

**MINUTES OF THE REGULAR COUNCIL MEETING  
OF THE SUMMER VILLAGE OF WHITE SANDS COUNCIL  
held on June 20, 2022  
Hall/Shop, 8 Front Street, White Sands**

**Present:** Councilor Lorne Thurston  
Councilor Ed Waugh  
Mayor Bill Sanchuck  
Chief Administrative Officer Melissa Beebe  
Public Works Foreman, Tim Heatherington,

**Public: (0)**  
None

1. **Call to Order:** Mayor Sanchuck called the Council Meeting to order at 10:02 a.m.

2. **Public Opening of Municipal Office Tender**

Only one tender / bid was received from Pearl Rose Construction from Red Deer, AB. A Bid Bond No. 64037190-22-23, Standard Construction Document, CCDC 220- 2002 was presented , representing 10% of the bid sum. Dated June 16, 2022. A Bid Contract form was submitted for the Municipal Office Renovations document Section 00 41 14, Project 22-28 in the Amount of \$311,000.00.

3. **Business:**

**3.a Municipal Office Renovations Bid / Tender Opening**

**Motion 22:06:20:1** Moved by Mayor Sanchuck that Council reject the lone bid presented by Berry Architecture from Pearl Rose Construction in the amount \$311,000.00.

MOTION CARRIED

**Motion 22:06:20:2** Moved by Mayor Sanchuck that Council renegotiate the terms of the contract with Berry Architecture.

MOTION CARRIED

**3.b Closure of the Right Boat Launch at Summer Village of Rochon Sands**

- Due to safety issues Council would like to close the Right Boat Launch until they get permission from Alberta Environment to properly fix the boat launches properly entering into the water.
- Council would like to erect closed for repair signs and a barrier.
- Make a AB Environment Temporary Field Application (TFA) to repair the right boat launch for safety reasons.

**Motion 22:06:20:3** Moved by Mayor Sanchuck that Council direct Administration to measure the area, take pictures and submit a Temporary Field Application (TFA) to AB Environment for permission to repair the right launch.

MOTION CARRIED

**3.c Summer Village of White Sands – Beach Access Locks and Combinations**

- Council discussed the process for getting and giving access to residents who want to access through the gates to put out their docks, mooring or boat lifts. It was decided to leave the locks and combinations in the charge of the Public Works Foreman.

### **3.d Beach Access Login and Sign-in Sheets and Forms**

- Sign in sheets would be required and no combinations would be given out the public, they must be accompanied by the Public Works Foreman, staff or a member of Council.

**Motion 22:06:20:4** Moved by Councillor Waugh that Council direct Administration to give beach access gate lock combinations to Council, with all beach access recorded on forms and given to the Public Works Foreman. Sign in sheets should include Who? What? When? Why? And Who let them in.

MOTION CARRIED

### **3.e Boat Dock and Mooring Storage on Municipal Reserve Land**

- To develop a Policy and fee schedule for storing docks,, moorings, and boats lifts on Municipal Reserves (MR). There should be a clear policy in place, and fees should be charged, Storage fees will be billed and the unpaid fees will be added to the taxes at year end.

**Motion 22:06:20:5** Moved by Mayor Sanchuck that Council direct Administration to research and develop a policy for usage and storage of docks, moorings, and boat lifts on the MR during the summer season and in the off-season.

MOTION CARRIED

**Motion 22:06:20:6** Moved by Mayor Sanchuck that Council direct Administration to measure the area, take pictures and submit a Temporary Field Application (TFA) to AB Environment for permission to repair the right launch.

MOTION CARRIED

**Motion 22:06:20:7** Moved by Councillor Waugh that Council direct Administration to look into surveying the whole lakefront Municipal Reserves (MR) and Environmental Reserves (ER) to determine where the Right of Ways (RoW), Boat Launch, Emergency Access Trails, Beach Access, and residential property lines are located.

MOTION CARRIED

### **3.f Municipal Government Act – Council Roles and Responsibilities**

- Mayor Bill Sanchuck issued copies of the "What Every Councillor Needs to Know – A Council Member Handbook" published by Alberta Municipal Affairs. The Mayor wanted all Council members and staff to be clear on their Roles and Responsibilities according to the Municipal Government Act.
- Councillor Waugh asked for a Copy of the Municipal Government Act.

### **3.g Dust Control and Grass Cutting on Roadways and Municipal Reserve Land**

- The dust control policy was put in place to do dust control on the designated high traffic roads, and all of the access roads entering into the community from the County of Stettler. It is done for safety reasons.

**Motion 22:06:1**

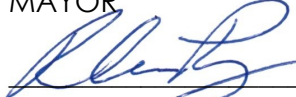
Moved by Mayor Sanchuck to adjourn the regular council meeting at 12:50 PM .

MOTION CARRIED

Next meeting date: July 13/22



MAYOR



CHIEF ADMINISTRATIVE OFFICER