

**MINUTES OF THE REGULAR COUNCIL MEETING  
OF THE SUMMER VILLAGE OF WHITE SANDS COUNCIL  
held on February 9, 2022  
Multi-Plex Hall, 8 Front Street, White Sands**

**Present:** Councilor Lorne Thurston  
Councilor Ed Waugh  
Mayor Bill Sanchuck  
Chief Administrative Officer Melissa Beebe  
Sarah Kuhn, Alterra Engineering

**Public: (2)** Stephanie Kainz  
Warren Taylor

1. **Call to Order:** Mayor Sanchuck called the Council Meeting to order at 9:30 a.m.

2. **Agenda Additions/Approval**  
Agenda Additions: 10.13 and 10.14

**Motion 22:02:020** Moved by Councillor Waugh to accept the agenda as amended.

MOTION CARRIED

3. **Public Hearing None**

4. **Adoption of Minutes**

4.1 Regular Council Meeting Minutes January 12, 2022

**Motion 22:02:021** Moved by Councillor Waugh that the Minutes of the Regular Summer Village of White Sands Council Meeting held on January 12, 2022, approved as presented.

MOTION CARRIED

5. **Delegates:**

5.1. Sarah Kun, Al-Terra Engineering, Scope and Costs Buffalo Lake Wetland Assessment

Sarah Kun, Al-Terra provided an overview of the general information on wetlands and not an expert but work with a wetland and how there are specific requirements when dealing with an existing wetland. Field assessments are only allowed between May to September. The next set would be to do the onsite assessment and discussion with Alberta Environment to see what Alberta Environment needs because sometimes they might only need a code of practice and WAIF.

Erin Weinzierl joined the meeting at 9:32 pm.

**Motion 22:02:022** Moved by Councillor Thurston to approve Al-Terra moving forward to contact Alberta Environment to investigate the requirements for proposed works for the wetland Lot 12 3<sup>rd</sup> Street and to provide council with the results.

MOTION CARRIED

Sarah Kun withdrew at 10:04 am.

5.2 Stephanie Kainz, 12-3<sup>rd</sup> Street

Ms. Kainze advised that has nothing to discuss.

Stephanie Kainz withdrew at 10:06 am.

5.3 Warren Taylor, Encroachment Agreement, 11 Front Street

Warren Tayler, property owner of 11 Front Street want the house conformed. They are asking Council to sell some municipal reserve (MR) to the property owners or swap some land for MR to make the house conform. The property owner's lawyer also asked to have 365 days of written notice of its intent to terminate the encroachment agreement. Council thanked Mr. Taylor and will discuss further in the meeting.

Warren Taylor withdrew at 10:24 am.

**6. Bylaws & Policies:**

6.1 Bylaw 185-22 – Fees and Services Bylaw (the first reading was done on January 12, 2022).

**Motion 22:02:023** Moved by Mayor Sanchuck to amend Bylaw 185-22 to add in a subdivision fee of \$500 and per lot fee of \$125, and subdivision development appeal fee of \$200.

MOTION CARRIED

**7. Council and CAO Reports**

**7.1 Council Reports**  
**Councillor Thurston –**

The fire dept is looking to purchase two watercrafts and a lift for the purpose of rescue at around \$55 000 and hopes to find grants and public organizations to help to fund. Mark Dennis, Regional Fire Chief, will contact the CAO. A request may be coming forward. Contacted Tomko for tennis courts putting mesh in places where it is needed vs. all of the courts. He asked the CAO to look at the Buffalo Lake South Shore IDP, review, and find the next steps. Contacted Blue Imp for park benches, picnic tables, trash cans for the park. The Land Use By-Law Committee had a meeting and went well.

**Councillor Waugh –**

County Housing Authority is still under an outbreak; therefore, no meeting yet. Ambulance meeting is March 21, 2022.

**Mayor Sanchuck-**

Waste Management requisition increase of \$68/parcel as opposed to the \$65/parcel. A member of the board is pushing more recycling, but other members are saying it should be responsible at a higher level of government and not stressed so much on the consumer.

**Motion 22:02:024** Moved by Councillor Thurston for administration to draft a letter to the chairman of the Buffalo Lake South Shore IDP asking for a meeting.

**Motion 22:02:025** Moved by Mayor Sanchuck to have Tish Holiday appointed as alternate member at large to join the Land Use Bylaw Committee.

MOTION CARRIED

**Motion 22:02:026** Moved by Mayor Sanchuck to accept council reports as presented.

MOTION CARRIED

**7.2 Staff Reports**

**7.2.1 CAO Written Report January 8 to February 4/22**

7.2.1.1 Digital Sign and having an internet problem there. Council must decide to directly connect the internet to the sign with the company.

