

**MINUTES OF THE REGULAR MEETING
SUMMER VILLAGE OF WHITE SANDS
COUNCIL**

**held on October 18, 2023
Municipal Office #10, 19447 Hwy 12,
County of Stettler and electronically
through Zoom.**

Present: Mayor Lorne Thurston
Deputy Mayor Bob Hugg
Councillor Ed Waugh
CAO, Melissa Beebe
Administrative Assistant, Erin Weinzierl
Sarah Kun, Aptus Engineering (Delegation)
Brandon Wetmore, Aptus Engineering (Delegation)

Public: (4)

1. Call to Order:

Mayor Thurston calls the Council Meeting to order at 9:30 AM

2. Agenda Additions/Approval

- 9.7 White Sands Community Hall Society Funding Request**
- 11.2 Personnel as per Section 17, FOIP**
- 11.3 CCC Inspection of Buffalo Lake Ranch Estates Phase 2 Remediation Work as per Section 27, FOIP**

Motion 23:10:01 Moved by Councillor Waugh to approve the agenda as amended.

MOTION CARRIED

3. Public Hearing: None

4. Minutes:

- 4.1. Organizational Minutes of September 20, 2023**
 - Amend Councillor Huff as in-person and not attended via Zoom

Motion 23:10:02 Moved by Councillor Huff to approve the minutes from the Organizational Meeting of September 20, 2023, as amended.

MOTION CARRIED

4.2. Regular Council Meeting of September 20, 2023

Motion 23:10:03 Moved by Councillor Huff to approve the minutes from the Regular Council Meeting of September 20, 2023, as presented.

MOTION CARRIED

5. Delegation/Presentation

5.1. Sarah Kun, Aptus Engineering: Technical Memo Community Master Drainage Plan

- Submitted a Technical Memo (in package)
- 61 drainage basins in the area through the lidar map in 1 meter increments
- Future developments will need to follow the drainage plan
- Does council want a 10-20 year project scope work plan attached to the report for trouble drainage areas?

Mayor Thurston calls for a short recess at 10:03 am.

Mayor Thurston reconvenes meeting at 10:07 am.

Ms. Kun and Mr. Wetmore withdrew from the meeting at 10:07 am.

6. Business from Previous Council Agenda:

**6.1. Shirley Turner & Jon Thompson Land Use Bylaw Concerns Sept 20/23
Delegation Resolution 23:09:05**

Motion 23:10:04 Moved by Councillor Huff to rescind motion 23:09:05 from the September 20, 2023, Regular Council meeting with all council in support.

MOTION UNANIMOUSLY
CARRIED

Motion 23:10:05 Moved by Councillor Huff to accept Shirley Turner & Jon Thompson Land Use Bylaw Concerns as information from September 20, 2023.

MOTION CARRIED

**6.2. Aptus Various 2023 Project Quotes for SV White Sands June 21/23
Resolution 23:06:04**

Motion 23:10:06 Moved by Mayor Thurston to rescind the resolution motion number 23:06:04 from the June 2023 meeting, with all council in support.

MOTION UNANIMOUSLY
CARRIED

Motion 23:10:07 Moved by Councillor Huff to approve APTUS engineering project proposal of June 7, 2023, Storm Water Management Plan (SWMP) additional engineering to review the existing drainage and stormwater management of Lot 12/3rd Street Pond Area (includes \$16,940 of provisional survey and environmental) as an additional cost of \$26,645.

MOTION CARRIED

6.3. Community Standards Bylaw 196-23 (Previous Bylaw 147-15 attached)

Motion 23:10:08 Moved by Councillor Waugh to approve the third and final reading of the Community Standards Bylaw 196-23.

MOTION CARRIED

7. Financial Reports:

- 7.1 Financials - Council Rev Exp Statement to September 30, 2023**
- 7.2 Financials - Capital Exp Statement, September 30, 2023**
- 7.3 Financials - Cheque Listing to September 30, 2023**
- 7.4 Financials – MSI Project Funding Approval Applications Report**
- 7.5 General Ledger Breakdown of Cultural Expenses**
- 7.6 Financials – Bank Reconciliation, August 31, 2023**

Motion 23:10:09 Moved by Mayor Thurston to accept the General Ledger Breakdown of Cultural Expenses as information.

MOTION CARRIED

Motion 23:10:10 Moved by Councillor Huff to accept the financial reports as presented.

MOTION CARRIED

8. Council and CAO Reports:

8.1 Councilor Reports

Councillor Huff

- Had one resident ask if we could look into the future for nicer municipal entrance welcome signs. To be discussed in the 2024 Budget to add new signage into the 2024's budget discussion sessions.

Councillor Waugh

- Senior Housing – 34 open. Paragon Place has a waiting list.
- Tree Planting Program is finished. Thank you to the Hollidays and our PW, Aaron. 12 extra cages that Councillor Waugh had personally donated to the project.

