MINUTES OF THE REGULAR MEETING
SUMMER VILLAGE OF WHITE SANDS COUNCIL
held on May 19, 2026
White Sands Municipal Office
#8 Front Street, White Sands, AB and electronically
streamed to YouTube.

Present: Dan Zembal, Mayor
Paul Ashford, Councillor
Leona Thorogood, Councillor
Melissa Beebe, CAO
Erin Weinzierl, Admin. Assistant
Francine Forest, Red Deer River Watershed Alliance (RDRWA) (Zoom)

Absent:

Public: (0)

1. **Call to Order:**

Mayor Zembal calls the Council Meeting to order at 9:30 AM

2. **Adoption of Agenda**

Motion 26:05:01 Moved by Mayor Zembal to accept the agenda as amended:
6.8 Parks & Recreation Committee
6.9 Beach Access
7.4. Shoreline
7.5. Dust Control
7.6 Hours of Operation

MOTION CARRIED

3. **Adoption of Previous Minutes:**

3.1. Special Council Meeting Minutes of April 17, 2026

Motion 26:05:02 Moved by Councillor Thorogood to accept Special Council Meeting Minutes of April 17, 2026, as amended:
- Title: You and Me special minutes fix error

MOTION CARRIED

3.2. Regular Council Meeting Minutes of April 20, 2026

Motion 26:05:03 Moved by Councillor Thorogood to accept Regular Council Meeting Minutes of April 20, 2026, as amended:
- Title fix
- 6.1 more about checking their interest in participating
- 6.2 MOTION clarity: reminded pre-covid rates that were discounted (progression) RV Permit fees
- 7.5 Motion: add in the list of recommendations
- 8.2 April 3rd point pumping license BLMT

MOTION CARRIED

4. <u>Public Hearing:</u> None

5. <u>Delegation/Presentation:</u>

5.1. Red Deer River Watershed Alliance – Francine Forest

F. Forest withdraws from the meeting at 10:06 AM

Motion 26:05:04 Moved by Mayor Zembal to accept the Red Dee River Watershed Alliance delegation as information.

MOTION CARRIED

6. <u>Bylaws & Policies:</u>

6.1. Bylaw 224-26: 2026 Property Tax Rate Bylaw

Motion 26:05:05 Moved by Councillor Thorogood to approve the first reading of Bylaw 224-26: 2026 Property Tax Rate Bylaw as amended:

- Unanimous typo

MOTION CARRIED

Motion 26:05:06 Moved by Mayor Zembal to approve the second reading of Bylaw 224-26: 2026 Property Tax Rate Bylaw

MOTION CARRIED

Motion 26:05:07 Moved by Councillor Ashford to unanimously approve to move to third and final reading of Bylaw 224-26: 2026 Property Tax Rate Bylaw

MOTION UNANIMOUSLY CARRIED

Motion 26:05:08 Moved by Mayor Zembal to approve the third and final reading of Bylaw 224-26: 2026 Property Tax Rate Bylaw

MOTION CARRIED

6.2. Bylaw 225-26: 2026 Special Tax Bylaw

Motion 26:05:09 Moved by Councillor Ashford to approve the first reading of Bylaw 225-26: 2026 Special Tax Rate Bylaw as amended:

- Unanimous typo

MOTION CARRIED

Motion 26:05:10 Moved by Mayor Zembal to approve the second reading of Bylaw 225-26: 2026 Special Tax Rate Bylaw

MOTION CARRIED

Motion 26:05:11 Moved by Councillor Thorogood to unanimously approve to move to third and final reading of Bylaw 225-26: 2026 Special Tax Rate Bylaw

MOTION UNANIMOUSLY

CARRIED

Motion 26:05:12 Moved by Mayor Zembal to approve the third reading of Bylaw 225-26: 2026 Special Tax Rate Bylaw

MOTION CARRIED

6.3. Bylaw 223-26: Community Standards Bylaw – Repeal & Replace (Bylaw 196-23)

Motion 26:05:13 Moved by Mayor Zembal to approve the second reading of Bylaw 223-29: Community Standards Bylaw

MOTION CARRIED

Motion 26:05:13 Moved by Councillor Ashford to approve the third reading of Bylaw 223-29: Community Standards Bylaw