7.2.1.2 Applied for 3 summer students for the Canada Summer Jobs.

**7.2.2 Public Works Written Report January 2021**

**Motion 22:02:027** Moved by Mayor Sanchuck for administration to draft a letter to the Hall and Recreation Society to provide them the information regarding considerations of taking up the costs to provide internet to the sign to make it operational, Option 2: Council will investigate possible costs for consideration of moving the sign to the Multi-Plex lot with options for sharing the Wi-Fi costs at 50/50 annually moving forward.

MOTION CARRIED

**Motion 22:02:028** Moved by Mayor Sanchuck to approve the presented reports from CAO and Public Works.

MOTION CARRIED

8. **Business:**

8.1 Scope and Costs Buffalo Lake Wetland Assessment Delegation

Motion completed under 5.1.

8.2 Encroachment Agreement, 11 Front Street

**Motion 22:02:029** Moved by Mayor Sanchuck that council will not consider options of selling Municipal Reserve within the municipality.

MOTION CARRIED

**Motion 22: 02:030** Moved by Mayor Sanchuck to approve an encroachment agreement for 11 Front Street amendment deadline of the terms of agreement of notice from 30 days to 365 days, or one year for written notice, of its intent to terminate, with the meeting the existing resolution deadline Motion 2022:01:17.

MOTION CARRIED

8.3 Dust Control

**Motion 22:02:031** Moved by Councillor Waugh to approve Dust Abatement Priority Levels policy XII with only Priorities 1 and 2.

MOTION CARRIED

8.4 Appointment of Regional Assessment Review Board Members

**Motion 22:02:032** Moved by Mayor Sanchuck to appoint the following as White Sands ARB (Assessment Review Board) officials for 2022, as follows: ARB Chairman-Raymond Ralph; Certified ARB Clerk-Geryl Amorin; and Certified Panelists-Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles, and Raymond Ralph

MOTION CARRIED

8.5 Appointment of Director and Deputy Directors Regional Emergency Management

**Motion 22:02:033** Moved by Mayor Sanchuck that Summer Village of White Sands reappoint Clinton Sime as the Director and Aislinn Reule as Deputy Director and appoint Kyle Benna as a Deputy Director of the Stettler Regional Emergency Management Agency.

MOTION CARRIED

8.6 Revised Snow Removal Policy X

**Motion 22:02:034** Moved by Councillor Waugh to approve the amended Snow Removal Policy X with amendment to "Plowing Services do not include", bullet point three to reflect reducing and minimizing ridge deposits on all residential driveways.

MOTION CARRIED

9. **Financial Reports**

9.1 Cheque Register January 2022

9.2 Consolidated Bank Balance February 3/22

**Motion 22:02:035** Moved by Councillor Thurston to approve financial reports as presented.

MOTION CARRIED

10. **Correspondence**

10.1. Stettler Regional Advisory Committee minutes Jan 13/22

10.2. Stettler Waste Management Authority Minutes Jan 21/22

10.3. Town of Gibbons Letter to Province Regarding Bill 21

10.4. Farm Safety

10.5. Electric Vehicle Charging Program

10.6. PCPS Joint Use and Planning Agreement Presentation Invitation

10.7. Local Government Education Sessions

10.8. Local Government Education Meeting Minutes 2018-06-06

10.9. Alberta Summer Villages Association 2022 Winter Edition

10.10. Alberta Government Physician Recruitment Program

10.11. Shirley MacLellan Regional Water 2022 System Rates and Fees Bylaw

10.12. Summer Village of White Sands Municipal Accountability Program (MAP) Review Letter and Report

10.13. Set a budget for office drawings and delegate someone to take to Rail Side to have made.

10.14. Hire a consultant to put together a by-law for the registration of all boat docks.

**Motion 22:02:036** Moved by Councillor Waugh for amending Motion 22:01:007 to not remove the textile donation bins but to continue to monitor the bins.

MOTION CARRIED

**Motion 22:02:037** Moved by Mayor Sanchuck to direct the administration to complete the response to include a timeline that is not to exceed one year regarding the MAP review.

MOTION CARRIED

**Motion 22:02:038** Moved by Councillor Waugh to the 2022 budget of \$10 000 to design engineered construction drawings for a municipal office renovation. Council will delegate Mayor Sanchuck to take the above to Rail Side to complete the task with the drawings. Mayor Sanchuck is to bring back his findings of budget numbers to Council.

MOTION CARRIED

**Motion 22:02:039** Moved by Councillor Waugh to hire a consultant to create a by-law for registration of all boat docks and mooring and bring back a finished by-law to the Summer Village of White Sands, and not exceed \$5 000.

MOTION CARRIED

**Motion 22:01:040** Moved by Mayor Sanchuck to accept all correspondence as information.

MOTION CARRIED

11. In-Camera Session

12. Adjournment

**Motion 22:01:041** Moved by Councillor Waugh to adjourn the meeting.

MOTION CARRIED  
Unanimous at 1:06 pm

Next meeting date: March 9/22



MAYOR



CHIEF ADMINISTRATIVE OFFICER