

**SUMMER VILLAGE OF WHITE SANDS
CIVIC ADDRESSING SIGNAGE BYLAW NO. 197-23**

A BYLAW OF THE SUMMER VILLAGE OF WHITE SANDS IN THE PROVINCE OF ALBERTA FOR
THE IMPLEMENTATION OF A STANDARDIZED CIVIC ADDRESSING SYSTEM.

WHEREAS pursuant to the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended or replaced from time to time, Council may pass a bylaw for municipal purposes respecting the safety, health and welfare of people and the protection of people and property and;

AND WHEREAS Council of the Summer Village of White Sands deems it necessary to put into effect a standardized addressing system which can be utilized by emergency service providers and for other purposes;

NOW THEREFORE, THE COUNCIL OF THE SUMMER VILLAGE OF WHITE SANDS, duly assembled, and pursuant to the authority conferred upon it by the *Municipal Government Act*, R.S.A. 2000, c.M-26, with amendments thereto, enacts as follows:

SECTION 1: TITLE, PURPOSE, AND DEFINITIONS

Bylaw Title

1. This Bylaw shall be cited as the "Civic Addressing Signage Bylaw.

Purpose

The purpose of this bylaw is to establish a civic addressing system, and to regulate the display of civic addresses in order to identify properties and to accommodate the delivery of municipal and emergency services.

Definitions

2. In this bylaw, unless the context otherwise requires:
 - a) "*Act*" means the Municipal Government Act, R.S.A 2000, Chapter M-26., as amended.
 - b) "*Address Number*" means the numeric portion of a Civic Address, which may include a combination of numbers and or letter;
 - c) "*Civic Address*" means an address assigned by the Summer Village of White Sands consisting of an Address Number and the name of the Road by which Primary Access is gained;
 - d) "*Council*" means the Council of the Summer Village of White Sands.
 - e) "*Development Authority*" means the person or persons identified as a Development Authority, which is the Summer Village of White Sands;
 - f) "*Enforcement Officer*" means a Bylaw Enforcement Officer appointed by the Summer Village pursuant to the *Municipal Government Act*; R.S.A. 2000, Chapter M-26., as amended, to enforce the Summer Village Bylaws, and includes a member of the Royal Canadian Mounted Police, a Community Peace Officer and, when authorized, a Special Constable.
 - g) "*Primary Access Road*" means the main driveway or road which gives access to the property;

- h) "*Property*" means a parcel of land within the Summer Village of White Sands;
- i) "*Property Owner*" means any person who is registered under the Land Titles Act as the owner of the land or who is recorded as the owner of the property on the assessment roll of the Summer Village or a person who has purchased or otherwise acquired the land directly from the owner or from another purchaser, and has not become the registered owner thereof;
- j) "*Recreational Property*" means properties or buildings not occupied or used on a permanent basis. Some examples being summer cottages, garages, land with recreation vehicles and land with no residence;
- k) "*Road*" means and includes all streets, avenues, crescents, drives, boulevards, lanes, place, close and any thoroughfare, street or highway, whether privately or publicly owned, that public is ordinarily permitted to use for the passage or parking of vehicles;
- l) "*Street name*" means the name assigned to the road or the Summer Village of White Sands;
- m) "*Structure*" means any building or structure intended for business use or occupancy by one or more persons;
- n) "*Summer Village*" means the Summer Village of White Sands.

SECTION 2: GENERAL

3. All properties whether identified as residential, commercial, recreational property or land without a residence with primary access onto a developed public road right of way will be assigned a civic address by the Summer Village and the address must be posted in the manner stated in this Bylaw.
4. The property owner shall maintain the Address Number in good condition and shall not cause or allow the visibility of the Address Number sign to be obscured from the road.
5. The Address Number shall be affixed as close to the primary access to the property as possible and must be erected in a location that is plainly visible from the road.
6. During construction, the Property Owner shall ensure that the Address Number is displayed in a manner in which it is plainly visible from the road from which the property is accessed.
7. The costs associated with placement of signage at the primary access to lands shall be the sole responsibility of the property owner and must be consistent with Civic Addressing Signage Bylaw.
8. It is the sole responsibility of the property owner to ensure Alberta-One-Call procedures are followed for safety prior to installation of the civic address sign.

SECTION 3: DESIGN, MAINTENANCE, AND PLACEMENT

9. The sign is to be white reflectorized letters placed on a medium blue background:
 - a) Standard Address Signs will measure 61 cm (24 in.) X 305 cm (12 in.)
10. It is the property owners' sole responsibility to maintain the area around the sign and keep it free of obstructions and legible from the road.
11. Where possible:

- a) the sign shall be placed at the entrance to the property, of the primary access road,
- b) the signs shall be placed on either side of the driveway as you enter the property, or the next best possible location and at least one meter from the primary access,
- c) signs shall be kept clear of all obstructions including but not limited to overhanging tree branches, vegetation, other signs and obstacles that prevent immediate visibility,
- d) signs may be affixed to a permanent structure such as a tree or fence if the permanent structure adheres to the above standards, rather than on a sign post,
- e) signs are not to be placed on municipal rights of ways and easements.

SECTION 4: OFFENSES AND PENALTIES


- 12. A person who contravenes any provision of this Bylaw is guilty of an offence and liable upon summary conviction to a fine as prescribed in Schedule A of this Bylaw.
- 13. Where a Bylaw Enforcement Officer believes that a person has contravened any provisions of this Bylaw, the Officer may, in addition to any other remedy used by the Summer Village, serve upon the person a violation ticket, in the form used by the Summer Village, allowing payment of the penalty as set out above.
- 14. Payments will be accepted by the Summer Village in lieu of prosecution for the offence, or the Officer may issue a violation ticket in accordance with the Provincial Offences Procedure Act, R.S.A. 2000, c.P-34, allowing a voluntary payment of the penalty as set out above, or, requiring a person to appear in court without the alternative of making a voluntary payment. The recording of the payment of a penalty made to the Summer Village at the Provincial Court of Alberta, shall constitute acceptance of a guilty plea and conviction for the offence.
- 15. This section shall not prevent any Bylaw Enforcement Officer from issuing a violation ticket requiring a court appearance of the defendant, pursuant to the provisions of the *Provincial Offences Procedures Act*, or from laying an information in lieu of issuing a violation ticket.

This Bylaw comes into full force and effect upon third and final reading.

Read a first time 18 day of October 2023.

Read a second time 15 day of November 2023.

Read a third time and passed this 15 day of November 2023.



 Mayor



 Chief Administrative Officer

CIVIC ADDRESSING SIGNAGE BYLAW 197-23

SCHEDULE "A" SCHEDULE OF FINES

PENALTIES

1ST OFFENCE	2ND OFFENCE	3RD & SUBSEQUENT OFFENCE
\$100.00	\$150.00	\$200.00