MINUTES OF THE REGULAR MEETING
SUMMER VILLAGE OF WHITE SANDS COUNCIL
held on June 15, 2026
White Sands Municipal Office
#8 Front Street, White Sands, AB and electronically
streamed to YouTube.

Present: Dan Zembal, Mayor
Paul Ashford, Councillor
Leona Thorogood, Councillor
Melissa Beebe, CAO
Erin Weinzierl, Admin. Assistant
Glenda Jans, Delegation

Absent:

Public: (0)

1. **Call to Order:**

Mayor Zembal calls the Council Meeting to order at 9:31 AM

2. **Adoption of Agenda**

Motion 26:06:01 Moved by Mayor Zembal to accept the agenda as amended:
7.6: AIMs Agenda

MOTION CARRIED

3. **Adoption of Previous Minutes:**

3.1. Regular Council Meeting Minutes of May 19, 2026

Motion 26:06:02 Moved by Councillor Thorogood to accept Regular Council Meeting Minutes of April 17, 2026, as amended:

- 26:05:19 May Long spelling Error
- 26:05:28 remove skeleton coverage
- Senior Housing: Driver not Drive
- Unanimous spelling

MOTION CARRIED

3.2. Committee of the Whole Meeting Minutes of June 9, 2026

Motion 26:06:03 Moved by Councillor Ashford to accept Committee of the Whole Meeting Minutes of April 20, 2026, as presented

MOTION CARRIED

4. **Public Hearing: None**

5. **Delegation/Presentation:**

5.1. Resident – Glenda Jans

Motion 26:06:04 Moved by Mayor Zembal to receive Glenda Jans letter for information and the decision stays the same.

MOTION CARRIED

G. Jans withdraws at 9:58 AM

6. <u>Bylaws & Policies:</u>

6.1. Policy P&R 4.4: Beach Gate Access amendment

Motion 26:06:05 Moved by Councillor Thorogood to approve the amended policy P&R 4.4: Beach Gate Access including the boat launch fire access.

MOTION CARRIED

6.2. Policy RDS 3.3: Breaks & Equipment Safety

Motion 26:06:06 Moved by Mayor Zembal to not approve policy RDS 3.3: Breaks & Equipment Safety because it can be based on Alberta Employment Standards.

MOTION CARRIED

6.3. Bylaw 221-26: Parks & Recreation Committee Bylaw

Motion 26:06:07 Moved by Councillor Ashford to approve the first reading of Bylaw 221-26: Parks & Recreation Committee Bylaw with amendments:

- Section 4: Change the number words for members
- "progress"
- Section 5 Option A for rotation

MOTION CARRIED

Motion 26:06:08 Moved by Councillor Thorogood to approve the second reading of Bylaw 221-26: Parks & Recreation Committee Bylaw.

MOTION CARRIED

Motion 26:06:09 Moved by Councillor Thorogood to unanimously approve proceeding to third reading of Bylaw 221-26: Parks & Recreation Committee Bylaw.

UNANIMOUSLY

MOTION CARRIED

Motion 26:06:10 Moved by Mayor Zembal to approve the third and final reading of Bylaw 221-26: Parks & Recreation Committee Bylaw.

MOTION CARRIED

6.4. Policy ADM 1.12: Bylaw Enforcement Complaint Procedure

Motion 26:06:11 Moved by Councillor Thorogood to approve Policy ADM 1.12 as presented

MOTION CARRIED

7. <u>Business:</u>

7.1. RFD – Emergency Access Agreement – Annual Tax Review

Motion 26:06:12 Moved by Mayor Zembal to continue the historical practice of reimbursing the full annual property tax notice associated with the Emergency Access Right of Access Agreement lands.

MOTION CARRIED

7.2. RFD – Buffalo Head Mount Donation

Motion 26:06:13 Moved by Councillor Thorogood that Council respectfully declines the offer of donation of the buffalo head mount and directs Administration to thank the donor for the offer.

MOTION CARRIED

7.3. RFD – Resident Submission – Low-Water Access Corridor & Shoreline Reclamation Proposal

Motion 26:06:14 Moved by Councillor Thorogood to receive as information and not endorsing the plan in its entirety at this time and schedule a committee of the whole with the private resident and any other interested parties.

MOTION CARRIED

7.4. RFD – Community Hall Expansion/Exercise Area Conversion – Authorization to Issue Request for Proposal (RFP)

Motion 26:06:15 Moved by Mayor Zembal that Council authorizes Administration to issue the Request for Proposals for the Community Hall Expansion / Exercise Area Conversion project with amendments and direct Administration to return the proposal results, project costs, and recommendations to Council for consideration prior to any contract award, budget allocation, or construction commencement.

Section 7:

- Reword…to improvement of the overhead garage door including:
- Remove first point

Section 8:

- Improvements
- Remove 3rd bullet point

MOTION CARRIED

7.5. RFD – Award Janitorial Services Contract – Multi-Purpose Hall & Municipal Office

Motion 26:06:16 Moved by Councillor Ashford to award the Janitorial Services Contract for the White Sands Multi-Purpose Hall and Municipal Office to Jan-Pro at a cost of $190 per month and authorize the Chief Administrative Officer to finalize and execute the necessary service agreement on behalf of the Summer Village of White Sands.

