

**Minutes of Organizational Meeting of
Council of the Summer Village of White Sands
held at the Municipal Office #10, 19447 Hwy 12, County of Stettler
September 20, 2023, @ 9:30AM**

Present: Councillor Lorne Thurston
Councillor Bob Huff
Councillor Ed Waugh
Chief Administrative Officer Melissa Beebe
Admin Assistant Erin Weinzierl

Public: None

1. Call to order:

Meeting was called to order at 9:00 am by CAO Melissa Beebe

2. Appointment of Chief Elected Officer (Mayor) - for Summer Village of White Sands

- 2.1. CAO called for nominations for the appointed position of Chief Elected Officer (Mayor).
- 2.2. Councillor Huff to nominate Councillor Thurston. Councillor Waugh agrees.
- 2.3. Councillor Thurston accepts the nomination as Chief Elected Officer (Mayor).
- 2.4. Councillor Thurston is hereby nominated to the position Chief Elected Officer (Mayor).

Carried

3. Appointment of Deputy Chief Elected Official of Summer Village of White Sands CAO called for

- 3.1. Mayor Thurston calls for nominations for the position of Deputy Chief Elected Officer (Deputy-Mayor)
- 3.2. Councillor Waugh nominates Councillor Huff to the position of Deputy Chief Elected Officer (Deputy -Mayor).
- 3.3. Mayor Thurston agrees.
- 3.4. Councillor Huff accepts the nomination.
- 3.5. Councillor Huff is hereby nominated to the position of Deputy Chief Elected Officer (Deputy Mayor).

Carried

4. Appointment of Signing Officers

- 4.1. Designated Summer Village of White Sands Signing Officers and Signing Authorities for the Summer Village of White Sands.

Res 23:09:20:02

Motion by Mayor Thurston to appoint the following as Signing Authorities for the Summer Village of White Sands:

- Lorne Thurston, Mayor
- Bob Huff, Deputy Mayor
- Ed Waugh, Councillor
- Melissa Beebe, Chief Administrative Officer (CAO)

Carried

5. Committee and Board Appointments

| Committees and Boards | Primary | Alternate |
|--|----------------|----------------|
| 18.1. Buffalo Lake Intermunicipal Development Committee | Bob Huff | Lorne Thurston |
| 18.2. Buffalo Lake Intermunicipal Development South shore Plan Committee | Bob Huff | Lorne Thurston |
| 18.3. Buffalo Lake Management Team | Lorne Thurston | Ed Waugh |
| 18.4. County of Stettler Housing Authority 2 nd or 3 rd Thursday of the Month, County Office | Ed Waugh | Lorne Thurston |

| | | |
|---|----------------|----------------|
| 18.5. Stettler Regional Fire Advisory Committee - Stettler Fire Hall | Lorne Thurston | Ed Waugh |
| 18.6. Stettler And District Ambulance Authority - County Office | Bob Huff | Ed Waugh |
| 18.7. Regional Waste Management Authority - County Office | Bob Huff | Lorne Thurston |
| 18.8. Shirley McClellan Regional Water Services Commission (SMRWSC) County Office | Lorne Thurston | Ed Waugh |
| 18.9. White Sands Emergency Management Committee (WSEMC) | ALL COUNCIL | |
| 18.10. Stettler Regional Emergency Management Agency (SREMA) (Annual Dec) | ALL COUNCIL | |
| 18.11. White Sands Municipal Planning Commission (MPC) | ALL COUNCIL | |
| 18.12. Parkland Community Planning Services (PCPS) Annual | ALL COUNCIL | |
| 18.13. Intermunicipal Collaboration Committee (ICC) (usually Mayor) | Lorne Thurston | Bob Huff |

Res 23:09:20:03 Motion by Mayor Thurston to accept all committee appointments as decided on by the Summer Village of White Sands Councillors.

Carried

6. Designated Officers

6.1. Terry Willoughby of Municipal Property Consultants (2009) Ltd. for Assessor.

Res 23:09:20:04 Motion by Mayor Thurston to appoint Municipal Property Consultants (2009) Ltd., Terry Willoughby, AMMA, as the Summer Village of White Sands Assessor.

