 6.6 | Leaving a vehicle unattended on a jack or similar device | \$150 per occurrence |



Request For Decision (RFD)

| | |
|----------------------------|--|
| Meeting: | Regular Council |
| Meeting Date: | March 12, 2025 |
| Originated By: | Erin Weinzierl, Admin. Assistant |
| Title: | Bylaw 214-25: Public Notification |
| Agenda Item Number: | 6.2 |

BACKGROUND/PROPOSAL:

As per the MGA:

Requirements for advertising

606(1) The requirements of this section apply when this or another enactment requires a bylaw, resolution, meeting, public hearing or something else to be advertised by a municipality, unless this or another enactment specifies otherwise.

(2) Notice of the bylaw, resolution, meeting, public hearing or other thing must be

(a) published at least once a week for 2 consecutive weeks in at least one newspaper or other publication circulating in the area to which the proposed bylaw, resolution or other thing relates, or in which the meeting or hearing is to be held,

(b) mailed or delivered to every residence in the area to which the proposed bylaw, resolution or other thing relates, or in which the meeting or hearing is to be held, or

(c) given by a method provided for in a bylaw under section 606.1.

(3) A notice of a proposed bylaw must be advertised under subsection (2) before second reading.

(4) A notice of a proposed resolution must be advertised under subsection (2) before it is voted on by council.

(5) A notice of a meeting, public hearing or other thing must be advertised under subsection (2) at least 5 days before the meeting, public hearing or thing occurs.

(6) A notice must contain

(a) a statement of the general purpose of the proposed bylaw, resolution, meeting, public hearing or other thing,

(b) the address where a copy of the proposed bylaw, resolution or other thing, and any document relating to it or to the meeting or public hearing may be inspected,

(c) in the case of a bylaw or resolution, an outline of the procedure to be followed by anyone wishing to file a petition in respect of it, and

(d) in the case of a meeting or public hearing, the date, time and place where it will be held.

(7) A certificate of a designated officer certifying that something has been advertised in accordance with this section is proof, in the absence of evidence to the contrary, of the matters set out in the certificate.

(8) The certificate is admissible in evidence without proof of the appointment or signature of the person who signed the certificate.

Advertisement bylaw

606.1(1) A council may by bylaw provide for one or more methods, which may include electronic means, for advertising proposed bylaws, resolutions, meetings, public hearings and other things referred to in section 606.



Request For Decision (RFD)

(2) Before making a bylaw under subsection (1), council must be satisfied that the method the bylaw would provide for is likely to bring proposed bylaws, resolutions, meetings, public hearings and other things advertised by that method to the attention of substantially all residents in the area to which the bylaw, resolution or other thing relates or in which the meeting or hearing is to be held.

(3) Council must conduct a public hearing before making a bylaw under subsection (1).

(4) A notice of a bylaw proposed to be made under subsection (1) must be advertised in a manner described in section 606(2)(a) or (b) or by a method provided for in a bylaw made under this section.

(5) A notice of a bylaw proposed to be made under subsection (1) must contain

(a) a statement of the general purpose of the proposed bylaw,

(b) the address or website where a copy of the proposed bylaw may be examined, and

(c) an outline of the procedure to be followed by anyone wishing to file a petition in respect of the proposed bylaw.

(6) A bylaw passed under this section must be made available for public inspection.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Currently the municipality does not have a public notification bylaw. Having a bylaw would be beneficial because it would lay out where and duration where the municipality would advertise public information.

COSTS/SOURCE OF FUNDING (if applicable)

| 2021 Advertising | 2022 Advertising | 2023 Advertising | 2024 Advertising |
|------------------|------------------|------------------|------------------|
| \$502 | \$1,150 | \$150 | \$0 |

RECOMMENDED ACTION:

1. Council motion to approve first reading of Bylaw 214-25: Notification Bylaw
2. Council motion to approve first reading of Bylaw 214-25: Notification Bylaw with amendments.
3. Council motion to not approve of Bylaw 214-25: Notification Bylaw.

Initials show support – Reviewed By:

CAO: _____

SUMMER VILLAGE OF WHITE SANDS

In the Province of Alberta
Bylaw #213-25
“Public Notification Bylaw”

A BYLAW OF THE SUMMER VILLAGE OF WHITE SANDS TO ESTABLISH ALTERNATE METHODS FOR ADVERTISING STATUTORY NOTICES

WHEREAS, pursuant to section 606 of the *Municipal Government Act*, a council must give notice of certain bylaws, resolutions, meetings, public hearings or other things by advertising in a newspaper or other publication circulating in the area, mailing or delivering a notice to every residence in the affected area or by another method provided for in a bylaw under section 606.1;

AND WHEREAS, pursuant to section 606.1(1) of the *Municipal Government Act*, a council may, by bylaw, provide for one or more methods, which may include electronic means, for advertising proposed bylaws, resolutions, meetings, public hearings and other things referred to in section 606;

AND WHEREAS Council is satisfied that the advertising method set out in this Bylaw is likely to bring matters advertised by that method to the attention of substantially all residents in the area to which the bylaw, resolution or other thing relates or in which the meeting or hearing is to be held;

NOW THEREFORE the Council of the Summer Village of White Sands, in the Province of Alberta, duly assembled, enacts as follows:

1. SHORT TITLE

1.1. This Bylaw may be referred to as the “Public Notification Bylaw.”

2. DEFINITIONS

2.1. In this bylaw:

2.1.1. “Act” means the *Municipal Government Act*, RSA 2000 c M-26

2.1.2. “Summer Village” means the Summer Village of White Sands

2.1.3. “CAO” means Chief Administrative Officer of the Summer Village of White Sands.

3. ADVERTISING METHOD

3.1. Any notice required to be advertised under section 606 of the Act of a Bylaw, resolution, meeting, public hearing, or other thing may be given, in accordance with the timelines prescribed in section 606.

electronically by posting the notice prominently on the Summer Village’s official website.

[and/or]

electronically by posting the notice prominently on any of the Summer Village’s official social media sites.

[and/or]

electronically by posting the notice prominently through the Summer Village's newsletter subscription list.

[and/or]

by posting the notice prominently on the bulletin board provided for that purpose in the following municipal facilities: Administrative Office.

[and/or]

by post mail

[and/or]

by publishing at least once a week for two consecutive weeks in at least one newspaper or other publication circulating in the area to which the proposed bylaw, resolution or other thing relates, or in which the meeting or hearing is being held.

[and/or]

at the discretion of the Summer Village CAO be advertised by other means determined appropriate.

4. SEVERABILITY

4.1. Should any provision of this Bylaw be deemed invalid then such invalid provision will be severed from this Bylaw and such severance will not affect the validity of the remaining portions of this Bylaw, except to the extent necessary to give effect to such severance.

5. EFFECTIVE DATE

5.1. This Bylaw shall come into force and take effect on the day of the third reading and signing thereof.

READ a First time this _____ day of _____ 2025.

READ a Second time this _____ day of _____ 2025.

UNANIMOUSLY Agree to move forward with third and final reading.

READ a Third time this _____ day of _____ 2025.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



Request For Decision (RFD)

| | |
|----------------------------|--|
| Meeting: | Regular Council |
| Meeting Date: | March 12, 2025 |
| Originated By: | Melissa Beebe, Chief Administrative Officer |
| Title: | Bylaw 215-25 Road Closure Bylaw |
| Agenda Item Number: | 6.3 |

BACKGROUND/PROPOSAL:

A Road Closure Bylaw was drawn up in 2020 to close a portion of the roadway where the Bulk Water Station was developed. The first reading was completed and submitted to the Minister and returned as the municipality did not do the public hearing process as laid out in the MGA Section 22. A public hearing was held in 2021 but was never submitted to the Provincial Government for approval. MGA states Bylaws must receive third reading within 2 years of the First reading.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Bylaw 215-25 Road Closure Bylaw to close a portion of the roadway where the Bulk Water Station sits. The intent is complete the road closure so a lease agreement for the property can be drafted between the municipality and Shirley McClelland Water Commission as per the development approval.

Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, Section 24...No road in a municipality that is subject to the direction, control and management of the municipality may be closed except by bylaw.

Road closure

22(1) No road in a municipality that is subject to the direction, control and management of the municipality may be closed except by bylaw.

- (2) Before giving second reading to a bylaw that would close a road, a council must hold a public hearing with respect to the proposed bylaw in accordance with section 216.4 after giving notice of it in accordance with section 606.
- (3) No road may be closed by bylaw of the council of a municipality that is not a city unless the bylaw is approved by the Minister of Transportation and Economic Corridors before it receives second reading.
- (4) Despite this section, the council of a municipal district may, by resolution, with the approval of the Minister of Transportation and Economic Corridors, close the whole or any part of a road described in a surveyed road plan if the council determines the road is no longer required for use by the travelling public because an alternate route exists.



Request For Decision (RFD)

- (5) Despite this section, a council may, by resolution, temporarily close or authorize a designated officer to temporarily close the whole or a part of a road at any time if the council considers that a construction or maintenance project on or adjacent to the road may

The proposed bylaw will be advertised, and notices will be sent out in accordance with the Municipal Government Act. A public hearing on the bylaw will be scheduled for the April 9, 2025, Council meeting.

Following the hearing and, if authorized by Council, the bylaw will be sent to Alberta Transportation and Economic Corridors for approval. It will then return to Council for consideration of second and third reading.

COSTS/SOURCE OF FUNDING (if applicable)

Planning Budget Advertising .

RECOMMENDED ACTION:

1. That Council give first reading to Bylaw 215-25 and set a public hearing for 9:45 AM on the April 9, 2025 Council meeting.

or

2. That Council defeats first reading of Bylaw 215-25.

Initials show support – Reviewed By:

CAO: _____

**BYLAW 215-25
ROAD CLOSURE BYLAW**

A BYLAW OF THE SUMMER VILLAGE OF WHITE SANDS FOR THE PURPOSE OF CLOSING PORTIONS OF PUBLIC HIGHWAYS (STREETS) TO PUBLIC TRAVEL AND CREATE TITLE TO PORTIONS OF PUBLIC HIGHWAYS (STREETS) IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS, portions of the lands hereafter described are no longer required for the public travel, and

WHEREAS application has been made to Council to have a portions of the highways (streets) closed, and

WHEREAS, the Council of the Summer Village of White Sands deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and thereafter creating title to, and

WHEREAS, Schedule "A" which shows the location of the lands described hereafter, is attached and forms part of this bylaw, and

WHEREAS, notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Summer Village of White Sands in the Province of Alberta does hereby close to public travel that portion of road described below and as shown in Schedule A.

Road Plan 4117 MC

All that portion of Buffalo Road lying within the limits of Plan _____

Containing 0.338 hectares (0.834 acres) more or less

Excepting thereout all mines and minerals

READ a first time this _____ day of _____, A.D. 2025

MAYOR

CAO

Approved this _____ day of _____, A.D. 2025

MINISTER OF TRANSPORTATION

READ a second time this _____ day of _____, A.D. 2025

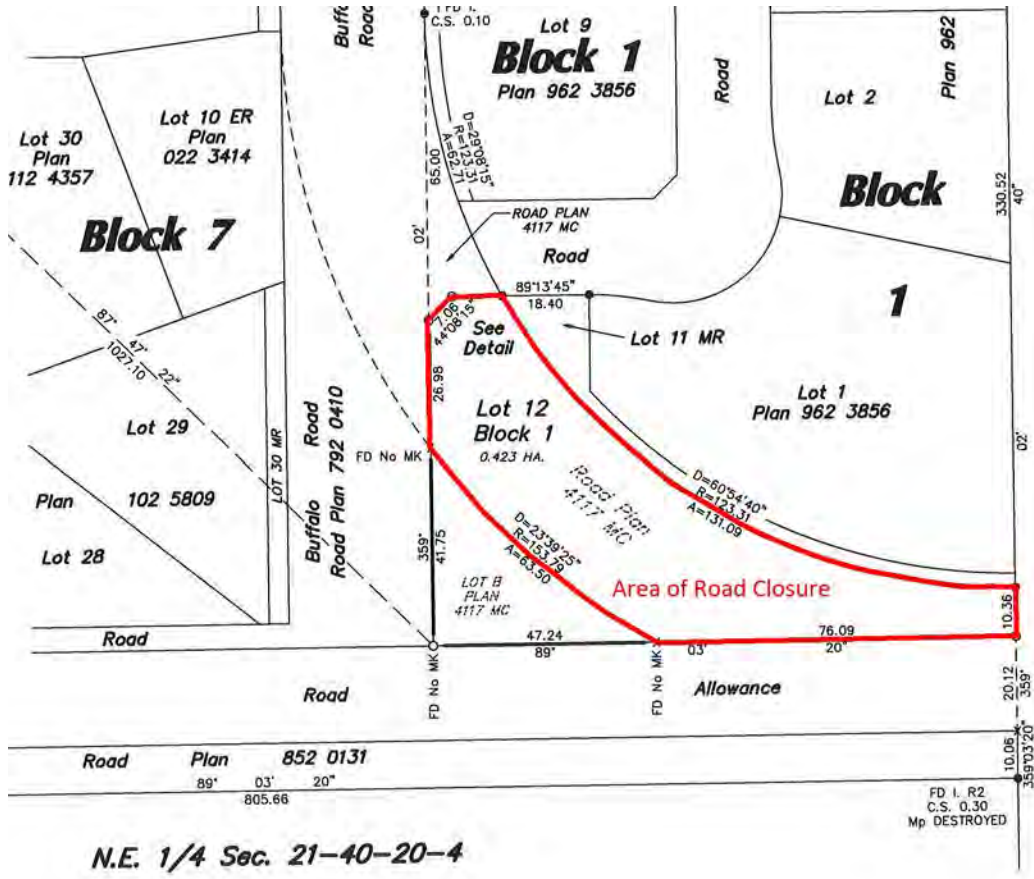
READ a third time and finally passed this _____ day of _____, A.D. 2025

MAYOR

CAO

Schedule "A"

Area of road to be closed is shown as "red" in the attached drawing





Request For Decision (RFD)

| | |
|----------------------------|--|
| Meeting: | Regular Council |
| Meeting Date: | March 12, 2025 |
| Originated By: | Mayor Thurston |
| Title: | Bylaw 200-23: Procedural Bylaw Review |
| Agenda Item Number: | 6.4 |

BACKGROUND/PROPOSAL:

The above bylaw was reviewed and amended in 2023.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Mayor Thurston requested at the February regular council meeting to bring Bylaw 200-23 to the March regular council meeting for review of Section 6: Organization Meetings.

(a) An organizational meeting of Council shall be held annually, prior to the 31st of August, according to Section 192 of the Municipal Government Act.

(b) The CAO shall do the following: set the time and place for the Organizational Meeting, business of the meeting shall be limited to:

(i) Call the meeting to order;

(ii) Ensure that the official oath as prescribed by the Oaths of Office Act has been administered to every member of council, should the meeting follow the general municipal election or by-election; and

(iii) Preside over the meeting until the Mayor has been appointed;

(iv) Appointment of Mayor and Deputy Mayor for the following year;

(v) The appointments of Members to Committees to which Council is entitled to make.

(c) Appointments of Council members to Committees shall be for a term of one year, unless otherwise specified.

(d) Review of the Code of conduct for Elected Officials

(e) Review of Remuneration Policy

(f) Council at its organizational meeting shall appoint members of the various other Commissions, Committees, boards and other bodies which are within Council's jurisdiction.

Mayor Thurston would like to review iii and iv (noted above) to amend or change on how appointments of the mayor and deputy mayor are chosen and would like it based on election vote counts/results.

Consider options:

1. Candidate with the most votes become mayor and second most voted candidate is deputy mayor.



Request For Decision (RFD)

- a. Would this be consistent through the full term (4 years) and must be appointed annually as per the MGA.
- b. Lock in specifically for the 4-year term.

COSTS/SOURCE OF FUNDING (if applicable)

Not applicable in any direct way.

RECOMMENDED ACTION:

No recommendation, council discussion.

Initials show support – Reviewed By: _____

CAO: _____

**SUMMER VILLAGE OF WHITE SANDS
PROCEDURAL BYLAW 200-23**

A BYLAW TO REGULATE THE PROCEEDINGS OF COUNCIL OF THE SUMMER VILLAGE OF WHITE SANDS AND TO DEFINE CERTAIN DUTIES OF THE COUNCIL.

Whereas, Section 145 of the *Municipal Government Act*, being Chapter M26 of the Revised Statutes of Alberta, 2000 as amended, provides that Council may make rules and regulations for called meetings, governing its proceedings and the conduct of its members;

Whereas, the Council of the Summer Village of White Sands, in the Province of Alberta, consider it desirable to adopt a procedural bylaw;

NOW THEREFORE the Council of the Summer Village of White Sands hereby enacts as follows:

Section 1 – Title

This bylaw may be cited as “Procedural Bylaw”

Section 2 – Purpose

The purpose of this bylaw is to set the structure of Council meetings and provide direction to Council when the need arises to address matters where issues arise and need to be addressed using a formal process.

Section 3 – Definitions

In this bylaw, unless the context otherwise requires:

- (a) “Act” refers to the *Municipal Government Act* being Chapter M26 of the Revised Statutes of Alberta, 2000 as amended, or repealed and replaced;
- (b) “FOIP” refers to the *Freedom of Information and Protection of Privacy Act, chapter F-25, Division 2 of Part 1, section 16 to 29*, as amended or legislation substituted, therefore;
- (c) “Deputy Mayor” means the Member of Council appointed pursuant to this Bylaw to act as Mayor in the absence or incapacity of the Mayor;
- (d) “Agenda” means the agenda for a Regular or Special Council Meeting;
- (e) “CAO” means the Chief Administrative Officer of the Summer Village;
- (f) “Chairperson or Chair” means the person who presides at a meeting, and , when in attendance ast a Council Meeting, shall mean the Mayor, Deputy Mayor and/or Councillor;
- (g) “Closed Session (Closed)” means a portion of a Council or Committee meeting is closed to the public, pursuant to the provisions of the *Municipal Government Act*, also referred to as “in camera”;
- (h) “Council” means the Mayor, Deputy Mayor and Councillors of the Summer Village
- (i) “Committee” means a committee, board, commission, authority, or any other public body established by Council pursuant to this bylaw;
- (j) “Electronic or other Communication Facilities” shall mean the members of Council may attend a council or committee meeting through electronic communications. This can include using a telephone with the use of the speaker, via personal computer, or other means of technology advances;

- (k) “Electronic Meeting” is a meeting held in two or more places with the participants using electronic means of communication; telephone with speaker capability, personal computer, Ipad, or other means of technology where all meeting’s participants and public can watch or hear each other;
- (l) “Mayor” means the Member of Council duly elected to Council and appointed as Mayor by the Council at large at the annual Organizational Meeting;
- (m) “Member” means a member of Council, duly elected and continuing to hold office, or a Member of a Committee duly appointed by Council;
- (n) “Quorum” means the number of Members required for the legal conduct of the business of Council or a Committee;
- (o) “Recorded Vote” means that prior to a vote on the motion a member has called for the Minutes to record the members present at the meeting and the Minutes to show which members voted for or against the motion or abstained;
- (p) “Summer Village” means the corporation of the Summer Village of White Sands, in the Province of Alberta and, where the context so requires, means the area included within the boundaries of the Summer Village and its property;
- (q) “Public Hearing” is a meeting of council which is convened to hear matters pursuant to the *Municipal Government Act*;
- (r) “Special Meeting” is a meeting called by the Mayor or CAO pursuant to the *Municipal Government Act*;
- (s) “Terms of Reference” means those terms pertinent to the establishment and mandate of a Committee and which are in addition to or beyond the parameters of this Bylaw;

Section 4 – Application

- (a) This Bylaw applies to all meetings of Council and all meetings of Boards and Committees.
- (b) The precedence of the rules governing the procedure of Council is:
 - (i) Municipal Government Act
 - (ii) Other Provincial Legislation; and
 - (iii) This bylaw

Section 5 – Agenda

- (a) The agenda shall list the items and order of business to be conducted at the meeting.
- (b) The CAO shall ensure copies of the Agenda are:
 - (i) Available for Councillors not less than three days before the commencement of the meetings for which they are prepared; and
 - (ii) provided with all reports and supplementary materials (unless they must or may be withheld under the Act or any other statute dealing with access to information) and available on the municipal website to the media and public, but only after they have been provided to the Council Members.
- (c) All submissions for the agenda of all Public Hearings and Regular Meetings of Council shall be received by the CAO no later than 4:00 pm on the fifth business day on which the meeting is held.

- (d) Subject to subsection 5(e) of this Bylaw, only material which has been received in accordance with Subsection 5(c) of the Bylaw shall be considered at the meeting for which the Agenda is prepared.
- (e) Once the Council Agenda has been published, requests to add an item to the Agenda must be approved by the Council.
- (f) If an emergent matter needs to be brought before Council at any meeting the item shall:
 - (i) Be accompanied by a brief explanation from the CAO/Councillor indicating the reasons for and the degree of urgency of the item; and
 - (ii) Be considered as an addendum to the agenda.

Section 6 – Organizational Meetings

- (a) An organizational meeting of Council shall be held annually, prior to the 31st of August, according to Section 192 of the Municipal Government Act.
- (b) The CAO shall do the following: set the time and place for the Organizational Meeting, business of the meeting shall be limited to:
 - (i) Call the meeting to order;
 - (ii) Ensure that the official oath as prescribed by the Oaths of Office Act has been administered to every member of council, should the meeting follow the general municipal election or by-election; and
 - (iii) Preside over the meeting until the Mayor has been appointed;
 - (iv) Appointment of Mayor and Deputy Mayor for the following year;
 - (v) The appointments of Members to Committees to which Council is entitled to make.
- (c) Appointments of Council members to Committees shall be for a term of one year, unless otherwise specified.
- (d) Review of the Code of conduct for Elected Officials
- (e) Review of Remuneration Policy
- (f) Council at its organizational meeting shall appoint members of the various other Commissions, Committees, boards and other bodies which are within Council's jurisdiction.