MOTION CARRIED

7.6. AIMs Agenda

- In the Old PW Shop
- Boat launch
- Alberta Environment will provide some information about the pumping license
- Follow-up with RCMP and Fire
- Council Summary/Highlight Sheet
    - What has been done
    - What is coming down the pipe
    - High-level Information and Projects
    - Shoreline
    - Rec Committee

Mayor Zembal calls for a 5-minute recess at 11:15 AM
Mayor Zembal reconvenes meeting at 11:20 AM.

Motion 26:06:17 Moved by Councillor Thorogood to approve the AIMs meeting on July 4, 2026, at 10:00 AM at the Multi-Purpose Room attached to the hall. The agenda is as follows:

- Boat Launch
- Update from Alberta Environment regarding the water levels and pumping license status
- RCMP
- Fire
- Highlights

MOTION CARRIED

8. <u>Council Reports:</u>

8.1. Mayor Zembal (Verbal Report)

- BLIDP
    - Boat Launches and access to the lake. Water level is affecting all the communities.
    - Rochon is going to draft a letter for support to AB Gov't to expand the prov park boat launch.
    - The group proposes to waste-water testing around the lake – the County of Stettler is currently testing but would like a wider approach.
- Committee of the Whole

8.2. Councillor Thorogood (Verbal Report)

- **Parkland Regional Library**
    - Education session on budgeting. They do not do capital budgets. Fund capital budgets out of reserves. Members would like more accountability and budgeting for reserves
    - Usage doubled in 5 years for eBooks
    - Librarians in attendance are concerned on Bill 28 and wording
        - Manpower to review is astronomical
        - Individual community policies to review books if someone does not like a book
- Hall Society
    - Hall society will help with linens
    - June 27th next meeting
- BLMT
    - Tours of lakes

- Gull Lake is delayed on pumping until spring
- Buffalo Lake has been approved and RFP has been submitted
  - Hoping to hear more details of award and next steps at next meeting
  - Proceeding on own merit, not based on Gull Lake
  - 8 filters from river
  - Another 4 filters for eggs to dry out and not come back in river.

8.3. Councillor Ashford (Written Report)

Motion 26:06:18 Moved by Councilor Thorogood to accept the council reports as presented.

MOTION CARRIED

9. <u>CAO Reports</u>

9.1. Written Report with Council Resolution Action List

9.2. Q2 Strategic Plan Report

Motion 26:06:19 Moved by Councillor Zembal to have administration advertise the tables free to White Sands ratepayers on an as-is, where-is basis, first-come-first-serve and any remaining will be taken to the landfill.

MOTION CARRIED

Motion 26:06:20 Moved by Mayor Zembal to accept CAO written reports as presented.

MOTION CARRIED

10. <u>Financial Reports:</u>

10.1. Council Revenue and Expenditures as April 30, 2026

10.2. Bank Reconciliation as of May 31, 2026

10.3. RFD – 2025 Surplus Allocation Confirmation & Elections Reserve Review

Motion 26:06:21 Motion by Mayor Zembal to approve 10.1 and 10.2. Financial reports as presented.

MOTION CARRIED

Motion 26:06:22 Motion by Councillor Thorogood to that Council confirm the allocation of the 2025 operating surplus of $23,585 to municipal reserves in accordance with Policy CNL 2.2 Reserves & Surplus Allocation Policy.

MOTION CARRIED

Motion 26:06:23 Motion by Councillor Thorogood that Council establish a target balance of $10,000 within the Elections Reserve and direct Administration to transfer the remaining balance of $16,238.38 to reserve accounts as per policy.

MOTION CARRIED

11. <u>Correspondence</u>

11.1. Taps on Invitation – Shirley McClellan Regional; Water Services Commission (SMWRSC)

11.2. Parkland Regional Library

11.3. Organics Bin – County of Stettler

11.4. Bulletin Re: Golf Carts – Five Year Pilot Project – Alberta Traffic Safety Services Division

11.5. Call for Resolution – ASVA

11.6. Wildfire Handout – AltaLink
11.7. Provincial Education Requisition Credit (PERC) – Alberta Municipal Affairs
11.8. Ministerial Order – Designated Industrial Requisition (DIRC) Cancellations
11.9. Assessment Audit Municipal Affairs Notice

Motion 26:06:24 Moved by Councillor Thorogood to accept correspondence 11.1 to 11.6 as information.

MOTION CARRIED

12. <u>Closed Meeting Session: None</u>

13. <u>Adjournment</u>

Motion 26:06:25 Moved by Mayor Zembal adjourns the meeting at 12:15 PM.

MOTION CARRIED

Next Regular Council Meeting is July 20, 2026. Public Welcome.

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Mayor

_____

Chief Administrative Officer