

**MINUTES OF THE REGULAR MEETING
SUMMER VILLAGE OF WHITE SANDS
COUNCIL**

**held on April 17, 2024
Municipal Office #10, 19447 Hwy 12,
County of Stettler and electronically
Streaming on YouTube.**

Present: Mayor Lorne Thurston
Councilor Bob Huff (Zoom)
Councilor Ed Waugh
CAO, Melissa Beebe
Administrative Assistant, Erin Weinzierl

Absent:

Public: (0)

1. Call to Order:

Mayor Thurston calls the Council Meeting to order at 9:33 AM

2. Adoption of Agenda

Motion 24:04:01 Moved by Councilor Waugh to approve the agenda as amended.

10.1. Personnel – FOIP Section 18 & 19 (Individual or Public Safety)

3. Adoption of Previous Minutes:

3.1. Regular Council Meeting Minutes of March 20, 2024

Motion 24:04:02 Moved by Mayor Thurston to adopt the minutes from the Regular Council Meeting of March 20, 2024, as amended.

- 8.3 revise the SVWS is not sharing municipal costs or CAO in the 2024 budget.

MOTION CARRIED

3.2. Special Council Meeting Minutes of April 11, 2024

Motion 24:04:03 Moved by Council Huff to adopt the minutes from the Special Council Meeting of April 11, 2024, as amended.

- 24:04:11:04 Moved by Councillor Huff to tentatively approve the budget changes of an increase of 4% mill rate, an increase the minimum tax to \$850 for 2024 based on the discussions held in-camera, and to tentatively budget for a \$25.00 increase on minimum tax going forward.

MOTION CARRIED

4. Public Hearing: None

5. Delegation/Presentation:

6. Bylaws & Policies

6.1. Snow Removal Policy X

Motion 24:04:04 Moved by Mayor Thurston to approve as amended the Snow Removal Policy X as follows:

- snow plowing will commence at 2" or greater or at the discretion of the Public Works/Maintenance Supervisor.

MOTION CARRIED

6.2. Storage of Docks and Mooring on MR Policy Samples

Motion 24:04:05 Moved by Councilor Huff to accept the storage of Docks and Mooring on MR as information and defer the information to the shoreline management plan start up meeting.

MOTION CARRIED

6.3. Fees & Service Bylaw 201-24

Motion 24:04:06 Moved by Mayor Thurston to accept the first reading of the Fees & Service Bylaw 201-24.

MOTION CARRIED

Motion 24:04:07 Moved by Councilor Huff to accept the second reading of the Fees & Service Bylaw 201-24.

MOTION CARRIED

Motion 24:04:08 Moved by Council Waugh to unanimously agree to proceed to the third reading of the Fees & Service Bylaw 201-24.

MOTION CARRIED

Motion 24:04:09 Moved by Mayor Thurston to accept the third and final reading of the Fees & Service Bylaw 201-24.

MOTION CARRIED

7. Business

7.1. Short-Term Rental Survey Feedback Results & Municipalities Inquiries of Short-Term Rentals

Motion 24:04:10 Moved by Councilor Huff to table the Short-Term Rental Survey Feedback and Municipalities Inquires of Short-Term Rentals to the next regular council meeting on May 15, 2024.

MOTION CARRIED

7.2. White Sands Multi-Plex Room Policy & White Sands Hall Agreement

Motion 24:04:11 Moved by Councilor Waugh to request administration to invite the White Sands Hall Society Board as a delegation in the near future at a regular council meeting in May or June to discuss the White Sands Multi-Plex Room Policy III, White Sands Hall Agreement, and memo to Council November 2021.

MOTION CARRIED

7.3. Draft Proposal – Buffalo Ranch Estates Phase III

Motion 24:04:12 Moved by Councilor Waugh to approve the proposed draft concept outline plan consisting of a change to Phase 3, 4, and 5 of Buffalo Ranch Estates to proceed for subdivision application.

MOTION CARRIED

8. Council Reports:

8.1. Councilor Huff

- SDAA signed 6 month bridging agreement with AHS

8.2. Councilor Waugh

- AGM date needed
 - Booked for Saturday, July 6, 2024, at the Hall. Time to be determined.
- Senior housing meeting is tomorrow
- Resident will contact CAO to be a delegation
- Locks on the PW building have been changed.
 - Council does not have access to the buildings due to the liabilities, WCB, insurance, and roles of council.

8.3. Mayor Thurston

- Water Commission received funding to start the line from Donaldda to Rosalind to Bawlf (SVWS debenture is approx. \$20,000.00)
 - Line to Rochon Sands will have a grand opening in May or June
 - May be able to pay off that portion of the debenture at that time (about \$3,200.00)
- New office idea: a down draft heating furnace line from condensate and can freeze up sewer line. Can treat the condensate with limestone into a tank and then will pump out to a large tank.
 - Location of building about moving position farther back.
 - Made in resolution in a prior meeting to not exceed the 10% grade to not exceed budgetary concerns.
- Will have PW and Administration look at replacing a White Sands sign from east sign of the summer village on Township Road 40-4, and look at the one at the 4-way stop at Hwy 835 to replace.
- New mower deck being too wide and was talked about last year to get a smaller deck
 - Where ditched are deeper it does not work as well
- License of the Right of Way, we're on top of it, but have to be patient.