Section 7 – Committees

- (a) Council may establish Committees as are necessary or advisable by bylaw for the orderly and efficient handling of the affairs of the Village and may set terms of reference for Committees.
- (b) When set, "The Terms of References for Committees" may be amended by bylaw of Council from time to time, as required.
- (c) When establishing a Committee, Council may adopt a Terms of Reference for the Committee that:
 - (i) names it:
 - (ii) establishes membership, purpose and authority:
 - (iii) sets the term and/or directs that the committee exists on an on-going basis at the pleasure of Council; and

- (iv) allocates any necessary budget or other resources.
- (d) The Council may appoint, by motion, Councilors, employees, Public-at-Large, or other members to Committees in accordance with the approved Terms of Reference within the Committee Bylaw.
- (e) At its first meeting each year, a Committee shall elect a Chairperson and a Vice Chairperson from among the Members, unless Council designates:
 - (i) The Chairperson of a committee; or
 - (ii) The manner in which the Chairperson shall be selected and the term.
- (f) A Chairperson of a Committee may be removed from office by a vote of a majority of the members of the Committee. No motion to remove the Chairperson shall be in order unless a Notice of Motion has been given in writing at a regular meeting of the Committee held at least five business days prior to the meeting at which the motion is considered.
- (g) The Chairperson shall preside at every meeting and shall vote on all questions; in the absence of the Chairperson the Vice-Chairperson shall preside and exercise the same powers, duties and responsibilities that Chair would be entitled to exercise if present.
- (h) In the absence or inability of both the Chairperson and Vice-Chairperson to preside over a meeting, the members present, if they constitute a quorum, shall elect one of the members present to preside over that meeting.
- (i) A Committee shall conduct its meetings in public in accordance with the provisions of the MGA and under section 11 “*Control and Conduct of Council Meetings*” of this bylaw.
- (j) Committees shall adhere to the following minimum meeting requirements:
 - (i) Committees shall establish, on an annual basis, a schedule of regular meetings;
 - (ii) a regular meeting schedule established under this section must be filed with the CAO a minimum of three (3) clear days prior to the first meeting in the schedule.
 - (iii) the Chairperson may call a meeting of the Committee at any time and must do so if a majority of Committee members request in writing, including a statement of purpose of the meeting. A Special Meeting requested by Committee members must be held within 14 days after the request is received; and
 - (iv) notice of Committee meetings not approved in the established annual schedule, or cancellation of a previously called meeting, must comply with requirements for Public Notice as set out in this Bylaw and be filed with the CAO a minimum of 24 hours prior to the meeting.
- (k) Minutes shall be prepared for all Committee meetings and must:
 - (i) include all decisions and other proceedings;
 - (ii) include the names of Committee members present at and absent from the meeting;
 - (iii) include any abstentions made under the Municipal Government Act by any member and the reason for abstention;
 - (iv) include the signatures of the Chair and the Recording Secretary; and

- (v) be retained in a safe manner and be available upon request. A final copy of the minutes must be provided to the CAO within a minimum of three working days after being confirmed by the Committee.
- (l) When a Committee established by Council is of the opinion that a meeting should be closed to the public, the motion passed to authorize the closed meeting shall include the stated reason and the section of FOIP that applies for holding the closed meeting, and the closed meeting may only be held in accordance with Section 197 of the Act.
- (m) Meetings of Committees shall be open to members of Council, but only those members specifically named or appointed ex-officio to the Committee shall be entitled to take part in any discussion or debate and vote on any matter before the Committee.
- (n) No Committee or any member of a Committee has:
 - (i) power to pledge the credit or course of action of the Summer Village or enter into any agreement on behalf of the Committee or Summer Village;
 - (ii) power to authorize any expenditure to be charged against the Summer Village without prior approval by Council; or
 - (iii) authority to act except as established in the Terms of Reference for the Committee.
- (o) Councilors appointed to a Committee by the Council shall be responsible to keep Council informed as to Committee activities through monthly Councillor Reports
- (p) A Committee shall provide the Council with an annual summation of Committee activities.
- (q) The business of Committees shall be conducted in accordance with the rules governing the procedures of Council except for the following:
 - (i) There shall be no limit to the number of times a member may speak to a question;
 - (ii) The Committee's decision shall be that of the majority of the members voting.
- (r) The Recording Secretary shall not record the names of the members voting; however, an individual member may ask that the minutes record their opposition.

Section 8 – Meetings of Council

- (a) Regular Meetings and Special Meetings of Council shall be conducted in public and held in the Municipal Office,
- (b) Regular Meetings and Special Meetings of Council will endeavor to be streamed as live video, recorded video will be available on the municipal webpage within 72 hours or as reasonably possible, excluding closed meeting or a portion thereof.
- (c) Regular meetings shall be scheduled according to the decision made at the annual organizational meeting and may be amended by resolution of council and advertised via the internet on the municipal website and municipal Facebook pages.
- (d) Every regular meeting of Council shall commence at the specified time advertised and no earlier than when the meeting is called to order.
- (e) Council may cancel or postpone any meeting by resolution in a meeting held in public with a quorum of Council present.
- (f) Special Council meetings may be called in accordance with Section 194 of the *Act*.

- (g) Attendance is required at all Council meetings. Council members may attend and be counted present via electronic means in instances where they are unable to be physically present.

Section 9 – Meetings Through Electronic Communications

- a) Pursuant to the *Act* a meeting of Council or Committee may be conducted by means of electronic or other communication facilities if:
 - i. notice is given to the public of the meeting, including the way in which it is to be conducted;
 - ii. the facilities enable the public to watch and/or listen to the meeting at the place specified in the notice and a designated officer is in attendance at that place; and
 - iii. the facilities enable all the meetings' participants to watch and/or hear each other.
- b) Councillors participating in a meeting held by an electronic or other communication facility are deemed to be present at the meeting.
- c) A Council member may attend Regular or Special Council meetings by means of electronic communication unlimited times per calendar year, unless otherwise approved by Council.
- d) A Member of Council may participate in a Council or Committee meeting through electronic or other communication facility if:
 - i. The member is in a location outside of the Summer Village for any reason;
 - ii. The member is in a location within the Summer Village but is unable to attend a meeting for medical reasons for themselves, or an immediate family member;
 - iii. There is quorum of other Members of Council situated in the actual meeting place to ensure the meeting could continue if the communication facility failed or should the meeting go into closed session;
 - iv. The CAO (or designate) is present at the Council meeting;
 - v. If that location is able to support its use, ensuring that all Council members participating in the meeting are able to communicate effectively; and
 - vi. The location is secure, appropriate for Council interaction and public viewing, and free from outside distractions.
- e) When a Council member attends a Closed session, they will be required to confirm that they have attended the Closed Session alone in keeping with the definition in this Bylaw of a Closed session, by making a Statement declaring that they are alone.
- f) The meeting Chairperson must be physically present at the meeting, but may Chair the meeting through electronic or other communication facility only in extreme cases (i.e. working away or travelling, snow storm, vehicle or personal issues).
- g) The Chair shall announce to those in attendance at the Council meeting that a Council member is attending the meeting by means of electronic or other communication facility.

- h) The Chair has the sole authority to deny the use of the electronic meeting location if in his/her opinion the location is disruptive to the Council meeting, is in his/her opinion not secure, and is in his/her opinion located in any place deemed inappropriate.
- i) Any public person who wants to utilize electronic means or communication facilities to attend the meeting is posted on the municipal website with the communication facility information and code to access.
- j) Any Delegation or Council member who wants to utilize electronic means or communication facilities to attend meeting must:
 - i. Notify the Mayor and CAO (or designate), that he or she intends to participate in the meeting through electronic means or communication facility;
 - ii. Provide to the Mayor or CAO the reason that they cannot attend the meeting at the scheduled location;
 - iii. Advise the CAO or their designate of the phone numbers or means by which they will be available throughout the meeting; and
 - iv. Contact the Administration office a half (1/2) hour before the start of the meeting to receive the electronic or other communication facility meeting codes.

Section 10 – Order of Business at Meetings

- (a) Subject to the other provisions of this Section, the order of business for a meeting shall be the order of the items contained in the Agenda.
- (b) The normal order of business for the Regular Meeting of Council shall be as follows:
 - (1) Call to order
 - (2) Adoption of Agenda
 - (3) Adoption of Previous Minutes
 - (4) Public Hearings
 - (5) Delegations
 - (6) Bylaws and Policies
 - (7) Business
 - (8) Council Reports
 - (9) CAO Reports
 - (10) Financial
 - (11) Correspondence
 - (12) In-Camera (as required)
 - (13) Adjournment
- (c) When the Council alters or changes the order of business, it shall be done by adoption of the amended agenda or resolution by two-thirds (2/3) vote
- (d) A member who has a pecuniary interest in a matter before Council, Council Committee or any other body to which the Councillor is appointed as a representative of the Council in accordance with Section 172 of the Act, the Councillor must, if present:
 - (i) disclose the general nature of the pecuniary interest prior to any discussion of the matter,
 - (ii) abstain from voting on any question relating to the matter,
 - (iii) abstain from any discussion of the matter, depending on the related pecuniary interest and definitions under Section 172 of the Act and be noted in the minutes of the pecuniary interest as it relates to the Act.

Section 11 – Start of a Council Meeting

- (a) When there are sufficient members present to form a quorum at the time set for the start of the meeting or as soon thereafter as a quorum is present, the Mayor shall take the chair and call the meeting to order.
- (b) If there are not sufficient members assembled at any meeting to constitute a quorum within thirty (30) minutes from the time set for the start of the meeting the chair shall consider the meeting cancelled and it will be rescheduled by the CAO.
- (c) When Council is unable to meet for want of a quorum, the agenda delivered for that meeting shall be considered at the next Regular Meeting prior to the consideration of the agenda for the subsequent meeting or it shall be the agenda for a special meeting called for that purpose.

Section 12 – Control and Conduct of Council Meetings

- (a) Council shall hold its meeting openly and no person shall be excluded except for improper conduct.
- (b) Council may, by resolution, go in-camera (Closed Session), which:
 - (i) May be held in private, subject to Section 197 of the *Municipal Government Act*; and
 - (ii) May exclude any persons.
- (c) Subject to being overruled by a majority vote of members, which vote shall be taken without debate, the Mayor:
 - (i) Shall maintain order and preserve decorum and may, if necessary, call a member to order
 - (ii) Shall decide points of order without debate or comment other than to state the relevant section of the Bylaw
 - (iii) Shall determine which member has a right to speak
 - (iv) Shall ensure that all members who wish to speak on a motion have spoken and that the members are ready to vote and shall call the vote; and
 - (v) Shall rule when a motion is out of order.
- (d) The Mayor shall have the same rights and be subject to the same restrictions as to participation in debate as all other members.
- (e) The members of the public during a Council meeting:
 - (i) Shall not address Council without permission;
 - (ii) Shall maintain order and quiet; and
 - (iii) Shall not applaud or otherwise interrupt any speech or action of the members, or any other person addressing Council.
- (f) The Mayor may at any meeting expel and exclude any person who creates any disturbance or acts improperly.
- (g) No member shall, subject to the provisions of Section 172 of the *Municipal Government Act*, leave the Council chamber after a question is put to a vote until the vote is taken.

Section 13 – Minutes of Council

- (a) The CAO or designate shall prepare the minutes of each council meeting and shall distribute a copy to each member of council for the next meeting.
- (b) The CAO or designate shall present the minutes to Council for adoption.
- (c) Any member of Council may make a motion requesting that the minutes be amended to correct any inaccuracy or omissions.

Section 14 – Tabling or Postponing Motions

- (a) A matter which has been postponed indefinitely or to a particular date shall not be considered by Council before the date set except on a majority vote by the members present.

Section 15 – Motions out of Order

- (a) It is the duty of the Mayor to determine what motions or amendments are in order, and decline to put any motion before Council which he deems to be clearly out of order or contrary to law.
- (b) When the Mayor decides a motion is out of order he shall advise Council and shall cite the applicable rule or authority.

Section 16 – Voting on Motions

- (a) When this Bylaw requires that a motion be made, a bylaw be passed or any other action be taken by a vote of:
 - (i) A simple majority of Council, or
 - (ii) All members, the requirements shall be interpreted as meaning such majority, fraction or total of the members who are present on the matter, provided the *Municipal Government Act*, or some other relevant statute does not specify differently.
- (b) A question or motion shall be declared defeated when it:
 - (i) Does not receive the required number of votes; or
 - (ii) Receives an equal division of votes.
- (c) Each member present shall vote on every division of every motion as outlined in Section 183 of the *Municipal Government Act*, unless that Act, or any other Provincial or Federal enactment, requires or permits the member to abstain, in which case the member shall cite the legislative authority for abstaining, and the CAO shall record the abstention and reasons in the minutes.
- (d) A member shall not vote on a matter if they are absent from the Council Chamber when the vote is called and the decision is made to take a recorded vote.
- (e) Any member may ask for a recorded vote.
- (f) A motion does not need to be seconded.
- (g) Where a question under consideration contains distinct recommendations or propositions, the vote upon each recommendation or proposition shall be taken separately when any member so requests or when the Mayor or other presiding officer so directs.

Section 17 – Reconsidering and Rescinding a Motion

- (a) When a member wishes Council to reconsider, alter or rescind any motion already passed or action taken at a previous meeting, and when the matter does not appear in the Agenda, he shall bring the matter before Council by a Notice of Motion which shall:
 - (i) Be given at a Regular Meeting preceding the meeting at which they wish

Council to reconsider the matter;

(ii) Specify the meeting at which he proposes to bring the matter to Council; and

(iii) Indicate in the substantive portion of the motion the action which he proposes that Council take on the matter.

(b) If notice of motion was not given, Council may, on a majority vote waive the requirement for notice contained in this section.

(c) Notwithstanding the other provisions of this Section, no motion made or action taken by Council shall be reconsidered unless:

(i) It is a motion made or an action taken at the same meeting; or

(ii) It is a motion made or an action taken at a meeting held six (6) months or more before its reconsideration; or

(iii) Council by not less than a vote of majority approves reconsideration of a motion made or an action taken less than six (6) months before its reconsideration.

(d) A member may move to reconsider a matter considered at the same meeting and if a majority of the members vote for reconsideration, the matter may again be dealt with at the same meeting.

Section 18 – Presiding Officer Rules

(a) In all cases not provided for in the proceedings of Council or in Committee, the decision of the Mayor or other presiding officer shall be final and accepted without debate.

Section 19 – Motion to Move In-Camera

(a) Council may upon the passing of a motion, move in-camera to discuss any matter.

(b) The rules of order for the conduct of a meeting of Council shall apply to a meeting in-camera

(c) When Council is of the opinion that a meeting of Council is to be held in-camera, the motion which is passed to authorize the in-camera meeting shall include the reason for holding the meeting in-camera, and the meeting may only be held in-camera in accordance with Section 197(2) of the *Municipal Government Act*.

Section 20 – Motions in Council

(a) The Recording Secretary shall read the motions as presented.

(b) Motions are debatable by Council.

(c) Unless Council by a majority vote extends the time, no member shall speak longer than five (5) minutes on any original motion.

(d) When a motion has been made and is being considered, no member may make any other motion except to:

(i) Amend the motion; or

(ii) Table or postpone the motion.

(e) When a member feels he has been misquoted or misunderstood, he may, after receiving permission from the Mayor, explain a material part of his speech but he may not introduce any new matter and there shall be no debate on the explanation;

- (f) When the motion has been declared put, no member shall debate further on the motion or speak, except to request that the motion be read aloud.

Section 21 – Bylaws

- (a) Every bylaw shall have three readings.
- (b) Every proposed bylaw should be introduced on a motion specifying in general terms its intent. When a proposed bylaw is read in Council, the CAO shall certify the reading and the date of the reading on the face thereof.
- (c) A bylaw appearing upon a Council Agenda when listed as ready for first reading shall be introduced by a member “that Bylaw no. (quoting the bylaw number) be read over a first time.” After first reading, the bylaw may be debated, referred or laid over. If a bylaw fails to receive first reading, then it may be struck from the Agenda.
- (d) A bylaw shall receive second reading by a member making a motion “that Bylaw No. (quoting the bylaw number) now be read a second time.” The bylaw shall then be open to debate and amendment before it is ordered for a third reading.
- (e) Every bylaw shall be read a third time before it is signed by the Mayor or Deputy Mayor.
- (f) Unless the members present at a meeting unanimously agree that a bylaw may be presented to Council for a third reading at the same meeting at which it has received two readings, the bylaw shall not be given more than two readings at one meeting.
- (g) If council unanimously agrees that a bylaw may be presented for a third reading at a meeting at which it has received two readings, the third reading requires no greater a majority of affirmative votes to pass the bylaw than if it has received a third reading at a subsequent meeting.
- (h) Every bylaw of general application shall be printed or otherwise duplicated so as to be available to all interested parties; other bylaws shall be recorded and filed as well as amendments thereto, and the CAO shall retain the original of every bylaw on file and properly record any amendments thereto, and the CAO shall retain them when a bylaw has been read a third time and finally passed.
- (i) Every bylaw which has passed Council shall immediately after being sealed with the seal of the Corporation, signed by the Mayor and CAO, be securely held by the CAO.

Section 22 – Persons Wishing to Address Council as a Delegation

- (a) A member of the public or a group of people may request to be included on an agenda as a delegation. The request must be:
 - (i) In writing;
 - (ii) Clearly indicate the topic;
 - (iii) Include a summary of information that will be presented to Council;
 - (iv) Not exceed five pages;
 - (v) Complete name of the presenter(s) and contact information (mailing address, email, telephone) and the organization they are representing (if applicable);
 - (vi) Be submitted to the CAO no later than 4:00 pm on the fifth business day before the date of the scheduled meeting is being held, with the CAO having discretion to bring forward items submitted late that may be of an emergent nature.
- (b) Delegations are scheduled at the discretion of the CAO (or designate), subject to:
 - (i) The volume of material on any given Agenda;

- (ii) The number of requests for specific meeting date and urgency of request; and
 - (iii) Subject matter.
- (c) No person representing an individual shall address the Council for more than (10) minutes, exclusive of the time required to answer questions put to him/her by a Council Member, unless granted a time extension by resolution of Council.
 - (d) Delegations consisting of more than one individual will appoint a spokesperson that will be responsible for presenting the points of view or position for the group and shall address the council for more than (10) minutes, exclusive of the time required to answer questions put to him/her by a Council Member, unless granted a time extension by resolution of Council.
 - (e) Information presented by the Delegation will be restricted to the topic noted in the written submission and recorded on the meeting agenda, Any materials provided will be made available to the public in the agenda package subject to the provisions of FOIP.
 - (f) Delegations requesting a reappearance on a matter concerning a topic on which they have previously presented or spoken will not be permitted unless there is significant new information to be brought forward.
 - (g) Council shall refer to Administration for review, report and recommendation to Council at a future meeting date but may at their discretion debate concerning matters raised on any requests made by delegations of an emergent nature.

Section 23 – Severability

- (a) If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the Bylaw is deemed valid.

Section 24 – Coming into Force

This Bylaw shall come into force and effect upon final passing thereof and upon coming into effect Bylaw 171-19 is repealed.

Read a first time this 15 day of November 2023.

Read a second time this 20 day of December 2023.

Read a third time and passed this 20 day of December 2023.

Summer Village of White Sands



Mayor



Chief Administrative Officer



Request For Decision (RFD)

| | |
|----------------------------|---|
| Meeting: | Regular Council |
| Meeting Date: | March 12, 2025 |
| Originated By: | Erin Weinzierl, Admin. Assistant |
| Title: | Appointment of MRPAC Members |
| Agenda Item Number: | 7.1 |

BACKGROUND/PROPOSAL:

Council motioned to have admin to create a Park and Recreation Committee Bylaw and lay out the guidelines for the next regular council meeting on February 12, 2025. (Motion: 25:01:14)

In the Term of Reference (ToR) in Schedule A of the bylaw lays out the reasoning, procedure, how the committee forms, meets, etc., and a termination date of the committee.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

As per the MGA (145[2-3]), Council must form a bylaw to establish committees within the municipality. The MGA also states:

“Composition of council committees

146 A council committee may consist entirely of councillors, entirely of persons who are not councillors or of both councillors and persons who are not councillors.”

In Schedule A: ToR in the bylaw states that the committee must consist of three members, and a councillor may be a member and have two members at large, if that is what Council wishes. Or there can be three members at large to form the committee.

The municipality began to advertise for the three positions following the February 12th meeting and we received for applicants:

- Christine Adams
- George Trotter
- Heather Zyerveld
- Jeannie Kezama

Applications are attached.



Request For Decision (RFD)

COSTS/SOURCE OF FUNDING (if applicable)

Not applicable in any direct way.

RECOMMENDED ACTION:

1. Council motion to appoint three members at large.
2. Council motion to appoint two members at large and one councillor.

Initials show support – Reviewed By:

CAO: _____

I am pleased to put my name forward for the position of member-at-large for the Municipal Recreation Planning Advisory Committee (MRPAC).

I have been a part-time resident of the Summer Village of White Sands (SVWS) since 2005. During that time, I have participated in AGMs and various surveys as I am interested in the ongoing quality of life for our community.

I was born in Stettler and continue to stay connected with long-time friends in the area, in addition to the community of friends we have formed at the SVWS.

During my career as a carpenter, I was the superintendent of many complex projects. For the last half of my career, I was an instructor in SAIT's carpentry apprentice program.

