

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE SUMMER VILLAGE OF WHITE SANDS COUNCIL
held on January 12, 2022
Multi-Plex Hall, 8 Front Street, White Sands**

Present: Councilor Lorne Thurston
Councilor Ed Waugh
Mayor Bill Sanchuck
Leann Graham, Planning and Development, Gra-Core
(conference call).
Chief Administrative Officer Melissa Beebe

Public: (4) members public

1. **Call to Order:** Mayor Sanchuck called the Council Meeting to order at 9:30 a.m.

2. **Agenda Additions/Approval**

Motion 22:01:001 Moved by Councillor Waugh approved the agenda as presented.

MOTION CARRIED

3. **Public Hearing None**

4. **Adoption of Minutes**

4.1 Regular Council Meeting Minutes December 8, 2021

Motion 22:01:002 Moved by Councillor Waugh that the Minutes of the Regular Summer Village of White Sands Council Meeting held on December 8, 2021 are approved.

MOTION CARRIED

5. **Delegates:**

5.1 Stephanie Kainz, 12-3rd Street Landscaping and pond retaining

Stephanie Kainz presented that they received the letter from the Summer Village and provided an overview of the letter to council and is requesting clarification on the how the pond has been determined as natural wetland when it is a storm water pond at 12-3rd Street because it has a culvert draining natural water under the roadway to the pond. Council discussed and presented that the original body of water extended all the way to the garage and fill was put in by the developer to change the pond. The pond was an existing natural drainage bowl. Council discussed the options on what needs to be done to move this forward and what is the next steps and the protocols. Stephanie asked about the stakes and council provided that the stakes are the survey markers indicate the municipal reserve that is to be future road right of way.

Motion 22:01:003 Moved by Councilor Waugh to approve hiring the Municipal Engineers Al Terra to complete the Qualified Wetland Environmental Report and report on options to upgrade the drainage and storm water management around the area at 12, 3rd street and have them work with one member council to be onsite for visit and have report completed and presented to Council for February meeting and Alberta environment emails to property owner.

MOTION CARRIED

Stephanie withdrew from meeting at 10:15 am

6. Bylaws & Policies:

6.1 Bylaw 185-22 – Fees and Services Bylaw

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Motion 22:01:004 Moved by Councilor Thurston motions to do first reading of Bylaw 185-22

MOTION CARRIED

7. **Council and CAO Reports**

7.1 Council Reports

Councillor Thurston

- Some feed back on the snow removal policy but has been resolved. Bucket fill Has been fixed. No wake buoys and swimming buoys need to be looked at for better securing and make new anchors with stainless steel components for longer durability.
- Park on Buffalo Road tables are very expensive and should look at in budget items for public works to build
- Letter through BLIDP committee sent letter to Alberta Environment and parks in relation to get better clarity on docking and mooring and have not received any reply for over 3 months and still waiting on clarification from Alberta Government.

Councillor Waugh

- Stettler Housing Authority meeting still significant vacancies, suggestion box has been receiving some irate suggestions and would like council to consider other forms of suggestions for receiving feedback.

Motion 22:01:005 Motion by Councillor Waugh to remove the suggestion box and direct administration to create a suggestion form and post to the website.

MOTION CARRIED

- Liability issues does council agree to having a staff vehicle stored inside the shop due to liability factors and would like to have all staff vehicles parked outside of municipal buldings due to safety reasons.

Motion 22:01:006 Motion Councillor Waugh to have administration do up a staff parking policy and bring back to the next regular meeting for approval

MOTION CARRIED

Motion 22:01:007 Moved by Councilor Waugh to have administration call the county to request removal of the textile donation bin.

MOTION CARRIED

Motion 22:01:008 Moved by Councilor Waugh to have administration proceed with changing the internet from Xplornet to Syban.

MOTION CARRIED

7.2 Staff Reports

7.2.1 CAO Report December 2021 to January 8/22

7.2.2 Public Works Report December 2021

Motion 22:01:009 Moved by Mayor Sanchuk to accept all reports as presented.