Motion 24:04:13 Moved by Council Waugh to have administration schedule a date for Aptus Engineering and Council to come to #8 Front Street for discussions on the site location of the municipal building.

MOTION CARRIED

Motion 24:04:14 Moved by Council Huff to approve the council reports as presented.

MOTION CARRIED

9. CAO Reports

9.1. Verbal Report

- March 21 – Fees and Service Bylaw discussion with Rochon Sands
- March 28, Municipal building preliminary walk-through.
- April 4, Municipal Strat Planning Session
- Storm Water Management Plan is in final review with Aptus Engineering
- The Village Water Pumping licenses
- April 16, met with Auditors
- Boat Launch
- April 15, Administration, Public Works, and Mayor met to go over the public works maintenance requirements of the Village
- April 5, email regarding the municipal office water tank concerns.
- Docks and Mooring
- Administration and public works are assessing some municipal reserve issues
- ASVA Conference will be held on October 17 & 18th, 2024, Sherwood Park Hotel.
- Administration will require dates from Council to schedule an MPC
- ICF Engagement survey
- Administration has been advised that IJD will not terminate the Summer Village Contract in 2024
- March 13 had a meeting with BLMT about water levels and dredging
- April 9th talked to AB Environment

9.2. Action List

Motion 24:04:15 Moved by Councilor Huff to have the Mayor and CAO complete the ICF Engagement Survey before April 19, 2024.

MOTION CARRIED

Motion 24:04:16 Moved by Councilor Waugh to close the boat launch access due to low water levels for the 2024 season with concrete blocks to reduce liability and risks.

MOTION CARRIED

Motion 24:04:17 Moved by Councilor Huff to accept the CAO Reports as presented.

MOTION CARRIED

10. Financial Reports:

- 10.1. Council Revenue and Expenditures as March 31, 2024**
- 10.2. Capital Revenue and Expenditures as of March 31, 2024**
- 10.3. Council Cheque Listing as of March 31, 2024**
- 10.4. 2024 Draft Operating & Capital Budget**
- 10.5. Bank Reconciliation Statement as of March 31, 2024**

Motion 24:04:18 Moved by Mayor Thurston to accept all financial reports from 10.1 to 10.3, and 10.5 as presented.

MOTION CARRIED

12. Correspondence

- 12.1. County of Stettler Congratulates Deputy Reeve James Nibourg on Appointment as ASCHA President**
- 12.2. Policing Requisition 2024 Information**
- 12.3. Key Municipal Dates – Municipal Affairs**
- 12.4. SDAA Letter – Contract Negotiations**
- 12.5. Resident Supplied Information – Sea Can Regulations**
- 12.6. Letter from Minister Schultz Concerning Water-Sharing Negotiations**
- 12.7. SDAA Minutes, March 11, 2024**
- 12.8. SWMA Minutes, March 15, 2024**
- 12.9. SDAA Minutes, March 25, 2024**
- 12.10. Safety Codes 2023 Audit**

Motion 24:04:19 Motion Moved by Councilor Waugh to accept the correspondence as information.

MOTION CARRIED

Motion 24:04:20 Motion Moved by Councilor Huff to have a short recess.

MOTION CARRIED

13. In-Camera Session: - Personnel – Land – Legal – Other

- 13.1. Personnel – FOIP Section 18 & 19 (Individual or Public Safety)**

Motion 24:04:21 Motion Moved by Council Huff to move into camera for Personnel – FOIP Section 18 & 19, (Individual or Public Safety) at 1:09 pm.

MOTION CARRIED

Motion 24:04:22 Motion Moved by Councilor Huff to move out of camera for Personnel – FOIP Section 18 & 19, (Individual or Public Safety) at 2:01 pm.

MOTION CARRIED

Motion 24:04:23 Moved by Mayor Thurston to approve the 2024 Draft Operating Budget in the amount \$985,195.00.

MOTION CARRIED

Motion 24:04:24 Motion Moved by Councilor Huff to approve the draft three-year financial plan for 2025, 2026 and 2027 as presented.

MOTION CARRIED

Motion 24:04:25 Motion Moved by Mayor Thurston to approve the draft 2024 Capital Budget as presented.

MOTION CARRIED

Motion 24:04:26 Motion Moved by Councilor Waugh to approve the draft five-year Capital plan from 2025-2030 as presented.

MOTION CARRIED

14. Adjournment

Motion 24:04:27 Moved by Mayor Waugh to adjourns the meeting at 2:11 pm.

MOTION CARRIED

Next Regular Council Meeting Date: May 15, 2024.

Public welcome to attend or stream/watch the video of the meeting on our YouTube channel.



Mayor



Chief Administrative Officer