My volunteer experience includes the development of [Valleyview Park](#) in SE Calgary. My involvement in the development of this regional park involved grant writing. Valleyview Park is a 26-acre [recreational](#) park consisting of sports fields (soccer, baseball and beach volleyball), natural and manicured passive (pathways, benches and picnic tables), a water spray park and playgrounds (one for toddlers and one for youth). As directed by Calgary City Council, Valleyview Park was developed in phases, a process that took well over 20 years. I championed this cause from conception to completion (learn more in [this PDF](#)).

I was also a member of the Urban Parks Master Plan Committee from 1992 to 1994, when the information for Valleyview Park was presented to Calgary City Council.

I am comfortable with and familiar the skills needed when working with various levels of governments and local residents.

Thank you for considering my application for the position of member-at-large for the MRPAC.

George Trotter

H: 403-248-2081

C: 403-803-9253

georgetrotter@shaw.ca

CAO

From: Jeannie Kezama <kezamaj@gmail.com>
Sent: Monday, March 3, 2025 12:00 PM
To: CAO
Subject: MRPAC Committee

Please accept this email as my application to join the MRPAC committee for the Village of White Sands. As a resident at 5 Aspen Ridge Close, I believe I am qualified to become part of this initiative.

My experience as EVP HR included working with clients and staff to determine a strategic corporate direction for Human Resources. Part of the process was conducting and analyzing survey data to ensure all stakeholders' input was included in decision making. The goals were to consistently retain current client and staff satisfaction, while exploring the needs of future opportunities. My collaborative approach and good communication skills allow me to work well with diverse personalities and individuals. I believe I would be a great fit for this committee.

Thank you for your consideration and I look forward to hearing from you.

Jeannie Kezama

CAO

From: Christine <adamsjc@telusplanet.net>
Sent: Wednesday, February 26, 2025 1:15 PM
To: CAO
Subject: MRPAC

Hi, I would be interested in serving in the MRPAC in a member at large capacity. I am a full time resident of White Sands. My actual occupation is a Pathologists' Assistant at Red Deer Hospital but have been and still currently on a personal leave of absence. I was a volunteer a couple of years ago assisting on the land use bylaw group. which I really enjoyed.

Regards
Christine Adams.
Sent from my iPhone

After some deliberation, I have decided to apply for one of the volunteer positions requested and described in a recent email. We are currently in Bucerias, MX until March 27 and have Zoom capability, if necessary.

We have owned property in White Sands since 1995 and our second property since 2006. In 2014, we moved to White Sands as full time residents and settled in our new cabin on Front Street in 2015.

Our children have loved this home away from home community since they were 10 and 8 years old and now the next generation of Zyerveld's is loving this same growing community.

I served two terms as Treasurer on the White Sands Community Hall Society and organized the planting and care of the Village's flowerbeds for many years.

I remain a fervent supporter of events and initiatives that enhance the lives of our citizens.

If selected, I am committed to working with a team to create thoughtful, equitable and non-biased recommendations to Council.

Buenos tardes....

thanks....

heather



Request For Decision (RFD)

| | |
|---------------------|---|
| Meeting: | Regular Council |
| Meeting Date: | March 12, 2025 |
| Originated By: | <u>Erin Weinzierl</u> , Returning Officer |
| Title: | Notice of Nomination Day and General Election |
| Agenda Item Number: | 7.2 |

BACKGROUND/PROPOSAL:

The Municipal Election year is this year (2025). All municipalities within the province of Alberta are required to complete elections as per the new Alberta Local Authorities Election Act. Summer Villages under the Local Authorities Elections Act (LAEA) have specific guidelines that the Summer Villages must follow within the act.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

LAEA states:

10(1)(b) a general election shall be held every 4th year.

Summer Villages

12. The provisions of this Act that apply to municipalities apply to summer villages except that in respect of a summer village

(a) election day

(i) in the case of a general election for council, shall be 4 weeks after the day established by council for the receipt of nominations for that election

(d) in the case of a general election, nominations for councillors shall be received by the returning officer in June or July or both June and July in the year in which an election is to be held at a date and place and between the hours established by council,

28(1) Subject to subsection (1.2), nominations shall be submitted at the local jurisdiction office at any time during the nomination period.

For summer villages, the nomination period occurs between June or July, with election day held 4 weeks after the nomination period closes.

Based on the legislation, the returning officer is proposing the Nomination Period can be accepting applications after June 1 by appointment only, and close at noon on July 5, 2025, and election day would be August 2, 2025, at the municipal office.



Request For Decision (RFD)

As per the new LAEA, the permanent electors register for summer villages states:

Section 49(3.3) of the LAEA provides that a summer village may, but is not required to, prepare a permanent electors register and enter into an agreement with the Chief Electoral Officer for the purposes of this section.

To prepare for a permanent electors register, the municipality must enter into an agreement with the province, input all data into the province's software program including GIS coordinates, and must be completed by the middle of March. By having a list, it would allow for Special Ballots and Vouching.

Under the LAEA Section 73, municipalities having a population under 5000 is not required to have an advance vote and if an advanced vote is an option of council, it is required by resolution and cannot be held within 24 hours of election day.

COSTS/SOURCE OF FUNDING (if applicable)

| 2021 General Election | 2022 By-Election | 2024 By-Election | 2025 General Election |
|------------------------------|-------------------------|-------------------------|------------------------------|
| \$6,608 | \$4,216 | \$3,609 | \$5,000 |

RECOMMENDED ACTION:

1. Council motion, as per LAEA legislation, to hold Nomination Day on July 5, 2025, at the municipal office from 10:00 AM to Noon.
2. Council motion, as per LAEA legislation, to hold the General Election on August 2, 2025, at the municipal office from 10:00 AM to 8:00 PM.

Initials show support – Reviewed By:

CAO: MB

Erin

From: Lorne
Sent: Wednesday, March 5, 2025 1:04 PM
To: Erin; CAO
Subject: Lorne meeting report

Report for February 24, 2025
Buffalo Lake Management team meeting
Bagshaw, 2:00 P.M.

- Big Jack Classic had 363 entries
- Application from Gull Lake group to get filters approved so they can resume pumping. Sent in application to Environment early Jan. Should have an answer by the end of March or into April. If approved may also apply to Buffalo Lake.
- The web site B.L.M.T.ca was stolen about 3 or 4 years ago. The pirates have renewed their ownership. The government may look at paying the ransom.
- Hold back gates on west side of the lake have been closed to allow flooding of hay lands.
- Rochon Sands flood mitigation berm in the bay is ongoing with design ideas. This has been in the works for years.
- The pump house for stabilization on the Red Deer River was broken into. It was recorded on camera and those responsible were caught by tracking dogs. They went to court but the judge delayed making a decision.
- Terms of reference and Code of Conduct to be reviewed next meeting.
- Reviewed golf cart applications. Lacombe has only approved for one subdivision.
- Public Lands said everyone still has to apply for a temporary field application to put docks and lifts in.
- Buffalo Lake I.D.P. Is doing a minor review this year.
- Next meeting - May 12, 2025
- Thank, Lorne

Get [Outlook for iOS](#)

February 28, 2025

Re: Water pump investigation

The minimum price for a new 6" pump is about \$44,000 and they can go as high as \$100,000 (which would apply if we needed one for heavy use, which we don't). Stettler Rentals did that research for us.

I looked into a 6" pump (gas or diesel) but it was hard to find a used pump from Richie Brothers or Kijiji that we could count on to be reliable.

Some of my contacts told me that they had bought used from LB Energy Red Deer, Hertz Rentals, National Rentals, etc. We would have to wait for used sales.

I also contacted Flood and Fire out of Red Deer (403-896-6661 – Dakota). They make custom pumps. He was very knowledgeable. They actually have a connection with the emergency folks for Alberta, municipalities and private companies like oilfield companies to supply help with fire and flooding when required. Dakota would have to come out and access the Village to determine what kind of a contract would suit our potential needs. This could not happen until after the snow is gone. Sounds interesting but the cost could be more than we are willing to pay.

Dakota did say that a 6" pump intake may be too large given the distance and the lift that would have to be considered. The flow of water would have to be enough to fill the intake which may not be the case. Dakota would assess that when he comes out.

I will be receiving preliminary proposals on both purchasing the pump and purchasing the service next week which I will forward. At that time Council can decide how they would like to proceed.

Thanks all. I will be in touch.

Lorne

Paul Council Update March 12, 2025

Board Updates:

CSHA Board meeting 2025/02/20

- New Board member Phil Menacola from the Village of Donalda
- Trialling a contract to provide building services at Willow Creek Lodge on a proactive vs reactive basis using Nordic Mechanical services. Maintenance, repairs, emergency service on electrical, plumbing, HVAC, security systems for a set yearly fee.

PRLS Board meeting 2025/02/27

- Of note, discussed a trend of amalgamating smaller communities into counties. Eg. Caroline dissolving as a municipality. PRLS has dropped from 66 to 63 municipalities through dissolutions. More population growth in the rural landscape as opposed to the villages.
- Presented 2024 annual report. Healthy and moderately growing stats and indicators.
- Revised terms of reference for the Advocacy Committee and solicited 6 volunteers to the committee. More reach out to municipal councillors, MLA's, etc.
- Impressive amount of good work being done.

Upcoming Meetings:

- SDAA Board meeting March 10.
- CSHA Board meeting March 20.
- SREMA Advisory Committee meeting April 1.

CAO REPORT

February 2025

1. February 13, Maintenance picked up the 2002, Diahatsu Mini-Truck, 39,000 km \$12,500 as approved to move forward with the approved 2024 Capital budget purchase to 2025 under the LGFF grant.
2. February 13 and 20 completed Summer Student interviews of prospective applications, with final decisions based on preliminary budget to hire two (2) students for 2025. The letters have been sent out to prospective student hires. Any additional applicants have been directed to Rochon Sands as they are still in need of a student hire to complete their staffing requirements.
3. Nelson Homes will be back at the beginning of March to complete the rest of the building repairs.
4. Apex will be out at the beginning of March to complete the gas meter upgrade to be able to connect the municipal office water tank completion.
5. February 12, Regular Council Meeting
6. February 24, Preliminary Budget Meeting
7. February 27, Provincial Budget announcement, overview attached in correspondence. Education tax saw a 11.57% increase for the municipality, also attached in correspondence.
8. February 26, Administration reached out to Stettler County regarding going under their umbrella for the EPR regarding Circular Materials (PPP Stream). County still waiting to hear back. Currently there are some issues to work through with local contractors that do not want to continue the collection of plastics in 2025. Product Care said no about funding community roundups as the SWMA already supports HSP recycling depots that exist now and is already more service than the regulation requires for HSP recycling. The municipalities could still partner collectively to organize a lake round up and then transport them to the Stettler Eco Center and share the costs and responsibility for the collection, transport and sorting costs. At this time, no budget has been allocated in the 2025 budget and would have to be considered.
9. Complaints Received:
 - a. Complaint: February 27, why has maintenance not been out with a blade this week? A daily scrape would do wonders for ruts and safety. What else is taking up maintenances' time? Today I was thrown all over the road once I was inside the village.

Response: Due to the rapid increase in temperature, municipal maintenance employee, started on February 26 focused on clearing the slush buildup on the roads as quickly as possible. There are 11 km of roadways to maintain and one staff member operating the necessary equipment to remove the heavy slush buildup from the roads. Additionally, the employee was also addressing drainage issues and runoff caused by the rapid snowmelt.

- b. Complaint February 28 wanted sanding of Driveway that is located on municipal reserve land, which is not the municipality's responsibility to maintain.

As part of any development or subdivision, easements are provided for access to private property from maintained municipal roadways and is the responsibility of the private property owner to build and maintain as part of approvals for development. Any deviation or change would require amendments to bylaws, policies, and budgets.

10. March 6, 2025, eligible under the LGFF capital funding:

- a. Dust Abatement (does not include grading or gravel)
 - i. Sands Dust Control - supply and apply 36% calcium chloride to 24,900 m³ for \$24,433.00. They also supply SB 90 long term (3-10 year) solution to the problem of traffic generated dust while retaining surface aggregate and shedding water, making it both effective and affordable.
 - ii. Kortech – MG30, price per litre in 2025 is 0.32 per litre, 50,000 litres, total cost would be \$16,000.00 plus gst
- b. Digital Solar Traffic Calming Speed Radar Sign for consideration at municipal entrances on Township Road 40-4 cost approximately \$4,500 per sign. Further information can be found at www.radarsigns.ca.



11. Ongoing:

- a. Budget review, currently tax increase rate is 3.5% with a small surplus of \$400.00 with no pulling from reserves.
- b. Grant reporting for MSI, LGFF, and CCBF
- c. Safety Code reporting, development permits
- d. Maintenance is prepping equipment for seasonal changes
- e. Staff Training for ICS 100 coming in March

Meeting Reminders:

1. SREMA Advisory Committee Meeting – April 1 @ 10 am, County Office or Zoom
2. SMRWSC Meeting – April 3 @ 6 pm, County of Stettler Office, in person (primarily).
3. Stettler Waste Management – April 4, @ 10 am, County of Stettler Chambers
4. Fire Advisory Meeting, possibly Friday, March 28, unconfirmed

| Motion # | Motion | Status | Completed Date | Notes |
|-------------|--|----------|----------------|---|
| 25:02:07 | Moved by Mayor Thurston to approve first reading Bylaw 212-25: Traffic Bylaw as amended: -5.4 “, as per Alberta Traffic Safety Act.” -Remove 6.4 -4.1 (f) or any other vehicle under this bylaw cannot block or hinder from allowing emergency vehicle access. -Move 5.1 to 5.7, remove “roadways” and add “notwithstanding the above OHV LEGISLATION, Summer Village Employees, RCMP, Peace officers, or any agent of the municipality may also operate on municipal lands where such operations are required of their duties.” -6.3 remove “all” and add in “any” public roadways -6.2 c) remove “resulting in negligence or recklessness” | Complete | March 12, 2025 | Coming back to the council meeting got 2nd reading. |
| 25:02:18 | Moved by Councillor Zembal to approve to continue the purchase of 2002 Daihatsu mini-truck at \$12 500 plus GST to carry forward from the 2024 Capital Budget to the 2025 Capital Budget with the approved LGFF grant funds. | Complete | 13-Feb | Mini-truck is picked up, registered, and insured. Currently being used in the municipality. |
| 25:02:24:03 | Moved by Councillor Zembal to move the retaining wall, party tent, and smaller gravel to the MRPAC committee to review under the community survey on current and future recreational needs and uses in relation to the Terms of Reference and provide recommendations to be incorporated with plans and budgets in the future. | Complete | 26-Feb | Emailed a letter to the Hall Society regarding the three motions council made at the Special Meeting. |
| 25:02:24:04 | Moved by Councillor Zembal to not approve the digital billboard. | Complete | 26-Feb | Emailed a letter to the Hall Society regarding the three motions council made at the Special Meeting. |
| 25:02:24:05 | Moved by Mayor Thurston to have administration amend the snow removal policy with the discussions and bring back to January 15, 2025, regular council meeting. | Complete | 26-Feb | Emailed a letter to the Hall Society regarding the three motions council made at the Special Meeting. |



SUMMER VILLAGE OF WHITE SANDS

For the month ending of December, 2024
as of February 28, 2025

| General Ledger | Description | 2024 Budget | 2024 Actual | 2024 % Variance |
|----------------|---------------------------------------|---------------------|---------------------|-----------------|
| * | General Administration | (34,510.00) | (33,536.00) | 97.18 |
| * | Protective Services | (825.00) | (825.00) | 100.00 |
| * | Transportation | 0.00 | 0.00 | 0.00 |
| * | Water | 0.00 | 0.00 | 0.00 |
| * | Planning & Development | (32,580.00) | (30,957.80) | 95.02 |
| * | Recreation & Parks | (12,300.00) | (11,560.00) | 93.98 |
| * | Taxes & Penalties | (899,072.00) | (902,974.54) | 100.43 |
| * | Other Revenue | (5,908.00) | (5,902.70) | 99.91 |
| ** | TOTAL REVENUE | (985,195.00) | (985,756.04) | 100.06 |
| * | Council & Legislative | 16,885.00 | 15,297.01 | 90.60 |
| * | General Administration | 243,088.00 | 256,394.34 | 105.47 |
| * | Policing | 16,010.00 | 22,379.25 | 139.78 |
| * | Fire Fighting & Preventive | 51,010.00 | 50,980.26 | 99.94 |
| * | Disaster Services | 9,900.00 | 9,900.00 | 100.00 |
| * | Bylaw Enforcement | 800.00 | 2,744.80 | 343.10 |
| * | Transportation | 122,370.00 | 158,848.55 | 129.81 |
| * | Water Department | 5,615.00 | 2,544.02 | 45.31 |
| * | Landfill & Recycling | 26,955.00 | 24,610.00 | 91.30 |
| * | Planning & Development | 33,265.00 | 18,169.46 | 54.62 |
| * | Park & Recreation | 77,760.00 | 69,950.50 | 89.96 |
| * | Culture | 14,008.00 | 27,568.88 | 196.81 |
| * | Contingency | 0.00 | 0.00 | 0.00 |
| * | Requistitions | 367,529.00 | 367,527.41 | 100.00 |
| ** | TOTAL EXPENSES | 985,195.00 | 1,026,914.48 | 104.23 |
| *** | (SURPLUS)/DEFICIT-Before Amort | 0.00 | 41,158.44 | 0.00 |

*** End of Report ***



SUMMER VILLAGE OF WHITE SANDS

For the Period Ending February 28, 2025

For the Month of December 2024

| General Ledger | Description | 2024 YTD Budget | 2024 YTD Actual | 2024 Budget | 2024 YTD \$ Variance |
|------------------------------------|---------------------------------------|--------------------|-----------------|---------------------|----------------------|
| Capital Revenue | | | | | |
| 5-12-00-00-00-840 | Admin - Provincial Grant | (29,500.00) | 0.00 | (177,000.00) | (29,500.00) |
| 5-31-00-00-00-840 | Common Services - Provincial Grant | (3,833.34) | 0.00 | (23,000.00) | (3,833.34) |
| 5-32-00-00-00-830 | Trans - Federal Grant | (10,000.00) | 0.00 | (60,000.00) | (10,000.00) |
| 5-32-00-00-00-840 | Trans - Provincial Grant | (9,166.66) | 0.00 | (55,000.00) | (9,166.66) |
| 5-32-99-91-00-920 | Trans - Drawn from Capital Reserve | (500.00) | 0.00 | (3,000.00) | (500.00) |
| 5-37-00-00-01-840 | Drainage - Provincial Grant | (6,666.66) | 0.00 | (40,000.00) | (6,666.66) |
| 5-41-00-00-00-840 | Water - Provincial Grant | (2,166.66) | 0.00 | (13,000.00) | (2,166.66) |
| 5-61-00-00-00-840 | Planning & Dev - Provincial Grants | (6,666.66) | 0.00 | (40,000.00) | (6,666.66) |
| 5-72-00-00-00-830 | Parks & Rec - Federal Grant | (1,500.00) | 0.00 | (9,000.00) | (1,500.00) |
| 5-72-99-91-00-920 | Parks & Rec - Drawn fr. Cap. Reserves | (1,500.00) | 0.00 | (9,000.00) | (1,500.00) |
| 5-74-99-91-00-920 | Culture - Drawn fr. Reserves | (1,000.00) | 0.00 | (6,000.00) | (1,000.00) |
| * TOTAL CAPITAL REVENUE | | (72,499.98) | 0.00 | (435,000.00) | (72,499.98) |
| Capital Expenditure | | | | | |
| 6-12-00-00-20-620 | Admin - Office Project | 29,500.00 | 0.00 | 177,000.00 | 29,500.00 |
| 6-31-00-00-21-620 | Common Services - Signage | 500.00 | 0.00 | 3,000.00 | 500.00 |
| 6-31-00-00-50-650 | Common Services - Vehicle | 1,666.66 | 0.00 | 10,000.00 | 1,666.66 |
| 6-31-00-00-51-650 | Common Services - Sander | 2,166.66 | 0.00 | 13,000.00 | 2,166.66 |
| 6-32-00-00-11-610 | Trans - Dust Control | 2,500.00 | 0.00 | 15,000.00 | 2,500.00 |
| 6-32-00-00-13-610 | Trans - Road Widening | 16,666.67 | 0.00 | 100,000.00 | 16,666.67 |
| 6-37-00-00-10-610 | Drainage - Project 1 | 6,666.66 | 0.00 | 40,000.00 | 6,666.66 |
| 6-41-00-00-00-610 | Water - Phase6/7 | 2,166.66 | 0.00 | 13,000.00 | 2,166.66 |
| 6-61-00-00-00-239 | Planning & Dev - Shoreline Mngt Plan | 6,666.66 | 0.00 | 40,000.00 | 6,666.66 |
| 6-72-00-00-24-620 | Parks & Rec - Project 1 | 1,500.00 | 0.00 | 9,000.00 | 1,500.00 |
| 6-72-00-00-29-660 | Parks & Rec - Vegetation Mgt. | 833.34 | 0.00 | 5,000.00 | 833.34 |
| 6-72-00-00-30-660 | Parks & Rec - Trees | 666.66 | 0.00 | 4,000.00 | 666.66 |
| 6-74-00-00-20-620 | Culture - Community Hall | 1,000.00 | 0.00 | 6,000.00 | 1,000.00 |
| * TOTAL CAPITAL EXPENDITURE | | 72,499.97 | 0.00 | 435,000.00 | 72,499.97 |
| ** SURPLUS/(DEFICIT) | | (0.01) | 0.00 | 0.00 | (0.01) |