MOTION CARRIED

Mayor called short recess at 11:03 pm
Mayor reconvene the meeting at 11:07 pm

8. **Business:**

8.1 Subdivision Application 2021-146, Lot 31, Block 7, Plan 17233375 (82 Municipal Road)

Leann Graham, Gra-Core, contracted Municipal Subdivision/Development Officer, provided an overview of the subdivision application 2021-146 for council discussion and resolution. The Development Officer provided that notifications had been completed as

per legislation and noted that received multiple comments from adjacent landowners that were against the development approval. The report provided the legislation excerpts for council review. External agencies provided no concerns, County and adjacent landowners are against with concerns that there is no road construction as part of the application and the parcel size does not line up with the original plan. Development Officer noted that other developments were denied due to parcel size in relation to the existing bylaw.

Motion 22:01:010 Moved by Councillor Thurston to deny the application based on the following condition:

- The application exceeds the maximum parcel size requirement under Land Use bylaw 153-156 as amended section schedule C, R1 Residential District and that the application is not consistent with the outline plan provided to and accepted by the Summer Village of White Sands.

MOTION CARRIED

Leann ended conversation call at 11:21 am.

8.2 TOMKO Quote for White Sands Tennis Court Resurfacing
Original court was put in 1983 and has been resurfaced 3 times.

Motion 22:01:011 Moved by Councillor Thurston to approve proceeding with TOMKO quote for resurfacing the white sands court as soon as weather permits, as part of the 2022 budget to be determined whether it is option A or Option B.

MOTION CARRIED

8.3 Municipal Accountability Program (MAP) Resolution Requirements

Motion 22:01:012 Moved by Mayor Sanchuck that the signing authority for Summer Village of White Sands banking requires two signatures that reflect one chief elected official and one designated officer for the Summer Village of White Sands and that council authorize that any one of the three elected council are able to sign if the chief elected official is unavailable.

MOTION CARRIED

Motion 22:01:013 Moved by Mayor Sanchuck establishing that the Summer Village of White Sands Municipal Office location be #1 Hall Street, Rochon Sands, Alberta and that mailed correspondence will reflect a mailing address of Box 119, Stettler Alberta, T0C 2L0.

MOTION CARRIED

9. **Financial Reports**

- 9.1 Cheque Register December 2021
- 9.2 2021 Budget vs Actual Report to December 2021
- 9.3 Bank Balances to December 31, 2021

Motion 22:01:014 Moved by Councillor Thurston to approve the financial statements as presented.

MOTION CARRIED

10. **Correspondence**

- 10.1 Stettler Waste Management Minutes November 29/21

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- 10.2 Stettler Regional Emergency White Sands Advisory Committee Minutes Dec 21/21
- 10.3 Stettler Regional Emergency Advisory Committee Agenda for Jan 13/22
- 10.4 11 Front Street Notice for Encroachment Agreement Letter sent Dec 22/21
- 10.5 Buffalo Lake Ranch Estates Phase II DA Notice Letter and Snow Plowing Municipal Letter
- 10.6 12-3rd Street Landscaping and pond retaining wall Resolution Letter sent Dec 22/21
- 10.7 Clearview Public Schools Local Government Education Conversations Meeting Request
- 10.8 RMA Benefits of Membership Patronage Rebate Letter
- 10.9 BrownLee LLP Emerging Trends In Municipal Law Sessions for February 2022

Motion 22:01:015 Moved by Councillor Waugh to decline the Clearview public schools local government education conversations meeting request.

MOTION CARRIED

Motion 22:01:016 Moved by Councillor Thurston to register council and CAO for online Brownlee LLP Emerging Trends in Municipal Law Sessions for February 2022.

MOTION CARRIED

Public Member, Warren Taylor, spoke to council from gallery in regards to item 10.4 11 Front Street Notice for Encroachment Agreement Letter sent Dec 22/21

Motion 22:01:017 Moved by Councillor Waugh to approve extension of encroachment agreement deadline for signing from January 17 to April 30, 2022 and to have written communication monthly between the municipality and the property owner.

MOTION CARRIED

Public withdrew from meeting at 12:05 pm.

Motion 22:01:018 Moved by Mayor Sanchuck to accept all correspondence as presented

MOTION CARRIED


11. **In-Camera Session**

12. **Adjournment**

Motion 22:01:019 Moved by Councillor Waugh to adjourn the meeting.

MOTION CARRIED
Unanimous at 12:26 pm

Next meeting date: February 9/22



MAYOR



CHIEF ADMINISTRATIVE OFFICER