Mayor Thurston

- Telus phone box barriers were brought up and decided not to put concrete barriers around them
- A lake front property owner is still willing to pay for a new outhouse at 4th Beach Access not in front of their property. Unfortunately, there is more investigation needed on relocating the outhouse. Administration advised that it was the first time hearing about this and directs the resident redirect his concerns and submit his proposal back to Administration.
- Salmon's road, when the grader went down there it graded over their dust control.
- Land Use Bylaw – change to our new phone number. Possible change last page not blue to help with ink. Direct all people back to the website to read it or print for themselves. The municipality can print but there is a fee. Will review with the Development Officer.
- Boat launch – is being processed through
 - Fixing in the spring
 - Fix existing and plan for a proper upgrade to fix the boat launch and not have
- Erskine Cemetery – No Stone Left Unturned, done by volunteer representatives
- Tree removal and what will happen to the wood
 - Put on side of the road. If left there after x amount of time, then it will be moved somewhere by Public Works, usually Jack's Pond

8.2 CAO Report, September, Written

- Created a development permit timeline infographic. Posted on the website under Development Permits.
- Large metal grate was spotted and removed from the lake shore.

Motion 23:10:11 Moved by Councillor Huff to accept the Council and CAO reports as presented.

MOTION CARRIED

Leann Graham from Gra-Core joined meeting at 11:15 am.

Motion 23:10:12 Moved by Councillor Waugh to move up **Section 11. In-Camera Sessions** and move into camera at 11:18 am with Leanne Graham from Gra-Core.

MOTION CARRIED

11 In-Camera Session: - Personnel – Land – Legal – Other

- 11.1. RMA Insurance Claim #220825 Incident (Lot 1-3, Block 3, Plan 4117MC) as per Section 27, FOIP**
- 11.2. Personnel as per Section 17, FOIP**

11.3. CCC Inspection of Buffalo Lake Ranch Estates Phase 2 Remediation Work as per Section 27, FOIP

Motion 23:10:13 Moved by Councill Waugh to move out of camera at 12:08 pm.

MOTION CARRIED

Motion 23:10:14 Moved by Mayor Thurston to approve acceptance of the CCC Inspection of Buffalo Lake Ranch Estates Phase 2 Remediation Work and municipality can sign off and effective August 28, 2023, and begin the two-year warranty period ending August 28, 2025.

MOTION CARRIED

Ms. Graham withdrew from the meeting at 11:19 am.

9 Business:

9.1 Aptus Technical Memo – Community Master Drainage Plan

Motion 23:10:15 Moved by Mayor Thurston to accept Aptus Technical Memo – Community Master Drainage Plan as information.

MOTION CARRIED

9.2 Civic Address Signage Bylaw 197-23

Motion 23:10:16 Moved by Councillor Huff to approve in the 2024 Budget to purchase the first Civic Address signage for Buffalo Lake Ranch Estates Phase 2.

MOTION CARRIED

Motion 23:10:17 Moved by Councillor Waugh to approve the first reading of Civic Address Signage Bylaw 197-23.

MOTION CARRIED

9.3 Use of Public Lands Bylaw 198-23

Motion 23:10:18 Moved by Councillor Huff to approve the first reading of Use of Public Lands Bylaw 198-23.

MOTION CARRIED

9.4 Bylaw Enforcement Officer Bylaw 199-23

Motion 23:10:19 Moved by Mayor Thurston to approve the first reading of Bylaw Enforcement Officer Bylaw 199-23.

MOTION CARRIED

Motion 23:10:20 Moved by Councillor Waugh to approve the second reading of Bylaw Enforcement Officer Bylaw 199-23.

MOTION CARRIED

9.5 Procedural Bylaw 171-19

Motion 23:10:21 Moved by Mayor Thurston to instruct administration to review and make recommendations to tighten the Procedural Bylaw 171-23 such as delegations and timelines.

MOTION CARRIED

9.6 Jack's Pond Drought Condition issues for 2023 Curling and Ice-Skating Rink

Motion 23:10:22 Moved by Councillor Huff to deny the use of bale or silage vinyl wrap or any plastics as a liner on a dry wetland for the winter season for the use of curling and ice-skating in Jack's Pond.

MOTION CARRIED

9.7 White Sands Community Hall Society Funding Request

Motion 23:10:23 Moved by Mayor Thurston to deny any municipal funding to the Hall Society's request for small renovations in the Hall and that the Hall Society can provide a full proposal that is itemized for Council to review in the 2024 Budget considerations, and it must be submitted before December 31, 2023.

MOTION CARRIED

10. Correspondence

- 10.1. Stettler District and Area Ambulance Minutes – September 18, 2023**
- 10.2. Shirley McClellan Regional Water Service Commission Minutes – September 15, 2023**
- 10.3. Parkland Regional Library System Minutes – September 14, 2023**
- 10.4. Parkland Regional Library System Board Talk – September 14, 2023**
- 10.5. Land & Property Rights Tribunal Notice of Hearing – October 26, 2023**

Motion 23:10: Moved by Councillor Waugh to accept the correspondence as information.

MOTION CARRIED

12. Adjournment

Moved by Mayor Thurston adjourns the meeting at 12:51 pm.

Next Regular Council Meeting Date: November 15, 2023.

Public welcome to attend



Mayor



Chief Administrative Officer