*** End of Report ***

**SUMMER VILLAGE OF WHITE SANDS
BANK RECONCILIATION
for the period of February 28, 2025**

| | | |
|--|-----------|--------------------------|
| Net Balance at End of Previous Month | \$ | 588,657.60 |
| ADD: General Receipts | | 25,980.52 |
| Interest Earned | | 824.27 |
| Investments Matured | | <u>0.00</u> |
| SUBTOTAL | | 615,462.39 |
| LESS: General Disbursements | | 79,667.38 |
| Investments | | 0.00 |
| Returned Cheques | | 0.00 |
| Bank and Credit Card Fees | | <u>74.90</u> |
| SUBTOTAL | | <u>79,742.28</u> |
| NET BALANCE AT END OF CURRENT MONTH - GENERAL | \$ | <u>535,720.11</u> |
| Balance at End of Month - Bank General | | 179,093.26 |
| Balance at End of Month - General Bank | | 384,572.37 |
| ADD: Outstanding Deposits | | 0.00 |
| LESS: Outstanding Cheques | | <u>27,945.52</u> |
| NET BALANCE AT END OF CURRENT MONTH - GENERAL | \$ | <u>535,720.11</u> |
| INVESTMENTS: | | |
| TD Canada Trust Investment GIC Maturing March 11, 2025 @ 3.28% | | <u>300,000.00</u> |
| SUBTOTAL | | <u>300,000.00</u> |
| TOTAL CASH ON HAND AND ON DEPOSIT | \$ | 835,720.11 |
| RESTRICTED GRANT FUNDS: | | |
| Unearned MSI Grants | | 212,668.91 |
| Unearned CCBF Grants | | <u>0.00</u> |
| SUBTOTAL | | <u>212,668.91</u> |
| TOTAL OPERATING FUNDS | \$ | 623,051.20 |
| Public Land Reserve (Restricted based on agreements) | | 152,750.00 |
| General Reserve (unrestricted) | | 515,760.00 |
| Deficit Operating until new budget and taxes approved. | | (-45,459.00) |

MAYOR

CHIEF ADMINISTRATIVE OFFICER

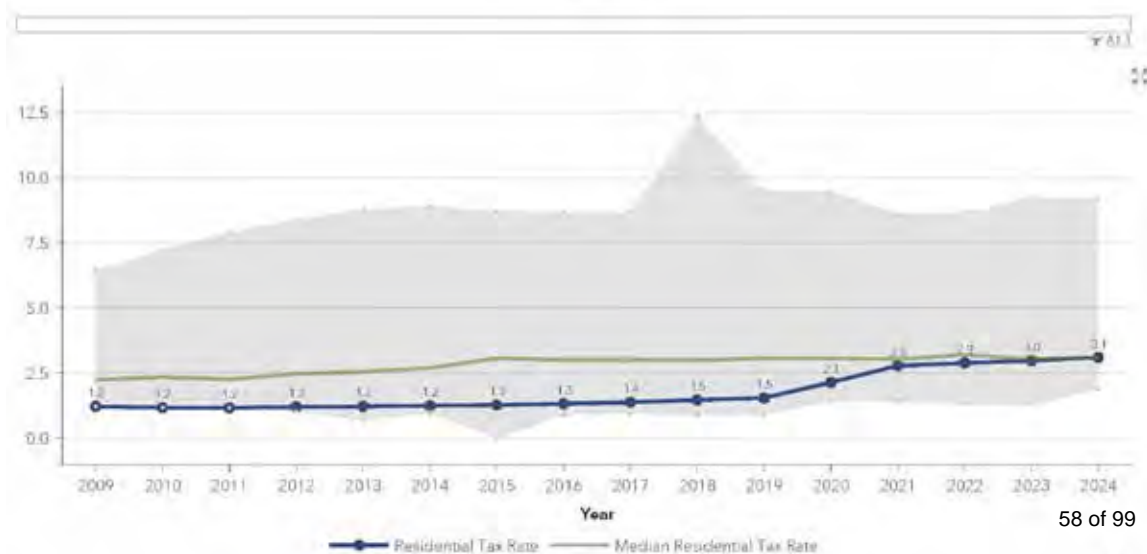
Notes on the Financial Statement and Reserves

- Out of the Total Operating Funds, this includes:
 - o \$152,750 in Public Lands Reserves
 - § this is restricted and can only be spent by what the agreements list
 - o \$515,760 in General Reserves
 - § This is unrestricted and can be used through motions of council.
 - § Ideally, these funds are to be used to replace assets that the municipality such as:
 - Vehicles
 - Buildings
 - Equipment
 - § Thankfully, the Summer Village of White Sands does have a good reserve that can help mitigate emergent costs that can arise.
- Currently, the municipality is running on an interim budget to just keep it operating until the new budget and tax rate are approved (approx. May).
 - o Like many municipalities at this time of year, we are currently running a deficit until the above noted are passed and taxes are being collected.
 - o Monthly TIPPS payments (approx. \$23,500/month) help offset monthly expenses and keep the municipality's deficit minimal.
 - o We are currently using the general reserves but will be replenished when tax payments are collected.
 - § Other municipalities have a bank over-draft



| Item | Dollar Value |
|---|---|
| Municipal Tax | \$474,402 (2023 - \$426,962) (2022 - \$408,150) |
| Alberta Education Tax | \$306,138 (2023 - \$301,765) (2022 - \$299,711) |
| Operating Budget | \$985,195 (2023 - \$901,000) (2022 - \$813,745) |
| Canada Community-Building Fund Allocation formerly Federal Gas Tax Credit (increase 2021- one time top up of \$15,000) | \$72,855 (2023 - \$12,512 unpaid) (2022 - \$12,191 unpaid) |
| LGFF (formerly MSI Capital Grant) (includes Basic Municipal Transportation Grant-BMTG) | \$74,777 (2023 - \$55,258) (2022 - \$55,258) |

Residential Tax Rate



Financial Reserves in Municipalities

There is no single approach to financial reserves, as options vary by municipality. Many municipalities in Alberta have developed a policy outlining the purpose of these reserves, as well as categories and decision-making related to contributing to and withdrawing from them. A close look at a selection of these policies allows for a general picture of how many municipalities approach reserves to emerge.

Reserve Categories

The categorization of reserve funds varies by municipality. Some municipalities have a small number of categories with broad infrastructure types within each. For example, one municipality divides their restricted reserves into four categories:

- Asset management
- Risk mitigation
- Externally restricted
- Other as required

A policy outlines how each reserve is funded and projects for which it can be used. While categories can be broad, it sets up a guide to the purposes for which funds are reserved, example asset management and scheduled replacement, or emergent repairs. Categories and or sub-categories has its own target reserve amount, which is presumably reviewed and amended by council as part of a regular policy review.

It is important to note that although there are no specific requirements or standards around how and to what extent municipalities are to utilize reserves, Alberta Municipal Affairs includes the use of reserves in their sample municipal financial statements as an example of a common municipal financial best practice.

In fact, Alberta Municipal Affairs' A Quick Guide to Municipal Financial Statements explains that reserves are a standard component of a municipality's accumulated surplus, which is a technical term for the financial resources a municipality has available to provide future services. This further indicates that while not required, financial reserves are a standard practice carried out by all types of municipalities across the province. There are two broad categories of financial reserves used by municipalities:

Unrestricted Reserves

Unrestricted reserves are best described as an emergency savings account held by a municipality to use for unexpected expenses incurred at a later date. Funds from an unrestricted reserve could be used to 3 repair or replace an asset that fails unexpectedly, or simply to give council flexibility to allocate funds to future projects as needs arise.

Restricted Reserves

Restricted reserves are funds set aside by a municipality for a specific future project, or as a contingency for excess costs in a specific area. Restricted reserve funds should not be perceived as a measure of a municipality's wealth, as they may be the product of many years of saving and advance planning to fund the purchase or construction of a major asset, or to carry out projects identified in a municipality's long range capital plan.

Reserve Responsibilities

Council is generally responsible for approving the formation of financial reserves and the approving the processes by which reserves are funded and withdrawn. Administration is responsible for reporting all reserve transactions to council and ensuring reserves are managed in alignment with the policy and legislative requirements. This includes maintaining a continuity schedule of each reserve and monitoring whether actual reserve amounts are sufficient for projects that are budgeted to be funded through reserves.

Funding Sources

Municipal financial reserves can be supplied from several sources. Reserve accumulation can be built into a municipality's property tax rate to allow for regular collection of reserve funds for future projects, but reserves can also be filled through other non-tax related municipal processes. For example, the MGA requires developers to set aside land within a subdivision as a reserve for various types of public use (common examples include school reserves, municipal reserves and environmental reserves). However, 9 MGA s. 661(b) allows for municipalities to receive money in place of reserve land from developers (commonly referred to as "cash in lieu"). In rural areas, where low population densities and development types often make small reserve lands ineffective, municipalities commonly collect cash in lieu to support larger-scale projects meeting the intent of the reserve funds, but serving a community beyond the space under development. These funds are typically stored in a restricted reserve until they are used.

A second example of non-tax-based reserve funding sources are off-site levies (OSLs). An off-site levy allows a municipality to recover the capital costs of certain types of municipal infrastructure from developers based on the degree of benefit the development will receive from the infrastructure. Therefore, the imposition and collection of an OSL can be a valuable cost recovery tool for a municipality in constructing new or expanded infrastructure. An OSL is a charge imposed by a municipality and collected from a developer as a condition of development or subdivision. Municipalities are required to store off-site levy funds in specific restricted reserves until such time as they are used to fund a capital project. As levies collected from a single developer are typically not enough to fund a project, levy funds may sit in reserve until such time as an adequate amount is required or until development has progressed far enough to justify the new capital project. Section 648 of the MGA and the Off-Site Levies Regulation provide strict requirements for how off-site levies are to be collected and used.

Municipalities also have additional revenue sources to fund reserves, such as cash received through the sale of surplus assets and land, approved budget contributions, carryover of approved budgeted funds that were not expended in a given year, and investment income.

February 13, 2025

Dear Chief Elected Official:

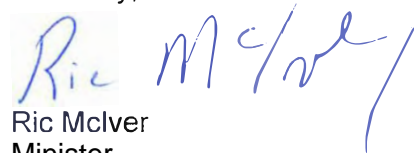
Joint use and planning agreements (JUPAs) between municipalities and school boards operating within municipal boundaries enable the integrated and long-term planning and use of school sites on municipal reserve, school reserve, and municipal and school reserve lands.

On June 10, 2020, Section 670.1 of the *Municipal Government Act* was proclaimed, setting the deadline for municipalities to complete these agreements with the applicable school boards to June 10, 2023. A two-year extension was granted to June 10, 2025, via Ministerial Order No. MSD:013/23.

The ministries of Municipal Affairs and Education have heard from municipalities and school boards about the challenges of meeting this year's deadline. My colleague, the Honourable Demetrios Nicolaides, Minister of Education, and I have agreed to extend the deadline for municipalities and school boards by one year, to June 10, 2026, to provide sufficient time to complete these agreements. As a result, Ministerial Order MSD:013/23 is rescinded and Ministerial Order No. MSD:004/25 is now in effect. Please find attached a copy of the new Ministerial Order.

Municipal Affairs advisory staff can provide additional supports to municipalities to assist with the development of these agreements. Questions regarding JUPAs can be directed to a planning advisor at ma.advisory@gov.ab.ca, or call toll-free by first dialing 310-0000, then 780-427-2225. Should municipalities require support to mediate discussions with school boards, please email municipalcollaboration@gov.ab.ca, or call the number above for more information.

Sincerely,



Ric McIver
Minister

Attachment: Ministerial Order No. MSD:004/25

cc: Honourable Demetrios Nicolaides, Minister of Education

2025 EDUCATION PROPERTY TAX REQUISITION

FOR

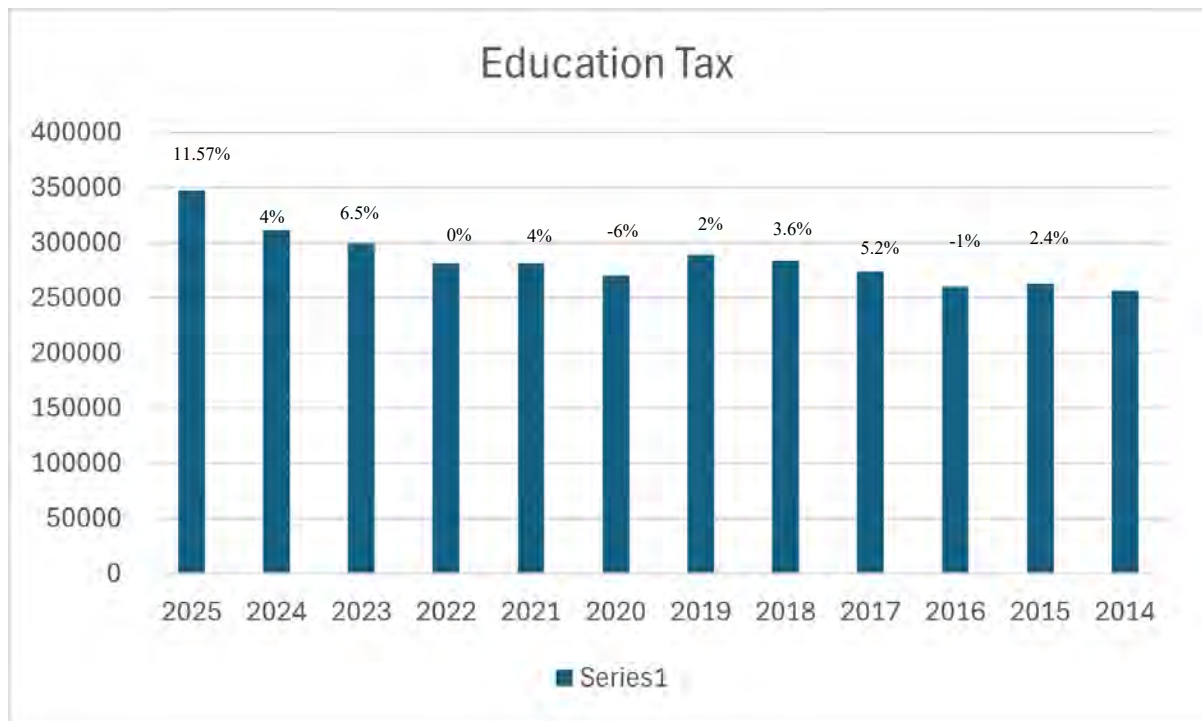
SUMMER VILLAGE OF WHITE SANDS

PAYMENT TO ALBERTA SCHOOL FOUNDATION FUND (ASFF)

| Assessment Class | Basic Rate (1) | Equalized Assessment(2) | ASFF Requisition (1) x (2) / 1,000 |
|--------------------------|----------------|-------------------------|------------------------------------|
| Residential and Farmland | \$2.72 | \$126,923,437 | \$345,231.75 |
| Non-Residential | \$4.00 | \$628,050 | \$2,512.20 |
| Total | | | \$ 347,743.95 |

Total 2025 Property Taxes for Education: \$ 347,743.95

Report created on Mar 03, 2025.



Percentage change over previous year

Permanent Electors Registers, Special Ballots, and Vouching

Clarification of legislative requirements for summer villages under the *Local Authorities Election Act*

- **Previous messages from Municipal Affairs regarding special ballots and vouching in summer villages did not emphasize the need for a permanent electors register.**

Permanent Electors Register

- **Section 49 of the *Local Authorities Election Act (LAEA)***
 - Section 49(1) of the *LAEA* requires municipalities to prepare a permanent electors register of residents in the municipality who are eligible to vote. The register is compiled and revised primarily using information received from the Chief Electoral Officer.
 - Section 49(3.3) of the *LAEA* provides that a summer village may, but is not required to, prepare a permanent electors register and enter into an agreement with the Chief Electoral Officer for the purposes of this section.

Special Ballots

- **Section 77.1 of the *LAEA***
 - Section 77.1(1) of the *LAEA* states that an elector whose name is contained in the permanent electors register and who is unable to vote at an advance vote, or at the voting station on election day, may apply to vote by special ballot.
 - Section 77.1(1.1) of the *LAEA* provides that an elector whose name is not contained in the permanent electors register and who is unable to vote at an advance vote, or at the voting station on election day, may apply to be added to the permanent electors register.
 - Section 77.1(2) of the *LAEA* states that an elected authority may, by resolution passed prior to nomination day, provide for special ballots.
 - **Summer villages are not obligated to prepare a permanent electors register; however, they will need to do so if council wants to provide for special ballots in the 2025 general election.**

Proof of Elector Eligibility

➤ Section 53 of the LAEA

- Section 53(4) of the LAEA states a person may validate the address of the person's residence if the person is accompanied by an elector who validates the elector's identity and the address of the elector's residence in accordance with subsection (3) and vouches for the person in accordance with subsection (7).
- Section 53(6) of the LAEA prohibits vouching if the elector's name is not contained in the permanent electors register.
- **Summer villages will also need to prepare a permanent electors register if council wants to permit vouching in the 2025 general election.**

Elections Alberta

- If a summer village wishes to prepare a permanent electors register for the purposes of an electoral event governed under the *Local Authorities Election Act*, it must:
 - Fill, sign, and submit a data sharing agreement to Elections Alberta by February 28, 2025. This includes the inclusion of a completed Schedule "A" identifying the summer village's designated returning officer and a designated alternate.
 - Submit a complete set of addresses (current as of October 20, 2024) within the summer village, in a spatial format, to Elections Alberta by March 1st, 2025. Requirements for address data can be found in Schedule "B" of the data sharing agreement.
 - Inform Elections Alberta of the summer village's planned election date as soon as it becomes available.
 - Create a permanent electors register primarily using elector data provided by Elections Alberta.
NOTE: Elector data from Elections Alberta will only contain information for summer village residents whose ordinary residence, for the purpose of a provincial general election, is located within the summer village. Any property owner whose ordinary residence, for the purpose of a provincial general election, is not located within the summer village will not be included in the elector data provided by Elections Alberta.
 - Provide Elections Alberta an updated copy of the permanent elector register following the summer village election. This updated copy must include all elector additions, removals, and changes made to the permanent electors register over the course of the summer village's election. This must be submitted to Elections Alberta by March 1st, 2026.
NOTE: Any elector added to a summer village's permanent electors register who is not ordinarily a resident of the summer village will not be included in any future elector data provided by Elections Alberta to the summer village.

- A copy of the data sharing agreement template is attached for your convenience. For complete details of the requirements listed above, please review the included agreement. Due to time and resource constraints, Elections Alberta is unable to negotiate the terms of the data sharing agreement with individual municipalities in advance of the 2025 municipal election.
- Please submit all requests for resources, questions specific to the requirements outlined within the data sharing agreement, and signed data sharing agreements to datacoordination@election.ab.ca.



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

AR117795

February 27, 2025

Dear Chief Elected Officials:

I am writing to share information with you about *Budget 2025*, tabled in the Alberta Legislature by my colleague, the Honourable Nate Horner, President of Treasury Board and Minister of Finance. Below are some details relevant to Alberta Municipal Affairs.

Budget 2025 is meeting the challenges facing Alberta with responsible decisions to fund today's priorities, investing more than \$1 billion to build stronger communities provincewide. Through these investments, my ministry will continue to support local governments in providing fiscally responsible, collaborative, and accountable services to Albertans.

Last year, Municipal Affairs introduced the Local Government Fiscal Framework (LGFF), delivering predictable capital infrastructure funding to municipalities and Metis Settlements across Alberta. The LGFF represents years of collaboration between the province and local governments, replacing the Municipal Sustainability Initiative with a modern and predictable model.

LGFF funding allocations for the 2025/26 fiscal year have been known to communities for several months. Thanks to the LGFF's revenue index factor, which ties the funding level to provincial revenue from three years prior, *Budget 2025* increases LGFF capital funding by more than 13 per cent, from \$722 million to \$820 million. This increase will help your communities achieve their local infrastructure priorities. *Budget 2025* also maintains LGFF Operating funding at \$60 million to assist with operational costs and help respond to inflationary pressures. This grant was doubled in 2023 to reflect lost municipal revenue through the Grants in Place of Taxes program.

Budget 2025 also increases funding for the Grants in Place of Taxes program (GIPOT). Over the last few years, we heard loud and clear from municipalities that have provincially run buildings within their boundaries about the need for stronger recognition of the impact provincial properties have on municipal services. Starting in the 2025/26 fiscal year, GIPOT will be paid to municipalities at 75 per cent of the property tax amount that would be owed if the properties were subject to municipal taxation. Next year, in 2026/27, GIPOT will be fully restored to 100 per cent.

.../2

In light of these increases, the Local Growth and Sustainability Grant (LGSG) program will not continue. Introduced in *Budget 2024*, this three-year, \$60-million grant program aimed to alleviate pressures in fast-growing communities. We received numerous applications from municipalities for the initial \$20 million in LGSG funding allocated in 2024. Those funds will still be distributed, with successful applicants notified by the end of March 2025. However, after careful consideration, our government made the difficult decision to discontinue the LGSG program for *Budget 2025* and focus the investment of taxpayer dollars into other areas, including a comprehensive capital plan to enhance public infrastructure.

As in previous years, *Budget 2025* includes capital support through the federal Canada Community-Building Fund and Investing in Canada Infrastructure Program. We are also maintaining funding levels for public libraries, with more than \$33 million going toward operating grants across the province.

Budget 2025 is meeting the challenge of the cost of living by helping families keep more money in their pockets through lower personal income taxes and continuing investments in education and health care. Our municipal partners are integral to our work. As we face global uncertainties, I look forward to working together over the next year as we continue to build strong, vibrant, and sustainable communities that help keep our province the best place in Canada to live, work, and raise a family.