MOTION CARRIED

6.4. Policy HAL 5.1: White Sands Multi-Purpose Room Rental & Use

Motion 26:05:14 Moved by Councillor Thorogood to approve Policy HAL 5.1 as amended:

- 3. Definitions: remove “former” Hall Society
- 4. Key Expectations: immediately or as agreed for clean-up
- Clean Up Requirements
  - How to report broken or inoperable appliances
    - What to do with broken appliances and dishes
  - Municipality will stock with basics cleaning supplies (user groups)
- Digital Coded Door Lock – requested Nicole Williams to speak to Administration to help with this.
- 13 not allowed: no overnight camping on site

MOTION CARRIED

6.5. Policy ADM 1.12: Bylaw Complaint Procedure

Motion 26:05:15 Moved by Mayor Zembal to bring back policy ADM 1.12: Bylaw Complaint Procedure in the June meeting with the following amendments:

- Bylaw Enforcement Complaint
- Schedule A: need email address and typos “Complaint”

MOTION CARRIED

6.6. Policy P&R 4.7: Municipal Grass Cutting – Operational Guide

Motion 26:05:16 Moved by Mayor Zembal to withdraw this policy and leave as operational and as per budget approval.

MOTION CARRIED

6.7. Policy ADM 1.13: Privacy Breach Policy

Motion 26:05:17 Moved by Councillor Thorogood to approve policy ADM 1.13: Privacy Breach Policy as amended:

- Typo: Shared not shred.
- Report steps: add: Report immediate to privacy officer or if breach is in regards to Information Privacy Commissioner/ombudsman

MOTION CARRIED

6.8. Bylaw 223-26Parks and Recreation Committee

Motion 26:05:18 Moved by Councillor Thorogood to amend the bylaw with the following amend and bring back for June Meeting:

- Hall Society is interested in being apart of the committee
- 2 members at large, 2 hall society, and 1 councilor
- Rotational term

MOTION CARRIED

6.9. Policy P&R Beach Gate Access

Motion 26:05:19 Moved by Mayor Zembal to add a clause in Beach Gate Access policy to open beach access on May Long and September Long Weekend beach gate access (1-8) and beach fire lane and bring back to the June Meeting.

MOTION CARRIED

7. <u>Business:</u>

7.1. RFD – Recycling Program Participation under Extended Producer Responsibility (ERP)

Motion 26:05:20 Moved by Mayor Zembal to direct Administration to proceed with the Depot Operations Only service model under the Circular Materials (CM) recycling program effective October 1, 2026, subject to Administration review of the final Statement of Work (SOW) and council will review the agreement prior to signing.

MOTION CARRIED

7.2. RFD – SDAB Service Delivery Options & Bylaw

Motion 26:05:21 Moved by Councillor Ashford to authorize Administration to enter the SDAB Services Agreement with Red Deer County for the provision and administration of Subdivision and Development Appeal Board services on behalf of the Summer Village of White Sands and give first reading to the SDAB Services Bylaw.

MOTION CARRIED

Motion 26:05:22 Moved by Councillor Thorogood to approve the second reading of Bylaw 226-26: SDAB Services Bylaw

MOTION CARRIED

Motion 26:05:23 Moved Mayor Zembal to unanimously approve to move to third and final reading of Bylaw 226-26: SDAB Services Bylaw

MOTION UNANIMOUSLY

CARRIED

Motion 26:05:24 Moved by Mayor Zembal to approve the third reading of Bylaw 226-26: SDAB Services Bylaw

MOTION CARRIED

7.3. RFD – Disc Golf Pilot Project

Motion 26:05:25 Moved by Councillor Thorogood to approve proceeding with a temporary Disc Golf Pilot Project within the Summer Village of White Sands for the duration of the season.

MOTION CARRIED

7.4. Draft Shoreline Management Plan

Motion 26:05:26 Moved by Councillor Ashford to schedule a committee of the whole to review the Draft Shoreline Management Plan.

MOTION CARRIED

Mayor Zembal calls a 10-minute recess at 12:14 PM
Mayor Zembal calls the meeting back at 12:25 PM.