Carried

6.2. Leann Graham of Gra-Core for Development Officer.

Res 23:09:20:05 Motion by Mayor Thurston to appoint Gra-Core Consulting, Leann Graham, Planner, as the Summer Village of White Sands Development Officer as per Bylaw 186-22, The Summer Village of White Lands Law Use Bylaw.

Carried

6.3. Establishment of Council Meeting Dates and Times

Res 23:09:20:06 Motion by Councillor Huff to have the Summer Village of White Sands Regular Council meetings be held at the Municipal Office #10, 19447 Hwy 12, County of Stettler, and on Zoom, on the 3rd Wednesday of the Month starting at 9:30 AM.

Carried

6.4. Council Remuneration

Res 23:09:20:07 Motion by Councillor Waugh to maintain the current remuneration will stay as is as per Council Remuneration policy XI that was amended February 2023.

6.5. Appointment of Property Assessor for the Summer Village of White Sands

Res 23:09:20:07 Mayor Thurston motions to appoint Terry Willoughby of Municipal Property Assessment Consultants (2009) Ltd., as the Assessor for the Summer Village of White Sands for 2023 , with current contract expiring in 2028.

Carried

6.6. Appointment of Financial Auditor for the Summer Village of White Sands

Res 23:09:20:08 Motion by Councillor Huff to appoint Gitzel & Company as the Summer Village of White Sands Municipal Auditor.

Carried

6.7. Appointment of Safety Codes Inspection Services

Res 23:09:20:09 Motion by Councillor Waugh to appoint IJD Inspections as Safety Codes Inspectors for the Summer Village of White Sands.

Carried

6.8. Appointment of Banking Institution

Res 23:09:20:10 Motion by Councillor Huff to stay with **Toronto Dominion (Stettler Branch)** as the banking institution for the Summer Village of White Sands.

Carried

6.9. Appointments of Regional Subdivision Development Appeal Board and Clerk Overseen with PCPS

Res 23:09:20:11 Motion by Mayor Thurston to the Regional Subdivision and Development Appeal Board (SDAB) as the Appeal Board and Clerk Services for the Summer Village of White Sands.

Carried

6.10. Appointment of Regional Assessment Review Board

Res 23:09:20:12 Motion by Mayor Thurston to appoint the Capital Regional Assessment Services Commission (CRASC) members as listed below as the Assessment Review and Appeal Board and Clerk services for the Summer Village of White Sands for 2023, as follows:

| | |
|----------------------|-------------------|
| ARB Chairman: | Raymond Ralph |
| Certified ARB Clerk: | Gerryl Amarin |
| Certified Panelists: | Darlene Chartrand |
| | Tina Groszko |
| | Stewart Hennig |
| | Richard Knowles |
| | Raymond Ralph |

Carried

6.11. Appointment of Subdivision and Development Officer

Res 23:09:20:13 Motion by Councillor Huff to appoint Gra-Core Consulting and Investments Ltd., as the Subdivision and Development Officer for the Summer Village of White Sands.

Carried

6.12. Appointment Regional Emergency Management Director

Res 23:09:20:14 Motion by Councillor Huff to appoint Clinton Sime, of County of Stettler, as Director of Stettler Regional Emergency Management Agency for the Summer Village of White Sands.

Carried

6.13. Appointment of Deputy Directors of SREMA

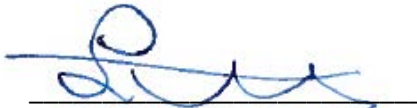
Res 23:09:20:15 Motion by Councillor Huff to appoint Kyle Benna and Aislinn Reule as Deputy Directors of the Stettler Regional Emergency Management Agency for the Summer Village of White Sands.

Carried


7. Adjournment

Res 23:09:20:15 Motion by Councillor Huff to adjourn at 9:25 am.

Carried



Chief Elected Official



Chief Administrative Officer