Sincerely,



Ric Mclver
Minister



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Hays

AR118277

February 26, 2025

Dear Chief Elected Officials/Associations/Library Boards/Regional Services Commissions/Municipally Controlled Corporations:

In May 2024, our government passed the *Provincial Priorities Act* to establish a process for provincial oversight of agreements between provincial entities and the federal government. The *Act* will come into force on April 1, 2025, and will ensure Ottawa is not undermining the province's jurisdiction to make decisions about what is best for Alberta and Albertans. Under the *Act*, provincial entities, such as municipalities, are required to obtain prior approval from the Alberta government before entering into, amending, or renewing an agreement with the federal government.

Throughout last summer, Alberta's government led a comprehensive stakeholder engagement with provincial entities to inform the supporting regulations. The Provincial Priorities Regulation (attached), which also comes into force on April 1, 2025, designates additional municipal entities that are subject to the *Act*. These entities include library boards, regional services commissions, municipally controlled corporations, and any entity that is established by bylaw, with the exception of business improvement areas. In addition, the regulation sets out the approval process for proposed intergovernmental agreements and includes some exceptions for the municipal sector where no provincial approvals will be needed. Examples of these exceptions include agreements under \$100,000, agreements that are in-kind contributions only, agreements with the Canadian Armed Forces, and agreements for disaster response and assistance; these will not require provincial approval.

Effective April 1, 2025, municipalities and municipal entities will be required to submit information on all new agreements with the federal government, agreement amendments and agreement renewals, along with a copy of the agreement, to Municipal Affairs, regardless of the monetary value of the agreement. Information on agreements eligible for an exception must also be submitted to Municipal Affairs in order for the exception to apply. Additional details on the process for submitting required information on federal agreements to Municipal Affairs will be shared in March.

I am looking forward to working together with you to ensure Alberta municipalities maintain access to federal dollars while protecting areas of provincial jurisdiction.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers

Preliminary Analysis of Alberta's 2025 Budget



 **Alberta
Municipalities**
Strength
In Members

February 28, 2025

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Introduction

Alberta Municipalities is pleased to provide our members with this preliminary analysis of the 2025-26 Alberta Budget. This budget focuses on meeting the demands of growth and economic uncertainty. Municipalities provide the foundational infrastructure and services that support Alberta's population and economy. Our analysis examines how the provincial government is meeting the needs of municipalities and areas for improvement. It is our hope that this will lead to ongoing conversations between municipal councils and the Alberta Government on the various challenges facing communities.

What you will find in this document

This document includes ABmunis' preliminary analysis of Alberta's 2025-26 budget as it relates to:

- Municipal priorities,
- Details of provincial funding for municipal governments,
- Potential impacts on provincial education property taxes and municipal property taxes,
- Decisions that may impact the financial future of Alberta's municipal governments,
- A summary of the province's fiscal outlook, and
- Highlights of individual ministry business plans that most impact Albertans at the local level.

Priorities for Alberta's Municipal Governments

Infrastructure Funding

In 2011, the Government of Alberta was investing \$444 per Albertan in municipal infrastructure. In Budget 2025, that figure is estimated to be \$321 per Albertan, without considering the impact of inflation.¹

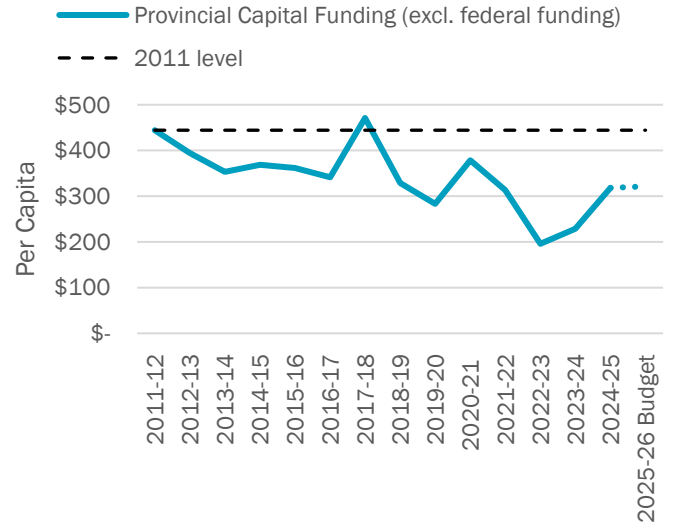
ABmunis acknowledges that the provincial programs that are available to most municipalities will increase by \$48 million in 2025-26, primarily due to the planned increase in the Local Government Fiscal Framework Capital program. However, we are concerned that the collective budget of provincial capital funding to municipalities, including one-time projects, is \$17 million lower than the 2024-25 budget. For example, in 2023 members adopted a resolution calling for the province to create a program to support high-growth communities. Therefore, we are disappointed that the province is discontinuing the short-lived Local Growth and Sustainability Grant. Further analysis of provincial infrastructure funding is provided in the Core Capital Funding for Municipalities section of this report.

Later this year, ABmunis will release findings of our new research that will provide the provincial government and Albertans a better picture of our current path for communities and the benefits of investing in infrastructure.

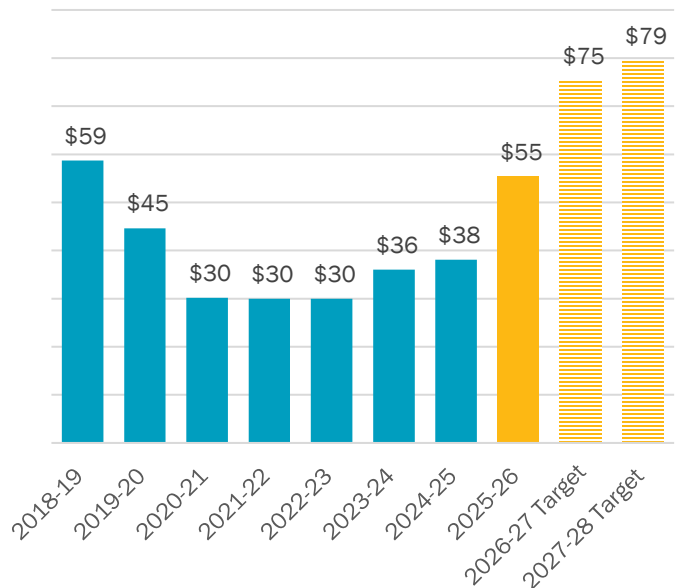
Grants in Place of Taxes (GIPOT)

In 2019-20, the Government of Alberta implemented a policy change whereby funding to municipalities for services to provincial properties would be cut to 50 per cent of the eligible property tax amount. This had an adverse impact on communities whose property owners were forced to cover the bill, while Albertans in other communities still benefited from provincial facilities such as hospitals, schools, and courthouses. ABmunis and our members made the case that the province should contribute its fair share to cover the infrastructure and services that municipalities provide to provincial properties, just like any other property owner. We are pleased the province listened: starting in 2025-26, GIPOT funding will be paid to municipalities at 75 per cent of the property tax amount that would be owed, equal to \$55 million. Next year it will increase to 100 per cent. We applaud the province for restoring this funding.

Total Provincial Funding for Municipal Infrastructure
(Per capita; excluding federal funding)

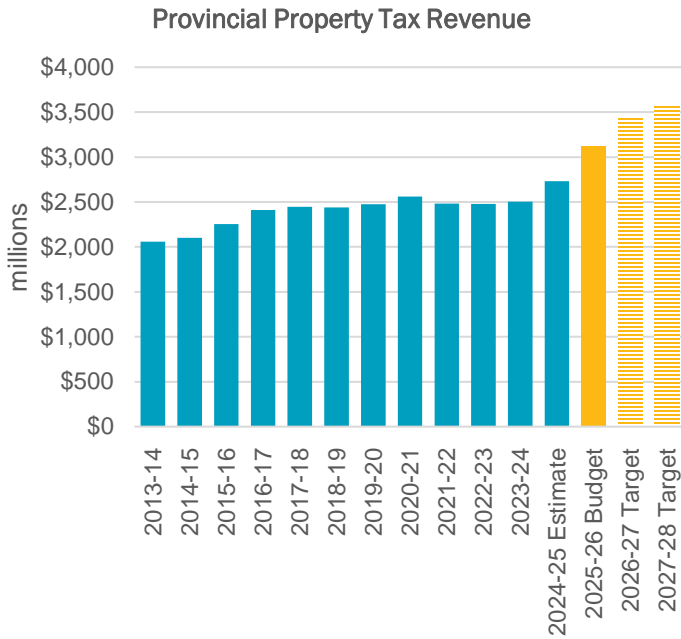


Provincial Grants in Place of Taxes (millions)



¹ Figures represent provincial capital funding programs plus specific projects funded outside of a program that municipalities receive directly. Figures for 2011 to 2024 are sourced based on reported actuals or year-end estimates in Alberta's annual Government Estimates reports and population numbers are based on Statistics Canada Table 17-10-0005-01, assuming a 2.5% increase in Alberta's population for 2025.

Provincial Property Taxes Increase



In last year's budget, the province forecasted that revenue from provincial education property taxes would increase by \$123 million in 2025-26. However, the province has made a surprising move to increase education tax rates by 6.3 per cent on residential property and 6.4 per cent on non-residential property. This translates to a \$392 million (14.3 per cent) increase in tax revenue that the province will collect from homeowners and business property owners compared to 2024-25.

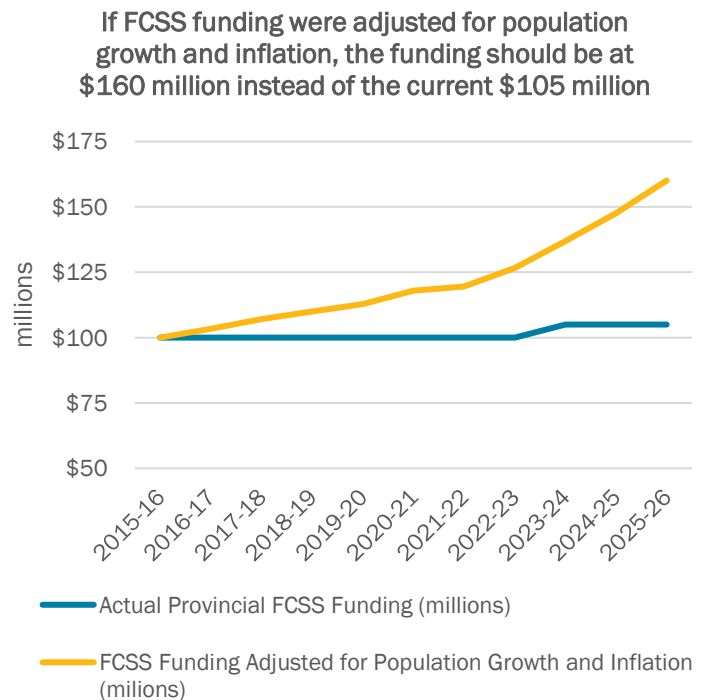
The increase represents a shift of the provincial tax burden onto the property tax base when the province has other more transparent and efficient revenue generation options. In contrast, property taxes are the main source of revenue for municipalities who are managing increased costs and expectations. As such, we continue to call on the province for adequate levels of operational and capital support from the provincial budget to ensure fair distribution of taxation to Albertans for critical and mandatory services.

Family and Community Support Services (FCSS)

ABmunis is concerned to see that funding for FCSS has remained stagnant at \$105 million for 2025-26. FCSS is an 80/20 funding partnership between the Government of Alberta and participating municipalities or Métis Settlements. Under FCSS, communities design and deliver social programs that are preventive in nature to promote and enhance well-being among individuals, families and communities.

There are currently 210 local FCSS programs across Alberta providing services to 316 municipalities and Métis Settlements, most of which can be considered as "rural" or "small town." According to a recent [University of Alberta report](#), 63 per cent of rural FCSS offices rely on municipal contributions, well over their required 20 per cent. Of those respondents whose municipalities overcontribute, almost 43 per cent estimated that the true contribution of their municipality is higher than 35 per cent of their FCSS program's budget.

ABmunis has long advocated for FCSS funding to keep up with population growth and inflation. Last year, ABmunis members passed a [resolution](#) calling for the Government of Alberta to immediately increase provincial funding for FCSS to \$161.5 million in 2025 to account for Alberta's growth and inflation. This would be an incredibly cost-effective investment because every dollar invested in preventive services saves \$7 to \$12 in future spending on justice, health care, and addiction.



Preliminary Analysis on Alberta's 2025 Budget

The graph above compares actual provincial FCSS funding over the past ten years to what funding amounts would be had funding kept pace with population growth and inflation. To maintain 2015 per capita FCSS funding levels while addressing these factors, the province would need to invest an additional \$55.1 million in the program.

In addition to stagnant FCSS funding, we note a 12.5 per cent decrease (\$2 million) in funding for Alberta's Community Initiative Program, and a 23 per cent (\$20 million) year-on-year decrease in preventative programs related to mental health and addictions. ABmunis is interested in the potential impact of these decreases.

Affordable and Seniors' Housing

Advocating for improved access to affordable housing, as well as the supports and services needed to maintain housing and prevent homelessness, is a strategic priority for ABmunis. The pressing need for investment in affordable housing is highlighted by the number of [related resolutions](#) recently passed by ABmunis members.

Budget 2025 allocates \$343 million to programs that support social, specialized, and affordable housing, including rental assistance. This is an increase of \$23 million (7.2 per cent) from 2024-25, and will address pressures in rental assistance from market conditions; support housing providers with operational pressures to maintain service quality; and support lodge operators providing housing to low-income seniors. The 2025 Capital Plan allocates \$1.1 billion over three years to enhance affordable housing and social supports across the province. Combined with related Capital Maintenance and Renewal (CMR) funding, \$1.2 billion is being allocated to housing and seniors' facilities.

The Government of Alberta released its [provincial affordable housing strategy](#) in November 2021. The primary goal of the provincial affordable housing strategy is to support up to 25,000 more households, an increase of 44 per cent. This will be accomplished by developing 13,000 additional affordable housing units and providing rent assistance to 12,000 more households. While ABmunis appreciates provincial efforts to increasing funding for affordable housing, this target will only meet the needs of 15 per cent of Alberta households living in need of core housing.

Mental Health and Addiction

Advocating for improvements to Alberta's mental health and addictions system, including evidence-based action to address opioid and methamphetamine use, is a strategic priority for ABmunis. ABmunis currently has [two active resolutions](#) related to advocacy on mental health and addiction.

ABmunis is pleased to see the province following through with its commitment to build 11 new recovery communities for Albertans seeking voluntary treatment for addiction or mental health issues. We also appreciate the following investments to help increase access to mental health services:

- \$4 million will be invested in 2025-26 to add additional mental health professional spaces in Alberta's post-secondary institutions. The Mental Health Professionals Enrollment Expansion grant program will support 12 institutions to create 761 new seats in high-demand mental health programs.
- \$61.9 million is allocated to improving access to mental health and addiction treatment services in police and correctional settings to help facilitate recovery for individuals interacting with the justice system.
- Increased operating funding to expand mental health classrooms from 20 to 60 for clinical support to students with complex mental health needs.

ABmunis notes mental health and addiction related preventive programming is seeing a \$20 million decrease in investments from \$87.1 million to \$67.1 million. ABmunis is interested in understanding whether this decrease in funding could impact community partners, as well as Albertans seeking services from these same community partners.

ABmunis also notes that Budget 2025 allocated \$207 million in capital funding over three years to develop two new, secure mental health and addiction facilities to provide involuntary care for adults and youth suffering from mental health or addiction issues who are deemed a danger to themselves or others. Although not yet passed, the [Mental](#)

Preliminary Analysis on Alberta's 2025 Budget

[Health Services Protection Amendment Act](#), 2025 was introduced on February 25, 2025 to create a framework to give a mandated addiction treatment order to support a person who is likely to cause harm to themselves or others because of their problematic substance use.

School Construction Accelerator Program

Significant investments are being made in the construction of new schools, with \$789 million allocated in Budget 2025 for this purpose. Adequate school capacity is integral for community growth so municipalities would like to have shovel-ready sites serviced to take advantage of this investment. However, for many communities it is a significant expense to service a site without a guarantee of a school being built there. Better coordination between the province, school boards, and municipalities would help to address this concern. ABmunis has an [active resolution](#) on school site servicing costs and will be advocating further to the province on this issue.

Emergency Medical Services (EMS)

Access to EMS and ambulance response times continue to be top-of-mind for Alberta municipalities, particularly those in rural and remote areas. ABmunis was pleased to see that the province has budgeted \$789 million for Emergency Health Services in 2025-26 to increase system capacity. Budget 2025 also allocates \$60 million, including \$40 million in new funding, for the EMS Vehicles Capital Program to purchase new EMS vehicles and ambulances, upgrade the existing fleet, and acquire additional equipment. These actions align with the Alberta Emergency Services Provincial Advisory Committee and Alberta Emergency Health Services Dispatch Review recommendations, which ABmunis helped develop.

Training for Health Care Professionals

Access to healthcare is a priority for municipalities, who are playing an increasingly active role in the provision of primary care and the attraction and retention of health care professionals. We are pleased that Budget 2025 includes the following investments to meet provincial demand for health care professionals:

- \$2 million for the expansion and upgrades of Keyano College to provide training for in-demand programs like nursing and paramedicine.
- 439 additional seats for certification and licensing of internationally educated nurses.
- \$44 million to the Physician Training Expansion Program in 2025-26. This program is delivered through rural training centres and provides rural, Indigenous, and other learners with increased access to medical education in rural areas.

Libraries

Public Library Services funding has remained the same at \$39.9 million. This captures operating grants, advisory and training support, and e-content.

Community Peace Officers (CPOs)

In February 2025, the Minister of Public Safety and Emergency Services requested municipalities with CPO programs to integrate these programs with their local police service operations to help provide a coordinated response to social disorder issues. While there does not appear to be funding in Budget 2025 to offset any additional expenses incurred by municipalities as a result of this request, the budget does include a \$46 million increase in the Ministry's operating expense. This funding includes:

- \$8 million to support additional police officers in Edmonton and Calgary under the Safe Streets Action Plan.
- \$24 million to secure the Alberta-US border. A new Interdiction Patrol Team will combat drug smuggling, gun trafficking, illegal border crossing and other illegal activities. This team will include Peace Officers to enforce Criminal Code and provincial statutes along the international border.

Wildfire Response

Budget 2025 makes several key initiatives to support wildfire response and mitigation. Alberta Forestry and Parks' budget allocates \$30.7 million to support wildfire mitigation initiatives. Municipal Affairs has maintained the Fire Services Training Program Grant at \$500,000 for 2025-26, while also making the [February 2025 announcement](#) that an additional \$500,000 is being made available in the 2024-25 fiscal year, bringing the total for 2024-25 to \$1 million. Municipal Affairs is also working on improving the quality of fire data reported to the province. Budget 2025 contains a \$58 million increase for the Jasper Wildfire Disaster Financial Assistance Arrangements. Public Safety and Emergency Services identifies an increase in funding for the Alberta Emergency Management Agency over the 2024 budget estimate, however, the actual funding for this entity depends on the severity of the hazard season for that particular year. Public Safety and Emergency Services also budgets \$47 million in capital support for wildfire management. Continued work on wildfire and similar emergencies, in collaboration with partners such as the Rural Municipalities of Alberta, will continue to be a priority for ABmunis.