7.5. Dust Control

Motion 26:05:27 Moved by to approve to apply dust abatement as per Policy RDS 3.2 Dust Abatement as following:

- Township Road 40-4 within the Municipal Lines
- Water Station to 4-way stop
- Jennifer Drive to Destini Drive

MOTION CARRIED

7.6. Office Hours

Motion 26:05:28 Moved by Mayor Zembal to implement a pilot project effective June 1, 2026, to September 30, 2026, increasing municipal office service levels to provide Monday to Friday office coverage during the summer months through alternating staffing and office coverage, while maintaining current chargeable hours and minimizing significant budget impacts.

MOTION CARRIED

8. <u>Council Reports:</u>

8.1. Mayor Zembal (Verbal Report)

- SWMA financial audit was good. Managers' report on security issues for the electronics bin at the Town of Stettler. They are increasing security as best as they can. Large amounts of cardboard are being burnt in the landfill and SWMA is strongly encouraged to reduce the carboard being burnt.
- Follow up with last dog attack
- Need to maintain to the end of Lake View and Front Street

8.2. Councillor Thorogood (Verbal Report)

- May 7th SMRWSC: Special meeting to approve final debentures for last phases and also received variance request to have water stations to be included in the 90-10 funding for Rosalind/Bawlf and Donalda. There is a change how grant funding is being paid out and the commission had to approve a borrowing bylaw.

- May 12th Hall Society: Events are posted on their website. Looked at the policy and bylaw.
- Senior Housing fill-in for Councillor Ashford – Financial statements. They were issued with qualifications due to vacation accruals. No asset retirement qualifications. Reserves are not fully-funded. Deficit was high due to budgets were prepared based 100% occupancy not on actuals. Now budgets have changed to reflect approximately 80% occupancy and right now they are sitting at 95% occupancy. Provincial funding can be placed in a reserve. Special breakfasts to be scheduled at 7:30-8:30am. Approved to purchase a large van to be used by the residents of the 3 lodges (18 people, 3 wheel chair spaces), have a driver, small fee, and looking for sponsorship. Looking to start a Friends of Senior Housing to acquire donations.

8.3. Councillor Ashford (Written Report)

Motion 26:05:29 Moved by Mayor Zembal to accept the council reports as presented.

MOTION CARRIED

9. <u>CAO Reports</u>

9.1. Written Report with Council Resolution Action List

9.2. CAO Action List

Motion 26:05:30 Moved by Councillor Thorogood to accept CAO written reports as presented.

MOTION CARRIED

10. <u>Financial Reports:</u>

10.1. Bank Reconciliation as of April 30, 2026

10.2. Council Revenue and Expenditures as April 30, 2026

10.3. 2027-2029 Three-year Operating Budget Forecast

10.4. 2026-203 Five-Year Capital Budget

Motion 26:05:31 Motion by Councillor Ashford to approve 10.1 and 10.2. Financial reports as presented.

MOTION CARRIED

Motion 26:05:32 Motion by Councillor Thorogood to approve 2027-2029 Three-Year Operating Budget Forecast as presented.

MOTION CARRIED

Motion 26:05:33 Motion by Councillor Thorogood to approve 2026-2030 Five Year Capital Budget as amended:

- Jack's Pond for 2026
- Community Hall Extension for 2027
- Defer shop upgrade 2027-2028

MOTION CARRIED

11. <u>Correspondence</u>

11.1. Resident Correspondence – 22 Lakeside Court

Motion 26:05:34 Motion by Mayor Zembal to decline the request to the resident of 22 Lakeside Court to construct a storage shed on municipal reserve land as per the bylaws.

MOTION CARRIED

11.2. ASVA Fall Conference Information October 15-16, 2026 @ Nisku, AB

Motion 26:05:35 Motion by Mayor Zembal to approve the three councilors and the CAO to attend the ASV and book hotels rooms for October 14-16th.

MOTION CARRIED

Motion 26:05:36 Motion by Councillor Thorogood to approve a donation up to $200 and Councillor Thorogood volunteers to pick-up the donation item(s).

MOTION CARRIED

11.3. Organics Bin – County of Stettler

Motion 26:05:37 Moved by Councillor Ashford to accept the letter from County of Stettler – Organics Bin as information.

MOTION CARRIED

12. Closed Meeting Session: None

13. Adjournment

Motion 26:05:38 Moved by Mayor Zembal adjourns the meeting at 1:38 PM.

MOTION CARRIED

Next Regular Council Meeting is June 15, 2026. Public Welcome.

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Mayor

_____

Chief Administrative Officer