Provincial Highways, Roads and Bridges

Budget 2025 identifies \$2.49 billion over three years to support Alberta's network of province-owned roads and bridges. This includes \$264 million in new funding for highway twinning, widening, and expansion projects. Projects include:

- Deerfoot Trail Upgrades (Calgary)
- Edmonton / Calgary Ring Roads
- La Crete Bridge
- QEII and 40th Avenue Interim Ramp (near Airdrie)
- Highway 1 and Range Road 33 in Rockyview County
- Highway 1A Upgrade (Stoney First Nation)
- Highway 2 Balzac Interchange Replacement
- Highway 2 Interchange at Cardiff Road South of Morinville
- First stage of realignment and connection of Highways 2 and 3 near Fort McLeod
- Highway 3 Twinning (From Taber to Burdett)
- Highway 11 Twinning from Red Deer west to Rocky Mountain House
- Highway 16A and Range Road 20 Intersection
- Highway 19 (East and West ends)
- Highway 28 - Detailed design work for safety improvements
- Highway 40 grade widening between Grande Cache and Hinton
- Highway 40 Twinning south of Grande Prairie
- Paving Highway 58
- Highway 60 Capital Improvements
- Highway 63 Twinning North of Fort McMurray
- Highway 201 Bow River Bridge on SE Stoney Trail
- Highway 686 paving between Peerless Lake and Trout Lake and commencing design work to extend the highway from Fort McMurray to Peerless Lake
- Highway 791 North from Highway 590
- Highway 881 safety and roadway improvements

PLANNING FOR YOUR COMMUNITY'S FINANCIAL FUTURE

HOW BUDGET 2025 SUPPORTS MUNICIPAL GOVERNMENTS

How Budget 2025 Supports Municipalities

Core Capital Funding for Municipal Governments

| \$ millions | 2024-25 Budget | 2024-25 Estimate | 2025-26 Budget | 2026-27 Forecast | 2027-28 Forecast | Budget 2025 vs. 2024 |
|--|-------------------|---------------------|-------------------|---------------------|---------------------|----------------------------|
| Provincial Capital Funding | | | | | | |
| Programs Available to Most Municipalities | | | | | | |
| Local Government Fiscal Framework - Capital | 724 | 724 | 820 | 800 | 871 | 96 |
| Municipal Water/Wastewater Partnership | 66 | 54 | 45 | 67 | 84 | (21) |
| Water for Life | 50 | 33 | 51 | 111 | 95 | 1 |
| Strategic Transportation Infrastructure Program | 44 | 34 | 33 | 39 | 55 | (11) |
| Local Growth and Sustainability Grant | 20 | 20 | - | - | - | (20) |
| Green Transit Incentives Program (GreenTRIP) | - | - | 3 | - | - | 3 |
| First Nations Water Tie-In Program | 8 | 2 | 8 | 15 | 27 | - |
| | 912 | 867 | 960 | 1,032 | 1,132 | 48 |
| Directed Funding Separate from a Formal Funding Program ² | | | | | | |
| Edmonton and Calgary LRT (prov. portion) | 470 | 502 | 372 | 556 ³ | 506 ³ | (98) |
| Edmonton major roads ⁴ | 108 | 45 ⁵ | 130 | 107 | 85 | 22 |
| Edmonton Downtown & Coliseum Site Improv. | - | - | 6 | 30 | 70 | 6 |
| Calgary Rivers District & Events Centre | 102 | 90 | 97 | 66 | 24 | (5) |
| YYC Rail Connection | 2 | 2 | 6 | - | - | 4 |
| Capital Region Wastewater Treatment | 10 | 40 | 10 | - | - | - |
| Designated Industrial Zone Pilot Project | 4 | 3 | 18 | 10 | 10 | 14 |
| Sundre Wastewater Treatment Plant | - | - | 8 | - | - | 8 |
| Red Deer Regional Airport Expansion | 20 | 5 | 4 | 8 | - | (16) |
| | 716 | 687 | 651 | 747 | 625 | (65) |
| Total Provincial Funding | 1,628 | 1,554 | 1,611 | 1,779 | 1,757 | (17) |
| Year-over-year change in budget | | | -1% | 10% | -1% | |
| Federal Capital Funding | | | | | | |
| This funding is distributed by the province on behalf of the Government of Canada | | | | | | |
| Edmonton and Calgary LRT (federal portion) | 379 | 411 | 400 | 539 ³ | 490 ³ | 21 |
| Canada Community-Building Fund | 266 | 270 | 276 | 276 | 287 | 10 |
| Investing in Canada Infrastructure Program | 73 | 71 | 48 | 20 | 1 | (25) |
| Clean Water Wastewater Fund | 1 | - | - | - | - | 1 |
| | 719 | 752 | 724 | 835 | 779 | 5 |
| Total Provincial + Federal Capital Funding | 2,347 | 2,306 | 2,335 | 2,614 | 2,536 | (12) |

² This category summarizes funding distributed directly to a municipality outside of any formal funding program that municipalities can apply for.

³ Based on historical breakdowns, ABmunis has made an assumption that the Government of Alberta is responsible for 51% of the Edmonton and Calgary LRT project for 2026-27 and 2027-28 and the Government of Canada is responsible for 49%.

⁴ 'Edmonton major roads' includes projects for 50 Street, Yellowhead Trail, Ray Gibbon Drive, and Terwillegar Drive.

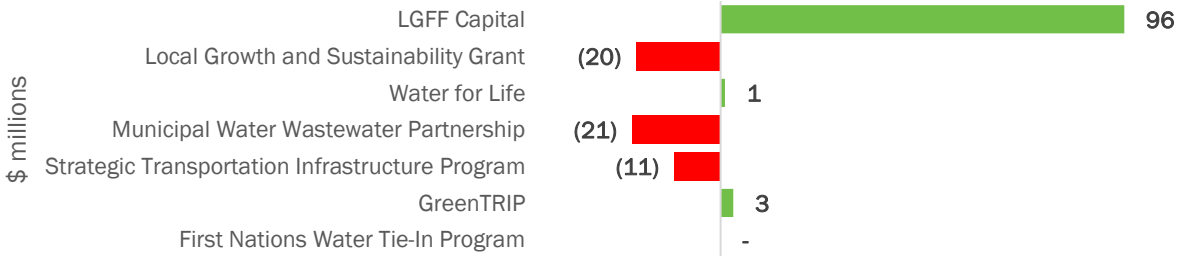
⁵ ABmunis noted inconsistencies in reported amounts in the 2025 Fiscal Plan versus the 2025 Government Estimates material.

Preliminary Analysis on Alberta's 2025 Budget

Year-Over-Year Change in Budgeted Funding for Municipal Infrastructure Programs

When looking at provincial infrastructure programs that most municipalities can access, those programs will see a collective net increase of \$48 million in funding in 2025-26, largely driven by the legislated increase in the Local Government Fiscal Framework Capital program.

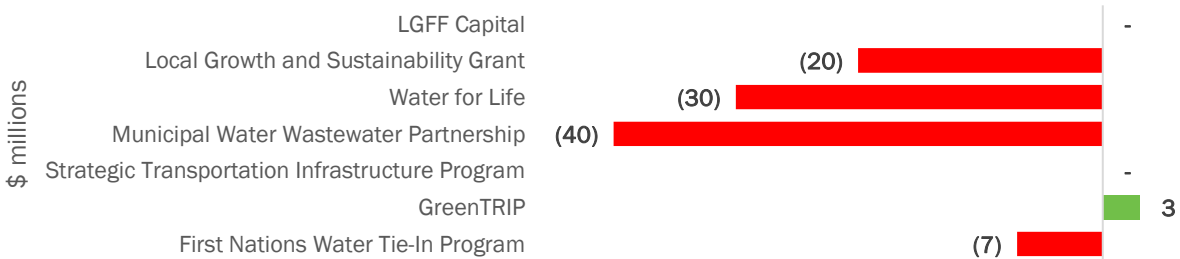
Year-over-year change in budgeted funding from provincial capital programs
Budget 2025 difference from Budget 2024



Program funding increased, but was almost \$100 million short of what was forecasted

Funding for provincial capital programs increased to \$960 million, but the 2024 budget forecasted that funding for these programs would be \$1.05 billion in 2025-26. The Local Growth and Sustainability Grant was surprisingly discontinued and funding for water and wastewater infrastructure projects are a combined \$70 million less than what was projected for this year.

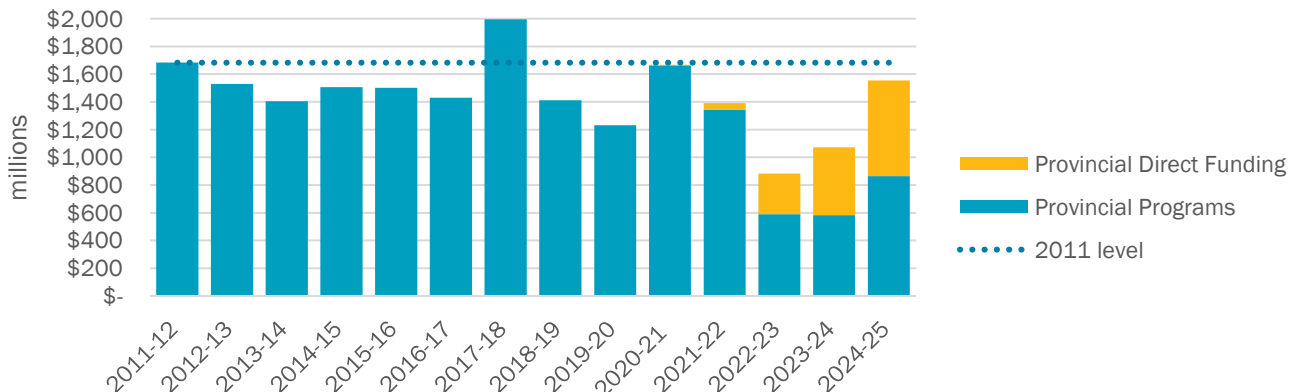
Difference between the 2024 Budget forecast for the 2025-26 year
versus what was delivered in the 2025-26 budget



The province is increasingly delivering capital funding to municipalities outside of formal funding programs

Provincial Funding for Municipal Infrastructure

(Actuals and year-end estimates; Excludes federal funding managed by the GOA)



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Breakdown of Provincial Capital Funding Programs

Local Government Fiscal Framework Capital

This program is allocated to every municipal government and Metis settlement in Alberta through a formula that enables local governments to plan for their financial future.

| 2024 Budget | Budget 2024 Forecast for 2025 | 2025 Budget | Change from the Forecast for 2025 |
|-------------|----------------------------------|-------------|--------------------------------------|
| \$724 | \$820 | \$820 | - |

- Per the *Local Government Fiscal Framework Act*, the funding amount for LGFF Capital will increase or decrease annually based on changes in the Government of Alberta's actual revenues from three years prior.
- The increase in the budget for 2025-26 reflects the increase in the Government of Alberta's revenue from 2021-22 to the 2022-23 fiscal year.
- In 2026, the funding will drop by \$20 million to \$800 million because the Government of Alberta's revenue declined between the 2022-23 and 2023-24 fiscal years.
- For 2027, the funding is forecasted to increase to \$871 million, but that could change subject to the province finalizing its books for the 2024-25 fiscal year.

Alberta Municipal Water/Wastewater Partnership (millions)

This competitive application program is available to municipalities up to 45,000 population.

| 2024 Budget | Budget 2024 Forecast for 2025 | 2025 Budget | Change from the Forecast for 2025 |
|-------------|----------------------------------|-------------|--------------------------------------|
| \$66 | \$85 | \$45 | (\$40) |

- The 2025 budget of \$45 million is \$21 million less than last year and \$40 million less than what the 2024 budget forecasted for the 2025-26 year.
- The program was underspent by \$12 million in 2024-25.

Water for Life (millions)

This competitive application program is available to municipalities up to 45,000 population.

| 2024 Budget | Budget 2024 Forecast for 2025 | 2025 Budget | Change from the Forecast for 2025 |
|-------------|----------------------------------|-------------|--------------------------------------|
| \$50 | \$81 | \$51 | (\$30) |

- The 2025 budget of \$51 million represents a \$1 million increase over the 2024 budget, but it's \$30 million less than the 2024 budget forecast for the 2025-26 year.
- ABmunis also notes that the program was underspent by \$17 million in 2024-25.

Strategic Transportation Infrastructure Program (millions)

This competitive application program provides funding for local airports, bridges, resources roads, and other initiatives. The eligibility for funding depends on the funding stream.

| 2024 Budget | Budget 2024 Forecast for 2025 | 2025 Budget | Change from the Forecast for 2025 |
|-------------|----------------------------------|-------------|--------------------------------------|
| \$44 | \$33 | \$33 | - |

- The 2025 budget amount is the same as what was forecasted in the 2024 budget for this year.
- The program was underspent by \$10 million in 2024-25.
- Based on funding allocations from 2021 to 2023, ABmunis notes that STIP funding is primarily allocated to municipal districts, counties, and Metis Settlements, with an annual average of 16 per cent of the funding provided to cities, towns, villages, and summer villages.

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Local Growth and Sustainability Grant (millions)

This competitive application program was launched in 2024 to support mid-sized cities with growth pressures and small municipalities experiencing emergency failures in infrastructure.

| 2024 Budget | Budget 2024 Forecast for 2025 | 2025 Budget | Change from the Forecast for 2025 |
|-------------|----------------------------------|-------------|--------------------------------------|
| \$20 | \$20 | - | (\$20) |

- Launched in October 2024 as a three-year commitment of \$60 million total, ABmunis was surprised to learn that the province has discontinued this program for the 2025-26 year.
- This means that only \$20 million of the original \$60 million commitment will be delivered to municipalities.
- Municipalities that applied for this funding in fall 2024 should expect to learn who receives the funding by March 2025.
- ABmunis is disappointed that the Local Growth and Sustainability Grant has been discontinued because it helped meet the [call by our members](#) for funding that supports high-growth communities.

Explanation of Federal Capital Funding that is Distributed by the Government of Alberta

| | |
|--|---|
| Canada Community-Building Fund (CCBF) | <ul style="list-style-type: none"> • CCBF is distributed on a per-capita basis based on census data. • In 2025, \$276 million is available under the CCBF, an increase of \$10 million (3.8 per cent) over 2024. • The \$10 million increase is due to the federal government's two per cent indexation of CCBF each year, which is delivered in \$100 million increments and allocated across all provinces and territories. • This funding is administered under a 10-year agreement between the federal and provincial government. • The CCBF also identifies support for asset management as one of the requirements of the agreement. |
| Clean Water Wastewater Fund (CWWF) | <ul style="list-style-type: none"> • This is a historical, temporary program that has expended its funds. No further funding is expected for the CWWF. |
| Investing in Canada Infrastructure Fund (ICIP) | <ul style="list-style-type: none"> • All ICIP funds have all been allocated to projects. Any reference to ICIP funds are for re-profiled amounts or carry-overs from prior years projects as they are allocated for construction. • In total, Alberta received \$3.66 billion through ICIP. |
| Edmonton and Calgary Light Rail Transit (LRT) | <ul style="list-style-type: none"> • \$1.6 billion in ICIP funding has been allocated over three years (2025-2028) for LRT expansion in Edmonton and Calgary. • ABmunis estimates that \$400 million is being provided by the federal government for these projects in 2025-26.⁶ |

⁶ The Government of Alberta's 2025 Fiscal Plan reports the total expense on Edmonton and Calgary LRT as a combined total of federal and provincial portions. ABmunis relied on details in the Government of Alberta's 2025 Government Estimates report to estimate that \$400 million of the total \$772 million is federal funding.

Core Operating Funding for Municipal Governments

| \$ millions | 2023-24 Budget | 2024-25 Budget | 2025-26 Budget | % Change | Note |
|---|-------------------|-------------------|-------------------|-------------|------|
| Alberta Community Partnership | 15.4 | 15.4 | 13.4 | (13.0%) | 1 |
| Emergency Management Preparedness Program | 0.2 | 0.2 | 0.2 | | |
| Family and Community Support Services | 105.0 | 105.0 | 105.0 | - | 2 |
| Fire Services Training Program | 0.5 | 0.5 | 0.5 | - | |
| Grants in Place of Taxes | 36.0 | 38.1 | 55.3 | 45.1% | 3 |
| Local Government Fiscal Framework Operating | - | 60.0 | 60.0 | - | 4 |
| Municipal Sustainability Initiative – Operating | 60.0 | - | - | - | 4 |
| Policing Support Grant (formerly MPAG and POG) | 98.8 | 108.8 | 119.0 | | 5 |
| | 315.9 | 328.0 | 353.4 | | |

Notable Funding for Community Entities

| \$ millions | 2023-24 Budget | 2024-25 Budget | 2025-26 Budget | % Change | Note |
|--|-------------------|-------------------|-------------------|-------------|------|
| Agricultural Service Boards | 11.9 | 11.9 | 11.9 | - | |
| Agricultural Societies and Exhibition Grants | 11.5 | 11.5 | 11.5 | - | |
| Agricultural Societies Infrastructure Revitalization | 2.5 | 2.5 | 2.5 | - | |
| Community Facility Enhancement Program | 50.0 | 50.0 | 50.0 | - | |
| Community Initiatives Program | 17.5 | 16.0 | 14.0 | (12.5%) | 6 |
| Community Recreation Centre Infrastructure Program | - | 10.0 | 10.0 | - | |
| Library Services – Operating | 39.7 | 39.9 | 39.9 | - | |
| Legal Aid | 134.6 | 110.0 | 88.1 | (19.9%) | |
| Regional Economic Development Alliances | 1.1 | 1.1 | 1.1 | - | |
| | 268.8 | 252.9 | 229.0 | | |

Notes

1. The budget for the Alberta Community Partnership was reduced by \$2 million, reflecting the province's decision in fall 2024 to [eliminate funding](#) to the Calgary Metropolitan Region Board and the Edmonton Metropolitan Region Board.
2. Since 2023, the province has included funding for Food Banks in the budget line item of Family and Community Support Services (FCSS). The figures reported by ABmunis exclude that amount for transparency to show what portion municipalities receive for FCSS.
3. The Grants in Place of Taxes (GIPOT) funding increased from \$36 million to \$38.1 million in 2024-25, which was due to rising property values plus new provincial properties. Based on advocacy by ABmunis and our members, the province has announced a plan to fully fund GIPOT by 2026-27. For 2025-26, GIPOT will be funded at 75 per cent of the eligible tax amount and is forecasted to increase to \$75.3 million in 2026-27 when the program is funded at 100 per cent.
4. In 2024, MSI Operating was replaced by the Local Government Fiscal Framework (LGFF) Operating program at the same \$60 million budget, which has been continued for 2025 as well. In 2024, Municipal Affairs froze the allocations by municipality at the 2023 funding allocations set under the former MSI Operating formula. The plan for the 2025 LGFF Operating allocation formula is likely to be announced shortly.
5. The Policing Support Grant is for any municipality with a population over 5,000 that provides their own police service and was eligible for the former Municipal Policing Assistance Grant and Police Officer Grant.
6. ABmunis is concerned with the 12.5 per cent decrease in the Community Initiatives Program, as the reduction in funding support for community organizations will put further pressure on councils to increase property taxes to fund their local organizations.

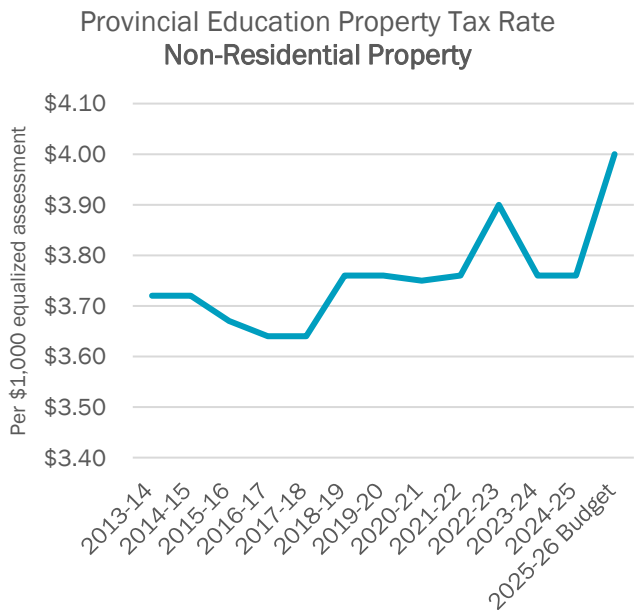
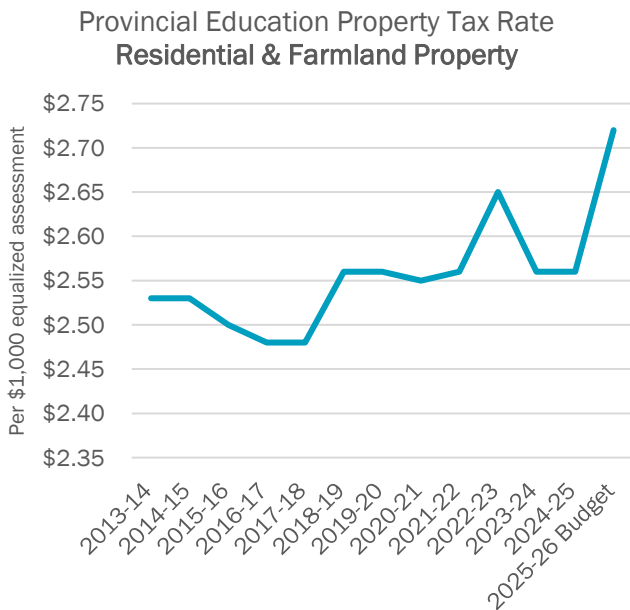
Provincial Education Property Tax

Over the last decade, the Government of Alberta has frequently changed its approach to how it determines the amount of provincial education property taxes to be collected from Alberta's property owners.

| | Adjust the mill rates to cover a target % of the K-12 budgeted operating expense | Freeze the mill rates to match the previous year | Adjusted the mill rates to match the previous year's tax revenue amount |
|--------------|--|--|---|
| 2015-16 | ✓ (32% target) | | |
| 2016-17 | ✓ (32% target) | | |
| 2017-18 | | ✓ | |
| 2018-19 | | | ✓ |
| 2019-20 | | ✓ | |
| 2020-21 | | | ✓ ⁷ |
| 2021-22 | | | ✓ |
| 2022-23 | | | ✓ |
| 2023-24 | | | ✓ |
| 2024-25 | | ✓ | |
| 2025-26 | ✓ (31.6% target) | | |
| 2026-27 Plan | ✓ (33.3% target) | | |

A shift in tax revenue from personal income taxes to property tax

The Government of Alberta has pivoted again to announce a new strategy to structure provincial property taxes to generate tax revenue that is equivalent to one-third of the operating cost for the Ministry of Education by 2026-27. To meet this goal, the province is increasing the provincial tax rate on residential and farmland properties by 6.3 per cent and increasing the rate on non-residential property by 6.4 per cent in 2025-26.



⁷ Budget 2020 set a plan to set the requisition amount based on Alberta's population growth and inflation but shortly after the release of the budget, the [province reverted](#) to freeze the revenue amount to the 2019-20 year due to the economic impact of the COVID-19 pandemic.

Preliminary Analysis on Alberta's 2025 Budget

Increase in provincial property tax to help fund K-12 education costs

Since 2014-15, the province's revenue from provincial property taxes represented an average of 30.3 per cent of the operating costs for K-12 education. Based on estimates for 2024-25, the ratio is currently at 28.9 per cent and the province's planned tax increase will bring that ratio to 31.6 per cent of the Ministry of Education's operating cost in 2025-26.⁸

An additional 10 per cent increase in provincial property taxes is planned for 2026-27 to reach the target revenue of \$3.4 billion equivalent to one-third of the Ministry of Education's operating costs.

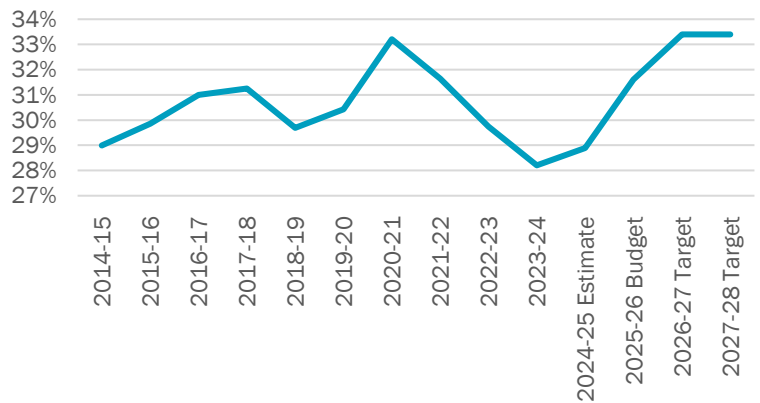
The combination of the tax rate increase plus new development in Alberta is budgeted to increase the province's revenue from property taxes by \$392 million, with total provincial property tax growing from \$2.7 billion in 2024-25 to \$3.1 billion in 2025-26. This is a substantial change from previous years where the province maintained a stable approach to its reliance on property taxes.

Municipal councils will be challenged by the increase in provincial property tax rates

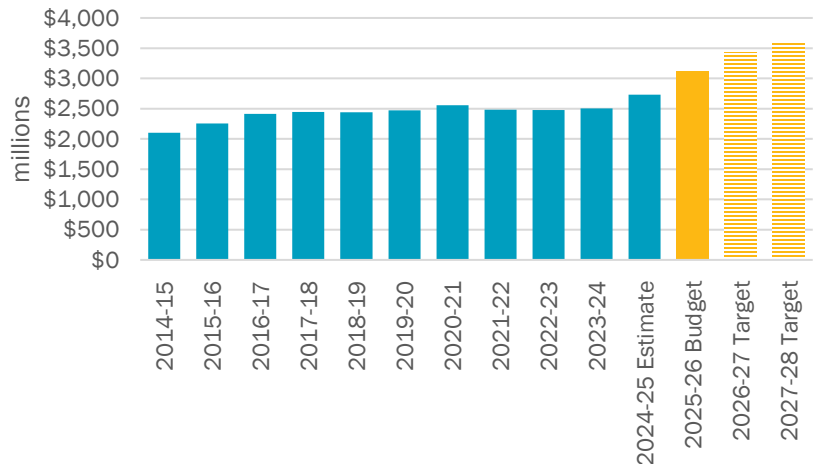
Municipal councils are always aware that the Government of Alberta may increase provincial property taxes, but we had no forewarning of the province's plan to substantially increase its reliance on property taxes to fund its revenue needs. As always, municipal governments will be responsible to collect this tax on behalf of the Government of Alberta and as a result, will wear much of the political blame for this tax increase.

Now that the province has released their budget, municipalities will finalize their 2025 budget and set their municipal tax rates for the 2025 year. Due to the increase in provincial property taxes, councils will face political pressure to limit any future increase in municipal property taxes, despite the long-term needs of their community. This will likely result in lower service levels in many communities and/or deferred maintenance of local infrastructure.

Provincial Education Property Tax Revenue as a % of the Operating Expense for K-12 Education



Provincial Property Tax Revenue



| \$ millions | 2023-24 Actual | 2024-25 Estimate | 2025-26 Budget | 2026-27 Forecast | 2027-28 Forecast |
|-----------------------------------|----------------|------------------|----------------|------------------|------------------|
| Provincial education property tax | 2,504 | 2,732 | 3,124 | 3,435 | 3,576 |
| Year-over-year change (%) | | 9.1% | 14.3% | 10.0% | 4.1% |

⁸ The spike in 2020-21 is a combination of the reduction in operating costs for K-12 education from \$8.1 billion in 2019-20 to \$7.7 billion in 2020-21 and an \$84 million increase in provincial property tax revenue that year.

GOOD TO KNOW

AN OVERVIEW OF ALBERTA'S 2025 FISCAL PLAN

An Overview of the 2025 Fiscal Plan

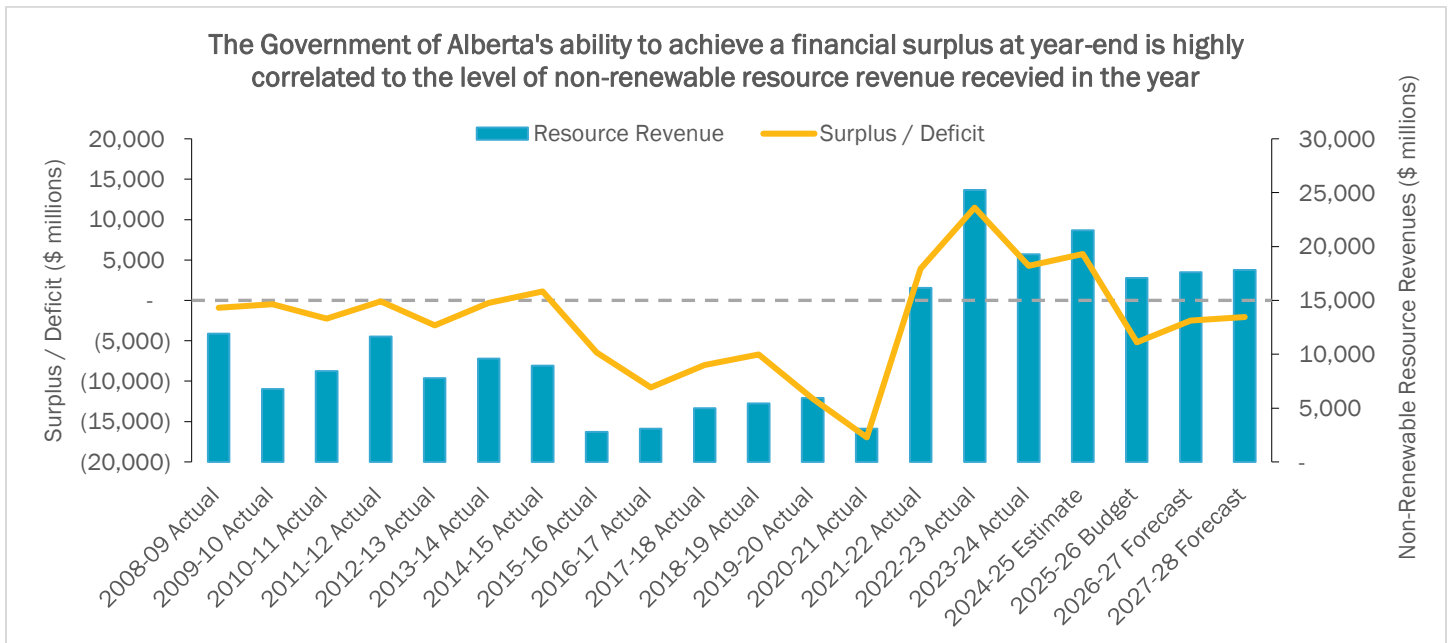
The Government of Alberta is projecting a \$5.2 billion deficit in 2025-26. This is following surpluses of \$4.3 billion in 2023-24 and \$5.8 billion (forecasted) in 2024-25. The 2024-25 surplus can be attributed to significantly higher investment income (+58 per cent) and non-renewable resource revenue (+34 per cent) than initially budgeted.

'Cautious' and 'uncertain' best describe the Government of Alberta's budget situation due to reliance on non-renewable natural resource revenue to drive its surplus or deficit position and the United States (US) being Alberta's most important trade partner. While the Government of Alberta is touting a strategy to dramatically grow the Heritage Savings Trust Fund to \$250 billion by 2050, it is also projecting lower revenues over the next three years compared to the 2024-25 forecast. This is in part due to the introduction of an 8 per cent tax bracket for personal income up to \$60,000, which is projected to reduce tax revenue by \$1.2 billion.

Even with Alberta's population growth expected to start to wane in 2025, population increases of 159,000 in 2023 and 189,000 in 2024 are putting tremendous strain on infrastructure and provincial services. In the coming years, challenging decisions will need to be made regarding the services levels Albertans expect, the property tax increases required to sustain their communities, and provincial operational and capital investment required to meet expectations.

Non-Renewable Natural Resource Revenue Determines Surplus or Deficit

The graph below shows the trend of non-renewable resource revenues in comparison to the Government of Alberta's year-end operational surplus or deficit. The trend shows the direct correlation between the provincial government's financial position and the volume of non-renewable resources earned year-to-year. The 10 per cent energy tariffs expected to be imposed by the US are expected to be detrimental to Alberta, but the impact should be somewhat buffered by Canada's weak dollar and the lack of substitutes for Canadian oil in US markets.



Source: Government of Alberta's 2025-28 Fiscal Plan, Schedule 25: Historical Fiscal Summary, page 157.

Manufacturing and Agricultural Sectors to Face 'Head Winds'

Alberta's manufacturing and agricultural sectors are expected to be 'hit hard' by US-imposed tariffs. In 2024, Alberta exported \$32 billion worth of manufactured goods to the US, comprising nearly three-quarters of its total international manufacturing exports. And unlike energy products, manufactured goods tend to be greatly affected by tariffs due to the ready availability of domestic substitutes in the US. Crop and livestock export volumes are expected to decrease, shrinking these sectors of the Alberta economy.

Preliminary Analysis on Alberta's 2025 Budget

Municipal Governments Need a Bigger Piece of the 'Fiscal Pie'

Funding provided to municipalities via the Local Government Fiscal Framework (LGFF) is directly tied to the provincial government's revenues. With 2025-26 projected revenues being less than what was forecasted in 2024-25, municipalities stand to receive less financial support while needing to provide more to their communities. This context is particularly important as the Government of Alberta has formalized how it will allocate future cash surpluses as part of the *Sustainable Fiscal Planning and Reporting Act*, which primarily directs it to the Heritage Fund or repaying maturing debt.

ABmunis will be advocating for the Government of Alberta to engage municipalities in frank discussions about how it allocates funds, including future cash surpluses, to ensure the sustainability of municipal tax rates, infrastructure, and service delivery. This is further highlighted in Municipal Affairs' expenditures, as a percentage of the Government of Alberta's total expenditures, which have been decreasing year-to-year since 2011-12.

Statement of Operations

| \$ millions | 2023-24 Actual | 2024-25 Estimate | 2025-26 Budget | 2026-27 Forecast | 2027-28 Forecast |
|------------------------------|-------------------|---------------------|-------------------|---------------------|---------------------|
| Revenue | | | | | |
| Personal income tax | 15,160 | 16,120 | 15,510 | 16,271 | 16,981 |
| Corporate income tax | 7,044 | 7,351 | 6,764 | 6,938 | 7,254 |
| Other tax revenue | 4,543 | 5,995 | 6,563 | 6,941 | 7,156 |
| Resource revenue | 19,287 | 21,509 | 17,067 | 17,620 | 17,815 |
| Investment income | 4,581 | 5,171 | 2,882 | 3,135 | 3,467 |
| Premiums, fees, and licenses | 5,565 | 5,565 | 5,636 | 5,874 | 6,032 |
| Other own-source revenues | 6,216 | 6,022 | 6,428 | 6,859 | 7,037 |
| Federal transfers | 12,336 | 12,958 | 13,287 | 13,753 | 14,228 |
| Total revenue | 74,732 | 80,692 | 74,138 | 77,390 | 79,969 |
| Health | 27,447 | 29,815 | 30,465 | 30,982 | 32,121 |
| Basic/Advanced education | 16,359 | 17,423 | 18,069 | 18,426 | 18,880 |
| Social services | 8,035 | 8,487 | 9,163 | 8,751 | 8,780 |
| Other program expenses | 15,829 | 16,371 | 19,059 | 18,785 | 18,995 |
| Total program expense | 67,670 | 72,096 | 76,756 | 76,944 | 78,776 |
| Debt servicing costs | 3,149 | 3,199 | 2,968 | 3,258 | 3,629 |
| Pension provisions | (372) | (363) | (375) | (384) | (389) |
| Total expense | 70,447 | 74,932 | 79,349 | 79,818 | 82,016 |
| Surplus / (Deficit) | 4,285 | 5,760 | (5,211) | (2,428) | (2,047) |

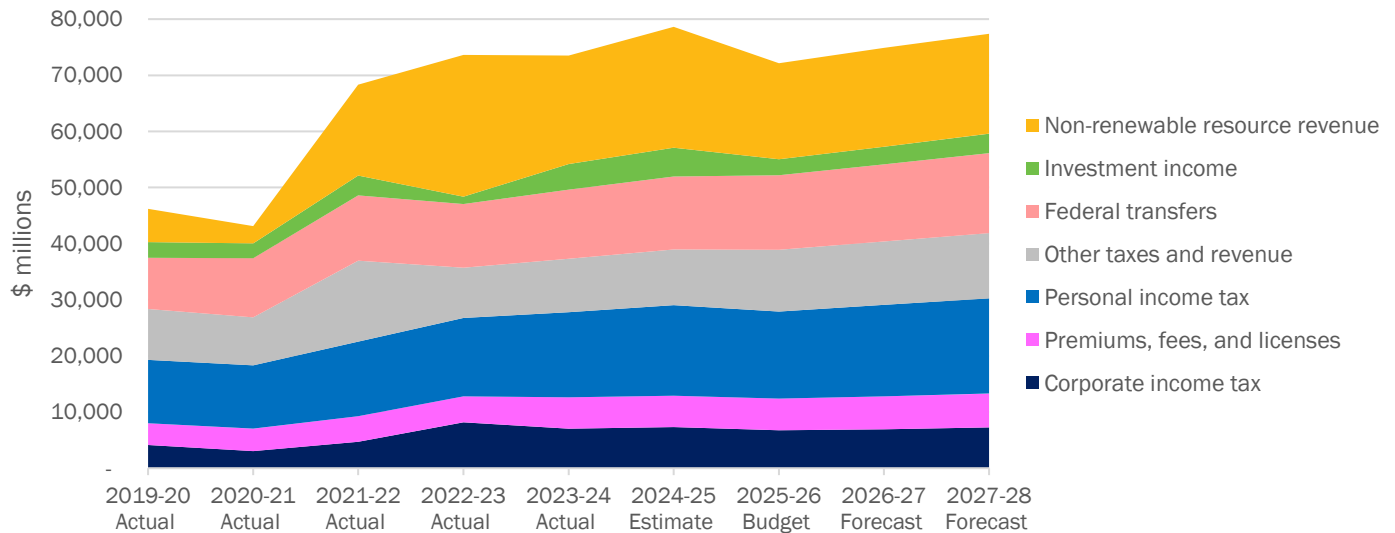
Source: Alberta's 2025-28 Fiscal Plan, Schedule 25: Historical Fiscal Summary, page 157.

Revenues

Total revenues are forecasted to be \$74.1 billion in 2025-26, a decrease of one per cent from the 2024-25 budget. In 2025-26, 23 per cent of total government revenue is estimated to come from non-renewable resource revenues, with another 20 per cent coming from personal income tax. After 2025-26, revenue sources are predicted to remain stable or increase nominally, apart from personal income tax revenue, which will increase by 4 to 5 per cent year over year.

Preliminary Analysis on Alberta's 2025 Budget

Government of Alberta revenues by source



Expenditures

Total expenditures for 2025-26 are projected to increase by \$6.167 billion compared to the 2024-25 budget, which is an 8.4 per cent increase. Specifically, the Government of Alberta is projecting to spend more on:

- Healthcare (5 per cent),
- K-12 education (7 per cent),
- Social services ministries (10 per cent),
- Other Ministries / Legislative Assembly (8 per cent),
- Total operating expense (7 per cent),
- Amortization / inventory consumption / loss on disposals (9 per cent), and
- Contingency (100 per cent).

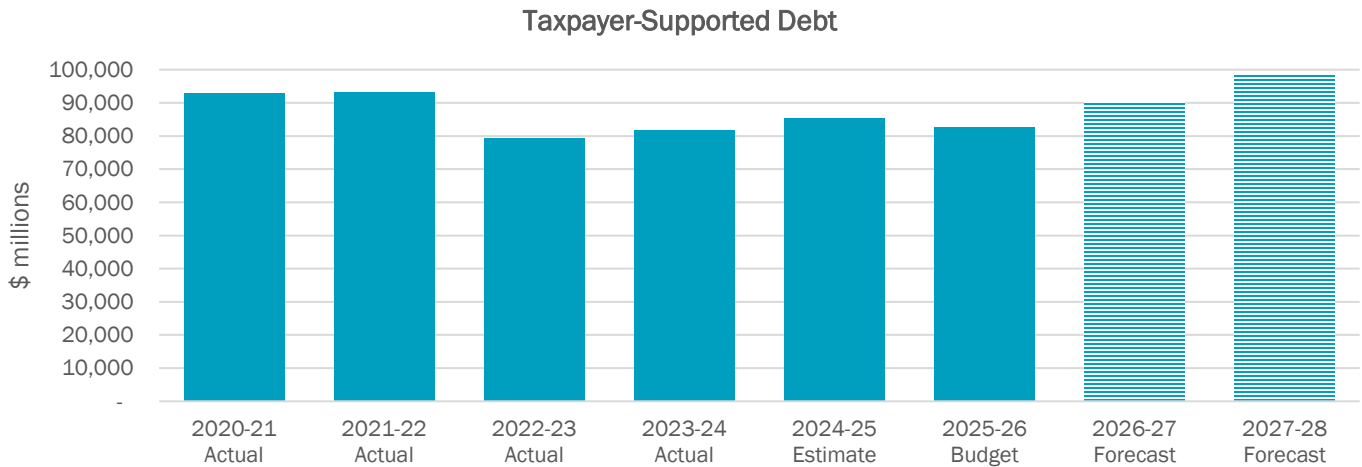
Notably, the very substantial increase to the contingency expenditure line is in response to the potential impacts of US-imposed tariffs and potential challenges related to compensation agreements being negotiated across government. The government also plans to spend 12 per cent less on debt servicing.

Taxpayer-Supported Debt and Debt Servicing Costs

Debt servicing costs are forecast to decrease by \$200 million in 2025-26 to \$3 billion. This is largely attributed to the gradual reduction in interest rates by the Bank of Canada starting in 2024.

Taxpayer-supported debt is estimated to be \$85.4 billion at the end of 2024-25 and \$82.8 billion at the end of 2025-26. This debt is expected to increase year-to-year as a result of deficit positions forecasted in future years.

Preliminary Analysis on Alberta's 2025 Budget



Contingency for Disasters

A total expense contingency provision of \$4 billion has been included in *Budget 2025*. This is an increase of \$2 billion to address unanticipated spending, including compensation pressures, emergencies, and emerging priorities that may arise during the year and that are not practical to delay until the next budget. This increase helps the government manage potential U.S. trade tariffs, economic fluctuations, and unexpected expenses. It also accounts for compensation agreements across public sectors like healthcare and education.

Future contingency levels are set at \$3.3 billion in 2026-27 and \$3.7 billion in 2027-28.

Key Energy and Economic Assumptions

| \$ millions | 2024-25 Estimate | 2025-26 Forecast | 2026-27 Forecast | 2027-28 Forecast |
|---|------------------|------------------|------------------|------------------|
| Crude Oil Prices | | | | |
| WTI (US\$/bbl) | 74.00 | 68.00 | 71.00 | 71.50 |
| Light-Heavy Differential (US\$/bbl) | 13.20 | 17.10 | 16.50 | 15.60 |
| WCS @ Hardisty (Cdn\$/bbl) | 84.70 | 73.10 | 75.80 | 75.80 |
| Natural Gas Price | | | | |
| Alberta Reference Price (Cdn\$/GJ) | 1.20 | 2.50 | 3.10 | 2.90 |
| Production | | | | |
| Conventional Crude Oil (000s barrels/day) | 528 | 519 | 512 | 504 |
| Raw Bitumen (000s barrels/day) | 3,455 | 3,558 | 3,689 | 3,752 |
| Interest Rates | | | | |
| 10-year Canada Bonds (%) | 3.30 | 3.10 | 3.10 | 3.10 |
| Exchange Rate (US\$/Cdn\$) | | | | |

Source: Alberta's 2025-28 Fiscal Plan, Energy and Economic Assumptions, page 10.

Ministry Highlights

All expense figures presented in the following tables are sourced from the Government of Alberta's 2025-26 Fiscal Plan, Schedule 3: Statement of Operations, page 144.

Advanced Education

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|--------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 6,823 | 7,049 | 7,342 | 7,411 | 7,411 | 7,411 |

- The ministry's budget will increase by 5 per cent in 2025-26.
- \$78 million per year will be invested over the next three years to create more seats in apprenticeship classes across the province to build skilled trades that will respond to the needs of industry and connect Albertans with jobs.
- \$4 million is allocated to the First Nations Colleges Grant, which is distributed equally across five colleges in rural and remote Indigenous communities.

Affordability and Utilities

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 127 | 92 | 132 | 168 | 169 | 166 |

- Affordability and Utilities is exploring rate design changes to ensure distribution costs are more consistent across the province.
- The Ministry will be implementing the Natural Gas Rebate Program, which is intended to protect Albertans from spikes in natural gas prices.

Agriculture and Irrigation

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 2,650 | 993 | 2,066 | 984 | 995 | 927 |

- Total expense is estimated at \$984 million, \$1,082 million lower than the 2024-25 third quarter forecast. This is primarily due to \$1,112 million in 2024-25 in-year disaster assistance that does not continue in 2025-26.
- \$9 million is allocated over three years for the University of Calgary Veterinary Medicine to improve access to diagnostic services.

Arts, Culture and Status of Women

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 262 | 260 | 251 | 226 | 212 | 220 |

- Despite the 13.9 per cent overall decrease in the Ministry's budget:
 - Operating expenses will increase by \$11 million.
 - Federally-funded initiatives under the National Action Plan to End Gender-Based Violence will receive an additional \$12 million.
 - The Alberta Foundation for the Arts will see a \$4.5 million funding boost.
 - Non-profit organizations will have access to \$84.6 million through community grants programs; this is an increase 11.6 per cent from the 2024-25 budget.
- These increases are offset by a \$36 million reduction in capital grants.

Children and Family Services

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|--------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 1,606 | 1,498 | 1,504 | 1,595 | 1,645 | 1,650 |

- The total expense for this Ministry will increase by \$91 million, or 6.1 per cent from the 2024-25 estimate.
- Most of the increases are for child intervention and Alberta Child and Family Benefit payments.
- Child intervention funding is increasing by \$58 million (6.5 per cent), to \$957 million in 2025-26; this is primarily to support contracted agencies facing recruitment challenges and rising costs.
- An additional \$19 million over three years is allocated to women's shelters to support increasing demand and higher costs.
- In 2025-26, \$67million is allocated to Family Resource Networks to develop and deliver prevention and early intervention programming; this is the same as in 2024-25.
- The Alberta Child and Family Benefit, a non-taxable benefit supporting child well-being, addressing child poverty, and improving the quality of life for children and families, is budgeted at \$375 million in 2025-26, an increase 8.4 per cent over 2024-25 due to indexed increases and anticipated population growth.
- The province has also instituted a new policy that extends access to Alberta Child and Family Benefit payments when a child has passed away.

Education

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|---------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 9,393 | 9,759 | 9,972 | 10,398 | 10,791 | 11,213 |

- The Ministry's overall budget will increase by 6.5 per cent, rising from \$9.7 billion in 2024-25 to \$10.4 billion in 2025-26, with projected growth to \$11.2 billion by 2027-28.
- Operating expenses will increase by \$426 million, 4.5 per cent from 2024-25 and are expected to grow at a rate of 4.1 per cent annually, reaching \$825 million by 2027-28.
 - \$55 million is allocated in 2025-26 to address classroom complexity, including hiring specialists, and training and development to improve access to educational assistants.
- A significant portion of the budget is being allocated for the design and construction of new schools and the modernization of existing ones.
 - The 2025-26 budget allocates \$789 million for the construction of school facilities in 2025-26, with 3.3 billion in capital investment being allocated over three years for the maintenance, planning, and development of new schools.
 - Budget 2025-26 also includes \$8.6 billion for the New School Construction Accelerator Program Funding that will support approximately 150,000 new student spaces, with 90,000 expected to be completed within the next four years.

Energy and Minerals

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|--------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 965 | 1,041 | 1,057 | 1,122 | 991 | 1,014 |

- Royalties from bitumen and crude oil are expected to decrease, while royalties from natural gas are expected to increase.
- \$145 million is allocated to the Orphan Well Association to support continued remediation of orphan wells.

Environment and Protected Areas

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 465 | 557 | 458 | 570 | 523 | 537 |

- The Ministry's budget will increase by 2.3 per cent, rising from \$557 million in 2024-25 to \$570 million in 2025-26.
- Budget highlights include revised revenue forecasts for the Technology Innovation and Emissions Reduction Fund (TIER):
 - TIER revenue is estimated at \$397 million, compared to \$542 million in Budget 2024, and is expected to further decrease in 2026.
 - This fund implements Alberta's industrial carbon pricing and emissions trading framework.
 - It also supports industrial facilities in reducing emissions, investing in clean technology, and improving cost efficiency.
- \$5.4 million in annual funding is being added to support the expansion of the Aquatic Invasive Species Program, which manages and prevents the entry of species like zebra mussels and goldfish from entering Alberta's water system.
- Water management remains a key priority in the 2025-26 budget:
 - The Department of Environment and Protected Areas will review and assess current water conservation processes. This work is expected to be completed by December 2026, which is timely as ABmunis recently updated our [2024 Water Conservation, Efficiency, and Productivity plan](#).
- \$40 million is allocated for caribou recovery planning and actions in 2025-26 to maintain and improve caribou habitat while supporting economic, recreational, and traditional land uses. This is a 4.9 per cent increase from 2024-25 budget allocation.
- \$22.2 million is allocated to conservation programs including \$10 million from the Land Stewardship Fund in 2025-26 to support the conservation and stewardship of land in Alberta. This is consistent with 2024-25 budget allocation.
- \$18.1 million is allocated to effectively anticipate, respond to, and mitigate the impact of adverse environmental events or emergencies in 2025-26. This is a significant decrease of 62 per cent in funding from the 2024-25 allocation of \$47.7 million
- ABmunis values its partnership, funded through TIER, with the Government of Alberta to support practical action on sustainable environment practices through several programs delivered by the Municipal Climate Change Action Centre (MCCAC).

Executive Council

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|-----------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 48 | 63 | 62 | 67 | 67 | 67 |

- This Ministry's budget will increase by 6 per cent in 2025-26 as it continues to lead the coordination and advancement of Alberta's priorities relating to other governments across Canada and internationally.
- Notable initiatives include:
 - Building and maintaining strong relationships with priority international partners, particularly with national- and state-level officials in the United States, and key markets in Latin America, the Indo-Pacific region, the Middle East, and Europe.
 - Supporting Invest Alberta Corporation's (IAC) governance in collaboration with other Ministries to lead investment attraction into Alberta and to fulfil its mandate as described in the Alberta Investment Attraction Act.
- The budget for the Premier's office will increase by nearly \$5 million or 23 per cent.

Forestry and Parks

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 1,166 | 410 | 1,116 | 403 | 405 | 395 |

- The Ministry's budget for 2025-26 is \$403 million, which is a 14.8 per cent increase from the 2024-25 allocation of \$351 million.
- \$30.7 million is allocated to support wildfire mitigation initiatives.
- \$2.1 million is allocated to modernize wildfire applications.

Health

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|---------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 22,091 | 22,602 | 23,695 | 24,037 | 24,557 | 25,724 |

- Budget 2025 supports the ongoing refocusing of the health care system, including the creation of four new provincial health agencies:
 - Recovery Alberta (overseen by the Minister of Mental Health and Addiction, operational September 2024)
 - Primary Care Alberta (overseen by the Minister of Health, operational February 2025)
 - Acute Care Alberta (overseen by the Minister of Health launched February 2025)
 - Assisted Living Alberta (overseen by the Minister of Seniors, Community and Social Services) launching April 1, 2025)
- Alberta's growing population is creating fiscal challenges for the health system. This includes growth in the elderly population that consumes the largest portion of health services, as well as increasing patient complexity, rising wages for health care workers, and inflationary pressures on supplies and utilities.
- In 2025-26, health operating expense will increase by \$990 million (5.7 per cent) from Budget 2024, with \$26 million of this increase offset by higher federal transfers.
- Other increases in 2025-26 include \$451 million for physician compensation and \$513 million for Alberta Health Services cost pressures, mainly due to higher volume and inflation.
- \$44 million is allocated to the Physician Training Expansion Program. This program is delivered through rural training centres and provides rural, Indigenous, and other learners with increased access to medical education in rural areas.
- \$2 million is allocated in 2025-26 for the expansion and upgrades of Keyano College to provide training for in-demand programs like nursing and paramedicine.
- The province is also adding 439 additional spaces for certification and licensing of internationally educated nurses.
- \$20 million in 2025-26 will be invested in the Nurse Practitioner Primary Care Program to improve access to primary health practitioners in urban and rural communities across Alberta.
- \$60 million, including \$40 million in new funding, is allocated to the Emergency Medical Services (EMS) Vehicles Capital Program to purchase new EMS vehicles and ambulances, upgrade the existing fleet, and acquire additional equipment.
- A total of \$3.8 billion in health capital funding will be invested over the next three years to maintain or expand health care facilities in Alberta.
 - This includes \$265 million for the Alberta Surgical Initiative (ASI) capital program to increase physical capacity for surgical procedures. ASI funding will be used to build more operating rooms, renovate existing space, and purchase new equipment for publicly owned and operated hospitals.

Immigration and Multiculturalism

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|-----------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 39 | 42 | 40 | 42 | 42 | 42 |

- Total expense (all operating) is \$42 million in 2025-26, an increase of almost \$2 million from the 2024-25. This is mainly due to a 79 per cent increase in application fees paid by applicants to the Alberta Advantage Immigration Program and the introduction of new fees for International Qualifications Assessment Services.
- A decline in the number of immigrants is expected as a result of recent federal policy changes.
- Support for Newcomer Integration is forecasting support for up to 16,000 individuals, a decrease from 20,652 individuals in 2023-24.

Indigenous Relations

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 225 | 220 | 237 | 238 | 237 | 238 |

- Indigenous Relations' work involves leading the facilitation of cross-government collaboration with municipalities, utility commissions, and industry for projects, programs, and services that support Indigenous communities. The Ministry also responds to federal Indigenous initiatives and legislation, including Jordan's Principle.
- The Alberta Indigenous Opportunities Corporation (AIOC) is a provincial corporation that enables access to capital funding for Alberta-based Indigenous groups investing in medium- to large-scale natural resources, agriculture, transportation, and other related infrastructure. AIOC had an increase in funding of \$0.5 million.

Infrastructure

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 862 | 885 | 944 | 921 | 952 | 933 |

- Under the School Accelerator Program, Infrastructure is committed to constructing up to 30 new schools.
- ABmunis has an active resolution on [school site servicing costs](#).
- There are concerns from municipalities that if they do not have a serviced site prepared, they will miss out on funding for a new school.

Jobs, Economy and Trade

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|--------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 1,558 | 1,862 | 1,949 | 2,315 | 1,767 | 1,773 |

- \$95 million is allocated to the Alberta Film and Television Tax Credit, a \$10 million decrease from 2024-25.
- \$15 million is allocated to the Investment and Growth Fund.
- \$3 million is for the North Regional Economic Development
- \$1.6 billion is allocated to increase access to affordable, high-quality, and inclusive licensed childcare and \$324 million to support the recruitment and retention of early childhood educators working in licensed child care.
 - Forecasted childcare expenses include a decrease of \$492 million by 2027-28, reflecting provincial investment to support the childcare system while preparing to negotiate a renewed funding agreement with the federal government. The results of these negotiations could impact Alberta's future funding levels,

Justice

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 659 | 691 | 694 | 707 | 716 | 711 |

- Court and Justice Services operating expenses are \$276 million, an increase of \$12 million (4.5 per cent) from 2024-25, to address higher volumes of court cases and to improve capacity to hear criminal and family matters in a timely and appropriate manner.
- Funding for Alberta Crown Prosecution Services is \$147 million in 2025-26, an increase of \$8 million (5.8 per cent) from 2024-25. The increase supports a new Human Trafficking Unit which aims to hold perpetrators accountable; disrupt and dismantle human trafficking enterprises; and hire specialized resources to manage and support the growing volume of prosecutions. Funding will also address growth in criminal and youth prosecutions.
- The government is also working with the Alberta Law Foundation to increase its contribution to Legal Aid Alberta. While the provincial grant to Legal Aid Alberta is decreasing in 2025-26 by \$22 million or 20 per cent, current service levels will be maintained as a result of increased contributions from the Alberta Law Foundation.

Mental Health and Addiction

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|--------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 1,588 | 1,862 | 1,949 | 2,315 | 1,767 | 1,773 |

- Mental Health and Addiction operating expense has increased by \$64 million (4 per cent) from 2024-25, due mainly to higher demand for services due to population growth.
- Operating expense is targeted to increase by another \$79 million over two years to:
 - Implement the involuntary treatment framework, Recovery Alberta services, and 11 new voluntary recovery communities that will be operational by 2027. This includes five recovery communities in Indigenous communities. Three communities, with a total of 200 beds, have already been completed in Red Deer, Lethbridge and Gunn. The Calgary Recovery Community is scheduled to open in 2025.
 - Expand mental health classrooms from 20 to 60 for clinical support to students with complex mental health needs.
- \$207 million is allocated over three years for the development of specialized secure mental health and addiction facilities to provide involuntary care for adults and youth suffering from mental health or addiction issues who are a danger to themselves or others.
- \$4 million will be invested in 2025-26 to add additional mental health professional spaces in Alberta's post-secondary institutions. The Mental Health Professionals Enrollment Expansion Grant will support 12 institutions to create 761 new seats in high-demand mental health programs.
- \$61.9 million is allocated to improving access to mental health and addiction treatment services in police and correctional settings to help facilitate recovery for individuals interacting with the justice system.

Municipal Affairs

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|--------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 989 | 1,287 | 1,311 | 1,388 | 1,377 | 1,475 |

- Key announcements by Municipal Affairs are covered in the above sections of this report.

Public Safety and Emergency Services

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|--------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 1,494 | 1,279 | 1,460 | 1,350 | 1,367 | 1,366 |

- Total expense for Public Safety and Emergency Services is \$1.35 billion in 2025-26, \$110 million (7.5 per cent) lower than the estimated expense for 2024-25. This is mainly due to \$163 million in 2024-25 in-year emergency expense that does not continue in 2025-26 (partly offset by increases of \$46 million in operating expense and \$7 million in capital grants).
- A \$46 million increase in Ministry operating expense includes:
 - \$7 million for 911 call centres offset by the 911 levy.
 - \$2 million from the federally funded Gun and Gang Violence Action Fund (less \$1 million in reductions and transfer to capital investment).
 - \$24 million to secure the Alberta-US border. A new Interdiction Patrol Team will combat drug smuggling, gun trafficking, illegal border crossing and other illegal activities. This team will include Peace Officers to enforce Criminal Code and provincial statutes along the international border.
- \$12 million is allocated to the Victims of Crime Assistance Program in 2025-26 to facilitate direct and timely supports and services to victims, including emergency expenses and recovery. \$26.8 million is committed to external partner organizations that provide supports and services to victims of crime and tragedy, including the implementation of the new victim service delivery model.
- Alberta Emergency Management Agency operating expense is \$84 million in 2025-26, \$3 million (3.7 per cent) higher than forecast in 2024-25, mainly for disaster risk reduction, public education, and grants for specialty teams in emergency management.
- Budget 2025 also allocates funding over three years to support ongoing projects and programs and to fund new measures aimed at mitigating hazards from natural disasters. This includes:
 - \$155 million for Flood Mitigation projects, with \$12 million in new funding to advance planning and regulatory approval processes to mitigate flood and drought hazards in the Bow River basin.
 - \$47 million in capital support for wildfire management.
 - \$20 million to enhance Public Safety and Emergency Infrastructure, including \$1.6 million to design and procure a mobile air monitoring lab to respond to emergency air monitoring requests.

Seniors, Community and Social Services

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|---------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 8,929 | 9,590 | 9,770 | 10,603 | 10,712 | 10,867 |

- Total expense in 2025-26 is \$10.6 billion, an \$833 million (8.5 per cent) increase from the 2024-25 estimate, due mainly to the impact of population growth on core social programs and continuing care, a short-term bump in estimated need for support programs from potential US tariffs, and steadily rising capital grants for housing programs.
- Funding for Family and Community Support Services (FCSS) remains flat at \$105 million.
- Assisted Living Alberta operating expense is \$3.8 billion in 2025-26, an increase of \$184 million (5 per cent) from 2024-25 primarily from population growth.
- Federal funding of about \$40 million per year for the next three years is forecast under the Aging with Dignity agreement. This funding enables seniors to receive home care and supports to age well at home; innovation in community care; and higher quality facility-based care in their community. The funding also supports wage enhancements for Personal Support Workers and should lead to improved outcomes in a growing segment of the continuing care sector.
- Employment and Income Support expense is estimated at \$1.255 billion in 2025-26, an increase of \$258 million (26 per cent) from the 2024-25 estimate. The increases are driven mainly by the significant population growth in 2023 and 2024 that was not fully anticipated during Budget 2024 planning. \$38 million has been added in 2025-26 in anticipation of potential US tariffs.

Preliminary Analysis on Alberta's 2025 Budget

- Funding for the Assured Income for the Severely Handicapped (AISH) program is \$1,641 million in 2025-26, a net decrease of \$49 million (2.9 per cent) from the 2024-25 estimate.
- Funding is also allocated to prepare for the new Alberta Disability Assistance Program set to launch in 2026, including expansion of funding for employment supports for disabled Albertans.
- Other disability services programs are budgeted at \$1.71 billion, an \$86 million increase from 2024-25, with grants under the Persons with Developmental Disabilities increasing by \$73 million, Family Support for Children with Disabilities expense increasing by \$9 million, and program support up \$4 million. Increases are driven by caseload pressures.
- Support to lower-income seniors through Alberta Seniors Benefits is increasing by \$33 million (6.5 per cent) in 2025-26, to \$540 million, and reaches \$619 million by 2027-28, due to growth in the seniors' population and annual rate escalation.
- In 2025-26, \$212.7 million is allocated to support homeless shelters, Navigation and Support Centres, and housing and supports programs to assist Albertans experiencing homelessness.
- Alberta Social Housing Corporation (ASHC) expense is increasing by \$245 million (62.0 per cent) in 2025-26, to \$641 million, with most of the increase due to a \$221 million increase in capital grants. Capital grant programs include \$767 million over three years to expand housing options for seniors, families, and individuals under the Affordable Housing Strategy; support for Indigenous housing; and \$50 million per year for lodges.
- ASHC operating programs include support for social, specialized and affordable housing, rental assistance and others. These are budgeted at \$343 million in 2025-26, an increase of \$23 million (7.1 per cent) from 2024-25. Increases mainly address pressures in rental assistance from market conditions, support housing providers with operational pressures to maintain service quality, and support lodge operators providing housing to low-income seniors.
- \$769 million is allocated to support transformational changes in continuing care and the new continuing care agency, Assisted Living Alberta.
- The 2025 Capital Plan allocates \$1.1 billion over three years to enhance affordable housing and social supports across the province. Combined with related Capital Maintenance and Renewal (CMR funding), nearly \$1.2 billion is being allocated to housing and seniors' facilities. Key investments (each over three years) include:
 - \$655 million for the Affordable Housing Partnership Program, an increase of \$250 million from *Budget 2024*, to support the goal of creating 13,000 affordable housing units.
 - \$150 million, including \$50 million in new funding, for the Seniors Lodge Modernization Program.
 - \$113 million, including \$21 million in new funding, for the Affordable Housing Strategy. This strategy funds the maintenance of government-owned social housing buildings.
 - \$769.4 million for continuing care. This funding will be used to develop new continuing care spaces; modernize existing space; develop culturally appropriate spaces for Indigenous groups and organizations; and create innovative small care homes.

Service Alberta and Red Tape Reduction

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 179 | 203 | 208 | 203 | 203 | 203 |

- Budget 2025 provides an increase of \$4 million over three years for health care card modernization.

Technology and Innovation

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|--------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 812 | 938 | 930 | 1,010 | 1,109 | 917 |

- Budget 2025 allocated \$42 million for modernizing government technology.

Preliminary Analysis on Alberta's 2025 Budget

- \$106.2 million is allocated to fund approved fixed wireless access and fibre to the home broadband projects as a part of the ongoing Broadband Strategy, which aims to connect every community across the province to broadband services by the end of fiscal year 2026-27. \$48 million is re-profiled from 2024-25,

Tourism and Sport

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 112 | 136 | 136 | 133 | 125 | 121 |

- The Ministry will continue to implement Higher Ground: Alberta's Tourism Strategy and grow the province's visitor economy to \$25 billion in annual visitor expenditures by 2035.
- \$10 million is allocated to the Active Communities Initiative to support the development of small to mid-sized sport and recreation facilities throughout the province.
- \$2.5 million is allocated to support major sport events, such as national and international championships.

Transportation and Economic Corridors

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|--------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 2,205 | 2,734 | 2,715 | 2,681 | 3,042 | 2,892 |

- Transportation and Economic Corridors (TEC) is responsible for delivering key road and bridge projects. Highlights from Budget 2025 include:
 - Highway 3 twinning from Taber to Burdett,
 - Highway 40 twinning south of Grande Prairie,
 - Highway 63 twinning north of Fort McMurray, and
 - Highway 881 safety and roadway improvements.
- TEC supports municipal transit solutions through investments in Edmonton and Calgary's LRT systems. Combined municipal and federal investments in LRT systems will be \$776 million in 2025.
- TEC is also responsible for the Passenger Rail Master Plan. \$6 million has been allocated to the development of this plan, which will explore the feasibility of passenger rails connections between Edmonton and Calgary, the mountain parks, regional rail lines to connect municipalities, and integration with municipal mass transit systems.
- \$13 million has been allocated to the Traffic Safety Fund.

Treasury Board and Finance

| Expense \$ millions | 2023-24 | 2024-25 | | 2025-26 | 2026-27 | 2027-28 |
|------------------------|---------|---------|----------|--------------|---------|---------|
| | Actual | Budget | Estimate | Budget | Target | Target |
| | 2,260 | 2,108 | 2,159 | 2,227 | 2,256 | 2,265 |

- Budget 2025 delivers on the government's election campaign promise to implement an eight per cent tax bracket for personal income taxes. This will reduce personal income tax revenue by \$1.2 billion in 2025-26.
- The Ministry is also making various investments to support the province's goal of increasing the Heritage Savings Trust Fund from the current \$25 billion to \$250 billion by 2050.
- While not mentioned in the Government of Alberta's Budget 2025 documents, at ABmunis' 2024 Convention, the Premier announced the province's plan to [remove the premium on capital loans](#) from the province to municipal governments. ABmunis advocated for this change to reduce the long-term cost of capital infrastructure and we are pleased to see that the new policy will take effect on April 1, 2025.



Alberta Municipalities Strength In Members

Connect

300, 8616 51 Avenue
Edmonton, AB T6E 6E6
780.433.4431 ■ 310.MUNI

abmunis.ca

